



# **BREWARRINA SHIRE COUNCIL**

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## **MEETING OF COUNCIL AGENDA AUGUST**

**Friday 26th August 2022  
Commencing at 10:00am**

**Brewarrina Shire Council  
57 Bathurst Street, Brewarrina NSW 2839**



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The Council of the  
**SHIRE OF BREWARRINA**



All communications to be addressed to the General Manager  
SHIRE OFFICE  
57 Bathurst Street  
BREWARRINA NSW 2839  
PO Box 125  
BREWARRINA NSW 2839  
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**NOTICE OF ORDINARY MEETING**

NOTICE is hereby given that an ORDINARY MEETING of the Council of Brewarrina will be held on **Friday 26<sup>th</sup> August 2022** at the **Brewarrina Shire Council Chambers commencing at 10.00 am** for the transaction of the following business.

<b>1.</b>	<b>Opening Prayer &amp; Acknowledgement of Country:</b>	
<b>2.</b>	<b>Apologies / Leave of Absence:</b>	<b>NIL</b>
<b>3.</b>	<b>Declaration of Interest:</b>	<b>Page 3</b>
<b>4.</b>	<b>Confirmation of Minutes:</b>	
	<ul style="list-style-type: none"> <li>Minutes of the Ordinary Meeting held on Friday 29<sup>th</sup> July 2022</li> </ul>	<b>Page 7</b>
<b>5.</b>	<b>Mayoral Minute</b>	
	<ul style="list-style-type: none"> <li>Accounting treatment of rural fire service ('red fleet') assets</li> </ul>	<b>Page 17</b>
<b>6.</b>	<b>Reports of Committees:</b>	
	<ul style="list-style-type: none"> <li>Legislative Council – Upper House Committee releases report into major flooding with finding that the NSW SES and Resilience NSW failed as lead agencies</li> </ul>	<b>Page 23</b>
	<ul style="list-style-type: none"> <li>Legislative Council - Upper House committee inquiry opens into the Aboriginal Cultural Heritage (Culture Is Identity) Bill 2022</li> </ul>	<b>Page 25</b>
<b>7.</b>	<b>Reports to Council For Action:</b>	
	1. Monthly Financials Report	<b>Page 29</b>
	2. Essential Energy 2020-21 Public Lightning Annual Report	<b>Page 31</b>
	3. Fixing Local Roads Round 5	<b>Page 39</b>
	4. Goodooga Bore Baths – Caravan/Camping	<b>Page 41</b>
	5. Goodooga Community Hall	<b>Page 43</b>
	6. New RFS Building Brewarrina	<b>Page 45</b>
	7. Roads to Recovery Funding	<b>Page 49</b>
	8. Visitor Information Centre Auditorium	<b>Page 51</b>
	9. Stronger Country Communities Round 5	<b>Page 53</b>
<b>8.</b>	<b>Reports for Information:</b>	
	<ul style="list-style-type: none"> <li>Reports For Information Covering Report</li> </ul>	<b>Page 59</b>
	<ul style="list-style-type: none"> <li>Status Report</li> </ul>	<b>Page 61</b>
	a. General Manager / Mayor Diary	<b>Page 69-71</b>
	b. Roads	<b>Page 73</b>

	c. Plant	<b>Page 75</b>
	d. Utilities	<b>Page 79</b>
	f. CSM	<b>Page 81</b>
	m. Human Resources	<b>Page 85</b>
	n. FAM	<b>Page 89-91</b>
	• <b>Items for Correspondence.</b>	
	a. OLG Council Circular 22-22 – The development of guidelines and a model policy on the lobbying of councillors	<b>Page 97</b>
<b>9.</b>	<b>Notice of Motion / Questions with Notice:</b>	<b>NIL</b>
<b>10.</b>	<b>Confidential Matters:</b>	<b>NIL</b>
<b>11.</b>	<b>Conclusion of Meeting:</b>	

**Delegations:** Nil  
David Kirby  
General Manager

The Council of the  
**SHIRE OF BREWARRINA**



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**DISCLOSURE OF INTEREST AT ORDINARY COUNCIL MEETING**

Meeting Date: .....

Item Number: .....

Subject:

.....  
.....

I, ..... declare the following interest:

**Pecuniary:**

Must leave Chamber; take no part in the discussion and voting.

**Non-Pecuniary - Significant Conflict:**

Recommended that affected person leaves Chamber, takes no part in discussion and voting.

**Non-Pecuniary - Insignificant Conflict:**

Affected person may choose to remain in Chamber and participate in discussion and voting.

For the reason that:

.....  
.....

Signed: ..... Date: .....  
(Definitions are provided on the next page)

## **Definitions**

(Local Government Act and Code of Conduct)

**Pecuniary** - An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated.

*(Local Government Act, 1993 Sections 442 and 443).*

A Councillor or other member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or other member must not take part in the consideration or discussion on the matter and must not vote on any question relating to that matter.

*(Section 451)*

**Non-Pecuniary** - A private or personal interest the council official has that does not amount to

a pecuniary interest as defined in the Act (for example; a friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

If you have declared a non-pecuniary conflict of interest you have a broad range of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature of your interest and the significance of the issue being dealt with. You must deal with a non-pecuniary conflict of interest in at least one of these ways.

- It may be appropriate that no action is taken where the potential for conflict is minimal. However, Council officials should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (for example, participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in Section 451(2) of the Act apply (particularly if you have a significant non-pecuniary conflict of interest).

# ***PREVIOUS MONTHS MINUTES***

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF  
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON  
FRIDAY 29TH JULY 2022

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Meeting commenced at 10.04am

**1: PRESENT:**

**Councillors**

Vivian SLACK-SMITH  
Angelo PIPPOS  
Noel SHERIDAN  
Thomas STANTON  
Isaac GORDON  
Douglas GORDON  
Mark BROWN  
Donna JEFFRIES

**General Manager**

David KIRBY

**Executive Assistant**

Laura GORDON

Finance Manager joined Council in the Chambers at 10:04am

**2: APOLOGIES**

89/22

**RESOLVED on MOTION by Councillor PIPPOS; Seconded by Councillor STANTON; that Council grant the leave of absences for Councillor FRAIL for the Friday 29<sup>th</sup> July Ordinary Business Meeting.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**3. DECLARATION OF PECUNIARY OR NON-PECUNIARY CONFLICT OF INTEREST:**

- NIL

**4: CONFIRMATION OF MINUTES:**

Confirmation of the Minutes of the Ordinary Meeting of Friday 24<sup>th</sup> June 2022

90/22

**RESOLVED on MOTION by Councillor D GORDON ; Seconded by Councillor STANTON; that the Minutes of the Ordinary Meeting of Friday 24<sup>th</sup> June 2022 covered by resolutions 78/22 to 88/22 action request be adopted.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**5: MAYORAL MINUTE:**

- See Confidential 2 - Mayoral Minute – Appointment of General Manager

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF  
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON  
FRIDAY 29TH JULY 2022**

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- 91/22 **RESOLVED on MOTION by Councillor BROWN, Seconded by Councillor SHERIDAN; that Council move to close the Meeting to the public as per section of the Local Government Act 1993:  
Section 10B (2) (a) of the Local Government Act 1993, the discussion of personnel matters concerning particular individuals (other than Councillors)**

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**Meeting moved into Closed Session at 10:08am**

Acting General Manager excused himself from the chambers at 10:08am

- 92/22 **RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor BROWN; That Council move into open session**

**Meeting resumed open session at 10:10am**

Acting General Manager returned to the chambers at 10:11am

**6: REPORTS OF COMMITTEES:**

- Nil

**7: REPORTS FOR ACTION TO COUNCIL:**

**ITEM 1: BANK RECONCILIATION & INVESTMENTS**

**PURPOSE:**

The purpose of this report is to present the reconciliation of Council's cashbook and bank statement as at 30<sup>th</sup> June 2022. The presentation of this information is not a requirement of any Act, however it has been provided historically for the information of Councillors.

**RECOMMENDATION:**

**That;**

1. The bank reconciliation report is received as information.
2. The certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.

- 93/22 **RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor D GORDON;**

**That;**

1. The bank reconciliation report is received as information.
2. The certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**ITEM 2: ANNUAL FINANCIAL REPORTS YEAR ENDED 30 JUNE 2022**

**PURPOSE:**

The purpose of this report is to seek Council approval to refer the 2021/22 Annual Financial Statements to audit.

**RECOMMENDATION:**

That Council;

1. Council's Financial Reports for the year ending 30 June 2022 be referred to audit
2. The necessary elected members and staff be authorised to sign the statements on the annual General Purpose Financial Report and the Special Purpose Financial Report for the year ended 30 June 2022 and;
3. Council delegate the General Manager to authority to "finalise the date" at which the auditor's report and financial statements are to be presented to the public as per section 418(1).

94/22

**RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor BROWN;**

That Council;

1. Council's Financial Reports for the year ending 30 June 2022 be referred to audit
2. The necessary elected members and staff be authorised to sign the statements on the annual General Purpose Financial Report and the Special Purpose Financial Report for the year ended 30 June 2022 and;
3. Council delegate the General Manager to authority to "finalise the date" at which the auditor's report and financial statements are to be presented to the public as per section 418(1).

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 3: BREWARRINA GARBAGE COLLECTION**

**PURPOSE:**

The purpose of this report is to provide Council with the information and costings relating to Garbage Collection in Brewarrina and the consideration of changing the weekly collection back to a single residential collection service.

**RECOMMENDATION:**

That Council;

1. Council return to one weekly residential bin collection service.

95/22

**RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor PIPPOS;**

That Council;

1. Council return to one weekly residential bin collection service.
2. The Commercial bin services will remain the same; Mondays, Tuesdays & Wednesdays for Schools, Hospitals & Businesses

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 4: STRONGER COUNTRY COMMUNITIES FUND ROUND 5**

**PURPOSE:**

The purpose of this report is for Council to determine priorities for eligible works to be completed under the State Government's Stronger Country Communities Fund based on best estimates of cost and concepts

**RECOMMENDATION:**

That;

**Council receive the report and endorse the priorities for funding as recommended under the Stronger Country Communities Fund as follows:**

1. To be determined by Council.

96/22

**RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor PIPPOS;**

**That Council;**

1. Council form a subcommittee for Stronger Country Communities Round 5 funding and prioritize works projects moving forward & delegate the committee to authorise the prioritize list to be submitted under the funding.
2. That the Council Subcommittee meet on Thursday 11<sup>th</sup> August 2022 at 10am to discuss the latest proposals for SCCF Round 5.

The MOTION on being PUT to the MEETING was declared CARRIED.

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D Gordon excused himself from the Chambers at 10:37am

D Gordon returned to the Chambers at 10:40am

**ITEM 5: REGIONAL WATER STRATEGY SUBMISSION**

**PURPOSE:**

The purpose of this report is to provide Council with an overview of the submission lodged by the Mayor on behalf of Council regarding the draft Regional Water Strategy

**RECOMMENDATION:**

That;

1. Council receive this report as information and consider any further matter relating to the strategy.

97/22

**RESOLVED on MOTION by Councillor STANTON, Seconded by Councillor BROWN;**

**That Council;**

1. Council receive this report as information and consider any further matter relating to the strategy.

The MOTION on being PUT to the MEETING was declared CARRIED.

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**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF  
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON  
FRIDAY 29TH JULY 2022**

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I Gordon excused himself from the Chambers at 10:50am

I Gordon returned to the Chambers at 10:56am

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**REPORTS FOR INFORMATION:**

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The purpose of this report is for Councillors to receive the Status Report, Councils Information Reports as well as the items for Correspondence.

**RECOMMENDATION:**

That the Status Report, Information Reports, which are listed from a-n, and the Items for Correspondence be received as information.

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**8: REPORTS FOR INFORMATION**

- a) Status Report, General Manager and Mayors Diary
- b) Roads
- c) Plant
- d) Utilities
- e) CHB
- f) CSM
- m) Human Resources
- n) FAM

98/22

**RESOLVED on MOTION by Councillor I GORDON, Seconded by Councillor JEFFRIES;**

**That;**

**The status Report, Information Reports and Items of Correspondence be received and noted.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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CHB joined the meeting via Telephone Link at 11:02am

D Jeffries had excused herself from the chambers at 11:04am

D Jeffries returned to the chambers at 11:06am

Councillors agreed on a 40 minute adjournment of the Meeting at 11:08am

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF  
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON  
FRIDAY 29TH JULY 2022

Councillors Meeting resumed at 11:43am

**9: NOTICE OF MOTION/ QUESTIONS WITHOUT NOTICE**

- See Confidential 1

The MOTION on being PUT to the MEETING was declared CARRIED.

102/22

**RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor STANTON;  
That Council move into open session.**

**Council resumed open session at 11:55 am**

D Gordon excused himself from the chambers at 11:22am

D Gordon returned to the chambers at 11:23am

**11: OPEN SESSION**

- The Acting General Manager reported to the OPEN session of the Council meeting that the following resolutions were moved in CLOSED session:

CONFD 1. – VISITOR INFORMATION CENTRE – KITCHEN AND AUDITORIUM

- Brewarrina Shire Council consider the notice of motion and delegate the General Manager to undertake any further matters relating to the proposed motion and or outcomes.

CONFD 2. – MAYORAL MINUTE – APPOINTMENT OF GENERAL MANAGER

- That Council received the presentations from shortlisted candidates for the position of General Manager on 25 July 2022.
- That Council offer the position of General Manager to the recommended candidate and authorize the Mayor to negotiate and enter into a contract of employment based on the standard contract of employment issued by the Office of Local Government.
- That the recommended candidate remain confidential until the position is accepted by the recommended candidate and the Mayor announces the appointment of the General Manager. All other information presented and discussed in the closed Session remains confidential.
- That the Council resolves to affix the Council seal to the contract in accordance with the Local Government Act 1993.

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF  
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON  
FRIDAY 29TH JULY 2022**

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**Meeting concluded at 12.00pm**

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# ***MAYORAL MINUTE***

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# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>MAYORAL MINUTE – ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS</b>	<b>DOC REF:</b> MM 1
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<b>REPORT BY:</b>	Vivian Slack-Smith <b>Mayor</b>	<b>DATE:</b> 15 <sup>th</sup> August 2022
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**PURPOSE:**

The purpose of this report is to support the local government campaign on the financial Accounting treatment of Rural Fire Service (RFS) mobile assets known as the 'Red Fleet'.

**RECOMMENDATION:**

That:

1. Council writes to the local State Member, the Hon Mr (Roy) Royal Francis Butler MP, and the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP:

- a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;
- b. Advising of the impact of the Government's position on Council finances of this accounting treatment;
- c. Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Brewarrina Shire Council's financial statements;
- d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and
- e. Amending s119 of the Rural Fires Act 1997 so that the effect is to make it clear that RFS assets are not the property of councils.

2. Council writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:

- a. Advising Members of Brewarrina Shire Council's position, including providing copies of correspondence to NSW Government Ministers; and
- b. Seeking Members' commitments to support NSW Councils' call to amend the Rural Fires Act 1997 as set out in correspondence.

**3. Brewarrina Shire Council writes to the Auditor General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government, and will not record RFS assets in Brewarrina Shire Council's financial statements, noting that the State Government's own Local Government Accounting Code of Practice and Financial Reporting provides for councils to determine whether or not they record the RFS assets as council assets.**

**4. Council promotes these messages via its digital and social media channels and via its networks.**

**5. Re-affirms its complete support of and commitment to local RFS brigades noting that Brewarrina Shire Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.**

**6. That Brewarrina Shire Council affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification once and for all from the State Government about the accounting treatment of RFS assets.**

#### **CONTENT:**

I am calling on Councillors to support the local government campaign on the financial Accounting treatment of Rural Fire Service (RFS) mobile assets known as the 'Red Fleet'.

A long-standing dispute over the accounting treatment of the Red Fleet has come to a head with the Auditor-General's 2021 Report on Local Government on 22 June 2022. The Audit Report reemphasises the State Government determination that RFS assets are the "property" of councils and must be recorded in Council's financial statements with Council required to therefore absorb all depreciation costs.

The Audit Office Local Government Report has reinforced the notion that RFS mobile and other fire-fighting assets can somehow be deemed to be council assets and applies more pressure on councils and the Office of Local Government (OLG) to conform with this determination, despite the fact that councils do not have effective management or control of these assets.

Councils across the State and Local Government NSW (LGNSW) refute this determination. Councils do not have any say in the acquisition, deployment or disposal of these assets. Comparable assets held by Fire & Rescue NSW (FRNSW) and the State Emergency Service (SES) are not vested anywhere other than with the organisations that purchase, use, maintain and dispose of them.

Councils and LGNSW have also raised concerns that the requirement breaches Australian Accounting Standards. The State Government's own Local Government Accounting Code of Accounting Practice and Financial Reporting provides for councils to determine whether to record RFS assets on their books as council assets. This position has been confirmed by the Secretary of the Department of Planning and Environment in his letter to the Auditor-General dated 7 June 2022, presented in Appendix1 on page 47 of the 2021 Local Government Audit Report.

Council notes advice from LGNSW that many councils are refusing to comply with the Auditor General's instructions. Councils remained firm in 2021, resisting pressure to record RFS assets with the majority (68), choosing not to record the RFS mobile assets in accordance with the Local Government Accounting Code. This was the same number of councils as in 2020. LGNSW is encouraging councils to continue resisting pressure from the Audit Office and make their own determinations notwithstanding overtures that ongoing non-compliance with the Auditor General's instructions may result in future qualified financial reports.

The latest Audit Report has made further impositions on (Council) by:

- Recommending Council undertakes a stocktake of RFS assets and records the value in Council's financial statements;
- Warning that if Council does not recognise the assets it will be found non-compliant and will have a high risk finding reported; and
- Calling on the NSW Department of Planning and Environment (OLG) to intervene where councils do not recognise rural firefighting equipment.

The Government's blanket determination is not only nonsensical; it is also inconsistent with the treatment of the comparable assets of other emergency service agencies such as Fire & Rescue NSW (FRNSW) and the State Emergency Service (SES). There is no rational reason for maintaining this anomaly.

LGNSW has been advocating this position on councils' behalf and has written to the NSW Treasurer the Hon. Matt Kean MP, Minister for Emergency Services, the Hon. Steph Cooke MP, Minister for Local Government the Hon. Wendy Tuckerman MP and the Auditor-General, Ms Margaret Crawford to express the local government sector's strong objection to the NSW Government's determination, applied by the Auditor-General, that RFS assets are the property of councils for accounting purposes and amend the Rural Fires Act 1997.

LGNSW has advised it will continue its advocacy efforts on councils' behalf and is asking all affected councils in NSW to consider adopting a resolution advising the Audit Office that Council will not carry out the RFS stocktakes on behalf of the NSW Government, and will not record RFS assets on Council's financial statements.

**GOVERNANCE IMPLICATIONS:**

Council's Annual Financial Statement will be subject to Audit Office of NSW opinion for not recognising red fleet asset.

**CONCLUSION:**

This report is to provide Council with an update the status of the long-standing dispute between local government councils and the NSW Audit Office.

\_\_\_\_\_  
Vivian Slack-Smith  
Mayor

**ATTACHMENT:**

Nil

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# ***REPORTS OF COMMITTEES***

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## **Upper House Committee releases report into major flooding with finding that the NSW SES and Resilience NSW failed as lead agencies**

### **FOR IMMEDIATE RELEASE**

**9 August 2022**

An Upper House Select Committee on the Response to Major Flooding Across New South Wales in 2022 has just released its report with 21 findings and 37 recommendations, including a key finding that the NSW State Emergency Service (SES) and Resilience NSW failed as lead agencies to provide adequate leadership and effective coordination during the February-March 2022 floods.

The major flooding of February-March 2022 was a catastrophic disaster, causing widespread devastation and damage, particularly in the Northern Rivers and Hawkesbury regions. Tragically, lives were lost, thousands of homes were damaged or destroyed, and significant local infrastructure was damaged.

Five months later, families are homeless with some still living in tents, businesses are still waiting for long-promised assistance, and there are still unresolved policy matters involving buy-backs and land swaps – to name just a few of the myriad remaining pressing problems.

The committee found that Resilience NSW and the SES failed to provide leadership and effective coordination in the community's greatest time of need. Demarcation disputes and a lack of integration slowed the roll-out of support and assistance to flood-affected communities. The State Government's failure to implement a streamlined grants process meant that applicants were repeatedly interviewed and had to re-live their experiences, leading to frustration and trauma as part of the process.

With respect to the NSW SES, the centralisation of the organisation and a shortage of volunteers significantly hindered the ability of the agency to lead the emergency response. The SES's failures found many community members feeling that they had no choice but to conduct their own rescues in dangerous conditions as many calls for assistance to 000 and the NSW SES went answered.

The committee recommended that the NSW Government consider restructuring the SES to ensure that it better harnesses local knowledge and networks, coordinates more closely with other rescue agencies, and increases resources.

The committee found that Resilience NSW demonstrated some of the biggest failures of the NSW Government's response to the floods. Repeated witnesses expressed frustration and confusion about the role of Resilience NSW. The committee found that the NSW Government failed to comprehend the scale of the floods and treated the disaster response as a "nine to five" business operation. The committee recommended that the NSW Government consider abolishing Resilience NSW if it is unable to restructure the organisation so that it meets community needs.

Committee Chair and Shadow Minister for the North Coast, the Hon Walt Secord MLC said: “The stories we heard from local residents from the Northern Rivers and Hawkesbury regions made it clear that the NSW Government was woefully unprepared and lacked the required leadership and coordination to respond to a natural disaster of this magnitude.

“Of particular concern was the performance of Resilience NSW which left many residents frustrated with and confused about their role. The committee came to the view that Resilience NSW should be abolished if it could not be properly reformed.

“I would also note that the committee noted the vast improvement in recovery efforts following the appointment of NSW Police Force Deputy Commissioner Mal Lanyon to the role of Northern NSW Recovery Coordinator, and recommended that a senior police officer be tasked with leading recovery efforts following future natural disasters as a matter of policy.”

The committee made several other findings and recommendations about public communication and rescues during the floods, community led recovery, financial assistance, evacuation and recovery centres, clean up and restoration, and temporary and long-term housing.

Please note: The Select Committee on the Response to Major Flooding across New South Wales in 2022 was established by the NSW Legislative Council on 23 March 2022. Its inquiry and report are separate to that of the independent floods inquiry established by the NSW Government and led by former Police Commissioner Mick Fuller and Professor Mary O'Kane.

### **Report details**

The report is available on the committee's website:

<https://www.parliament.nsw.gov.au/committees/listofcommittees/Pages/committee-details.aspx?pk=277>

-ENDS-

*For media enquiries please contact Committee Chair the Hon Walt Secord MLC on 02 9230 2146.*

## **MEDIA RELEASE**

### **Upper House committee inquiry opens into the Aboriginal Cultural Heritage (Culture Is Identity) Bill 2022**

**FOR IMMEDIATE RELEASE**  
**11 AUGUST 2022**

The NSW Upper House has referred to Portfolio Committee No. 7 – Planning and Environment an inquiry into the [Aboriginal Cultural Heritage \(Culture is Identity\) Bill 2022](#). The bill was introduced in the Legislative Council by Reverend the Hon Fred Nile MLC on 21 June 2022. The bill is co-sponsored by Mr Justin Field MLC, Mr Alex Greenwich MP, the Hon Emma Hurst MLC, the Hon Mark Pearson MLC and Mr Greg Piper MP.

The bill seeks to provide a modern framework for the recognition, protection, conservation and preservation of Aboriginal cultural heritage and recognise the fundamental importance of Aboriginal cultural heritage to Aboriginal people.

Key elements of the bill include:

- establishing an Aboriginal Cultural Heritage Council, with responsibility for:
  - granting permits, approvals and management plans for the management of activities that may harm Aboriginal cultural heritage
  - making orders to stop, prohibit or remediate activity that may harm Aboriginal cultural heritage
  - endorsing Aboriginal cultural heritage protection agreements
- designating local Aboriginal cultural heritage services, with responsibility for:
  - engaging and negotiating with persons intending to carry out activities in the area and native title parties and knowledge holders for the area
  - making Aboriginal cultural heritage management plans for the area
  - providing advice to persons about whether Aboriginal cultural heritage is located in the area
- setting out the rights and duties of various persons in relation to Aboriginal cultural heritage and the management of Aboriginal ancestral remains and secret or sacred objects
- providing special protections for land where there is Aboriginal cultural heritage of outstanding significance
- offences relating to harming Aboriginal cultural heritage
- establishing the Aboriginal Cultural Heritage Directory.

The Chair of Portfolio Committee No. 7, Ms Sue Higginson MLC, commented: "Some of the key objects of this bill are to recognise the fundamental importance and central role of Aboriginal cultural heritage to Aboriginal people and to the wider New South Wales community. Moreover, the bill seeks to recognise that Aboriginal people have custodianship over Aboriginal cultural heritage and seeks to promote access to Aboriginal cultural heritage for future generations."

"This inquiry will allow community members and stakeholders to have their say on these important issues. The committee's report will then inform the Upper House's consideration of the bill", Ms Higginson concluded.

The committee's reporting date is 8 November 2022. There will be two public hearings for this inquiry, to be held on Friday 23 September and Tuesday 4 October 2022. Full schedules will be published on the inquiry's [webpage](#) closer to the time, and all hearings will be streamed live via the Parliament's website at [www.bit.ly/webcastnsw](http://www.bit.ly/webcastnsw).

### **Have your say**

Members of the community are welcome to have their say on this bill via the online questionnaire on the committee's [webpage](#). The closing date for online questionnaire is **30 September 2022**.

For more information about the inquiry, including the committee membership and the terms of reference, see [here](#).

-ENDS-

*For further information please contact Committee Chair, Ms Sue Higginson MLC, on 9230 2273*

***REPORTS TO COUNCIL FOR ACTION***

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# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>BANK RECONCILIATION &amp; INVESTMENTS</b>	<b>DOC REF:</b> GM: 1
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<b>REPORT BY:</b>	Rizwan Mushtaq <b>Assistant Accountant</b>	<b>DATE</b> 5 <sup>th</sup> August 2022
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**IP&R REFERENCE:**

Objective 5.2.2 - Timely and accurate reporting for efficient management and accountability

**RECOMMENDATION:**

**That:**

1. The bank reconciliation report is received as information.
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.

**CONTENT:**

1. **BANK RECONCILIATION**

**PURPOSE:**

The purpose of this report is to present the reconciliation of Council's cashbook and bank statement as at 31<sup>st</sup> July 2022. The presentation of this information is not a requirement of any Act, however it has been provided historically for the information of Councillors.

<b>Bank Reconciliation for 31<sup>st</sup> July 2022</b>	
<b>Cash book</b>	
Opening Cashbook balance	287,052.63
Add: Receipts	1,251,848.19
Add: Recalled investments	1,100,000.00
Less: Payments	2,107,711.50
Less: Investments	-
<b>Current Cashbook Balance</b>	<b>531,189.32</b>
<b>Council Operating Account</b>	
Opening Statement Balance	286,469.78
Add: Receipts	1,233,782.58
Add: Recalled investment	1,100,000.00
Less: Payments	2,097,249.30
Less: Investments	-
<b>Current Statement Balance</b>	<b>523,003.06</b>
Add: Unpresented Receipts	8,186.26
Less: Unpresented Payments	-
<b>Reconciliation Balance</b>	<b>531,189.32</b>
<b>Difference</b>	<b>-</b>

## 2. INVESTMENTS

### PURPOSE

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the responsible accounting officer must provide the Council with a written report (setting out details of all money that the council has invested under Section 625 of the Act) to be presented to the ordinary meeting each month.

Ref	Institution	Amount	Term & Rate	Maturity Date
82	NAB	2,000,000.00	122 days @ 1.60%	19/09/2022
88	NAB	2,000,000.00	91 days @ 2.25%	19/09/2022
107	CBA	4,000,000.00	92 days @ 1.62%	18/08/2022
108	CBA	5,000,000.00	90 days @ 1.62%	24/08/2022
At Call	CBA	4,000,000.00	at call - variable	
Bos At call	CBA	2,600,000.00	at call - variable	
<b>Total</b>		<b>19,600,000.00</b>		

### Certification – Responsible Accounting Officer

I hereby certify that the investments listed above have been made in accordance with Section 625 of the Local Government 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

\_\_\_\_\_  
Ang Pasang Rai  
Responsible Accounting Officer

### GOVERNANCE IMPLICATIONS:

Compliance with Local Government (General) Regulation 2005- Clause 212:

*The responsible accounting officer of a council must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented;*

- *If only one ordinary meeting of the council is held in a month, at a meeting , or*
- *If more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines.*

\_\_\_\_\_  
David Kirby  
General Manager

### ATTACHMENTS:

Nil



**BREWARRINA SHIRE COUNCIL**

**Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022**

<b>TITLE:</b>	<b>ESSENTIAL ENERGY 2020-21 PUBLIC LIGHTNING ANNUAL REPORT</b>	<b>DOC REF:</b> GM: 2
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<b>REPORT BY:</b>	David Kirby <b>GENERAL MANAGER</b>	<b>DATE:</b> 2 <sup>nd</sup> August 2022
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**EXECUTIVE SUMMARY:**

The purpose of this report is to provide Council with information about Essential Energy's activities under the management plan.

**RECOMMENDATION:**

**That;**

**Council receive this report as information and consider any further matter relating to the report.**

**LEGAL IMPLICATIONS: NIL**

**CONTENT:**

The following report details Essential Energy's activities under the management plan, its compliance with the Service Standards in Schedule 1 of the NSW Public Lighting Code and its remaining obligations under the Code. These requirements form part of Essential Energy's obligations under conditions 19A of its Distribution Network Service Provider Licence.

This report has been prepared by Essential Energy with all due care and skill in full knowledge of conditions to which it is subject and in compliance with IPART's current Electricity Networks Reporting Manual – NSW Public Lighting Code compliance reporting.

1. Schedule A provides information on the activities undertaken in accordance with the management plan that is also attached to this report.
2. Schedule B provides information on Essential Energy's compliance with Schedule 1 Service Standards of the NSW Public Lighting Code dated April 2020 during 2020/21.
3. Essential Energy has complied with all its obligations under the NSW Public Lighting Code during 2020/21, except as noted in Schedule C.

Public Lighting plays an important role in providing safe, secure and attractive public areas for both pedestrians and vehicles. Essential Energy is working with council to improve street lighting service delivery which will minimise the cost and carbon emissions and facilitating uptake of 'Smart' technologies.

**FINANCIAL IMPLICATIONS: Nil**

**ATTACHMENTS:**

- PCL Annual Maintenance Activities Report 2020-21
- NSW Public Lighting Code Report Essential Energy 2020-21

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David Kirby  
General Manager

# Annual Performance Report for 2020/21

Submitted by Essential Energy

ABN: 37 428 185 226

To: The Chief Executive Officer  
Independent Pricing and Regulatory Tribunal of NSW  
PO Box K35  
Haymarket Post Shop NSW 1240

Essential Energy reports as follows:

1. This report details Essential Energy's activities under the management plan, its compliance with the Service Standards in Schedule 1 of the NSW Public Lighting Code and its remaining obligations under the Code. These requirements form part of Essential Energy's obligations under conditions 19A of its Distribution Network Service Provider Licence.
2. This report has been prepared by Essential Energy with all due care and skill in full knowledge of conditions to which it is subject and in compliance with IPART's current *Electricity Networks Reporting Manual – NSW Public Lighting Code compliance reporting*.
3. Schedule A provides information on the activities undertaken in accordance with the management plan that is also attached to this report.
4. Schedule B provides information on Essential Energy's compliance with Schedule 1 Service Standards of the NSW Public Lighting Code dated April 2020 during 2020/21.
5. Essential Energy has complied with all its obligations under the NSW Public Lighting Code during 2020/21, except as noted in Schedule C.



Signed: .....

Name: Chantelle Bramley

Designation: General Manager Strategy, Regulation and Corporate Affairs

Date: ...31 August 2021.....

**Schedule A Activities undertaken in accordance with Management Plan**

The Service Provider must provide a report on its performance against the levels of service identified in relation to the activities listed under clause 6 (e) of the NSW Public Lighting Code and identify the activities where the level of service was not met and the reasons why

Clause 6(e) activity	Performance against level of service	Level of service was not met for the activity and the reasons why
(i) outage detection of Public Lighting Assets (for example inspection patrols), and service availability requirement	<p>Luminaire Outage Detection</p> <ul style="list-style-type: none"> <li>&gt; The average availability of public lighting assets across our network in 2020/21 was 98.79% which is above the service level requirement of 95%.</li> <li>&gt; In order to achieve this level of service, Essential Energy conducted night patrols on 49,485 streetlight assets. Further, Essential Energy provides several means for public lighting customers and the community to report streetlight faults including via our 24-hour supply interruption line or online through "NeatStreets."</li> <li>&gt; Essential Energy performs night patrols of streetlights on major roads biannually. Night patrols are currently the main proactive means of streetlight outage detection for luminaires on category V illuminated roads and at high risk public locations. AS1158.1.2:2010 section 14.5.2 suggests that whilst public reports of luminaire outages in residential areas may be sufficient to obviate the need for patrols on minor roads, patrols or other detection methods will be required for lighting installations on major roads. Not all category V luminaires are included in the night patrol routes as they fall in areas which reports from residents are sufficient for outage detection.</li> </ul>	<ul style="list-style-type: none"> <li>&gt; The service level required for availability of public lighting assets was met for 2020/21.</li> </ul>

Clause 6(e) activity	Performance against level of service	Level of service was not met for the activity and the reasons why
(ii) bulk and spot lamp replacement and disposal as applicable	<p>Bulk and Spot Lamp Replacement</p> <ul style="list-style-type: none"> <li>&gt; Essential Energy has adopted a cyclic lamp replacement program known as the Bulk Lamp Replacement (BLR). The interval between BLR's is a function of the survival rates of different lamp technology types, lumen depreciation and unit rates of the BLR verse spot replacement costs. Essential Energy has determined that four years is the optimum cycle time given the current inventory of non-LED lamps and luminaires on its network. The optimum timing of these cycles is dependent on technical and financial constraints. Essential Energy is on track with 72% of the networks public lighting assets having been converted to LED as at 30 June 2021.</li> <li>&gt; Faulty lamps that are identified by customer reporting and night patrols are replaced as required in accordance with the Fault Service Standards in Schedule 1 of The Code. 98% of overdue tasks from 2019/20 were completed in 2020/21. In 2020/21 10,492 streetlight defects were reported with 31% of general faults completed outside of the SLA. Further, Essential Energy did not meet the annual average timeframe for repair for specific or general faults for 2020/21.</li> </ul> <p>Lamp Disposal</p> <ul style="list-style-type: none"> <li>&gt; Essential Energy is a signatory of FluoroCycle. FluoroCycle is a voluntary product stewardship scheme that seeks to increase the national recycling rate of waste mercury-containing lamps. Further, under the Energy Savings Scheme Rule of 2009, Essential Energy is required to recycle mercury-containing lamps to receive or generate for the public lighting customer an Energy Saving Credit. In 2020/21 2,784 mercury vapor globes were replaced, with all mercury-containing lamps recycled in line with Energy Savings Scheme Rule requirements.</li> </ul>	<ul style="list-style-type: none"> <li>&gt; The service level for bulk lamp replacements occurred in line with the four-year cycle prescribed in Essential Energy's Public Lighting Management Plan.</li> <li>&gt; Lamps containing mercury were recycled in line with the requirements prescribed under the Energy Savings Scheme Rule of 2009.</li> <li>&gt; Rectification of defects did not occur in accordance with the Fault Service Standards in Schedule 1 of The Code for 2020/21 due to COVID-19 constraints on resourcing; changes to work crew capabilities to reduce COVID-19 related risks resulted in slower rectification times and created a backlog of tasks for Q1, Q2, Q3 and Q4.</li> </ul>

Clause 6(e) activity	Performance against level of service	Level of service was not met for the activity and the reasons why
(iii) Luminaire cleaning and inspection	<p>Lamp cleaning and inspection</p> <ul style="list-style-type: none"> <li>&gt; Essential Energy cleaned and inspected luminaires during replacement to help maintain recommended minimum lighting levels and provide early identification of defects that could affect performance. As many luminaires are being replaced as part of the Bulk LED Program, a specific cleaning regime is not currently in place, however luminaires are cleaned during spot globe replacements.</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Lamps were cleaned and inspected in line with service level requirements for 2020/21.</li> </ul>
(iv) tree management strategies, including informing Customers of their responsibilities to manage vegetation to ensure effective lighting	<p>Essential Energy used the following initiatives to meet its safety and maintenance responsibilities in relation to vegetation management:</p> <ul style="list-style-type: none"> <li>&gt; Safety and maintenance – Essential Energy informs vegetation contractors undertaking work on behalf of the business, of the required vegetation clearances around overhead luminaires and powerlines. In 2020/21, 266,721 total spans were cleared across the entire network.</li> <li>&gt; Light distribution – Essential Energy informs customers of their responsibilities to clear vegetation beyond the immediate vicinity of luminaires through publishing of the Public Lighting: Management Plan (CEOP1023) and Essential Energy’s Vegetation Management Plan (CEOP8008).</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Tree management strategies occurred in line with service level requirements for 2020/21.</li> </ul>

Clause 6(e) activity	Performance against level of service	Level of service was not met for the activity and the reasons why
(v) inspection, test, repair, and replacement of equipment including column / poles	<p>Essential Energy undertakes the inspection and maintenance of brackets, some wiring, and supports in conjunction with luminaire inspection. Essential Energy undertakes the following inspections and maintenance to maintain public lighting service levels:</p> <ul style="list-style-type: none"> <li>&gt; Non-intrusive visual inspection for main roads (Cat V) performed every six months;</li> <li>&gt; Non-LED 4-yearly luminaire replacement;</li> <li>&gt; 8-yearly clean and PE cell replacement;</li> <li>&gt; LED 6-yearly luminaire clean and inspection cycle; and</li> <li>&gt; Non-intrusive ground based visual inspection, intrusive (pole drilling) and earth testing is performed every 4.5 years on streetlight columns and poles.</li> </ul> <p>Essential Energy conducted 18,009 dedicated streetlight column inspections in 2020/21. This does not include inspections of poles where a streetlight shares the use of the pole with electricity distribution assets.</p>	<p>&gt; Inspections, maintenance and replacement programs for public lighting met service level requirements for 2020/21.</p>
(vi) condition monitoring	<p>Essential Energy reviews data capture processes to ensure that data captured during maintenance meets the requirements of maintenance analysis. Essential Energy is constantly improving and automating data cleansing and capture processes to reduce the likelihood of human error. A large public lighting data cleansing project continues to be undertaken in 2020/21 to improve data quality.</p> <p>Essential Energy monitors the performance of public lighting assets to ensure that estimated failure rates are aligned to expected failure rates and changes made to assets where required. Cause codes for failures are also reviewed to ensure assets are failing in line with expectations.</p>	<p>&gt; Condition monitoring for public lighting met service level requirements for 2020/21.</p>

**Schedule B Compliance with Service Standards**

**Table A.1**

<b>SUMMARY (YEAR-TO-DATE)</b>	
Total number of customers	84 Councils, RMS and Department of Transport QLD (86 total)
Total number of faults reported	10,492
Of the total faults, number of general faults	8,630 (includes general priority faults)
Of the total faults, number of specific faults	1,862
Total general fault repairs exceeding 10 days	3,346
<b>Average repair time for general faults</b>	15.73 days
<b>Average repair time for general priority faults</b>	9.25 days
<b>Average repair time for specific faults</b>	36.31 days
<b>Total number of outstanding repairs</b>	1,133
<b>Total written requests for public lighting services</b>	8
<b>Total jobs performed outside 90-day timeframe from acceptance of quote by customers</b>	7 <sup>1</sup>

**Note:** This table is a summary of the key data from the quarterly reports submitted by Essential Energy throughout the financial year, further detail of compliance with the Service Standards is available in the quarterly reports.

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<sup>1</sup> These public lighting customers were advised of the delay and expected timeframe and reason for delay as per 9(c) of the Public Lighting Code

**Schedule C Non-compliances with Service Provider obligations**

**Table A.2**

Details of non-compliance	Relevant code reference (clause)	Plan for rectification	Timeframe for rectification
<p><b>Reporting period:</b> Both halves of the 2020/21 financial year</p> <p><b>Nature and extent:</b> Fault repair times exceeded the Fault Service Standards</p> <p><b>Reasons for non-compliance:</b></p> <p><b>Q1</b> – Technology quality issues with Compact Fluorescent technology. LGA’s undergoing bulk LED upgrade had open general faults which aligned with Bulk Replacement tasks</p> <p><b>Q2</b> – Changes to work crew capabilities due to COVID-19 and the major storm event on 1 December 2020. Pedestrian Crossing defects incorrectly input with wrong severity causing a delay in repairs</p> <p><b>Q3</b> – a backlog of tasks from constrained resourcing under COVID-19 operating arrangements. Major flood event 19 March 2021 restoration of power and flood recovery works took priority over planned works.</p> <p><b>Q4</b> – a backlog of tasks from constrained resourcing under COVID-19 operating arrangements and Flood recovery from March continued.</p>	<p>Clause 6(e)(i)</p>	<p><b>Q1</b> – Compact Fluorescent technology on our network is now down to 21% resulting in less faults overall on the network.</p> <p><b>Q2</b> – Local depots with large volumes of streetlighting defects are reprioritising workloads to address defects, including arranging traffic control to address them within a week. An external contractor has been engaged to support the prioritisation of streetlight defects during Bulk LED Upgrades within Local Government Areas.</p> <p><b>Q3</b> – External contractor engaged to deliver bulk LED upgrades mobilised additional crews to complete spot failures in Local Government Areas with large volumes of defects. Pedestrian Crossing faults with incorrect severity were identified on 23 March 2021 and rectified immediately.</p> <p><b>Q4</b> – Local depots with large volumes of streetlighting defects are reprioritising workloads to address defects, including arranging traffic control to address them within a week.</p>	<p><b>Q1 &amp; Q2</b> – Ongoing</p> <p><b>Q3 &amp; Q4</b> – Dec 2021 dependant on COVID-19 operating conditions and restrictions</p>
<p><b>Reporting period:</b> Both halves of the 19/20 financial year</p> <p><b>Nature and extent:</b> Annual Customer Reports not submitted to Public Lighting Customers for FY19/20</p> <p><b>Reasons for non-compliance:</b> Oversight by Streetlighting Team</p>	<p>Clause 8 (b) and (c)</p>	<p><b>Q3</b> – Reports were completed and submitted to Public Lighting Customers by 2 May 2021 for FY19/20.</p>	<p><b>Q3 FY20/21</b></p>



# BREWARRINA SHIRE COUNCIL

## Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>FIXING LOCAL ROADS ROUND 4</b>	<b>DOC REF:</b> GM: 3
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<b>REPORT BY:</b>	Tim Williams <b>Transport Manager</b>	<b>DATE:</b> 15 <sup>th</sup> August 2022
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### **IP&R REFERENCE: INFRASTRUCTURE:**

3.2: Good quality community infrastructure and facilities.

### **PURPOSE:**

The purpose of this report is for Council to determine priorities for eligible works under the State Government's Fixing Local Roads Round 4 Grants.

### **RECOMMENDATION:**

**That Council receive the report and endorse the priorities for funding as recommended under round four (4) Fixing Local Roads as follows:**

- 1. To be determined by Council.**

### **Content:**

On Tuesday, 26<sup>th</sup> July 2022 it was announced that, the NSW Government open applications for round four (4) Fixing Locals Roads. This is efforts from the NSW Government to help turbo charge efforts of councils to upgrade roads that communities use every day. Council has applied in the past 3 rounds and has been successful in obtaining funds to upgrade the Jobs Gate Road from stage 1 through to stage 3.

In this round, there is \$191 million available to 94 councils. There is a maximum funding limit of \$3 million of state contribution per project, which can be granted to council, there is a maximum of \$1 million of state contribution for applications containing more than one individual road project, such as a single application to seal multiple roads. Councils have 12 months to commence construction on the project from the date of the signed funding deed and 24 months to complete the project.

Tech Services has three projects that would be good candidates for the funding grant program, these projects are listed below and prioritised by preference in which would receive funding first. There is a risk as there are three projects being applied for that the most important project could get pushed back if TfNSW deemed the proceeding projects would increase safety more than the first prioritised project. The determination of the projects are under the following attributes.

#### Multi – Criteria Analysis

- Job Creation
- Road Condition and function
- Road Infrastructure Risk Rating
- Frequency of closures due to wet weather/ heavy haulage damage

**Merit Assessment**

- Does the project meet the objectives of the program?
- Has the application provided measurable justification and/or evidence to demonstrate alignment to the program objectives
- Are the costs, schedule, risk and assumptions of the project delivery well documented?
- Have the projects from previous rounds been delivered within agreed milestones?
- Are there special considerations e.g. drought, hardship, connecting Indigenous communities
- Is there a co-contribution funding source to optimise community outcomes

**Projects for consideration**

<b>Project</b>	<b>Budget</b>	<b>Priority</b>
Jobs Gate seal Extension Stage 4 - 6.8kms	\$3,000,000.00	1
East Culgoa Rd (Brenda Bukulla) 20km Re Sheeting	\$1,000,000.00	2
West Culgoa Road 20km Resheeting	\$1,000,000.00	3

The above projects have been chosen as a carry on for existing projects or as strategic purposes to improve the safety and experience for road users entering, leaving and traversing our road networks.

**GOVERNANCE IMPLICATIONS:**

Nil – budget provided in annual budget

**CONCLUSION:**

This report provides Council with information and will require a decision on proceeding with the above project and priorities.

**ATTACHMENTS: Nil**

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David Kirby  
General Manager

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>GOODOOGA BORE BATHS – CARAVAN/CAMPING</b>	<b>DOC REF:</b> GM: 4
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<b>REPORT BY:</b>	David Kirby <b>GENERAL MANAGER</b>	<b>DATE:</b> 15 <sup>th</sup> August 2022
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**IP&R REFERENCE:**

Theme Deliverable and sustainable Shire infrastructure and services.

**PURPOSE:**

The purpose of this report is to update Council on options relating to charging Caravans and campers at the Goodooga Bore Baths and 4 Mile Camping Reserve.

**RECOMMENDATION:**

- 1. That Council receive this report as information and consider implementing the buy local program for free camping at the Goodooga Bore Baths and the Brewarrina 4 Mile Camping Reserve.**

**CONTENT:**

With the construction of the Goodooga Bore Baths and sealing of the Goodooga Road, significant number of travelers are now using Goodooga as a destination hub. Council and community has since observed however, a significant number staying and using the amenities for extended periods of time for free, and not contributing to the community or its economy.

Council operates and maintains the Goodooga Bore Baths at a significant cost to ratepayers and is stuck with the conundrum of seeing the primary use from the visiting public. This works in most small communities when there is contribution to the local economy, however without being able to gauge this contribution, Council is providing free amenities at minimal to nil benefits.

With a number of options available from donations boxes to expensive electronic systems, it appears throughout the industry across local government areas around the state the issue remains the same. The General Manager has reached out to surrounding Councils who have put the free camping issue in the too hard basket, as it is too costly to monitor, and insurance issues alone means the significant risk associated makes Council open to liability.

With an ever increasing industry such as caravanning, and towns such as Goodooga starting to grow exponentially in a business aspect with the new shop and pub now operating fulltime, innovative options must be considered. One of the more innovative options that would be suited to Goodooga Bore Baths and 4 Mile Camping Reserve would be the introduction of a buy local program that would require visitors to produce a receipt for \$20 or more providing proof they have shopped at a local business.

How this would work is really simple, and wouldn't attract extra cost to Council as workers attend each site daily to clean amenities anyways and can do a quick run

around to speak with visitors to ensure they are spending locally. Signage would be put up at each site advising of the requirements and can include large signage entering each town and Council websites and Facebook pages encouraging the practice and making it a campaign.

Of course, this system would be based on honesty however, a small town with 3 retail businesses such as Goodooga including the Store, Hotel and Post Office would reap direct benefits, particularly through the tourist season. This campaign would also create awareness around our local economies and how important each cent spent in our little towns are.

In the first Instance its suggested a promotional campaign be undertaken and signage be placed at each location advising visitors that staff will be doing daily checks to ensure people are spending locally. Once this practice takes place over time, staff would ease back during quieter periods.

One of the major benefits to this strategy is that it doesn't impact local caravan/camping or accommodation businesses locally who feel Council is competing. This would actually assist these businesses where they may consider staying in the private facilities instead of the free camping due to the cost.

**CONCLUSION:**

That it would be most beneficial for Council to implement the Spend Local campaign to assist small business and community.

---

David Kirby  
General Manager

**ATTACHMENTS:**

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>GOODOOGA COMMUNITY HALL</b>	<b>DOC REF:</b> GM: 5
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<b>REPORT BY:</b>	David Kirby <b>GENERAL MANAGER</b>	<b>DATE:</b> 13 <sup>th</sup> August 2022
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**IP&R REFERENCE:**

Theme Deliverable and sustainable Shire infrastructure and services.

**PURPOSE:**

The purpose of this report is to update Council of the progress relating to the Goodooga Community Hall.

**RECOMMENDATION:**

- 1. That Council receive this report as information and consider the proposal from Indigenous Business Australia (IBA) to purchase the property for \$1.00**

**CONTENT:**

A report tabled at the may Council meeting relating to Indigenous Business Australia's offer for Brewarrina Shire Council to purchase the Goodooga Community Hall. Councils Consulting Environmental Health and Building Manager carried out a structural and condition report that was tabled at the meeting. Council considered the report and resolved the following;

**72/22      RESOLVED on MOTION by Councillor FRAIL, Seconded by Councillor BROWN;  
That Council;  
Receive this report as information and defer the Agenda item until the June Council meeting.**

The General Manager has since advised AIB representatives of Council preferred option of offering the facility to a community organisation and preferably The Goodooga LALC Aboriginal Land Council (LALC) or the Regional Enterprise Development Institute (REDI). IBA advised that the Goodooga LALC has declined to take it on and that they would not offer it to REDI due to other circumstances and given the lack of interest would go to the open market to now sell the building.

One of the risk with going to open market is that the building would be at risk due to being lost to community use and control. Although the building isn't heritage listed, it has significant community value with the hall important to Goodooga residents and its past.

To this end, Council would be best placed to acquire the property for \$1.00 and to lobby government to undertake the upgrades required in the short term with the full intention to divest to a community or group or organisation when they are better placed. It important to note that social change in Goodooga and progress seems to be increasing with the sealing of the Goodooga Bre road and are now seeing much more traffic and visitors on a daily basis. This isn't limited to tourist but also local people returning to

Goodooga more regularly with infrastructure such as the Bore Baths and New supermarket encouraging them to stay longer.

**Recommendation:**

There is no heavy financial risk to Council due to the option itself to sell on the open market should the Goodooga Community not take the lead and ownership into the future. It would be in the best interest of the Goodooga Community that Council acquire the building and then consider future divestment options once possible.

**CONCLUSION:**

Considering the above report, Council can now consider the acquisition and any associated community outcomes related to its purchase.

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David Kirby  
General Manager

**ATTACHMENTS:**

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>NEW RFS BUILDING BREWARRINA</b>	<b>DOC REF:</b> GM: 6
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<b>REPORT BY:</b>	David Kirby <b>General Manager</b>	<b>DATE:</b> 13 <sup>th</sup> August 2022
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**IPR / MANAGEMENT PLAN REFERENCE:**

- Objective 1.4 A safe and clean community
- Strategy 1.4.3 Provide adequate protection from fires, other natural disasters and other risks to public health and safety.

**PURPOSE:**

The purpose of this report is to consider Council's position on a proposal from the RFS to construct a new emergency operations centre in Brewarrina and consider the acquisition of land for new facility.

**CONTENT:**

A report was tabled at the April 2022 Ordinary meeting of Council outlining the NSW Rural Fire Brigades (RFS) intention to build a new Emergency and Mitigation station I Brewarrina. At the May Ordinary meeting of Council it was resolved that;

- 57/22      **RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor PIPPOS;**  
**That;**
- 1. Council accept the proposal to build a new facility**
  - 2. RFS to reconsider the location due to being a residential area and ongoing contamination issues**
  - 3. A further detailed proposal be provided to Council before a final decision is made**

The General Manager has since been working through these issues with new District Superintendent Mr Craig Warwick who has since taken the lead on the project. A number of team consultation with district brigade stakeholders to finalise the conceptual design phase (attached).

It was during this consultation phase recently that we were advised the NSW Government would fund up to \$1.5 million for the build of the facility including \$50k seed funding for the design and project management. Although Council won't be required to pay any design or construction cost, it will be required to provide \$50k funding to the project up front however, will be reimbursed the full amount.

The location issue has also since been partially resolved with the preferred facility location next to the Brewarrina Water Plant at the eastern end of Bathurst Street on Bokhara Street. The land is currently owned by TfNSW and partially leased by Council. To proceed with construction Council will need to purchase allotments. This will be funded by the \$50k seed funding that Council will be reimbursed for.

The RFS will engage the NSW Public Works to undertake the Design and Construction of the project meaning minimal Council resources will be required. The project team has all agreed in following project phases;

- Phase 1 – Site Acquisition and initial concept planning (\$50k funding available) Duration min 6 months.
  - District Consultation to determine requirements and layout options and area required for development (Underway)
  - Establish high level project budget and timeframes
- Phase 2 – Planning Approval (Duration; Approx. 3 to 4 months, can overlap with Acquisition Phase)
  - Engagement of PM and design team for the Project
  - Define scope and develop design for DA submission and cost review
  - Preparation and submission of DA to Council.
- Phase 3 – Design and Documentation (Duration 8 weeks overlap with P2 however requires DA Consent)
  - Develop the DA design and complete design and documentation and cost review
  - Procurement strategy, finalise RFT and Pre-Tender estimate
- Phase 4 – Construction Procurement (Duration approx. 6 to 8 weeks)
  - Tender Period, Tender evaluation and Award Contract.
- Phase 5 – Construction, (Contract Administration) Duration to be confirm by Scope assume approx. 30 weeks + 12 mths)
  - Pre-Construction activities
  - Construction of all the works under the contract
  - Operational Maintenance Period 12 months

**CONSULTATION:** Fortnightly team meetings with RFS brigades and stakeholders.

**GOVERNANCE IMPLICATIONS-FINANCIAL:** Council must fund the cost of ongoing insurance, maintenance and depreciation.

**CONCLUSION:**

With funding allocated to the construction of the facility and ongoing consultation with Council throughout the process, it would be most beneficial for Council and community to proceed with project and facility.

**RECOMMENDATION:**

**That Council;**

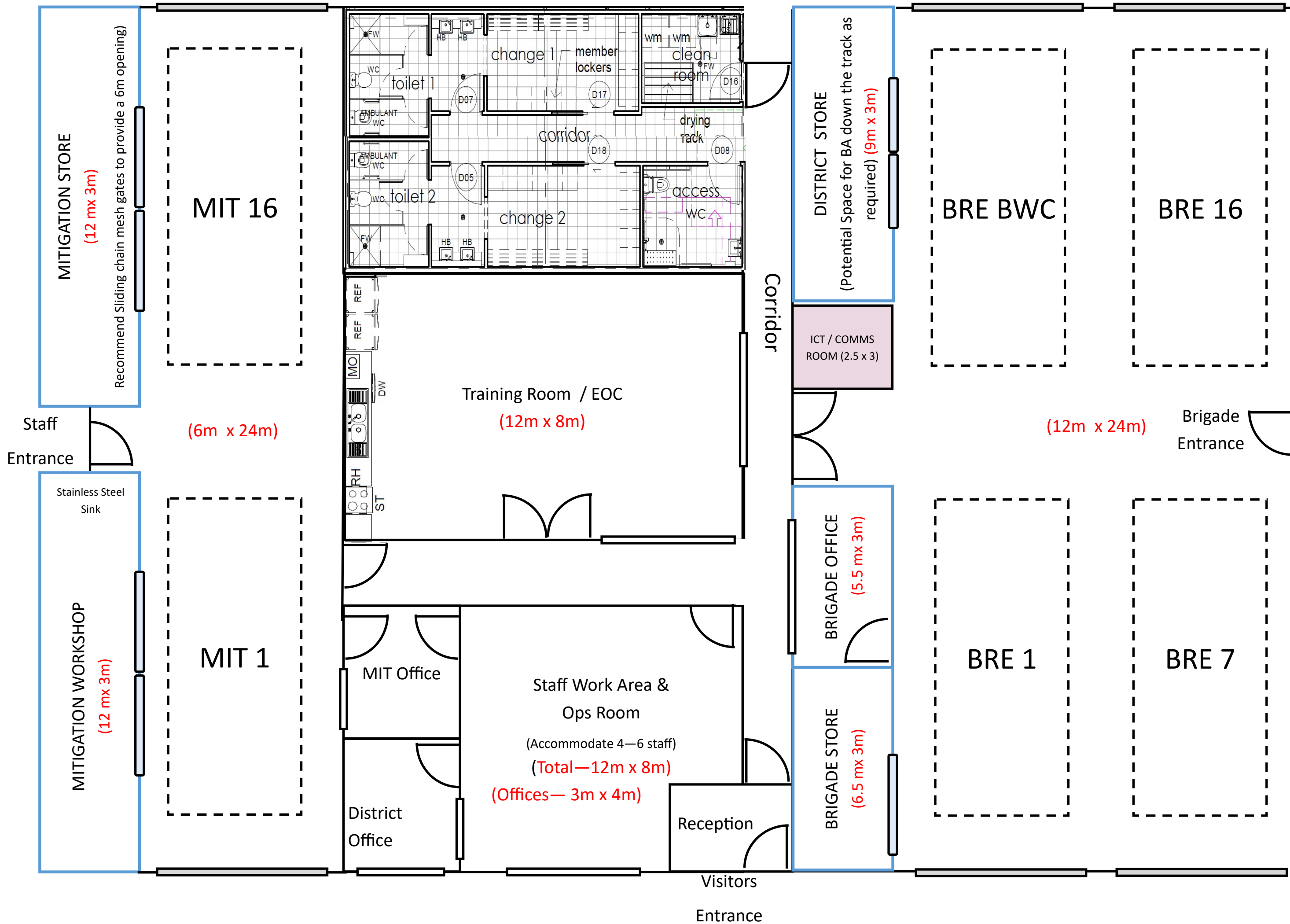
1. **Approve the construction of the new RFS facility as per proposal.**
2. **Delegate General Manager to undertake purchase of Lot 8 & 9 DP1033446 from Transport for NSW (TfNSW)**
3. **Council allocate \$50k from General Fund to complete design.**

\_\_\_\_\_  
David Kirby  
General Manager

**ATTACHMENT:**

- Location plans
- Plan of proposed complex





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# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>ROADS TO RECOVERY FUNDING ALLOCATION</b>	<b>DOC REF:</b> GM: 7
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<b>REPORT BY:</b>	Tim Williams <b>Transport Manager</b>	<b>DATE:</b> 15 <sup>th</sup> August 2022
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**IP&R REFERENCE: INFRASTRUCTURE:**

3.2: Good quality community infrastructure and facilities.

**PURPOSE:**

The purpose of this report is for Council to determine works for the Roads to Recovery Funding.

**RECOMMENDATION:**

**That Council receive the report and endorse the proposed works recommended for Roads to Recovery Funding.**

**Content:**

Each year council has a funding amount that is received from the federal government under the Roads to Recovery Funding Agreement. This year council have an allocation of \$820,000.00 and \$60,000.00 from last year's allocation that was not expended.

Tech Services have three (3) projects to put forward for the works. These projects are scoped out by receiving customer requests and doing road condition inspections to deem the condition of the road and current service standards. The projects provided are below

**Projects for consideration**

Project	Budget
Billybingbone Road 10kms Re-Sheeting	\$600,000.00
Black Box Road 15kms Re Sheeting	\$220,000.00
Grid Replacement various locations	\$60,000.00
Total	\$860,000.00

The following is an explanation on how each road is proposed for treatment.

Billybingbone road, because of its condition, has mud coming through the existing gravel and causing potholes, this road is in a dangerous condition. This road has gravel on both ends and would be a good candidate for treatment. The budget proposed for this road will get approximately 10kms of resheeting completed and would bring the road back to a good service level.

Black box Road this road was triggered by a customer request and inspection, every time it rains the road is subject to flooding and creates a boggy hole for weeks and can be quite difficult for road users to traverse. A property owner from the road has also offered council access to a gravel pit along the road free of charge, which is a considerable amount of savings for council. The proposed works along this road will be around 15kms of resheeting and reformation works and would lift the road away from floodwater.

Various grid replacements were to take place in various locations around the shire during a grid replacement program. As funds expended during this program, funding will need to be sourced from Roads to Recovery Funding to complete this program.

**GOVERNANCE IMPLICATIONS:**

Nil – budget provided in annual budget

**CONCLUSION:**

This report provides Council with information and a update of the expenditure for Roads to Recovery Funding.

**ATTACHMENTS:** Nil

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David Kirby  
General Manager

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>VISITOR INFORMATION CENTRE AUDITORIUM</b>	<b>DOC REF:</b> GM: 8
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<b>REPORT BY:</b>	David Kirby <b>GENERAL MANAGER</b>	<b>DATE:</b> 13 <sup>th</sup> August 2022
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## **IP&R REFERENCE:**

Theme Deliverable and sustainable Shire infrastructure and services.

## **PURPOSE:**

The purpose of this report is to provide Council with costings and options for development of Brewarrina Visitor Information Centre Auditorium and Kitchen.

## **RECOMMENDATION:**

- 1. That Council receive this report and consider the future options relating to the development of the Visitor Information Centre Auditorium.**

## **CONTENT:**

A Notice of Motion was raised by Councillor Noel Sheridan at the July meeting of Council that;

- The Brewarrina Shire Council call for the expression of interest for lease of the VIC Kitchen and auditorium for the use of eatery, catering for visitors, tourist, locals and functions. Council to offer possible 10 year lease.*

Council considered this motion in its entirety and highlighted a number of issues around the need for development to comply with commercial health standards and the costings associated with these upgrades. Council resolved;

**100/22 RESOLVED on MOTION by Councillor SHERIDAN Seconded by Councillor D GORDON;  
That Council;  
Brewarrina Shire Council consider the notice of motion and delegate the General Manager to undertake any further matters relating to the proposed motion and or outcomes.**

Investigations were undertaken by the General Manager regarding the development needs required to get both the Kitchen and Auditorium to the required standards to consider an expression of interest to lease to interested persons or business.

### **Kitchen**

The current kitchen facility was installed for catering functions only. There is currently no dishwashing or cooking capacity on a commercial scale including non-compliant flooring, exhaust and equipment for food preparation including refrigeration. The upgrades to the kitchen area would mean a considerable amount would need to be spent to get this part of the auditorium to standard. Estimates and pricing were

investigated and the total amount required to bring the kitchen to the minimum standards would be around **\$150k.**

**Auditorium**

The auditorium section of the facility is a little less complicated due to its current use for event and regular foot traffic during gatherings. The biggest cost associated with this part of the facility would be furnishing of café or restaurant quality equipment. Including veranda tables and seating, lighting upgrades and minor decorative furnishings, the minimum required amount would be approximately **\$40k.**

**Overall**

Amounts listed above may seem high; however, Council needs to consider the aesthetics of the facility moving forward due to it being considered a centrepiece of town and tourist hub. This means the facility would need to be presented in a way that would ensure a positive welcoming image of the town. In addition, these prices are only based on capital costs to bring it to standard and do not include minor things such as electricity and maintenance which would be included in the contract negotiations with successful persons.

The final and most important aspect of this project would be the future planning of the Mainstreet CBD area including the current redevelopment of the mainstreet masterplan, which would consider all future use to this facility included. This taken into consideration would most likely mean the best option for Council at this stage would be to defer the option until after the Masterplan is completed and community considers future options. The capital cost associated with bringing it to standard in the short term also means the investment may be a risk.

**CONCLUSION:**

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David Kirby  
General Manager

**ATTACHMENTS:**

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>STRONGER COUNTRY COMMUNITIES ROUND 5</b>	<b>DOC REF:</b> GM: 9
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<b>REPORT BY:</b>	David Kirby <b>GENERAL MANAGER</b>	<b>DATE:</b> 16 <sup>th</sup> August 2022
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**IP&R REFERENCE:**

Theme Deliverable and sustainable Shire infrastructure and services.

**PURPOSE:**

The purpose of this report is to update Council on the projects prioritised at the working group meeting of Council on Thursday 11<sup>th</sup> August 2022.

**RECOMMENDATION:**

1. That Council receive this report as information.
2. Determine the final Community Group projects to be submitted under Round 5 of the funding.

**CONTENT:**

The NSW government has announced the latest round of the Stronger Country Communities Fund Round 5. The focus of this funding is community infrastructure that encourages economic development into the future.

The funding available for projects in the Brewarrina Shire Local Government Area (LGA) is \$1,230,870. There will be \$846,223 available to Council as the applicant with the balance of the allocation open only to eligible community organisations. Council is encouraged to collaborate with community groups as the lead applicant where the project involves council-owned infrastructure.

At the ordinary July meeting of Council, the following in anticipation of the funding announcement, it was resolved;

- 96/22      **RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor PIPPOS;**  
**That Council;**
1. Council form a subcommittee for Stronger Country Communities Round 5 funding and prioritize works projects moving forward & delegate the committee to authorise the prioritize list to be submitted under the funding.
  2. That the Council Subcommittee meet on Thursday 11<sup>th</sup> August 2022 at 10am to discuss the latest proposals for SCCF Round 5.

Council met on the 11<sup>th</sup> August 2022 to prioritise projects targeted at allocated funding such as this and determined the following projects;

PROJECT	RANK	ALLOCATION
Old Mission & Hospital Creek Massacre Site Redevelopment	1	\$500,000
Brewarrina Cemetery Upgrades	2	\$350,000

Council have been in contact with interested community groups to apply for the remaining \$400k funding and hope to have those proposals before the closing date. With the short turn around, The projects will be tabled at the Ordinary meeting of Council on 26<sup>th</sup> August for final approval.

In regards to the Old Mission and Hospital Creek projects, it is hoped that Council can attract partner-funding contributions that may assist in extending the scope of works making the projects much larger and achieving much greater tourism opportunities into the future. The General Manager will lobby government departments to see what funding mat be available.

**CONCLUSION:**

That Council receive this report as information and determine final Round 5 community group projects.

---

David Kirby  
General Manager

**ATTACHMENTS:**

- Letter from The Hon. Paul Toole – Stronger Country Communities Fund – Round Five





**The Hon. Paul Toole MP**  
Deputy Premier  
Minister for Regional New South Wales  
Minister for Police

22/38#43

Clr Vivian Slack-Smith  
Mayor  
Brewarrina Shire Council  
PO Box 125  
BREWARRINA NSW 2839

[breshire@brewarrina.nsw.gov.au](mailto:breshire@brewarrina.nsw.gov.au)

Dear Clr Slack-Smith,

### **Stronger Country Communities Fund – Round Five**

I am pleased to confirm the NSW Government's commitment to a new \$160 million Round Five of the Stronger Country Communities Fund (SCCF) as part of \$3.3 billion Regional Growth Fund.

The Stronger Country Communities Fund was introduced by the NSW Government in 2017. To date, the Fund has invested \$500 million into over 2,000 projects across every corner of regional NSW. These projects have boosted the wellbeing of the towns we call home and this new investment will support grassroots projects to reinvigorate rural communities.

Round Five will provide an additional \$160 million for community projects in regional NSW, including up to \$50 million for projects delivered by community organisations. This brings the total funding for the SCCF to \$660 million.

The funding available for projects in the Brewarrina Shire Local Government Area (LGA) is \$1,230,870. Of this \$846,223 is available to Council as the applicant with the balance of the allocation open only to eligible community organisations. Council is encouraged to partner with community groups as the lead applicant where the project involves council-owned infrastructure.

Round Five is open to regional councils and Joint Organisations, eligible community organisations and Local Aboriginal Land Councils.

I encourage Council to start consulting with the community and preparing applications for Round Five as early as possible.

### **Round Five of the SCCF will open on 5 August 2022**

Round Five of the SCCF will open to all eligible applicants on 5 August 2022. Applications for councils will close at 5pm AEST on 23 September 2022.

### **How to apply**

Visit <https://regionaldevelopment.smartygrants.com.au/SCCF5> to submit an application to the Stronger Country Communities Fund Round Five. Only one application is required for up to 10 projects.

OFFICIAL

## **Assistance to prepare applications**

The Program Guidelines and other resources will be available on the SCCF website at [nsw.gov.au/sccfr5](http://nsw.gov.au/sccfr5) from 5 August. A webinar will be held during the application period to assist in application development.

Council is encouraged to work with the Department of Regional NSW to put forward eligible projects and/or programs that align with the program's objectives to boost the wellbeing of communities in regional NSW.

Your local Business Development Manager is Krystal Bock who can be contacted on [krystal.bock@regional.nsw.gov.au](mailto:krystal.bock@regional.nsw.gov.au) or 0429 704 729 to provide information on the program and to assist you to develop applications.

Thank you for your continued support of the Stronger Country Communities Fund and I look forward to seeing your community's Round Five project applications.

Yours sincerely,

A handwritten signature in black ink that reads "Paul Toole". The signature is written in a cursive style with a large initial 'P'.

**The Hon. Paul Toole MP**  
Deputy Premier  
Minister for Regional New South Wales  
Minister for Police

***REPORTS FOR INFORMATION***

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## BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>REPORTS FOR INFORMATION</b>	<b>DOC REF:</b> Item: a
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<b>REPORT BY:</b>	David Kirby <b>General Manager</b>	<b>DATE:</b> 17 <sup>th</sup> August 2022
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**IP&R REFERENCE:**

**Objective 5.2: A Council that provides quality service to ratepayers and residents and delivers cost-effective services to these customers**

**PURPOSE:**

The purpose of this report is for Councillors to receive the Status Report, Councils Information Reports as well as the items for Correspondence.

**RECOMMENDATION:**

**That the Status Report, Information Reports, which are listed from a-m, and the Items for Correspondence be received as information.**

**CONTENT:**

This report will cover the July Status Report, the Information Reports for each department that was compiled during the reporting period and Correspondence for Information. (All reports attached)

The reports will be received in the following order;

- **Status Report**
- **Information Report**
  - a. General Manager / Mayor
  - b. Roads
  - c. Plant
  - d. Utilities
  - f. CSM
  - m. Human Resources
  - n. FAM
- **Items for Correspondence:**
  1. OLG Council Circular 22-22 – The development of guidelines and a model policy on the lobbying of councillors.

**GOVERNANCE IMPLICATIONS: NA**

**CONCLUSION:**

To inform Council of the monthly activities undertaken by the various departments within the Council.

**ATTACHMENTS:**

- **Status Report**
- **Information Report**
  - a. General Manager / Mayor
  - b. Roads
  - c. Plant
  - d. Utilities
  - f. CSM
  - m. Human Resources
  - n. FAM
- **Items for Correspondence:**
  1. OLG Council Circular 22-22 – The development of guidelines and a model policy on the lobbying of councillors.

**27th July 2018 - Ordinary Council Meeting**

Resolution Number	Officer Action	Information:	Action Taken:
134/18	GM	<p><b>RESOLVED on MOTION by Councillor Pippos Seconded by Councillor Chapman;</b></p> <p><b>That Council accept the grant from the Office of Local Government and note the requirement to utilise the funding for the purposes of developing compliant plans under the Crown lands Management Act for crown reserves.</b></p>	<p><b>10/08/2022 – Plans referred to Crown lands for comment – No change</b></p> <p>17/02/2022 – No Change.</p> <p>11/10/2021 – In progress – still waiting on approval.</p> <p>14/09/2021 – Sought approval for Draft Management Plans from Crown Lands – proceeding.</p> <p>16/08/2021 – No Change.</p> <p>12/07/2021 – No Change.</p> <p>15/06/2021 – Land Categorisation awaiting response from Crown Lands</p> <p>11/05/2021 – Referred Categorisation to Crown Lands – advertising not required.</p> <p>13/04/2021 – Report to Council this month.</p> <p>15/03/2021 – Draft report received for review.</p> <p>15/02/2021 – Had site visits, awaiting draft reports</p> <p>16/11/2020 General Manager had follow up meeting with Dubbo Regional Council and a new consultant has been appointed.</p> <p>12/10/2020 No Change waiting consultant.</p> <p>15/09/2020 No Change waiting consultant.</p> <p>16/03/2020 – 17/08/2020 No Change waiting consultant.</p> <p>10/02/2020 Anticipating consultant undertaking project in March.</p> <p>17/07/2019 – Dubbo Regional Council are drawing up the plans and they are progressing.</p> <p>14/06/2019 – Meeting with Crown Lands and discussed Councils view</p> <p>13/05/2019 – Engaged Contractor with the assistance Dubbo Regional Council to prepare plans.</p> <p>7/3/2019 GM discussed with GM of Dubbo Regional City regards joint project to produce plans.</p> <p>12/02/2019 General Manager to meet with Dubbo City Council to pursue joint project.</p> <p>30/11/2018 Funding Received</p> <p>16/10/2018 – In Progress</p> <p>13/08/2018 – Awaiting action plan.</p>

26th June 2020 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
73/20	GM	<p><b>RESOLVED on MOTION by the Mayor Clr Phillip O'Connor;</b></p> <p><b>That Council;</b></p> <ol style="list-style-type: none"> <li>1. Receive the Mayoral Minute and endorse the preparation of a lease agreement with Orana Haven Aboriginal Corporation for an initial period of 12 months with options for extension by negotiation for three by three years and</li> <li>2. The engagement of a Maintenance Caretaker Person relative to the operation of the former Brewarrina Correctional Centre facility.</li> </ol>	<p><b>10/08/2022 – Lease signed. Consulting with Orana Haven regarding a Start date</b></p> <p>06/07/2022 – Still awaiting signed lease from Orana Haven – Development Application needing to be done. – No change</p> <p>17/02/2022 – No Change.</p> <p>11/11/2021 – Contracts signed lease awaiting registration of land title.</p> <p>11/10/2021 – No Change.</p> <p>14/09/2021 – No Change – awaiting contracts.</p> <p>16/08/2021 – No Change.</p> <p>12/07/2021 – Awaiting Settlement.</p> <p>15/06/2021 – Discussion with Orana Haven to see if access can be granted prior to property deed transfer.</p> <p>11/05/2021 – No Change.</p> <p>13/04/2021 – No Change – OHAC waiting to sign lease when properly transferred.</p> <p>15/03/2021 – No Change</p> <p>15/02/2021 – No Change.</p> <p>12/10/2020 – 14/09/2020 Draft Lease completed with OHAC</p> <p>14/09/2020 Draft Lease completed with OHAC.</p> <p>18/08/2020 In progress</p> <p>17/07/2020 In progress</p> <p>15/06/2020 In progress</p>
24th July 2020 - Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
98/20		<p><b>RESOLVED on MOTION by Councillor Wheatley, Seconded by Councillor Slack-Smith;</b></p> <p><b>That Council endorse the proposal for the Council to utilise funding from the Local Roads and Community Infrastructure Fund for the following identified projects:</b></p> <ol style="list-style-type: none"> <li>1. Goodooga Road Rest Stop Budget \$100k</li> </ol>	<p><b>10/08/2022 – Finalising Tourism Signage – No change</b></p> <p>11/11/2021 –</p> <ol style="list-style-type: none"> <li>1. Completed.</li> <li>2. Completed.</li> <li>3. Completed.</li> <li>4. Nearing Completion</li> <li>5. Nearing completion.</li> <li>6. Completed.</li> </ol> <p>14/09/2021 –</p> <ol style="list-style-type: none"> <li>1. Completed.</li> <li>2. Completed.</li> </ol> <p>} Waiting on tennis net post + nets.</p>



	<b>GM</b>	<ol style="list-style-type: none"> <li><b>2. Weilmoringle Tennis Courts \$100k</b></li> <li><b>3. Culgoa Tennis Courts \$80k</b></li> <li><b>4. Tourism Signage – with proposals to be discussed and referred to Council \$80k</b></li> <li><b>5. Fish Traps interpretative Signage, new seating revamp of the carpark &amp; viewing platform etc. \$160k.</b></li> <li><b>6. Balance of funds approx. \$260 to be allocated on dollar for dollar basis with R2R funds for road repair up North.</b></li> </ol>	<p>3. Synthetic grass to be laid.  4. Still waiting on available staff to install huts.  5. Nearing completion.  16/08/2021—  1. Completed.  2. Completed.  3. In Progress.  4. Panels going to print— waiting on staff to get huts in.  5. Nearing completion.  12/07/2021— In progress.  15/06/2021— In progress  11/05/2021—</p> <ul style="list-style-type: none"> <li>• Frames for tourism signage have been delivered— some require re-welding; otherwise are ready to be put up.</li> </ul> <p>14/03/2021—  1. Goodooga Rest Stop Completed.  2. Tennis Courts upgrade have been put on hold due to wet weather.  3. Frames for tourism signage are to be delivered in May.  4. Land Scaping at Barbwire Park has been put on hold due to rising water.  5. Re-sheeting Completed.</p> <p>15/03/2021—  1. Goodooga rest stop completed, to final inspection.  2. Weilmoringle and Culgoa Tennis Court contracts awarded.  3. Frames for tourism signage to be transported to Brewarrina next week.  4. Landscapers to start in April at Barbwire Park.  5. Re-sheeting completed, minor item outstanding.</p> <p>15/02/2021—  <ul style="list-style-type: none"> <li>• Goodooga Rest Stop— Concrete Slab completed, awaiting on plumbing and shower heads;</li> <li>• Weilmoringle and Culgoa Tennis Court— Works Commence March 2021.</li> <li>• Landscape designer to come and inspect the park at the fish traps on 18<sup>th</sup> Feb.</li> </ul> </p> <p>16/11/2020—  <ul style="list-style-type: none"> <li>• Goodooga Road Rest Stop Budget \$100k- AWARDED.</li> <li>• Weilmoringle and Culgoa Tennis Courts— TENDERS RECALLED.</li> </ul> </p> <p>12/10/2020 In progress  15/09/2020 In progress  17/08/2020 In progress, submissions /proposals to council - See report to Council.</p>
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		27th November 2020 – Ordinary Council Meeting												
Resolution Number	Officer Action	Information:			Action Taken:									
159/20	GM	<p><b>RESOLVED on MOTION by Councillor Stanton, Seconded by Councillor Loughnan;</b></p> <p><b>That Council endorse the proposal with the following amendments for the Council to utilise funding from the Local Roads and Community Infrastructure Fund Extension for the continuing replacement of road safety ramps and other programs as follows;</b></p> <ul style="list-style-type: none"> <li>• <b>Road Safety Grid Program allocation of \$200,000.00</b></li> <li>• <b>Goodooga Skate Park allocation of \$100,000.00</b></li> <li>• <b>Brewarrina Memorial Park Picnic Areas allocation of \$100,000.00</b></li> <li>• <b>Brewarrina Memorial Pool – Toddlers Pool allocation of \$190,000.00</b></li> </ul>			<p><b>10/08/2022 – In progress – Tender specifications to be organised to go out in June – In Progress</b></p> <p>17/02/2022 – No Change. 11/11/2021 –</p> <ul style="list-style-type: none"> <li>• Not started.</li> <li>• Update from Council decision to be actioned.</li> <li>• Ongoing</li> <li>• Ongoing.</li> </ul> <p>14/09/2021 – Ongoing. 16/08/2021 – Ongoing. 12/07/2021 – Ongoing. 15/06/2021 – Road safety grid program queried awaiting final approval. 11/05/2021 – Local Roads and Community Infrastructure Program Phase 2 Work Schedule – Project Nomination completed and submitted – awaiting confirmation that work can proceed.</p>									
		18th December 2020 - Ordinary Council Meeting												
Resolution Number	Officer Action	Information:			Action Taken:									
185/20	TM	<p><b>RESOLVED on MOTION by Councillor Pippas Seconded by Councillor Stanton;</b></p> <p><b>That Council approves including the following contractors on the panel for fencing installation on the Brewarrina - Goodooga – Hebel Rd.</b></p> <table border="1" data-bbox="506 1283 1534 1394"> <thead> <tr> <th rowspan="2">Description</th> <th rowspan="2">Unit</th> <th colspan="3">Unit Rate \$ + GST</th> </tr> </thead> <tbody> <tr> <td>MKD Fencing Pty Ltd</td> <td>Red Dog Rural Contracting</td> <td>GG &amp; SG Halls</td> <td></td> </tr> </tbody> </table>			Description	Unit	Unit Rate \$ + GST			MKD Fencing Pty Ltd	Red Dog Rural Contracting	GG & SG Halls		<p><b>10/08/2022 – No change</b></p> <p>17/02/2022 – Nearing Completion. 11/10/2021 – Ongoing. 14/09/2021 – No Change. 16/08/2021 – No Change. 12/07/2021 – Ongoing. 15/06/2021 – Ongoing. 11/05/2021 – No Change. 13/04/2021 – Ongoing. 15/03/2021 – Ongoing 15/02/2021 – New Contractor on-site MKD fencing.</p>
Description	Unit	Unit Rate \$ + GST												
		MKD Fencing Pty Ltd	Red Dog Rural Contracting	GG & SG Halls										

			Forest Grove - NSW	Duramana - NSW	Hebel - QLD		
		Installing a 7 line 900 m Hinge Joint Roll	m	\$0.90	\$1.26	\$1.40	
		Installing Steel Strainer	Each	\$20	\$20	\$50	
		Installing end assemblies type "H"	Each	\$110	\$100	\$120	
		Installing 14 foot Gate	Each	\$25	\$30	\$30	
		Installation Rate \$ per m		\$1.16	\$1.50	\$1.74	
<b>25th June 2021 - Ordinary Council Meeting</b>							
Resolution Number	Officer Action	Information:	Action Taken:				
75/21	TM	<p><b>RESOLVED on MOTION by Councillor Jeffries, Seconded by Councillor Wheatley; that:</b></p> <p>1. Council seeks community and relevant agency views on the proposed renaming of:</p> <ul style="list-style-type: none"> <li>- 'Jobs Gate Road' to 'Murrwarri Way'</li> <li>- 'East Culgoa Road' to 'Gandagari Drive'</li> </ul> <p>'West Culgoa Road' to 'Mundagutta Dreaming Track'</p>	<p><b>10/08/2022 – Draft Letter will be done and sent to GMAC as time has lapsed on this proposal</b></p> <p>17/02/2022 – No Change.  11/10/2021 – Written to GMAC seeking further clarification regarding names – awaiting response.  14/09/2021 – Report to Council this month.  16/08/2021 – In Progress – mixed reviews.  12/07/2021 – In progress.</p>				
82/21	GM / CHB	<p><b>RESOLVED on MOTION by Councillor Stanton, Seconded by Councillor Loughnan; that Council note that the General Manager is authorised to approve the issue of a Stop Work Order concerning construction work being undertaken at Branglebar, provided he is satisfied that this is warranted, and that any submissions received from the owners (within the time given to respond) by Council in terms of the validity (or otherwise) of Development Consent 12-2001 have been reviewed and given due consideration.</b></p>	<p><b>10/08/2022 – Council awaiting response on issue of non-compliance with approval – No change</b></p> <p>17/02/2022 – Report to Council in Closed Session.  11/10/2021 – Hearing set for 10 December – Council currently represented by Barristers and a Solicitor.  14/09/2021 – Hearing set for 10 December – Council currently represented by Barristers and a Solicitor.  16/08/2021 – Subject to Appeal from Land and Environment Court.  12/07/2021 – Stop Work Order issued.</p>				
<b>23rd July 2021 – Ordinary Council Meeting</b>							

Resolution Number	Officer Action	Information:	Action Taken:
97/21	GM	RESOLVED on MOTION by Councillor Pippas, Seconded by Councillor Slack-Smith; that Council offer to sell blocks of land, Lots No. 35 to 45, excluding 40, between Cato and Culgoa Street for the purposes of establishing workshop and storage facilities for Lukas Building and Excavation and authorise the General Manager to offer a price of \$2,000 per block - \$22,000 total including GST, and execute the necessary documents.	10/08/2022 – No change 17/02/2022 – No Change. 11/10/2021 – Waiting on response. 14/09/2021 – No Change. 16/08/2021 – Lukas Building advised – awaiting response.
<b>24th September 2021 – Ordinary Council Meeting</b>			
Resolution Number	Officer Action	Information:	Action Taken:
118/21	UM	RESOLVED on MOTION by Councillor Pippas, Seconded by Councillor Slack-Smith; that Council approve the conceptual design of the proposed Brewarrina Aboriginal Fishtraps Viewing Platform.	10/08/2022 – EIS in progress – No change 17/03/2022 – No change 17/02/2022 – Development Application Process Initiated. 11/10/2021 – For public consultation – November edition of Bre News.
121/21	GM	RESOLVED on MOTION by Councillor Slack-Smith, Seconded by Councillor Pippas; that Council defer consideration of this matter pending the acceptance of an offer from the RSL to purchase the land proposed for subdivision and sale to the RSL	10/08/2022 – RSL have accepted Councils offer and a report will be done. Report to council this month 06/07/2022 – Awaiting confirmation on acceptance of offer 17/02/2022 – No Change. 11/10/2021 – RSL advised they have deferred consideration until after election of new Council.
132/21	TM	RESOLVED on MOTION by Councillor Brown, Seconded by Councillor Slack-Smith; that; Brewarrina Shire Council accepts the tender received from The Mining and Stabilised Pavements of Australia for the period 1 Jan 2022 to 31 Dec 2023. 1. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 Dec 2024.	10/08/2022 – No change 17/02/2022 – Contract On-Going. 11/11/2021 – Contractor Advised
133/21	UM	RESOLVED on MOTION by Councillor Jeffries, Seconded by Councillor Brown; that Council; 1. Not accept the proposal from Parkitect Australia for the supply of 63m modular pump track for total, excl. GST, \$103,400.00; 2. Follow up with surrounding Council(s) regarding cost and suppliers of	10/08/2022 – Tenders progressing 17/02/2022 – Awaiting Funding Confirmation. 11/11/2021 – Noted and investigations underway funding from Commonwealth Local Roads and Infrastructure Grant.

		<p>their skate parks;</p> <p>3. Move the proposed location of the Splash Park and the Skate Park from Doreen's Peters Park to the Goodooga Football Oval, and;</p> <p>4. Re-consider the funding for proposed skate park.</p>	
<b>24th February 2022 – Ordinary Council Meeting</b>			
<b>Resolution Number</b>	<b>Officer Action</b>	<b>Information:</b>	<b>Action Taken:</b>
11/22	GM	RESOLVED on MOTION by Councillor Pippas, Seconded by Councillor Stanton; that Council note the report and approve the General Manager to continue to examine options to enable Council to comply with ARIC guidelines once the review is completed.	10/08/2022 – No change
13/22	GM/EA	RESOLVED on MOTION by Councillor Pippas, Seconded by Councillor Jeffries; that Council seek community and relevant agency views on the proposed renaming of Goodooga Road to the “Ron Mason Highway” in honour of Mr. Ron Mason of Goodooga.	10/08/2022 – Community Consultation feedback and Survey will be closing this week – Report going to Council next month <del>06/07/2022 – Community consultation form and Survey have been done &amp; sent out to Brewarrina's LGA's – No change</del>
23/22	GM	RESOLVED on MOTION by Councillor Jeffries, Seconded by Councillor Sheridan; that Brewarrina Shire Council work with the NSW Office of Local Government to enlist the services of an independent assessor to conduct a 360 review of all Management positions on Council. This motion is to be acted upon without delay.	10/08/2022 – Referred to OLG email in agenda. Awaiting response from LGNSW – No change
<b>25th March 2022 – Ordinary Council Meeting</b>			
<b>Resolution Number</b>	<b>Officer Action</b>	<b>Information:</b>	<b>Action Taken:</b>
35/22	GM	RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor FRAIL; That; Council's defer consideration of this matter until an independent building inspection report can be carried out on the Memorial Hall.	10/08/2022 – Report to Council this month <del>06/07/2022 – Letter sent to IBA to consider RED! occupying the hall</del>
36/22		RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor FRAIL; That; That Council;	06/07/2022 – No change

	<b>GM/ CHB</b>	<p>1. Advise that amendments (Standard Instrument LEP Agritourism Amendment Order) to the LEP be agreed to subject to the use requiring Development Consent from Council.</p> <p>2. That Council's Consultant Planner commence a review of the clauses of the LEP in relation to:</p> <p>a) Concessional lots and all old villages in the Shire to see if extending the RU5 zones to existing lots and possible future expansions of the RU5 and /or R5 (Large Lot Residential) in and around the existing villages.</p> <p>b) The minimum lot size for Community Title Schemes.</p>	
		<b>22<sup>nd</sup> April 2022 – Ordinary Council Meeting</b>	
<b>Resolution Number</b>	<b>Officer Action</b>	<b>Information:</b>	<b>Action Taken:</b>
<b>57/22</b>	<b>GM</b>	<p><b>RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor PIPPOS;</b></p> <p><b>That;</b></p> <p><b>1. Council accept the proposal to build a new facility</b></p> <p><b>2. RFS to reconsider the location due to being a residential area and ongoing contamination issues</b></p> <p><b>3. A further detailed proposal be provided to Council before a final decision is made</b></p>	<b>10/08/2022 – Report going to council this month</b>
<b>96/22</b>	<b>GM/EA</b>	<p><b>RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor PIPPOS;</b></p> <p><b>That Council;</b></p> <p><b>1. Council form a subcommittee for Stronger Country Communities Round 5 funding and prioritize works projects moving forward &amp; delegate the committee to authorise the prioritize list to be submitted under the funding.</b></p> <p><b>2. That the Council Subcommittee meet on Thursday 11<sup>th</sup> August 2022 at 10am to discuss the latest proposals for SCCF Round 5.</b></p>	<p><b>10/08/2022 – No change</b></p> <p><b>29/08/2022 – Council to form subcommittee for SCCF R5 &amp; meet to discuss priority list</b></p>

## BREWARRINA SHIRE COUNCIL

### Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>GENERAL MANAGER - DIARY</b>	<b>DOC REF:</b> Item: a
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<b>REPORT BY:</b>	David Kirby <b>General Manager</b>	<b>DATE:</b> 17 <sup>th</sup> August 2022
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<b>IPR / MANAGEMENT PLAN REFERENCE:</b> Theme 4: A community with integrated leadership Governance.
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<b>PURPOSE:</b> The purpose of this report is to provide Council with a summary of meetings and functions attended during the reporting period.
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<b>GENERAL MANAGER ACTIVITY:</b> <ul style="list-style-type: none"> <li>• 26/07/2022 – Meeting with Local Police</li> <li>• 27/07/2022 – NSW Groundwater Strategy Webinar</li> <li>• 28/07/2022 – DRNSW Monthly Meeting</li> <li>• 29/07/2022 – Ordinary Council Meeting</li> <li>• 03/08/2022 – LEMC/LRC Meeting</li> <li>• 10/08/2022 – Manex Meeting</li> <li>• 11/08/2022 – Subcommittee Meeting with Councillors for SCCF R5</li> <li>• 12/08/2022 – Minderoo Meeting</li> <li>• 17/08/2022 – DRNSW Meeting</li> </ul>
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<b>INFORMATION DISTRIBUTED TO COUNCILLORS</b>
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21/07/2022	EA	Media Release – Local Land Services
25/07/2022	EA	OLG Fortnightly Newsletter
26/07/2022	EA	Inside Local Government Newsletter
26/07/2022	EA	Service NSW Evening Invite
27/07/2022	EA	DPI - Paddock to Planning Flyer
29/07/2022	EA	Western Life Newsletter
29/08/2022	EA	MDA – National Conference & AGM Invite

02/08/2022	EA	Coulton's Catch up – Monday 1 <sup>st</sup> August
04/08/2022	EA	Local Land Services – Emergency Animal Disease Update
08/08/2022	EA	LGE21 Election Report
08/08/2022	EA	Shooters, Fishers & Farmers Party Flyer
08/08/2022	EA	Coulton's Catch up – Monday 8 <sup>th</sup> August
08/08/2022	EA	OLG – Council Circular - 22-22: The development of guidelines and a model policy on the lobbying of councillors
08/08/2022	EA	Legislative Council – Media Release
10/08/2022	EA	Western Life Newsletter
10/08/2022	EA	DPE Invitation to the Water Engagement Roundup Webinar
11/08/2022	EA	LGNSW – Media Release - Flood Inquiry
11/08/2022	EA	Flood Management Australia – Agenda and Papers for Online Meeting 25 <sup>th</sup> August 2022
12/08/2022	EA	Legislative Council – Media Release
12/08/2022	EA	NSW SES Flood Watch Bulletin
15/08/2022	EA	Coulton's Catch up – Monday 15 <sup>th</sup> August

**CONSULTATION:**

Various Staff, Councillors & Agencies.

**GOVERNANCE IMPLICATIONS:**

For Information.

**CONCLUSION:**

For Council Information.

**RECOMMENDATION:**

That Council receive the General Manager Diary Report as information.

\_\_\_\_\_  
David Kirby  
General Manager

**ATTACHMENTS:** Nil



# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>MAYOR - DIARY</b>	<b>DOC REF:</b> Item: a2
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<b>REPORT BY:</b>	David Kirby <b>Acting General Manager</b>	<b>DATE:</b> 17 <sup>th</sup> August 2022
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**IPR / MANAGEMENT PLAN REFERENCE:**

**Theme 4:** A community with integrated leadership Governance.

**PURPOSE:**

The purpose of this report is to provide Council with a summary of meetings and functions attended during the reporting period.

**MAYOR ACTIVITY:**

- 26/07/2022 – Meeting with Local Police
- 11/08/2022 – Subcommittee Meeting for SCCF R5
- Regular Meetings with GM

**CONSULTATION:**

*Various Staff, Councillors & Agencies.*

**GOVERNANCE IMPLICATIONS:**

For Information.

**CONCLUSION:**

For Council Information.

**RECOMMENDATION:**

**That Council receive the Mayors Diary Report as Information.**

\_\_\_\_\_  
David Kirby  
General Manager

**ATTACHMENTS:**

Nil

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# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>ROADS INFORMATION REPORT</b>	<b>DOC REF:</b> Item: b
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<b>REPORT BY:</b>	Tim Williams <b>Transport Manager</b>	<b>DATE:</b> 15 <sup>th</sup> August 2022
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## IP&R REFERENCE:

**Theme 1:** A Growing Economy

- E2.10 Set priorities to improve local roads

**Theme 2:** A Healthy Natural Environment

- H1.2.6.15 Provide services to manage and maintain rural roads.

**Theme 3:** A Caring Community

- C5.4.1 Support local residents ability to access Services available in regional centres

## PURPOSE:

The purpose of this report is to update Council on various road maintenance and construction activities completed in the previous month and provide a work program for the coming period.

## CONTENT:

### Maintenance Works:

Maintenance works are progressing well around the shire, crews have been conducting patching works, guide posting and signage works were required. Contractors have replaced pipes on the Bangate road due to them failing and creating a hazard for traffic. Council still have many roads to the north that are still not accessible due to flooding or persistent wet conditions, once these roads are accessible crews will inspect and make the road safe and accessible to road users.

Maintenance Grading works were conducted on the following roads:

Road Name	KMs Completed
Twin Rivers Road	20kms
Gongolgon Tarcoon Road	56kms
Nidgerby Byrock Road	56kms
Gongolgon – Byrock Road	54kms

### Road Maintenance Council Contract (RMCC)

Works have been coming along well with the RMCC crews. The crews have been conducting inspections, patching works, signage works and vegetation works. We have also had a consultant working with management and crews to help bring the RMCC and Councils Safety Management System up to date. Crews will start working on removing grids along Arthur Hall Way during August through to September.

## **Capital Works**

### **Brewarrina – Goodooga Rd**

Works continue on the Goodooga Road including the recommencing of widening near Bokhara Plains and Narran Lake Intersection. This forms part of the ongoing works to widening original 45km of road between town and the new section. Construction on this widening is progressing very well with 7kms constructed and sealed. Crews have table drain works to complete once the site is dry and accessible.

### **Jobs Gate Rd – Stage 02 & 03**

Works on the Jobs Gate road during July were still on hold due to wet weather and the site being wet from recent flooding. Crews are due to start works on the 8<sup>th</sup> August 2022 and will continue with subgrade and base works on stage 2. It is estimated that with no interruptions that crews will be finished working on stage 2 mid November 2022 and will continue with stage three.

### **Flood Damage works**

Currently we are conducting inspection works along each road to pick up the extent of damage along our road network. A consultant has been engaged to help with sorting and inputting the data into the recover software so a scope of work can be assessed and approved. Once approval is given on a scope then crews can begin working on getting it completed.

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David Kirby  
General Manager

**ATTACHMENTS:** Nil.

## BREWARRINA SHIRE COUNCIL

### Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>PLANT REPORT</b>	<b>DOC REF:</b> Item: c
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<b>REPORT BY:</b>	Jacob Boney <b>Workshop Supervisor</b>	<b>DATE:</b> 16 <sup>th</sup> August 2022
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**IP&R REFERENCE:**

Theme 2: A Healthy Natural Environment - H.1.2.6 Council Assets

**PURPOSE:**

The purpose of this report is to update Council on the status on the 2022 Fleet Performance for the period ending XXXXX 2022. This is a monthly plant report showing the current position of Council's Fleet.

Plant No	Plant Number Description	Work Performed
861 + 862	Kahmoo camp gensets	<ul style="list-style-type: none"> <li>• Carry out engine services every 10 days</li> <li>• Service and valve adjustments</li> </ul>
735	RT - Water Cart Freight Semi Tanker	<ul style="list-style-type: none"> <li>• Clear RMS defects</li> <li>• Adjust brakes</li> <li>• Replace rear marker plates</li> </ul>
733	RT - Side Tipper (White)	<ul style="list-style-type: none"> <li>• Clear RMS defects</li> </ul>
734	RT – Dolly White Tipper	<ul style="list-style-type: none"> <li>• Clear RMS defects</li> </ul>
137	Isuzu – Small Tipper	<ul style="list-style-type: none"> <li>• Clear RMS defects</li> <li>• Repair oil leak over exhaust</li> <li>• Repair hydraulic oil leaks</li> <li>• Repair mesh on head board</li> <li>• Install driver's seat cover</li> </ul>
110	Mack Quantum – Water cart	<ul style="list-style-type: none"> <li>• Clear RMS defects</li> <li>• Adjust brakes</li> <li>• Replace all shock absorbers</li> <li>• Repair lights</li> </ul>
736	RT – Water Tanker	<ul style="list-style-type: none"> <li>• Clear RMS defects</li> <li>• Adjust brakes</li> <li>• Repair air leaks</li> <li>• Replace taillights</li> </ul>
783	BBQ Trailer	<ul style="list-style-type: none"> <li>• Pink slip (pass)</li> </ul>
751	Emergency Sign Trailer	<ul style="list-style-type: none"> <li>• Pink slip (Pass)</li> </ul>

202	CAT Grader 150	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
138	Isuzu – Large Tipper	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
063	Hilux - Ute	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
073	Hilux - Ute	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
042	Hilux - Ute	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
	Yetta – Boat trailer	<ul style="list-style-type: none"> <li>• Install new tail lights</li> <li>• Install new trailer plug</li> </ul>
215	CAT Grader 12M	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
063	Hilux - Ute	<ul style="list-style-type: none"> <li>• Install new alternator</li> </ul>
087	Hilux - Ute	<ul style="list-style-type: none"> <li>• Carry out service</li> <li>• Four new tyres</li> </ul>
083	Hilux - Ute	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
041	Hilux - Ute	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
086	Hilux - Ute	<ul style="list-style-type: none"> <li>• Carry out service</li> <li>• Replace spare tyre</li> <li>• Restore</li> </ul>
080	D-Max - Ute	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
721	Float	<ul style="list-style-type: none"> <li>• Replace brake shoes</li> </ul>
752		<ul style="list-style-type: none"> <li>• Repair tail lights</li> </ul>
201	770 GP Grader	<ul style="list-style-type: none"> <li>• Diagnose diff fault</li> <li>• (Begin repairs) remove universal joint, tyres, tandems, diff</li> </ul>
123	Jet Patcher	<ul style="list-style-type: none"> <li>• Diagnose fault</li> <li>• Remove, clean and repair air solenoids</li> </ul>
658	John Deere – zero turn	<ul style="list-style-type: none"> <li>• Repair tyre</li> </ul>
734		<ul style="list-style-type: none"> <li>• Repair 3 tyres</li> </ul>
131	Isuzu truck (tipper, crane)	<ul style="list-style-type: none"> <li>• Repair booster rod</li> </ul>
205	CAT 16G	<ul style="list-style-type: none"> <li>• Remove compressor</li> </ul>
066	Hilux - Ute	<ul style="list-style-type: none"> <li>• Repair tyre</li> </ul>
008	Triton – Ute	<ul style="list-style-type: none"> <li>• Repair tyre</li> </ul>

654	Toro – zero turn	<ul style="list-style-type: none"> <li>• Install new starter motor</li> </ul>
653	Toro – zero turn	<ul style="list-style-type: none"> <li>• Repair POS 4 tyre</li> </ul>
548	Ammann – multi tyre roller	<ul style="list-style-type: none"> <li>• Install prospect window</li> </ul>
200	John Deere 770 GP Grader	<ul style="list-style-type: none"> <li>• Service</li> <li>• Install new articulating electronic arm and solenoid</li> </ul>
098	Hilux - Ute	<ul style="list-style-type: none"> <li>• Four new tyres</li> </ul>

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David Kirby  
General Manager

**ATTACHMENTS:** Nil

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# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>UTILITIES INFORMATION REPORT</b>	<b>DOC REF:</b> Item: d
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<b>REPORT BY:</b>	David Kirby <b>General Manager</b>	<b>DATE:</b> 16 <sup>th</sup> August 2022
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<b>IP&amp;R REFERENCE:</b> <b>Theme 1 - A Growing Economy</b> <b>Theme 2 - A Healthy Natural Environment</b> <b>Theme 3 - A Caring Community</b>
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<b>PURPOSE:</b> The purpose of this report is to update Council on the status, as at 31 <sup>st</sup> July 2022, of all works in Utilities Section. The report is based on the 2022/2023 financial year.
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<p><b><u>PARKS, GARDENS &amp; WASTE:</u></b></p> <ul style="list-style-type: none"> <li>• July comprised mostly of routine and scheduled maintenance.</li> <li>• Town streets tree trimming continued throughout July.</li> <li>• 20 Kurrajong trees planted at the Brewarrina Cemetery. Donated by Hugh and Julie McKenzie.</li> <li>• West Brewarrina walkway and surrounds slashed and tidied after floodwater receded.</li> </ul> <p><b><u>WATER AND SEWER:</u></b></p> <ul style="list-style-type: none"> <li>• 3 x mains breaks on the raw water reticulation.</li> <li>• Repaired 2 water service throughout month of July whilst carrying out water meter reads.</li> <li>• 4 sewer chokes cleared in mains service lines for month of July.</li> <li>• Replaced Turbidity Meter at the Brewarrina Water Treatment Plant.</li> <li>• Duty high lift pump ordered for River Pump Station Brewarrina.</li> <li>• Replaced stirrer motors on Flocculation and Clarifier tanks at the Brewarrina Water Treatment Plant.</li> <li>• Powder Activated Carbon (PAC) plant repaired due to rodent damage.</li> </ul> <p><b>Microbiological Water Sampling:</b></p> <ul style="list-style-type: none"> <li>• 8 x allocated samples for Brewarrina, Weilmoringle and Goodooga were sent away for the month of July</li> </ul> <p><b>Brewarrina – Barwon River Raw Water Extraction and Filtered Water Supplied:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">Filtered ML</th> <th colspan="2">Raw ML</th> </tr> <tr> <th>Total</th> <th>Daily</th> <th>Total</th> <th>Daily</th> </tr> </thead> <tbody> <tr> <td>July</td> <td style="text-align: center;">17</td> <td style="text-align: center;">0.5</td> <td style="text-align: center;">54</td> <td style="text-align: center;">1.8</td> </tr> <tr> <td>August</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>September</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>October</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>November</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Filtered ML		Raw ML		Total	Daily	Total	Daily	July	17	0.5	54	1.8	August					September					October					November				
		Filtered ML		Raw ML																														
	Total	Daily	Total	Daily																														
July	17	0.5	54	1.8																														
August																																		
September																																		
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November																																		

December				
January				
February				
March				
April				
May				
June				

**Regulatory Officer Activity:**

Council assets sprayed for the month of July include;

- **Brewarrina Cemetery**
- **Town streets and Laneways**
- **Weilmoringle Pump Stations and Water Plant**
- **Weilmoringle Sewerage Oxidation Ponds**

Animal control for the month of July saw once again a number of nuisance impounded and rehomed. Targeted areas of complaints was once again a key focus.

	<b>Total</b>	<b>Complaints</b>	<b>Re-homed</b>	<b>Released</b>
<b>Dogs</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>-</b>
<b>Cats</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>

**AERODROMES:**

**Brewarrina & Goodooga:**

- General maintenance & inspections.
- Mowing and slashing completed around Terminal, Apron and Taxiway.
- New security lights installed on Apron at Brewarrina Cemetery.

**ATTACHMENTS:** Nil

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David Kirby  
General Manager

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>Community Services Managers Report</b>	<b>DOC REF:</b> Item: f
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<b>REPORT BY:</b>	Jen Shearer <b>Community Services Manager</b>	<b>DATE:</b> 16 <sup>th</sup> August 2022
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<b>IP&amp;R REFERENCE:</b> <b>2.2: Enhance the experience of visitors to Brewarrina Shire</b>
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<b>PURPOSE:</b> The purpose of this report is to inform Councillors of the progression of the Community Services Manager projects and programs.
--

<b>CONTENT:</b>																																																				
<b><u>Tourism:</u></b>																																																				
<b><u>VIC visitation and Promotions</u></b>																																																				
<p>There has been a slight decrease in people visiting the Vic this month; 382 June to 308 July, this total does not include the hundreds of people sighted staying at Goodooga Artesian Springs. The over 50's and under 50's couples were the main visitors, choosing to camp at Beds on Barwon whom of which with councils small business events and support have online booking system now. Visitors staying in Brewarrina did so for one to two nights, with a high number passing through staying at Bourke and Lightning Ridge. The George Williams exhibition attracted over 100 people through to view his Art whilst visiting.</p>																																																				
<h2>Visitor Comparison</h2> <table border="1"> <thead> <tr> <th></th> <th>January</th> <th>February</th> <th>March</th> <th>April</th> <th>May</th> <th>June</th> <th>July</th> <th>August</th> <th>September</th> <th>October</th> <th>November</th> <th>December</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>51</td> <td>55</td> <td>91</td> <td>0</td> <td>0</td> <td>417</td> <td>595</td> <td>740</td> <td>1145</td> <td>980</td> <td>351</td> <td>26</td> </tr> <tr> <td>2021</td> <td>107</td> <td>81</td> <td>165</td> <td>210</td> <td>352</td> <td>218</td> <td>490</td> <td>509</td> <td>8</td> <td>35</td> <td>64</td> <td>23</td> </tr> <tr> <td>2022</td> <td>12</td> <td>36</td> <td>41</td> <td>210</td> <td>373</td> <td>382</td> <td>308</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		January	February	March	April	May	June	July	August	September	October	November	December	2020	51	55	91	0	0	417	595	740	1145	980	351	26	2021	107	81	165	210	352	218	490	509	8	35	64	23	2022	12	36	41	210	373	382	308					
	January	February	March	April	May	June	July	August	September	October	November	December																																								
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## **Community Services**

### **Brewarrina Youth and Community Development**

Youth and community services centre targeted support activities i.e. womens group, girls afternoon tea, dance and play group have continued with the coordination of council and support of other organisations (due to staff shortages) however, the children remained engaged in activities with NSW rugby providing recreational and skills development in the afternoons. Council continue to provide our youth with access to transport via TARP funding e.g. providing school with bus several occasions this month to sporting competitions.

### **Services NSW info session**

Council engaged Services NSW to visit and provide two info sessions; one regarding business support and grants, the other aimed at residents applying for travel and household rebates. One business attended receiving specific information on how to become a "stay" voucher recipient and six community members attended who were very pleased to discover rebates that they could claim.

The Library will be holding another rebate session on the 18<sup>th</sup> August to further provide more community members with household rebate information.

### **Child Protection week**

Council has collaborated with local organisations to plan and execute Child Protection week this September. Morning activities in the park with speeches accompanied by community arts, cookie decorating, colouring in competition and BBQ are set to occur on Monday 5<sup>th</sup> September.

### **Big Sky Library**

Saturday 23<sup>rd</sup> July we reviewed "*Just an Ordinary Family*" by Fiona Lowe was attended by 4 people with 2 apologies. Had a great morning discussing the book and sundry other subjects as well. Next month's book "*An Iron Rose*" by Peter Temple to be reviewed on Saturday 20<sup>th</sup> August 2022 at Muddy Waters.

The Library use slightly decreased this month in some areas, this could be reflective of NAIDOC activities occupying residents and children however, membership increased by four new members. During the month of July the community services team will be covering specific promotions of the Library to further increase the use of this space.

Library Use	May	June	July
Borrowing	44	43	45
Public PC	23	24	65
iPad table	47	27	27
WiFi	0	0	0
Play	11	1	24
Reading (eg. newspapers)	0	0	0
Reading (eg. books)	0	4	2
VR	0	0	4
Relaxing	36	10	32
Other:	67	16	1
Activity			
Number of books renewed	44	43	45
Number of books returned	53	50	60
Number of books requested from other libraries	1	1	4
Library Computer Bookings	23	24	65
Library books through kiosk	7	6	20
Library visits	263	186	519
Number of new members signed up or re-registered	1	12	5

Total Membership	499	503	505
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### **Services Australia**

Service	May	June	July
Centrelink	113	104	74
Medicare	4	2	3
Child Support	0	0	0
OTHER ATO	0	2	9
Australian Hearing	0	0	0
Lodge Form/Document	0	0	0
Assist with POI	7	5	1
Assist with Forms Completion	0	0	3
Provide Form/Publication	13	8	2
Refer to DHS Smart (Call) Centre	40	43	29
Refer to other	0	0	5
Register Customer for self service	10	13	32
Assist customer with self service	61	44	50
Assist with use of DHS equipment	69	52	26
Interpret/Translate	0	0	0
Respond to General Enquiry	85	90	60
Less than 5 minutes	58	47	53
5 to 15 minutes	37	42	20
15 to 30 minutes	15	10	16
Over 30 minutes	23	26	12
Brewarrina resident	137	120	112

### **Grants and Project in Progress**

Veteran Affairs; Restoration Honour Roll central school – completion October 22  
 Local roads and community infrastructure round 1; tourism signage- completion October 22  
 Country Arts Supports Program; Resin workshop; completion October 22.

### **CONSULTATION:**

Consultation with community and relevant government and non-government organisation.

### **GOVERNANCE IMPLICATIONS:**

Nil – budget provided in annual budget.

### **CONCLUSION:**

This report provides Council with information and an update on the progress of the Community Services Managers programs and plans.

David Kirby  
 General Manager

**ATTACHMENTS; Nil**

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26th August 2022

<b>TITLE:</b>	<b>HUMAN RESOURCES INFORMATION REPORT</b>	<b>DOC REF:</b> Item: m
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<b>REPORT BY:</b>	Olivia Hecksher <b>Human Resources Manager</b>	<b>DATE:</b> 16th August 2022
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**IP&R REFERENCE:**

5.2: Council to be an employer of choice under the NSW Local Government Award.

**PURPOSE:**

The purpose of this report is to inform Council on Human Resources current position vacant and training that will be ongoing throughout 2022.

**CONTENT:**

The below table outlines training and conferences that have been attended and/or scheduled during the reporting period.

**TRAINING & CONFERENCES:**

DATE	TITLE	DESCRIPTION OF TRAINING / CONFERENCE
July 2022	Traffic Control Training	Scheduled for end of August – Outdoor Staff
July 2022	SNSW Training – Parkes	Scheduled for September – Customer Service Officer
July 2022	First Aid Training	Dates TBA – all interested staff
July 2022	StateWide Mutual - Introduction to Risk and Insurance	Scheduled for August 24 – Human Resources Manager
July 2022	Department of Planning & Environment Training	NSW Planning Portal – 12 x Sessions – Ongoing – Executive Assistant

**RECRUITMENT & ADVERTISING:**

Position	Reason	Filled or Readvertised
General Manager	Resignation	Filled.
Utilities Manager	Promotion	Advertised.
Finance and Administration Manager	Resignation	Advertised.
Community Services Manager	Resignation	Advertised - Economic Development Manager.
Environmental Health and Building Manager	Resignation	Advertised.
Community Development Coordinator	Resignation	Filled.
Workshop Mechanic	Resignation	Readvertised.
Youth Centre Activities Supervisor	Support Staff	Readvertised.

Youth Worker	Support Staff	Readvertised.
Part-Time Customer Service Officer – Tourism and Library	Support Staff	Advertised.
Casual Cleaner	Support Staff	Advertised.
Technical Services Administration Officer	Resignation	Filled.

**EMPLOYEE STATISTICS:**

	Number	Percentage
Male	53	73.61%
Female	19	26.38%
Indoor	20	27.77%
Outdoor	52	72.22%
Indigenous	49	68.05%
Non-Indigenous	23	31.94%
Full-Time	43	59.72%
Part-Time	5	6.94%
Casual	16	22.22%
Term of Contract	8	11.11%
Manager	6	8.33%
Supervisor	3	4.16%
Brewarrina Based	55	76.38%
Goodooga Based	17	23.61%

<b>TOTAL EMPLOYEES</b>	<b>72</b>
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**APPOINTMENTS/RESIGNATIONS FOR REPORTING MONTH:**

**APPOINTMENTS:**

- General Manager.
- Community Development Coordinator.
- Technical Services Administration Officer.

**RESIGNATIONS:**

- Finance & Administration Manager.

**BUILDING REPAIR & MAINTENANCE UPDATE:**

- Maintenance on Council buildings are ongoing.
- Awaiting quote for installation of wall mounted hot water unit for Brewarrina Depot lunch room.
- Lock installed on double gates at Visitor Information Centre.
- Unit 4/27 Bourke Street: back door and kitchen sink drain repaired.



**INCIDENT REPORT UPDATE:**

<b>IR#</b>	<b>Date- Details</b>	<b>Investigation &amp; Action</b>	<b>Personnel Responsible</b>	<b>Status</b>
8-22	26/07/2022: Vehicle Incident: Hilux Ute 083: Damage to front left panel after reversing into post.	Human error identified as contributing factor to incident.	Utilities Manager/Transport Manager	Completed.

<b>Performance Reviews:</b>	<b>Month to Date</b>	<b>Year to Date</b>
	6	24

**FINANCIAL IMPLICATIONS:**

Budget variations to training.

**CONCLUSION:**

To inform Council of the monthly activities.

**ATTACHMENTS:** Nil

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David Kirby  
General Manager

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# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022

<b>TITLE:</b>	<b>FINANCIAL ASSISTANCE GRANT 2022/23</b>	<b>DOC REF:</b> Item: n1
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<b>REPORT BY:</b>	Ang Pasang Rai <b>Finance and Administration Manager</b>	<b>DATE:</b> 16 <sup>th</sup> August 2022
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**IPR REFERENCE:**

Theme 4: A Community With Integrated Leadership

**PURPOSE:**

To provide Council with information on its 2022/23 Financial Assistance Grants

**RECOMMENDATION:**

**That the report be received as an information.**

**CONTENT:**

According to correspondence obtained from the Office of Local Government (Ref: A830268-FB), Brewarrina Shire Council will receive a total of \$5,499,092 for Financial Assistance Grants (FAG) 2022-23 with an increase of 8.93% from the prior year. The two parts of the financial assistance grant are as follows:

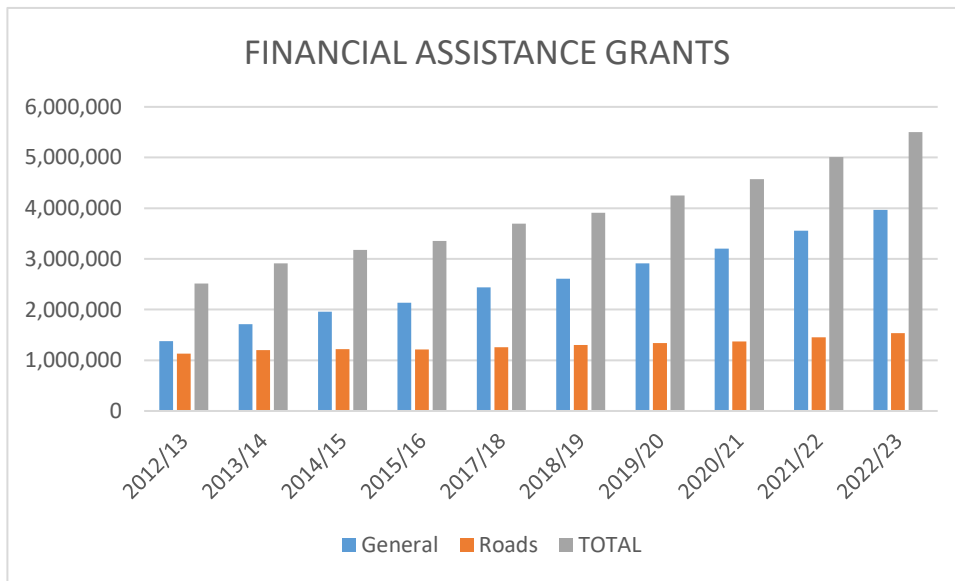
- A general purpose component of \$3,966,011
- A local roads component of \$1,533,081

The increase of \$490,841 from the 2021/22 will be reflected in the September 2022 Quarterly Budget Review.

The Commonwealth Government made the decision to pay the expected FAG entitlement for 2022–23 early in order to help handle the combined effects of the floods and the Covid-19 Pandemic. The \$4,010,019 advance payment made to council in mid-April 2022 covered around 75% of the anticipated entitlement. The advance payments have often been calculated at around 50%. The ensuing quarterly instalments are as a result much lower than in previous years. Quarterly payments for the remaining award entitlements will be made in August 2022, November 2022, February 2023, and May 2023.

The movement in Council's Financial Assistance Grants over the past 10 years is listed below.

FINANCIAL ASSISTANCE GRANTS				
Year	General	Roads	TOTAL	% Increase/(Decrease)
2012/13	1,377,622	1,134,539	2,512,161	(0.89)
2013/14	1,712,600	1,202,065	2,914,665	13.81
2014/15	1,957,130	1,221,097	3,178,227	8.29
2015/16	2,138,491	1,213,607	3,352,098	5.19
2017/18	2,441,370	1,257,224	3,698,594	9.37
2018/19	2,607,137	1,300,443	3,907,580	5.35
2019/20	2,913,975	1,337,892	4,251,867	8.10
2020/21	3,202,048	1,372,268	4,574,316	7.05
2021/22	3,555,292	1,452,959	5,008,251	8.66
2022/23	3,966,011	1,533,081	5,499,092	8.93



**GOVERNANCE IMPLICATIONS:**

Nil

David Kirby  
General Manager

**ATTACHMENTS:**

Nil

# BREWARRINA SHIRE COUNCIL

**Agenda Submission for Ordinary Meeting held on Friday 26<sup>th</sup> August 2022**

<b>TITLE:</b>	<b>SERVICE NSW UPDATE</b>	<b>DOC REF:</b> Item: n2
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<b>REPORT BY:</b>	Ang Pasang Rai <b>Finance &amp; Administration Manager</b>	<b>DATE:</b> 15 <sup>th</sup> August 2022
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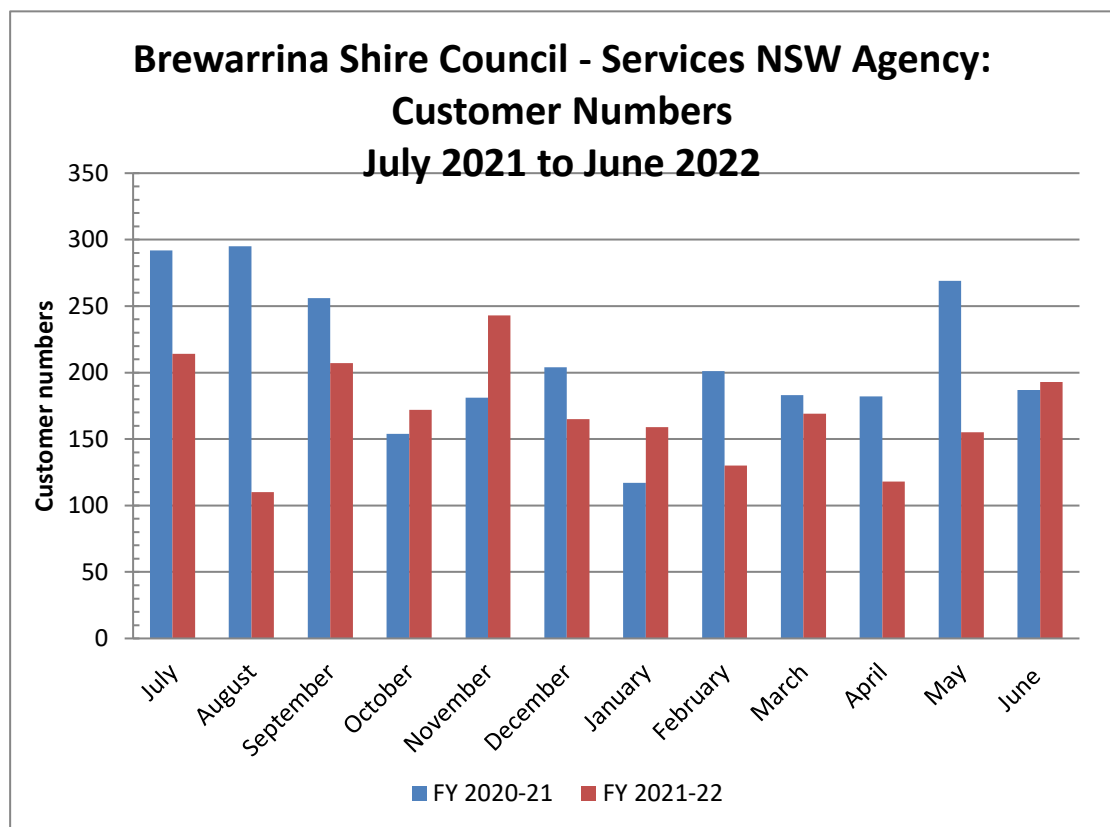
**IPR REFERENCE:**  
5.2.1: Quality customer service focus by Council staff

**PURPOSE:**  
The purpose of this report is to provide Council with information regarding “Services NSW” contract performance at Brewarrina Shire Council.

**RECOMMENDATION:**  
**That Council accept this report as information and acknowledge the outstanding performance of Councils’ Service NSW staff.**

**CONTENT:**

The chart below demonstrates the comparative number for additional service of Service NSW provided to our residents and ratepayers between July 2021 and June 2022. It can be seen that the customer numbers have fluctuated over time. Despite council staff's best efforts, the contract's Agreed Transactions for 2021–22 could not be fulfilled for a variety of reasons, including Service NSW’s IT problems, Telstra service outages, and a lack of qualified staff to perform the service.



**CONSULTATION:**

Nil

**GOVERNANCE IMPLICATIONS:**

Council is compliant with its Service NSW contract.

**CONCLUSION:**

For Council information.

---

David Kirby  
General Manager

**ATTACHMENT:**

Summary of Council Agency Transactions Financial Year 2021-22 received from Service NSW via e-mail.



Wed 3/08/2022 4:13 PM

David Finlayson <David.Finlayson@service.nsw.gov.au>

Service NSW Brewarrina Council Agency - Transactions FY21-22

To Finance and Administration Manager

Hi Ang

Transactions FY21-22

### Summary of Council Agency Transactions Financial Year 2021-22

Brewarrina Month	Totals 2021-22			
	GLS	OLGR	DRIVES	TOTAL
Jul-21	1		213	214
Aug-21	3		107	110
Sep-21	1		206	207
Oct-21	0		172	172
Nov-21	0		243	243
Dec-21	4		161	165
Jan-22	6		153	159
Feb-22	3		127	130
Mar-22	1		168	169
Apr-22	0		118	118
May-22	2		153	155
Jun-22	3		190	193
<b>Total</b>	<b>24</b>	<b>0</b>	<b>2011</b>	<b>2035</b>

<b>Contract Start</b>	1-Jul-18
<b>Agreed Transactions 2021-22</b>	3000
<b>Actual Total Transactions</b>	2035
<b>Transaction Difference</b>	-965
<b>% Difference</b>	-32.17

Regards

David Finlayson Manager Alternate Channels

T 02 8059 2060 M 0466 331 609

E [David.Finlayson@service.nsw.gov.au](mailto:David.Finlayson@service.nsw.gov.au) | [service.nsw.gov.au](http://service.nsw.gov.au) | 13 77 88

122-124 Kite Street, Orange NSW 2900



*I pay my respects to Aboriginal and Torres Strait Islander peoples and Elders past, present and emerging and acknowledge the traditional custodians of the land, waters, culture and community I walk, work and live.*

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***ITEMS FOR CORRESPONDENCE***

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<b>Circular Details</b>	Circular No 22-22 / 8 August 2022 / A731312
<b>Previous Circular</b>	N/A
<b>Who should read this</b>	Councillors / General Managers / All council staff
<b>Contact</b>	Council Governance / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Response to OLG

**The development of guidelines and a model policy on the lobbying of councillors.**

**What's new or changing**

- In recent investigations, (Operation Dasha, Operation Eclipse and Operation Witney), the Independent Commission Against Corruption (ICAC) has considered the corruption risks associated with the lobbying of councillors and made corruption prevention recommendations.
- Among other things, ICAC has recommended:
  - that the Office of Local Government (OLG), in consultation with the local government sector, develop guidelines to enhance transparency around the lobbying of councillors (ICAC has also made recommendations about the content of the guidelines), and
  - that the *Lobbying of Government Officials Act 2011* (the LOGO Act) is amended to ensure all provisions apply to local government.
- In response to ICAC's recommendations, OLG is proposing to develop guidelines to enhance transparency around the lobbying of councillors. The guidelines will be issued under s 23A of the *Local Government Act 1993*.
- OLG is also developing a model policy on lobbying to support councils to implement the guidelines. If adopted by councils, the policy will operate to supplement the provisions of their adopted codes of conduct.

**What this will mean for your council**

- OLG is undertaking consultation with councils to seek their views on what should be included in the proposed guidelines and to identify existing best practice in the local government sector in managing corruption risks associated with the lobbying of councillors.
- OLG is also seeking the views of councils on whether the LOGO Act should apply to local government.
- To assist with the development of the guidelines and model policy, OLG is seeking the following from councils:
  - councils' views and suggestions on ICAC's recommendations on the content of the proposed guidelines (set out in the attachment to this circular)
  - suggestions on what issues, behaviours and risks need to be addressed in the guidelines and model policy
  - information about what measures councils currently take to enhance transparency and promote honesty around the lobbying of councillors, and
  - copies of or links to councils' existing lobbying policies.
- Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled '*Lobbying Guidelines*' and marked to the attention of OLG's Council Governance Team.

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

- Submissions should be made by COB **Monday 5 September 2022**.

### **Where to go for further information**

- Information about ICAC's corruption prevention recommendations in relation to the lobbying of councillors is provided in the attachment to this circular.
- ICAC's report on Operation Dasha is available [here](#).
- ICAC's report on Operation Eclipse is available [here](#).
- ICAC's report on Operation Witney is available [here](#).
- Information on the operation of the LOGO Act is available [here](#).
- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)

**Michelle Wood**

**A/Deputy Secretary, Crown Lands and Local Government**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
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## ATTACHMENT

### ICAC recommendations in relation to section 23A guidelines on the lobbying of councillors

#### Operation Dasha

##### Recommendation 8

That the Department of Planning and Environment (DPE), following a reasonable period of consultation, issues guidelines under section 23A of the *Local Government Act 1993* (LGA) to introduce measures to enhance transparency around the lobbying of councillors. The guidelines should require that:

- councils provide meeting facilities to councillors (where practical) so that they may meet in a formal setting with parties who have an interest in a development matter
- councils make available a member of council staff to be present at such a meeting and to prepare an official file note of that meeting to be kept on the council's files (any additional notes made by the member of council staff and/or the councillor should also be kept as part of the council's records)
- all councillors be invited when a council conducts formal onsite meetings for controversial re-zonings and developments, and
- council officers disclose in writing to the general manager any attempts by councillors to influence them over the contents or recommendations contained in any report to council and/or relating to planning and development in the local government area.

#### Operation Witney

##### Recommendation 9

That DPE ensures any guidelines issued pursuant to section 23A of the LGA regarding the lobbying of councillors (see Operation Dasha recommendation 8 above) include advice about:

- the nature and frequency of meetings between councillors and interested parties, including the need to ensure transparency around these interactions
- how and where to report concerns about lobbying practices
- the receipt of submissions outside of formal processes, including the transmission of material to specific councillors in a way that excludes other councillors and staff
- councillors' attendance at staff meetings with parties interested in an outcome
- councillor representations to staff arising from lobbying interactions, and
- the lobbying of councillors by interested parties with whom they have a pre-existing relationship.

##### Recommendation 10

That DPE updates the *Model Code of Conduct for Local Councils in NSW* to refer to any councillor lobbying guidelines and to reflect the substantive advice contained in the guidelines.

## **ICAC recommendations and findings on the extension of the *Lobbying of Government Officials Act 2011* (the LOGO Act) to local government**

### **Operation Dasha**

#### *Recommendation 7*

That the NSW Government amends the LOGO Act to ensure all provisions apply to local government.

### **Operation Eclipse**

#### *Key finding 5*

The local government sector faces considerable risk of undue influence and should be regulated by the LOGO Act.

Investigations conducted by ICAC and interstate anti-corruption commissions indicate that local councils are often the target of improper lobbying. However, local government officials are not “government officials” as defined by, and for the purposes of, the LOGO Act. The *Model Code of Conduct for Local Councils in NSW* does not explicitly refer to lobbying; however, it does contain general obligations in relation to ethical and honest conduct, as well as more detailed material covering:

- improper and undue influence
- inappropriate interactions
- use and security of confidential information
- recordkeeping.

Extending the provisions of the LOGO Act to local government would, among other matters, allow the lobbying regulator to provide guidance about the appropriate policies and procedures that would best suit the circumstances of local councils, particularly regarding matters about planning, land use, the environment and community amenities.