



# **BREWARRINA SHIRE COUNCIL**

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## **MEETING OF COUNCIL AGENDA - OCTOBER**

**Friday 28th October 2022  
Commencing at 10:00am**

**Brewarrina Shire Council  
57 Bathurst Street Brewarrina NSW 2839**



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The Council of the  
**SHIRE OF BREWARRINA**



All communications to be addressed to the General Manager  
SHIRE OFFICE  
57 Bathurst Street  
BREWARRINA NSW 2839  
PO Box 125  
BREWARRINA NSW 2839  
Telephone: (02) 6830 5100  
Fax: (02) 6839 2100  
Email: breshire@brewarrina.nsw.gov.au

**NOTICE OF ORDINARY MEETING**

NOTICE is hereby given that an ORDINARY MEETING of the Council of Brewarrina will be held on **Friday 28<sup>th</sup> October 2022** at the **Brewarrina Shire Council Chambers commencing at 10.00 am** for the transaction of the following business.

<b>1.</b>	<b>Opening Prayer &amp; Acknowledgement of Country:</b>	
<b>2.</b>	<b>Apologies / Leave of Absence:</b>	
	• NIL	
<b>3.</b>	<b>Declaration of Interest:</b>	Page 3
<b>4.</b>	<b>Confirmation of Minutes:</b>	
	• Minutes of Ordinary Council Meeting held on Wednesday 21 <sup>st</sup> September 2022	Page 7
<b>5.</b>	<b>Mayoral Minute</b>	
	• NIL	
<b>6.</b>	<b>Reports of Committees:</b>	
	• NIL	
<b>7.</b>	<b>Reports to Council For Action:</b>	
	1. Monthly Financial Reports - Oct 2022	Page 16
	2. Proposed Naming Goodooga road Ron Mason Way	Page 18
	3. 360 Review	Page 36
	4. Agritourism Report	Page 44
	5. Australia Day Report 2023	Page 51
	6. Grant Opportunities	Page 54
<b>8.</b>	<b>Reports for Information:</b>	
	• Reports For Information Covering Report	Page 62
	• Status Report	Page 64
	a. General Manager / Mayor Diary	Page 72-75
	b. Roads	Page 76
	c. Plant	Page 78
	g. Library	Page 81
	h. Human Services	Page 83
	k. CDC	Page 85
	m. Human Resources	Page 90

	<ul style="list-style-type: none"> <li>• <b>Items for Correspondence.</b></li> </ul>	
	a. Circular 22-27 - Discussion Paper - Senior Staff employment	Page 95
	b. Circular 22-28 - Annual Report and Annual Performance Statement Checklists	Page 97
<b>9.</b>	<b>Notice of Motion / Questions with Notice:</b>	
	1. Notice of motion from CL Trish Frail: Firewood	Page 100
<b>10.</b>	<b>Confidential Matters:</b>	
	<ul style="list-style-type: none"> <li>• NIL</li> </ul>	
<b>11.</b>	<b>Conclusion of Meeting:</b>	

**Delegations:** Nil  
David Kirby  
General Manager

The Council of the  
**SHIRE OF BREWARRINA**



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SHIRE OFFICE  
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BREWARRINA NSW 2839  
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BREWARRINA NSW 2839  
Telephone: (02) 6830 5100  
Fax: (02) 6839 2100  
Email: breshire@brewarrina.nsw.gov.au

**DISCLOSURE OF INTEREST AT ORDINARY COUNCIL MEETING**

Meeting Date: .....

Item Number: .....

Subject:

.....  
.....

I, ..... declare the following interest:

**Pecuniary:**

Must leave Chamber; take no part in the discussion and voting.

**Non-Pecuniary - Significant Conflict:**

Recommended that affected person leaves Chamber, takes no part in discussion and voting.

**Non-Pecuniary - Insignificant Conflict:**

Affected person may choose to remain in Chamber and participate in discussion and voting.

For the reason that:

.....  
.....

Signed: ..... Date: .....

(Definitions are provided on the next page)

## Definitions

(Local Government Act and Code of Conduct)

**Pecuniary** - An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated.

*(Local Government Act, 1993 Sections 442 and 443).*

A Councillor or other member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or other member must not take part in the consideration or discussion on the matter and must not vote on any question relating to that matter.

*(Section 451)*

**Non-Pecuniary** - A private or personal interest the council official has that does not amount to

a pecuniary interest as defined in the Act (for example; a friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

If you have declared a non-pecuniary conflict of interest you have a broad range of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature of your interest and the significance of the issue being dealt with. You must deal with a non-pecuniary conflict of interest in at least one of these ways.

- It may be appropriate that no action is taken where the potential for conflict is minimal. However, Council officials should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (for example, participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in Section 451(2) of the Act apply (particularly if you have a significant non-pecuniary conflict of interest).

# ***PREVIOUS MONTHS MINUTES***

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**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF  
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON  
WEDNESDAY 21ST SEPTEMBER 2022**

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Meeting commenced at 10.01am

**1: PRESENT:**

<b>Councillors</b>	<b>Vivian SLACK-SMITH Angelo PIPPOS Noel SHERIDAN Thomas STANTON Douglas GORDON Trish FRAIL Donna JEFFRIES</b>
<b>General Manager</b>	<b>David KIRBY</b>
<b>Executive Assistant</b>	<b>Laura GORDON</b>

**2: APOLOGIES**

117/22

**RESOLVED on MOTION by Councillor PIPPOS; Seconded by Councillor FRAIL; that Council grant the leave of absences for Councillor I Gordon and Councillor BROWN for the Wednesday 21<sup>st</sup> September Ordinary Business Meeting.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**3. DECLARATION OF PECUNIARY OR NON-PECUNIARY CONFLICT OF INTEREST:**

- NIL

118/22

**RESOLVED on MOTION by Councillor JEFFRIES and Councillor D GORDON that Item 5 – Mayoral Minute – Her Majesty Queen Elizabeth II be moved to Item 4.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**4: MAYORAL MINUTE: HER MAJESTY QUEEN ELIZABETH II**

**PURPOSE:**

The purpose of this report is for council to pay their respect to the late Her Majesty Queen Elizabeth II.

**RECOMMENDATION:**

That;

- 1. That Council observe a one (1) minute moment of silence in respect to her Majesty Queen Elizabeth II in her service to the Commonwealth of Australia.**
- 2. That Council write to his Excellency King Charles III expressing sincerest condolences to the Royal Family.**

- 119/22 RESOLVED on MOTION by Councillor JEFFRIES; Seconded by Councillor D GORDON;  
That;  
1. That Council observe a one (1) minute moment of silence in respect to her Majesty Queen Elizabeth II in her service to the Commonwealth of Australia.  
2. That Council write to his Excellency King Charles III expressing sincerest condolences to the Royal Family.

The MOTION upon being PUT to the MEETING was declared CARRIED.

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#### 5: CONFIRMATION OF MINUTES:

Confirmation of the Minutes of the Ordinary Meeting of Friday 26<sup>th</sup> August 2022

- 120/22 RESOLVED on MOTION by Councillor JEFFRIES; Seconded by Councillor D GORDON; that the Minutes of the Ordinary Meeting of Friday 26<sup>th</sup> August 2022 covered by resolutions 103/22 to 116/22 action request be adopted.

The MOTION upon being PUT to the MEETING was declared CARRIED.

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#### 6: REPORTS OF COMMITTEES:

- NIL

#### 7: REPORTS FOR ACTION TO COUNCIL:

##### ITEM 1: ANNUAL COUNCIL MEETING SCHEDULE

###### PURPOSE:

The purpose of this report is for Council to determine the dates of the Council meetings from October 2022 to September 2023.

###### RECOMMENDATION:

That Council;

1. Approve the attached Meeting Schedule Calendar of Proposed Ordinary Council Meeting Dates
2. Determine to publically advertise Council's meeting schedule dates with locations for the period October 2022 – September 2023 in the following manner;
  - a. Website
  - b. Newspaper
  - c. Main Council Office

- 121/22 RESOLVED on MOTION by Councillor FRAIL, Seconded by Councillor STANTON;  
That Council;  
1. Approve the attached Meeting Schedule Calendar of proposed Ordinary Council Meeting Dates minus the January 20<sup>th</sup> 2023 meeting

2. Determine to publically advertise Council's meeting schedule dates with locations for the period October 2022 – September 2023 in the following manner;

- a. Website
- b. Newspaper
- c. Main Council Office

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**ITEM 2: ROADS TO RECOVERY FUNDING ALLOCATION**

**PURPOSE:**

The purpose of report is for Council to accept the funding deed and to endorse the projects put forward for the Block Grant Funding.

**RECOMMENDATION:**

That;

**Council receive this report and delicate the signing of the funding deed to the General Manager and endorse the proposed works recommended for Block Grant Funding.**

122/22

**RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor D GORDON;**

That;

**Council receive this report and delicate the signing of the funding deed to the General Manager and endorse the proposed works recommended for Block Grant Funding.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 3: REGIONAL TOURISM ACTIVATION FUND**

**PURPOSE:**

The purpose of this report is to update Council on its consideration of the application of funding for the completion of the Brewarrina Masterplan under the State Government Regional Tourism Activation Fund.

**RECOMMENDATION:**

That;

- 1. Council resolve to apply for a funding to complete the redeveloped Brewarrina Town Street Masterplan**
- 2. That Council resolve to delegate the General Manager to complete any necessary future fudging agreements and or deeds.**

123/22

**RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor FRAIL**  
That;

- 1. Council resolve to apply for a funding to complete the redeveloped Brewarrina Town Street Masterplan**
- 2. That Council resolve to delegate the General Manager to complete any necessary future fudging agreements and or deeds.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 4: FIXING LOCAL ROADS ROUND 4**

**PURPOSE:**

The purpose of this report is to inform Council of the Fixing Country Roads Grant Program and for Council to endorse to projects that are put forward and for a decision on the current funding for Carters Swamp Bridge upgrade.

**RECOMMENDATION:**

**That;**

**Council receive the report and endorse the Goodooga Road Project funding application as recommended under round six (6) Fixing Country Roads and to decide the outcome of the funding received under round 5 of Fixing Country Roads for Carters Swamp Bridge as follows:**

- 1. To be determined by Council**
- 2. Withdraw the current funding for Carters Swamp Bridge Upgrade and apply under the current Fixing Country Roads funding round**
- 3. Endorse the Goodooga Road Upgrade funding application**

124/22

**RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor D GORDON;**

**That;**

**Council receive the report and endorse the Goodooga Road Project funding application as recommended under round six (6) Fixing Country Roads and to decide the outcome of the funding received under round 5 of Fixing Country Roads for Carters Swamp Bridge as follows:**

- 1. To be determined by Council**
- 2. Withdraw the current funding for Carters Swamp Bridge Upgrade and apply under the current Fixing Country Roads funding round**
- 3. Endorse the Goodooga Road Upgrade funding application**

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 5: 'OUR REGION, OUR VOICE' REGIONAL YOUTH INVESTMENT PROGRAM**

**PURPOSE:**

The purpose of this report is to update Council on its consideration of a Multipurpose Centre under the 'Our Region, Our Voice, Regional Investment Program.

**RECOMMENDATION:**

**That;**

- 1. That Council, resolve to apply for a funding to construct a multipurpose center in Brewarrina, and consider partnership with PCYC.**
- 2. That Council, resolve to confirm facility location options.**
- 3. That Council, resolve to delegate the General Manager to undertake funding approvals including potential funding deed finalization.**

125/22

**RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor FRAIL;**

**That;**

- 1. That Council, resolve to apply for a funding to construct a multipurpose center in**

- Brewarrina, and consider partnership with PCYC.
2. That Council, resolve to confirm facility location at Geoff New Oval Sporting Reserve – Church Street
  3. That Council, resolve to delegate the General Manager to undertake funding approvals including potential funding deed finalization.

The MOTION on being PUT to the MEETING was declared CARRIED.

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D Jeffries excused herself from the chambers at 10:26am

**ITEM 6: REPAIR PROGRAM GRANT APPROVAL**

**PURPOSE:**

The purpose of this report is to inform Council of the successful grant application.

**RECOMMENDATION:**

That Council;

1. Approve and accept the allocated \$400k for the 2022/2023 repair program from Transport for NSW (TfNSW)
2. Authorise the General Manager to execute funding deed under common seal.

126/22

**RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor  
FRAIL;**

That Council;

1. Approve and accept the allocated \$400k for the 2022/2023 repair program from Transport for NSW (TfNSW)
2. Authorise the General Manager to execute funding deed under common seal.

The MOTION on being PUT to the MEETING was declared CARRIED.

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D Jeffries returned to the chambers at 10:29am

**ITEM 7: BANK RECONCILIATION & INVESTMENTS**

**PURPOSE:**

The purpose of this report is to present the reconciliation of Council's cashbook and bank statement as at 31<sup>st</sup> August 2022. The presentation of this information is not a requirement of any Act, however it has been provided historically for the information of Councillors AND In accordance with Clause 212 of the Local Government (General) Regulation 2005, the responsible accounting officer must provide the Council with a written report (setting out details of all money that the council has invested under Section 625 of the Act) to be presented to the ordinary meeting each month.

**RECOMMENDATION:**

That;

1. The bank reconciliation report is received as information.
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.

127/22

**RESOLVED on MOTION by Councillor STANTON, Seconded by Councillor D GORDON;**

**That;**

- 1. The bank reconciliation report is received as information.**
- 2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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#### REPORTS FOR INFORMATION:

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The purpose of this report is for Councillors to receive the Status Report, Councils Information Reports as well as the items for Correspondence.

#### RECOMMENDATION:

That the Status Report, Information Reports, which are listed from a-n, and the Items for Correspondence be received as information.

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### 8: REPORTS FOR INFORMATION

- a) Status Report, General Manager and Mayors Diary
- b) Roads
- c) Plant
- d) Utilities
- e) CHB
- f) CSM
- m) Human Resources
- n) FAM

128/22

**RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor FRAIL;**  
**That;**

**The status Report, Information Reports and Items of Correspondence be received and noted.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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D Gordon excused himself from the chambers at 10:30am

D Gordon returned to the chambers at 10:33am

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**9: NOTICE OF MOTION/ QUESTIONS WITHOUT NOTICE**

- NIL

**10: CLOSED SESSION**

- 129/22 **RESOLVED on MOTION by Councillor FRAIL, Seconded by Councillor PIPPOS; that Council move to close the Meeting to the public as per section of the Local Government Act 1993:  
Section 10B (2) (a) of the Local Government Act 1993, the discussion of personnel matters concerning particular individuals (other than Councillors)**

The MOTION on being PUT to the MEETING was declared CARRIED.

- 133/22 **RESOLVED on MOTION by Councillor STANTON, Seconded by Councillor D GORDON  
That Council move into open session.**

**Meeting Resumed open session at 11:13am**

**11: OPEN SESSION**

The General Manager reported to the OPEN session of the Council meeting that the following resolutions were moved in CLOSED session:

CONFID 1 – BREWARRINA CARAVAN PARK SOLAR

- That Council; Has considered the motion of the proposed Solar Panels at the Brewarrina Caravan Park and due to the responsibility, Council has chosen not to fund the Solar Panels as per the Contract.

CONFID 2 – PLANT REPLACEMENT PROGRAM 2022/2023

- That Council receive the report and Council endorse the proposed plant replacement program

CONFID 3 – DAVID CURREY GRIDS AND FENCING – MINRARMAR GOODOOGA ROAD

- That Council consider points 1 and 2 of Mr David Curreys email proposal which falls in line with Council resolution 90/19 dated the 24th May 2019. This includes to fence the western side of the Goodooga Road on Minramar, and reimburse Mr Currey for the original fence up to \$72,000 plus GST, upon proof of receipts relating to cost of fence.
- That Council not agree to point 3 for the reimbursement of legal cost.
- That Council delegate the General Manager authority to finalise agreement.

**Meeting concluded at 11:16am**

***REPORTS TO COUNCIL FOR ACTION***



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# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>BANK RECONCILIATION &amp; INVESTMENTS</b>	<b>DOC REF:</b> GM: 1
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<b>REPORT BY:</b>	Hilary Hertslet <b>RATES OFFICER</b>	<b>DATE</b> 7 <sup>th</sup> October 2022
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## IP&R REFERENCE:

Objective 5.2.2 - Timely and accurate reporting for efficient management and accountability

## RECOMMENDATION:

That:

1. The bank reconciliation report is received as information.
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.

## CONTENT:

### 1. BANK RECONCILIATION

#### PURPOSE:

The purpose of this report is to present the reconciliation of Council's cashbook and bank statement as at 30<sup>th</sup> September 2022. The presentation of this information is not a requirement of any Act, however it has been provided historically for the information of Councillors.

<b>Bank Reconciliation for 30<sup>th</sup> September 2022</b>	
<b>Cash book</b>	
Opening Cashbook balance	439,791.66
Add: Receipts	2,155,458.01
Add: Recalled investments	400,000.00
Less: Payments	1,314,242.28
Less: Investments	-
<b>Current Cashbook Balance</b>	<b>1,681,007.39</b>
<b>Council Operating Account</b>	
Opening Statement Balance	439,375.60
Add: Receipts	2,156,132.56
Add: Recalled investment	400,000.00
Less: Payments	1,314,500.77
Less: Investments	-
<b>Current Statement Balance</b>	<b>1,681,007.39</b>
Add: Unpresented Receipts	-
Less: Unpresented Payments	-
<b>Reconciliation Balance</b>	<b>1,681,007.39</b>
<b>Difference</b>	<b>-</b>

## 2. INVESTMENTS

### PURPOSE

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the responsible accounting officer must provide the Council with a written report (setting out details of all money that the council has invested under Section 625 of the Act) to be presented to the ordinary meeting each month.

Ref	Institution	Amount	Term & Rate	Maturity Date
82	NAB	2,000,000.00	60 days @ 2.90%	18/11/2022
88	NAB	2,000,000.00	91 days @ 3.45%	19/12/2022
90	NAB	2,000,000.00	120 days @ 2.94%	02/12/2022
107	CBA	4,000,000.00	60 days @ 2.35%	17/10/2022
108	CBA	5,000,000.00	90 days @ 2.86%	22/11/2022
109	CBA	2,000,000.00	92 days @ 2.72%	04/11/2022
At Call	CBA	-	at call - variable	
Bos At call	CBA	1,900,000.00	at call - variable	
<b>Total</b>		<b>18,900,000.00</b>		

### Certification – Responsible Accounting Officer

I hereby certify that the investments listed above have been made in accordance with Section 625 of the Local Government 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

\_\_\_\_\_  
Rizwan Mushtaq  
Responsible Accounting Officer

### GOVERNANCE IMPLICATIONS:

Compliance with Local Government (General) Regulation 2005- Clause 212:

*The responsible accounting officer of a council must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented;*

- If only one ordinary meeting of the council is held in a month, at a meeting , or*
- If more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines.*

\_\_\_\_\_  
David Kirby  
General Manager

### ATTACHMENTS:

Nil

## BREWARRINA SHIRE COUNCIL

### Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>PROPOSED NAMING OF GOODOOGA ROAD</b>	<b>DOC REF:</b> GM: 2
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<b>REPORT BY:</b>	David Kirby <b>General Manager</b>	<b>DATE:</b> 13 <sup>th</sup> October 2022
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#### **IP&R REFERENCE:**

**Theme 4: A Community with Integrated Leadership**  
– **L4. Benchmarking Quality of Life and Reporting**

#### **PURPOSE:**

The purpose of this report is to consider a submission from Desley Mason to rename the Goodooga Road "Ron Mason Highway".

#### **RECOMMENDATION:**

- **That Council consider the community consultation survey responses regarding renaming of the Goodooga Road to Ron Mason Way**

#### **CONTENT;**

Council received a written submission from Desley Mason to rename the Goodooga Road from Brewarrina to Hebel as the Ron Mason Highway in honour of his father who was a well-known and respected elder, past Councillor, chairman of local hospital and Goodooga Aboriginal Lands Council.

Council considered the matter at its February Ordinary Meeting of Council and resolved the following;

- 13/22      RESOLVED on MOTION by Councillor Pippas, Seconded by Councillor Jeffries; that Council seek community and relevant agency views on the proposed renaming of Goodooga Road to the "Ron Mason Highway" in honour of Mr. Ron Mason of Goodooga.**

A survey was posted online using Survey Monkey from May through to September 2022. This included Advertisements in the Western Herald and Notices placed in the Brewarrina Council offices and the Goodooga Post Office. With it being well advertised Council received a total of 24 responses;

- 12 – Responded **YES** they support the re-naming.
- 12 – Responded **NO** they don't support the re-naming.

Respondents left comments regarding their decisions which were respectful overall and outlined their reasoning both for and against. It's clear that Ron Mason was a much respected member of his community and had volunteered for many years.

Some of the suggestions as seen in the attachment suggest names like native plants or local Indigenous names. Some surveys indicate the name should remain the same given the familiarity already associated with the current name amongst the travelling public.

As pointed out at the February meeting of Council, there is a process that must be followed upon a final decision if the name is changed which will be undertaken by the road authority and Geographic Names Board including stakeholders such as emergency service who will be required to lodge official feedback regarding any changes.

Those steps include;

- (1) A roads authority that proposes to name or rename a road must—**
  - (a) publish notice of the proposal in a local newspaper or on the roads authority's website, and
  - (b) Notify all relevant parties of the proposal.
  
- (2) The notice must state that written submissions on the proposed name may be made to the roads authority and must specify how, and the date by which, submissions are to be made.**
  
- (3) Any person may make written submissions to the roads authority on its proposal to name or rename a road.**
  
- (4) A roads authority (other than the Minister) may not proceed with a proposal to name or rename a road against an objection made by a relevant party except with the approval of the Minister.**
  
- (5) If, after considering any submissions duly made to it, the roads authority decides to proceed with the proposed name, the roads authority—**
  - (a) must publish notice of the new name in the Gazette and in a local newspaper or on the roads authority's website, giving (in the case of a road that is being named for the first time) a brief description of the location of the road, and
  - (b) Must notify the relevant parties of the new name, giving sufficient particulars to enable the road to be identified.
  
- (6) In this clause, relevant party means the following—**
  - (a) Australia Post,
  - (b) the Registrar-General,
  - (c) the Surveyor-General,
  - (d) the chief executive of the Ambulance Service of NSW,
  - (e) Fire and Rescue NSW,
  - (f) the NSW Rural Fire Service,
  - (g) the NSW Police Force,
  - (h) the NSW State Emergency Service,
  - (i) the NSW Volunteer Rescue Association,
  - (j) in relation to a classified road—TfNSW.

**FINANCIAL IMPLICATIONS:**

**LEGAL IMPLICATIONS:**

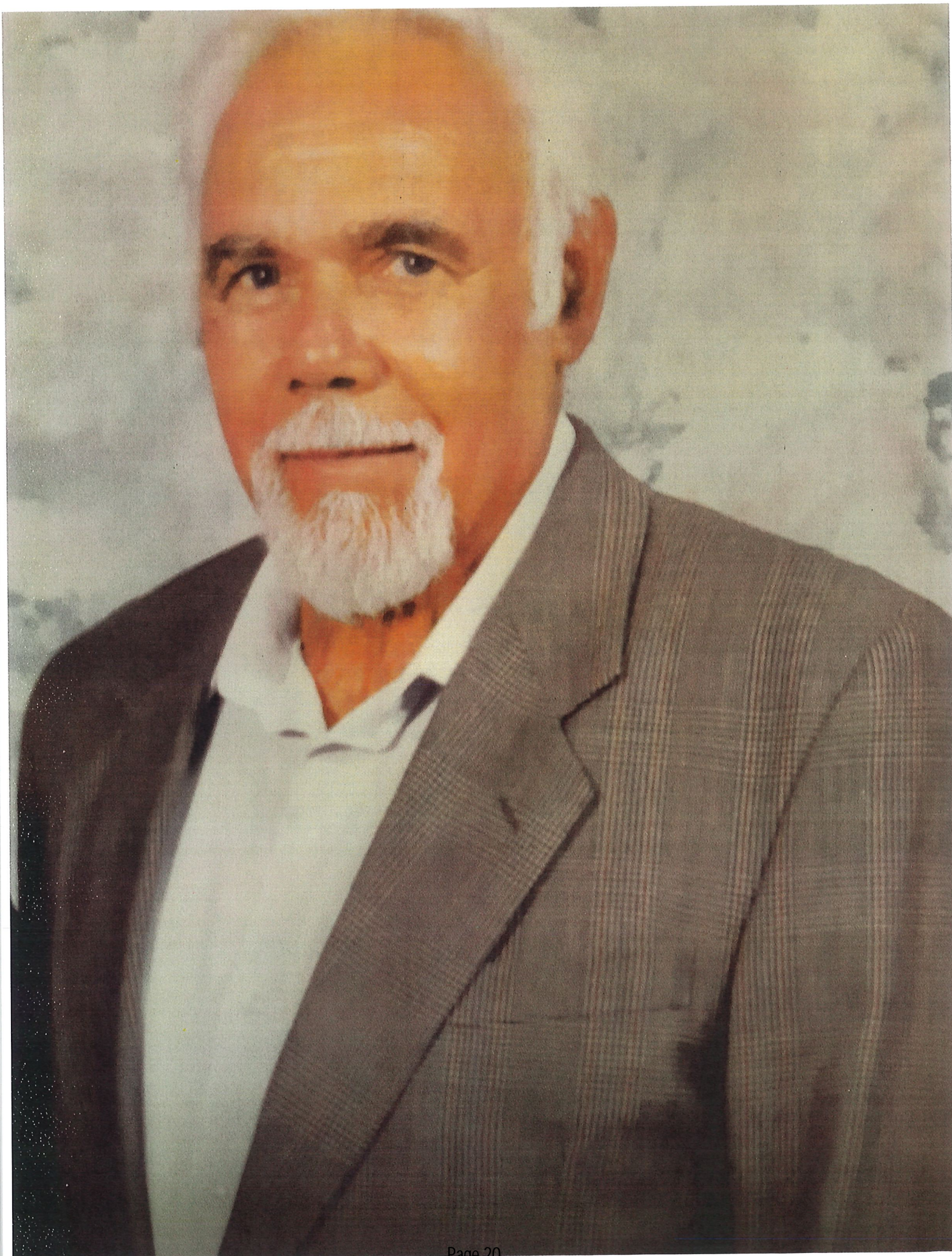
Road naming is legislated under the Roads Act 1993. This Act empowers the authority in charge of the road with the rights to name it.

**ATTACHMENTS:**

Letter from Desley Mason  
Survey Responses

---

David Kirby  
General Manager



To: Mr Jeff Sowiak  
General Manager  
Brewarrina Shire Council  
57 Bathurst Street,  
Brewarrina 2839

From: Desley Mason  
4 Massie Street  
Dubbo NSW 2830  
Mobile: 0456401967

Dear Mr Sowiak,

I am writing this letter on behalf of my family to make an application in honour of my father Ronald Mason of Goodooga by naming the road from Brewarrina to Goodooga and Goodooga to Hebel (or the Queensland border) the **Ron Mason Highway**.

I would like to tell you a bit about my father Ron Mason who is a proud Yuwaalaraay man.

My father was born and raised in Goodooga, he was the youngest son of Aileen and Charles Mason. My father had 9 sisters and 4 brothers. He attended Goodooga Central School and completed year 10 and after leaving School he worked in and around the Goodooga area as a Rouse about in the shearing shed and then took up employment as a Store man for Frank and Lorraine Sheldon at H Nelson and Co general store.

He married my mother Vivian Mason [nee Hooper] and they raised their 3 children Desley, Ashley and Baslyn and grandchildren in their home in Bokhara Street Goodooga.

During his time in Goodooga my father served on many Committees and Organisations.

- Chairperson and a Member of the Goodooga Hospital /Health Service for 11 years.
- Councillor on the Brewarrina Shire Council.
- Chairperson and member of the Goodooga Aboriginal Lands Council.
- An ATSIC Councillor.
- Chairperson Goodooga Youth Committee
- Goodooga Hall Committee and the Rural Fire Service
- Goodooga Magpies President and Coach
- Goodooga Golf Club (to which he helped established and preserve)
- Goodooga Bowling Club
- Manager of the Goodooga Store.

My father was a loving and cherished Husband, Father, Grandfather, Great Grandfather, Brother and Mate to everyone who knew him. He was great football player, great tennis player and he loved playing golf.

My father passed away on the 12<sup>th</sup> August 2021 and is buried at Goodooga alongside his parents and many of his siblings.

One of my father wishes and proposal while on the Brewarrina Shire was to see the finalisation of the seal road from Brewarrina to Goodooga and Goodooga to Hebel or the Queensland border, which he never got to see.

The naming of the road from Brewarrina to Goodooga to Hebel (or the Queensland border) the **Ron Mason Highway** is a fitting tribute to a Yuwaalaraay Man who came from this Country, and has now returned to this Country.

I can be contacted via mobile on 0456401967 or email [desleymason01@gmail.com](mailto:desleymason01@gmail.com)

Thank you and Kind Regards

Desley Mason



## Desley Mason

---

**From:** Frederick Frank Sheldon <lsheldon@bigpond.com>  
**Sent:** Tuesday, 5 October 2021 7:35 AM  
**To:** Desley Mason  
**Subject:** Fw: Ron 2

**From:** Frederick Frank Sheldon  
**Sent:** Friday, October 1, 2021 10:26 AM  
**To:** Jennifer Sheldon  
**Subject:** Ron 2

1 Byangum Rd  
Murwillumbah  
1st Oct 2021

Brewarrina Shire Council  
Brewarrina NSW

Dear Sir

We wish to add our names in support of a request to name the sealed road from Brewarrina to Goodooga & from Goodooga to Hebel – Ron Mason Highway.

We owned & operated a General Store in Goodooga for 20 years – from 1962 to 1982. Ron Mason worked for us in that store for 20 years. He gave great customer service, multi tasked & was an exemplary & loyal employee in every way. He was befriended & respected by both the aboriginal & non-aboriginal communities. He loved Goodooga & Goodooga loved him.

When Frank was away from the store I always knew that Ron was ready to assist me when needed & that was a great comfort to me. He was a talented footballer & very fit. He organized an exercise class once a week only for females. He must have looked rather funny as he led our group up & down slopes, threw brooms & walked across logs. I was one of those women who turned up every week.

Ron Mason should be remembered in a meaningful way as an example of a good human being who worked continuously for the betterment of his community.

After being an employee for 20 years Ron became our valued friend. Frank & I, along with our 4 children, never missed an opportunity to catch up with him.

We hope to hear in the future that the above road has been named Ron Mason Highway.

Yours faithfully  
Lorraine & Frank

Sheldon

## Desley Mason

---

**From:** carolyn.bellgardt@bigpond.com  
**Sent:** Tuesday, 5 October 2021 10:32 AM  
**To:** Desley Mason  
**Subject:** The Ron Mason Highway

I Carolyn Bellgardt believe there is no-one more fitting than Mr Ron Mason to have the road from Brewarrina to Hebel named after him. The road to be known as The Ron Mason Highway. Growing up in Goodooga I watched Mr Mason be involved in everything or anything that would improve the possibilities for his fellow community members, right up to the moment he was unable to. An honour very fitting for a true gentleman and committed community member.      Yours sincerely,  
Carolyn Bellgardt

## Desley Mason

---

**From:** myragillman1 <myragillman1@gmail.com>  
**Sent:** Tuesday, 5 October 2021 10:15 AM  
**To:** Desley Mason  
**Subject:** The Ron Mason Highway

Naming the road from Brewarrina to Hebel The Ron Mason Highway.  
What a great idea. A man really worthy of this. Always a well respected, tireless worker for his community and deserves this recognition.

Yours sincerely  
Myra Gillman

Mrs Susan Sharp  
4Cawal Court  
Dubbo NSW, 2830

Shire Of Brewarrina  
57 Bathurst Street  
Brewarrina NSW 2839

11<sup>th</sup> October 2021

Dear Shire President,

My name is Susan Sharp, a proud Gamilaroi person of Goodooga, currently investing in property to move home to Goodooga. I am writing to you in support of a request from the family of Mr Ronald David Mason and community of Goodooga to rename the road from Brewarrina to Queensland boarder.

My understanding is that the request is to rename the said road in memory of Mr RONALD DAVID MASON who passed on the 12<sup>th</sup> August 2021, Mr Mason was a great advocate for this little town of Goodooga, he played football for many of his early years when aged stopped him from playing he then coached the Goodooga Magpies football teams men and women, this great person has served on Brewarrina Shire Council as a Councillor for Goodooga and served as a spokesperson for Goodooga community in other roles, Ron Mason always had all the community in mind when respectfully speaking up for Goodooga, children being always at the forefront of his thoughts when he wanted to make change, he listened to the people and worked tirelessly to support community to make decisions that benefited all on the behalf Goodooga community to make it a greater place for all.

To rename this roadway in honour of this great and proud Gamilaroi man Mr RONALD DAVID MASON who was a respected, honest hardworking person that gave the town his all and did everything he could to make Goodooga and its community proud, this would be the greatest honour and celebration of his life, for contributions he has made to this small country community, his family would be very honoured, as he still has sisters, nieces and nephews that still live in Goodooga, they would also share in the honour this would bring.

The naming of this road in honour of a man that was as respectful, honourable and committed to their community is a great way to acknowledge the prominent place Mr Ronald David Mason held in the community of Goodooga.

Yours Sincerely

Susan Sharp

11.10.2021



# Certificate of Appreciation

awarded to

*RON MASON*

by the government of New South Wales

in recognition of the entirely voluntary

services given whilst a director of

*GOODOOGA HOSPITAL LOCAL ADVISORY BOARD*

for a period of

*11 YEARS SERVICE*



MINISTER FOR HEALTH  
SYDNEY

To: Mr Jeff Sowaik  
 General Manager  
 Brewarrina Shire Council  
 57 Bathurst Street,  
 Brewarrina 2839

We the listed present and past Residents of the Goodooga Community hereby support this petition recommending that the Highway from Brewarrina to the Queensland Border via Goodooga be recorded and named Ron Mason Highway.

Mr Mason was and will always be regarded as an upstanding and well respected citizen, and carried out several duties i.e.: Board Member of the Goodooga District Hospital whilst it was operational, Councillor on the Brewarrina Shire representing Goodooga. He was also Chairperson of the Goodooga Working Party, Chairperson of the Local Aboriginal Lands Council, Manager of L.A.L.C and the Goodooga General Store. He was also heavily and proudly involved with our Local Rugby League Club, Goodooga RLFC, as both a player and coach. He also volunteered with the local Fire Brigade in Goodooga for many years and supported the community in whatever way possible. And last but not least he was involved in establishing and organising the first ever Cricket and Golf clubs for Goodooga.

Name	Address	Phone Number	Signature
CATHERINE BRITT	Unit 1 52 ADAMS ST GIDGA	0437500039	C. Britt
MARIE BARRS	Unit 2 52 ADAMS ST GIDGA	0448896064	M. Barrs
DAWN POWELL	Unit 3 52 ADAMS ST GIDGA	0458600517	Dawn Powell
PATRICIA MASON	Unit 4 52 ADAMS ST GIDGA		P. Mason
TILERA COCHRANE	ADAM ST GOODOOGA	0491297905	T. Cochrane
Kyanne Cochrane	Adam St GOODOOGA	0497593312	K. Cochrane
Basil MASON	22 ADAMS ST GOODOOGA	0429077354	Basil Mason
JOANNE HOOPER	58 ADAM ST GOODOOGA	0481343631	Joanne Hooper
George Leno	7 Reserve Goodooga	0488385060	George Leno
Cynthia Caplan	7 Reserve Goodooga	0491267682	Cynthia Caplan
Kelly Hooper	2 Reserve Rd Goodooga	0448552300	K. Hooper
Rex McDonald	2 Reserve Rd Goodooga	0448552300	R. McDonald
Brody Tzvetkoff	2 Reserve RD Goodooga	0409636544	Brody Tzvetkoff
KIRA DARWIN	2 Reserve Rd Goodooga	0481380928	Kira Darwin
Natalie Newman	3 Reserve Rd Goodooga	0488941385	Natalie Newman
Bridon Lamb	" "	" "	Bridon Lamb
Antonio Orcher	" "	" "	Antonio Orcher
Tya Newman	" "	" "	Tya Newman
Janelle	Reserve Goodooga	0455900634	Janelle
Leah Lamb	reserve Goodooga	0448172436	Leah Lamb
William McDonald	Bokhara Goodooga	0467666285	William McDonald

Name	Address	Phone Number	Signature
Kim Waites	4 RESERVE RD GOODDOOGA	0497517928	Kim Waites
Ricky Mueny	0482949949 4 RESERVE RD GOODDOOGA		Ricky Mueny
Jay Allent	0439264374 Coodooga		J Allent
Isabelle Orcher	6 Reserve Rd Goodooga	0268296200	Isabelle Orcher
Clem Orcher	6 Reserve Rd	0268296200	Clem Orcher
Denese Magon	29 Adam St.		Denese Magon
JOHNY EIBBS	ADAM ST	GOODDOOGA	Johny Eibs
<del>Mary Mary</del>	<del>Adam St</del>		
Mary Stanton	Adam St	Goodooga	0458744017
Michelle	Doyle St Goodooga	Goodooga	0467660827
Ray Barber	Doyle St	Goodooga	0499206662
Jane/Bob Brown	Doyle St Goodooga		0484911266
TRALIE FIELDS	WARRAWERN ST GOODDOOGA	047338112	Tralie Fields
ANTHONY ACASO	WARRAWERN ST GOODDOOGA	04733699	Anthony Acaso
Melinda Gibbs	21 Doyle St Goodooga	0488101456	Melinda Gibbs
LAYNE GIBBS	21 Doyle St Goodooga	0407133519	Layne Gibbs
John Samuels	21 Brown St Weirbridge	0499285368	John Samuels
Rhy Samuels	21 Brown St Weirbridge	0457221085	Rhy Samuels
Robert Bone	18 Doyle St Goodooga	0477031278	Robert Bone
William Croaker	18 Doyle St Goodooga	0455551207	William Croaker
Martin Waiter	18 Doyle St Goodooga	0477031278	Martin Waiter
PAULINE BAILEY	44A DOYLE ST	0467190139	Pauline Bailey
WILLIAM HIRSTED	044832403	30 ADAM ST	William Hirsted
Kira Gibbs	19 Hammond St	0484584114	Kira Gibbs
Harley Payne	19 Hammond St	0486584114	Harley Payne
Lynal Gibbs	7 Adams Goodooga		Lynal Gibbs
JEFF LANE	38 ADAM ST GOODDOOGA	0488054767	Jeff Lane
JEAN COLLISS	38 ADAM ST GOODDOOGA	0488054767	Jean Colliss
ROBERT HOOPER	HAMMOND ST GOODDOOGA	0427715729	Robert Hooper
Robert Lane	HAMMOND ST GOODDOOGA	0407656181	Robert Lane
DAWN COCHRANE	BOKHARA ST GOODDOOGA	0488 557 980	Dawn Cochrane
TONY LAMB	BOKHARA ST GOODDOOGA	0477003113	Tony Lamb
MALCOLM COCHRANE	BRENDA ST GOODDOOGA	0417793949	Malcolm Cochrane
ANN COCHRANE	BOKHARA ST GOODDOOGA	0455893850	Ann Cochrane
CARISSA SKUTHORPE	BRENDA ST GOODDOOGA	0484182333	Carissa Skuthorpe
Beverley Tyson	46 Bonner Cres DUBBO	0428525386	Beverley Tyson
Tristan Gibbs	46 Bonner Cres DUBBO	6884 2718	Tristan Gibbs
NOEL DOBE	46 BONNER CRES DUBBO	0428525386	Noel Dobe

Name	Address	Phone Number	Signature
PATSY Hooper	HAMMOND ST.	0477545733	Patsy Hooper.
L Hooper	HAMMOND ST.		L Hooper
L Trapman	Bokhara st	0472543763	L Trapman
RAY BARKIE	10 Doyle St		Ray Barkie
CHRISTINE CUBBY	52 HAMMOND ST	0468754974	C. CUBBY
Keweenaw	10 DOYLE ST	0429886304	Keweenaw
Jerraine Luby	18 Hammond St	0455760106	J Luby
Roslyn Forrester	Hammond St	0481383657	R Forrester
Chris Daniel Forrester	Hammond st	0473244411	C Forrester
Terry Lamb	Hammond st		Terry Lamb
Kauden Hooper	Hammond St	0488464619	K. Hooper
Beth Cobby	21 ADAMS ST		B Cobby
SANDRA HOOPER	21 Adams St	0439765578	Sandra Hooper
Roger Cobby	41 ADAMS ST		Roger Cobby
Phyllis Luby	Hammond St	0472918482	Phyllis Luby
Ligwin Johnston	Doyle St	0488935988	L Johnston
Malcolm Banks	Adams St	0402589410	M Banks
Jenny Stewart	Adams St		Jenny Stewart
Jennifer Stewart	37 BADAMS ST & DGA	0427918169	J Stewart
Alden Lamb	10 CHILDS ST	0485526779	A Lamb
Beryl Gibbs	46 Bonner Dubbo NSW	68842718	B Gibbs
Donna Williams	21 Edinburgh Ave	0429913473	Donna Williams
Christopher Tyson	21 Edinburgh Ave Dubbo	0429913473	C. E. Tyson
Mia Anderson	Bonner Crescent Dubbo		MIA ANDERSON
Kaiah Gibbs	21 Edinburgh Ave	0429913473	Kaiah Gibbs
Jinnaya Tyson	21 Edinburgh Ave	0411664732	J Tyson
Cheryl Anderson	12 Bonner Crescent	0448968116	C Anderson
Gjoni Tyson	28 MEDDOUGH DRIVE		G Tyson
EDIE McDonald	^	0457040115	E McDonald
R BURKIE	27 Sovereign St DUBBO <sup>2830</sup>	0438851883	R Burkie
Susan Sharp	4 Cowal Court	0429437091	S Sharp
Natasha Webb	4 Cowal Court DUBBO	0447826427	N Webb
Vanilla Webb	4 Cowal Court Dubbo	0475774695	V Webb
CHRISTIE	10 WARRIOR ROCKS	0405598341	C Christie
Elizabeth Wright	58 Baird Drive Dubbo	0421007635	E Wright
Ronald Lane	- - - -	0428198468	R Lane



Name	Address	Phone Number	Signature
Lyndon Lane	58 Baird St Dubbo	0497080931	L Lane
Baslyn Mason	6 ERICA CLOSE DUBBO	0498146374	B Mason
CAROL BRITT	10 MINORE RD DUBBO	0414189011	Carole Britt
MONICA BRITT	10 MINORE RD DUBBO	0488069076	Monica
Zaiden Britt	10 Minore rd Dubbo	0428974149	Zaiden
Michelle Hugbo	6 Dalbeattie ave	0459281452	M Hugbo
Chery Lane	6 Dalbeattie Cres	0413335036	Chery Lane
Derek Gibbs	70 Dunheved Circle	0413829477	Derek
Chantel Lane	30 East Street Dubbo	0402635848	Chantel
Jason Hill	30 East Street Dubbo	0439731319	Jason Hill
Ricco Lane	37 Baird Drive	0429 686491	Ricco Lane
Jenadal Lane	37 Baird Drive	0457799036	Jenadal
VIVIAN DAWN	6 ALAM STREET.	0438296334	Vivian
Shayne Vincent	43 Young Street	0428291334	Shayne
Geoff Lane	27 Volong Street	0432472799	Geoff
Priscilla Lane	12 Catherine Drive	0457328099	Priscilla
Jamie Hooper	12 Catherine Dr Dubbo	0474309493	Jamie Hooper
GEORGE MASON	WHEELERS LANE	0203821131	George
Darryl Gibbs	66 Sheraton Road	0402665475	Darryl
Audrey Gibbs	382 Fitzroy St Dubbo	0467445330	Audrey
Drew Gibbs	8 Welchman St Dubbo	0437031613	Drew
NIKKAYLAH MASON	12 MUNCERY ST TRANCIE	0457522596	Nikkayah
Tomahra Mason	3 Strickland Street Dubbo	0462070372	Tomahra
BRAD MASON	34 St Georges Terrace	0475624888	Brad Mason
Nanelle Cochran	33 Wheelers Lane	0427679448	Nanelle
Kaitlyn Mason	4 Massie St, Dubbo	0434912667	Kaitlyn
Ashley Mason	6 A Wheelers St Dubbo	0456161965	Ashley
Darby Mason	4 MASSIE ST, DUBBO	0450401967	Darby
VIVIAN MASON	4 MASSIE ST DUBBO	0437574784	Vivian Mason

To: Mr Jeff Sowiak  
General Manager  
Brewarrina Shire Council  
57 Bathurst Street,  
Brewarrina 2839

From: Elizabeth Wright  
58 Baird Drive,  
Dubbo 2830  
Mob. 0421007635

Re: Naming of road Brewarrina to Goodooga to Hebel

To Mr Sowiak,

I am writing this letter to support the Application in honour of the name of Ronald Mason of Goodooga by naming the road from Brewarrina to Goodooga to Hebel (or the Queensland border) Ronald Mason Highway.

Ron was born and raised in Goodooga, the youngest son of Aileen Mason (nee Gibbs) and Charles Mason. He attended Goodooga Central School and after leaving School he worked in and around the Goodooga area.

He married his wife Vivian and they raised their children and grandchildren in their home in Bankeet Street Goodooga.

During his time in Goodooga Ron served on many Committees and Organisations including but not restricted to:

- Chairperson and a Member of the Goodooga Hospital /Health Service for many years.
- Councillor on the Brewarrina Shire Council for several years.
- Chairperson and member of the Goodooga Aboriginal Lands Council.
- An ATSI Councillor for many years
- Chairperson Goodooga Youth Committee
- Goodooga Hall Committee
- Goodooga Magpies President and Coach
- Goodooga Golf Club (to which he helped established and preserve)
- Goodooga Bowling Club

- Manager of the Goodooga Store.

Ron loved Goodooga and would be seen every day walking these roads for exercise.

Even after moving to Dubbo for medical reasons several years ago he always spoke of Goodooga and had his own Goodooga Garage at the house where he welcomed many a visitor.

Ron passed away on the 12<sup>th</sup> August 2021 and is buried at Goodooga alongside his parents and many of his siblings.

Ron is a proud Goodooga man and it is my honour to recommend him for this nomination.

If you have any questions regarding this support please contact me.

Elizabeth Wright

Aboriginal Language Teacher

TAFENSW

Date: 28<sup>th</sup> September 2021.

Unit 405, 20 Labrador Street,  
Labrador Qld 4215.  
Email: nettshaw@outlook.com

Brewarrina Shire Council,  
Brewarrina NSW

Dear Sir/Madam,

As the youngest daughter of early settlers to Goodooga and one who grew up with Ron Mason and his family, I support the nomination for the Brewarrina to Goodooga and Goodooga to Hebel Roads to be named 'Ron Mason Highway' but **not removing the name Adam Street** which is part of the nominated Highway through the town of Goodooga.

Ron Mason was a respected, honest, kind, hardworking gentleman who loved Goodooga (we all loved him too) and was one that contributed lots to the town during his life.

Any questions you may have please email me at the above email address.

Thank you.

Regards

Jeanette Shaw (nee Gunn)

## Desley Mason

---

**From:** Libby <libbymoussa@hotmail.com>  
**Sent:** Sunday, 10 October 2021 4:17 PM  
**To:** Desley Mason  
**Subject:** The Ron Mason Highway

To who it may concern,

As a former resident of Goodooga, a town I still call home. I believe that Ron Mason is truly deserving of the honour of having the Bre to Hebel highway named after him. Ron was an inspiration to the Goodooga community and the area. He was always involved in anything that would benefit and better Goodooga. Ron was passionate about Goodooga and this project. Considering Mr Mason is no longer with us I think this a fitting honour in memory of a proud and much loved Indigenous Australian.

Kind regards,

Elizabeth (Libby) Moussa



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## BREWARRINA SHIRE COUNCIL

### Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>360 Review</b>	<b>DOC REF:</b> GM: 3
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<b>REPORT BY:</b>	David Kirby <b>General Manager</b>	<b>DATE:</b> 13 <sup>th</sup> October 2022
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#### **IP&R REFERENCE:**

**Theme 4: A Community with Integrated Leadership**  
– **L4. Benchmarking Quality of Life and Reporting**

#### **PURPOSE:**

The purpose of this report is to update council on the proposed 360 review.

#### **RECOMMENDATION:**

- **That Council resolve to approve the 360 Review by LGNSW as per proposal dated 21<sup>st</sup> March 2022 for \$2,500 plus GST**

#### **CONTENT;**

In February 2022 at its ordinary meeting of Council, a Notice of Motion was tabled by Councillor Jeffries to undertake a 360 review of Council operations and staff capacity. It was resolved to;

- 23/22      **RESOLVED on MOTION by Councillor Jeffries, Seconded by Councillor Sheridan; that Brewarrina Shire Council work with the NSW Office of Local Government to enlist the services of an independent assessor to conduct a 360 review of all Management positions on Council. This motion is to be acted upon without delay.**

The MOTION on being PUT to the MEETING was declared CARRIED.

The General Manager has since confirmed with LGNSW that the proposal is still valid and that it will now be left with the General Manager to have this undertaken and a report ready in the New Year.

#### **BETTERING THE RATE PAYER EXPERIENCE – Moving forward.**

The General Manager has been reviewing Council data collection methods and historically the capture of critical data across both social and economic platforms that can assist Council both in community regarding community satisfaction and operational staff performance and satisfaction.

A platform utilised by many Councils across the state including many large metropolitan Councils is Qualtrics product called Direct. Qualtrics is used by dozens of Australian Government departments and across all Australian states to improve the citizen experience, increase employee engagement, and improve their reputation and to boost public trust in government.

As our technology scales from people and companies to communities and governments, we will begin to close gaps in ways we never dreamed possible. Not only will our technology power the world's greatest companies, but by understanding human emotions, beliefs, sentiments and values, we will close some of the world's biggest gaps:

political misunderstandings, human rights issues, health care disparities, gender equality, education, and income. Because many of the world's most pressing problems occur from a lack of understanding – and that's a problem we can solve with a program like Direct.

Council will start seeing a number of surveys coming out at different intervals looking at different aspects such as Water, Sewer, Roads, Airports, Aged Care, Housing and many other issues impacting our community. This data capture will assist Council in lobbying government on community needs with core driven data and enables robust conversation.

**FINANCIAL IMPLICATIONS:**

**Administration operating expenses \$2,500 plus GST**

**LEGAL IMPLICATIONS:**

**ATTACHMENTS:**

Clr Jeffries Notice of Motion 360 Review

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David Kirby  
General Manager

21 March 2022

Mr Jeff Sowiak  
General Manager  
Brewarrina Shire Council  
PO Box 125  
Brewarrina NSW 2839

**Re: Proposal for General Manager 360 degree**

Dear Jeff,

I refer to your recent correspondence inviting a proposal to assist the Council with the following program: - 360 degree survey for the General Manager

For over 25 years Local Government Management Solutions (LGMS) has been assisting councils with various service offerings including the above mentioned services.

Our methodology is designed to deliver the outcomes of the brief whilst building Councils' internal capacity through working closely with the relevant staff included in this process.

Should Brewarrina Shire Council select LGMS to undertake this project, we have brought a highly experienced and credible team together to ensure the projects are completed to the expectations of Council.

Our team is enthusiastic about the opportunity to work with Council on this project. Should you require additional information, or wish to discuss this proposal further, please do contact me on 0417 693 254. Please feel free to call our nominated referees to validate our experience.

I look forward to working with you on this project should we be the preferred Consultancy.

Regards

Christian Morris

Senior Management Consultant,

LGMS



Management  
Solutions



People • Expertise • Partnership

# Brewarrina Shire Council 360 degree Proposal

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Valid to 21 April 2022

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## Statement of Understanding

Local Government Management Solutions (LGMS) understand that Brewarrina Shire Council is looking to partner with an external consultancy to provide 360 degree survey of the General Manager.

## Response to Councils criteria

The Council's criteria for the project is;

- Undertake a 360 degree survey with peers, direct reports and random staff;

Our response to these criteria is included below.

## Local Government Management Solutions

LGMS is a business unit of Local Government NSW (LGNSW). LGNSW represents general purpose councils and special purpose councils by advocating councils' views to governments, promoting local government to the community and providing specialist advice and services.

The LGMS unit was initially established in 1993, primarily to assist member councils recruit general managers in compliance with the *Local Government Act (1993)*. Our range of services has since expanded to include a range of Human Resource services on a fee for service basis:

- Executive & specialist recruitment.
- Performance review facilitation.
- Organisational and structural reviews.
- Service Level Reviews
- Staff engagement and leadership survey facilitation.
- NSW Council Comparative Data (Remuneration and HR Metrics).

Working for the peak industry body and dealing with councillors, general managers and other executive staff in councils on a daily basis, LGMS is fully aware of the pressures the industry faces and how this translates into decision-making on the ground.

## Our team

Our Consultants contribute experience from a broad range of industries. LGMS is able to apply a truly fresh set of eyes to the issues our clients face and our advice is informed on government practice and legislation, and through our experience with and access to expert networks within local government.

Our team has a strong track record in service delivery across all the services and products we offer. We understand the industry and the challenges it is facing.

## Our fee for service

LGMS propose a fixed fee of \$2,500 + GST for this project.

The fee includes:

- 360 degree peer and staff review, conduct one on one feedback sessions with i
- Supply and administration of the 360 tool.

Any associated travel expenses will be charged back to Council at cost.

## The LGMS competitive edge

Providing the highest levels of service and value for money to our clients is essential to our reputation and standing in the local government industry. Our team has a strong track record in delivering all of our services.

LGMS understands the industry and the challenges it faces. Our team:

- Works holistically, supporting our clients through to the conclusion of the project.
- Are Local Government specialists working exclusively for councils who also contribute a significant level of experience from a range of other organisations and industries.
- Provide expert advice in the best interest of Council, which includes consideration of compliance issues councils may face.
- Are able to draw on an extensive partner and stakeholder network, this includes LGNSW's Industrial Relations and Learning Solutions staff.

## Terms and Conditions

**Validity and acceptance of this proposal:** This proposal is valid for 30 days from the date of the letter. Acceptance must be received by email or letter.

**Payment terms:** Full payment is required within 30 days from the date of the invoice, unless other arrangements have been made prior. LGMS thanks Council for the opportunity to provide this proposal.

## BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>PLANNING, HEALTH &amp; BUILDING</b>	<b>DOC REF:</b> GM: 4
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<b>REPORT BY:</b>	Phil Denniston <b>CONSULTANT ENVIRONMENT HEALTH AND BUILDING</b>	<b>DATE:</b> 7 <sup>th</sup> October 2022
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**IP&R REFERENCE:**

Theme Deliverable and sustainable shire infrastructure and services.

**PURPOSE:**

**To report to council as necessary on Environmental Planning.**

**In particular:**

**Facilitate and enabling Agritourism development to help farmers supplement their income and create alternative employment opportunities in the Shire.**

**Comments.**

This freeing up of permitted uses aimed at agritourism and Bush experience is a State-wide initiative.

While it may not generate an immediate rush of this type of activity, as the Tourism industry increases in the Brewarrina Shire, there will be those who want :

- To get more meaningful understandings of the Agricultural operations in the remote areas of the State.
- To engage rather than just drive through the area and only visit the highlights.
- Introduce their whole family to the realities of primary production.
- Get to know the real history of the district by talking to those on the land.
- Gain an appreciation of the great pleasures and difficulties that come from Primary production.
- There will also be those who wish to carry out such development and provide such facilities and experiences on their land.

By the time the LEP has been reviewed and the attractions of the area are accentuated even further, the opportunity to develop and take advantage of these options will have gained momentum.

**RECOMMENDATION :**

**Recommendation;**

**That Council authorise the General manager to approve any necessary amendments to current zone permitted uses proposed by the State initiative to:**

1. Encourage and enabling agritourism development, to help farmers supplement their income, and
2. Create alternative employment opportunities in the Shire, through amendments to the permitted uses and activities in land zoned RU1 Primary Production under the current Local Environmental Plan 2012.

---

David Kirby  
General Manager

October 2022

## 1. About this form

The department is working to support regional economies by enabling agritourism development to help farmers supplement their income. Completion of this nomination form by council is the final step in this process.

The form:

- should take approximately 15 minutes to complete
- asks council to nominate any additional zones for agritourism land uses to implement the *Standard Instrument (Local Environmental Plans) Amendment (Agritourism) Order 2022* (LEP Order)
- allows council to nominate to adopt the revised optional clauses for *farm stay accommodation* and *farm gate premises* in the LEP Order if it has not previously nominated to adopt them.

Council does not need to complete this nomination form if it has previously provided a nomination and does not wish to change the nomination.

Responses to the nomination form will inform the drafting of a State Environmental Planning Policy to amend councils' local environmental plans without the need for a planning proposal. Council is encouraged to provide any additional nominations to the department at [agritourism@dpie.nsw.gov.au](mailto:agritourism@dpie.nsw.gov.au), as soon as possible, but at the latest by **Friday 23 December 2022**. Please also provide council's endorsement or a letter signed by an appropriate delegate with the nomination form. The endorsement should refer to this form, as relevant.

It is proposed to permit *agritourism* (including *farm gate premises* and *farm experience premises*) as being permissible with consent as follows:

- where *agriculture* is permitted
- in the RU1, RU2 and RU4 zones, and
- in other zones as nominated by councils.

*Farm stay accommodation* and *roadside stalls* will remain permitted or prohibited where they currently are permitted or prohibited unless otherwise nominated by council.

*Cellar door premises* will be permissible where they are currently permissible with consent, where *agritourism/farm gate premises* are permissible with consent and in other zones as nominated by councils.

If you wish to discuss the zones for agritourism, please contact the department by email at [agritourism@dpie.nsw.gov.au](mailto:agritourism@dpie.nsw.gov.au) by **Friday 14 October 2022** and a meeting will be scheduled.



## 2. Contact information

*Details of the person providing the nomination*

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Council name:

BREWARRINA SHIRE COUNCIL

Full name:

DAVID KIRBY

Position:

GENERAL MANAGER

Email:

Phone:

6830 5100

## 3. Name of the LEP/s

Please specify the LEP/s for which council provides additional nominations:

1. Brewarrina Local Environmental Plan 2012

2.

## 4. Optional clauses

*Only complete if council has not already nominated to adopt one or both clauses for farm stay accommodation and/or farm gate premises or to change a nomination*

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Please indicate if you are nominating to adopt one or both of the following optional clauses in your LEP:

- |   |     |
|---|-----|
| <input type="radio"/> Farm stay accommodation optional clause | Yes |
| <input type="radio"/> Farm gate premises optional clause      | Yes |

If you have nominated to adopt one or both clauses, please provide any additional objectives you would like to include in the clause/s:

1. To encourage remote rural tourism.
2. To facilitate alternative income sources for rural land holders and residents.
- 3.

### 5. Zones for new and existing land uses.

*Only complete if council has **additional** land use zones to nominate*

Please indicate whether council seeks to permit agritourism and related land uses in any additional zones. We have pre-populated the below table where agritourism land uses are to be permitted with consent (RU1, RU2 and RU4 zones).

**Please tick any other zone where the land uses are to be permitted with consent in your LGA.** Please do not nominate a zone already nominated previously or where the land use is already permitted with consent in the zone.

	RU1 Primary Production	RU2 Rural landscape	RU3 Forestry	RU4 Primary Productions Small Lots	RU5 Village	RU6 Transition	C3 Conservation Management	C4 Conservation Living
Agritourism	✓	✓		✓				
Farm experience premises	✓	✓		✓				
Farm gate premises	✓	✓		✓				
Farm stay accommodation	✓							
Cellar door premises								
Roadside stall	✓							

#### Additional land use zone nominations

Are there any other zones where **agritourism** should be permitted with consent?

- The only zone nominated in the table above, that is in the Shire is RU1. However Council is currently reviewing the LEP and may seek to create RU2 and RU4. (there is mention of some other zones but noted in the adopted LEP that there were no such zones at the time)**

Are there any other zones where **farm experience premises** should be permitted with consent?

- 

Are there any other zones where **farm gate premises** should be permitted with consent?

-

# Planning amendments for agritourism

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Nomination form



Are there any other zones where **farm stay accommodation** should be permitted with consent?

Are there any other zones where **cellar door premises** should be permitted with consent?

Are there any other zones where **roadside stalls** should be permitted with consent?

## 6. Supporting details

Please provide reasons for the additional nominations.

Please detail below (and attach) evidence of council endorsement such as minutes or a signed letter by a delegate of council, e.g. a General Manager. Council endorsement should refer to this nomination form, as relevant.

The Council has delegated the General Manager power to take all necessary steps to adopt the above proposed changes indicated in the above table for RU1 - Primary Production

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*Thank you for providing these additional nominations to ensure farmers in your LGA can benefit from the agritourism reforms. Please contact the project team at [agritourism@dpi.nsw.gov.au](mailto:agritourism@dpi.nsw.gov.au) with any questions, and to submit this form.*

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## BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>Australia Day 2023</b>	<b>DOC REF:</b> GM: 5
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<b>REPORT BY:</b>	Fran Carter <b>ECONOMIC DEVELOPMENT MANAGER</b>	<b>DATE:</b> 18 <sup>th</sup> October 2022
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### **IPR REFERENCE:**

Theme 1: A Growing Economy:

- E1 Promote Brewarrina Shire as a destination with a point of difference
- E2. Maximise tourism opportunities for the Brewarrina Shire

Theme 3: A Caring Community:

- C2 A Safe community;

Delivery Program 2022 – 2026 & Operational Plan:

- Relevant items linked to deliverables in CSP 2022 – 2026.

**PURPOSE:** Council to nominate Councillors for the Australia Day Committee and to determine Australia Day Ambassador.

### **RECOMMENDATION:**

1. **That Council, resolve to nominate 2 Councillors including the Mayor and Deputy Mayor for the Australia Day Awards Committee.**
2. **That Council, nominate 2 community members to also participate in the committee.**
3. **That Council advise the Australia Day Committee it will be using a local hero as an ambassador and to nominate that ambassador.**

**CONTENT:**

Australia Day is fast approaching and the necessary preparations are now needed to determine event details. Historically Council have hosted an events dinner with all the nominees the night before the awards to acknowledge all those who have been recognised by their community. This was followed by Breakfast at the Brewarrina Swimming Pool at 8am followed by a flag raising and an official Flag Raising ceremony.

With the summer heat and the chance for Australia day activities at the pool, its recommended that a similar program be rolled out with increased activities for the kids now that Covid restrictions areas easing.

**Australia Committee**

The role of the Australia Day Committee is to have input and decide on;

- Australia Day Celebrations
- Brewarrina' Australia Day Ambassador
- Brewarrina' Australia Award winners

Council is responsible for the structure of the committee with the general make up normally the Mayor, a couple Councillors and also a couple members of the public. This excludes operational staff within Council to demonstrate a transparent and unbiased approach.

**Australia Day Ambassador**

Ambassadors are past recipients of the Australian of the Year Awards, sportspeople, scientists, businesspeople, actors and community workers who provide inspiration and pride to Australia Day events and activities.

Historically Brewarrina Shire Council have opted for both options including using local heroes and hosting nominated ambassadors from the Australia Day program. This is a successful approach and also gives Brewarrina Shire the opportunity to showcase local heroes and highlight our appreciation for these individuals and their contribution.

It has been a few years since we have used a local hero and this year would be a good opportunity to be able to do that. Acknowledging local achievement is an extremely important aspect of a town's identity. This encourages inspiration not only amongst our youth but the wider community. One of the people that has had international stardom including surviving an incredible plane crash and saving a number of lives is former World Champion saddle bronc rider Scott Johnson. To invite him back would be not only good for Scott and acknowledging his contribution to the world, but also an exciting opportunity for Brewarrina to showcase its talent. It is recommended that Scott be invited to be our 2023 Australia Day Ambassador.

**TIMELINE**

- The Australia Day timeline is tight and elected representatives would need to meet in the next couple weeks to decide on event details.
- In addition it is proposed that nominations be advertised during November in the Brewarrina News, 2WEB radio, Facebook, notices, and winners will be selected in December at a time the committee would like to convene.
- Trophies and awards will need to be organised pre-Christmas to ensure the trophies are in Brewarrina for the Australia Day Celebrations.
- Function and bookings organised pre-Christmas

**CONSULTATION:**

- None required at this stage

**GOVERNANCE IMPLICATIONS:**

Nil – Council has approved a budget

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>Grant Opportunities</b>	<b>DOC REF:</b> GM: 6
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<b>REPORT BY:</b>	David Kirby <b>GENERAL MANAGER</b>	<b>DATE:</b> 14 <sup>th</sup> October 2022
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**IP&R REFERENCE:**

Theme Deliverable and sustainable Shire infrastructure and services.

**PURPOSE:**

The purpose of this report is to update Council on its consideration of funding opportunities currently available and consider projects.

**RECOMMENDATION:**

1. That Council, resolve to apply for a funding to redevelop Visitor Information Centre to enhance visitor experience.
2. That Council resolve to carry out identified road, bridge and storm water projects utilising Infrastructure Better Fund.
3. That Council apply for funding under the Places to Swim Grant for the Barwon Riverside Reserve Activation (Boat Ramp)
4. That Council apply for funding under the Places to Play Grant for the Railway Land Revitalisation.
5. That Council allocate \$700k from the Office of Local Government Recovery Grant to the Old Barwon River Lift Span Bridge revitalisation.
6. That Council allocate \$300k from the Office of Local Government Recovery Grant to emergency recovery and clean-up works across the LGA that are identified by Council offices
7. That Council resolve to delegate the General Manager to complete any necessary future funding agreements and or deeds in relation to the listed grants.

There are a number of grant opportunities available to Council at the current time with very small timeframes. These are partly due to the upcoming 2023 State Election and Natural Disasters. Council has the opportunity to target some of these this funding to target larger infrastructure works. By having these project approved and ready to apply makes it easier on Council officers to expedite quickly with opportunities.

**Clubs Grants – VIC Redevelopment**

At the July ordinary meeting of Council, it was discussed that option would be looked at moving forward to develop the Visitor Information Centre into a more engaging facility with the option for food or coffee to allow a communal place for visitors to stay longer.

An opportunity for Council to apply for funding for similar projects has arisen through NSW Clubs grant. This funding is targeted at economic development growth and infrastructure projects that benefit community. This is a 50/50 grant program up to \$100k



and would require Council to allocate \$100k. Council already have \$100k allocated in this current budget for matching grant funding and can utilise these funds for this project.

### **Infrastructure Betterment Fund**

The Infrastructure Betterment Fund is a \$200 million program to support the repair and rebuilding of public assets directly damaged by the 2019/20 NSW Bushfires (AGRN 871), February and March 2021 Storm and Floods (AGRN 954/AGRN 960) and February and March 2022 NSW Severe Weather and Flooding (AGRN 1012).

The program is the first of its kind in NSW with a focus on repairing and rebuilding public infrastructure to a more resilient standard. Brewarrina Shire Council is eligible for this funding after it was declared as a Natural Disaster area in July 2022.

During the extended flood events roads, bridges and stormwater water structure across the LGA have been damaged. The difficulty at this stage is determining what works will be required given we are still in the response phase not recovery. Once the water recedes, there will be a full list of works for the IBF fund that will allow Council to target its roads, bridges and stormwater structures including culverts in rural areas.

### **Places to Swim – Barwon Riverside Activation**

The Places to Swim program supports the creation and improvement of places for the community to enjoy rivers, lakes, dams and inland waterways across NSW. We do this by working with councils and eligible state agencies to improve access so that more people can get in, on and around water.

Places to Swim is about more than just swimming – it is about connecting people to water in the places that need it most. Getting in, on and around water is an invitation for people of all ages, abilities and cultures to come together and enjoy water. The Barwon Riverside Reserve Activation is about enhancing that experiencing for the local community, and having a communal areas where people can go for large family events of community events.

The works would consist of a masterplan style precinct development which would include pathways, larger communal areas, new boat ramp and associated interpretive signage for the Historic Bridge. This would also assist any river boat traffic and the development of private river tours.

Applications for the Places to Swim 2022/23 grant program are now open to all NSW councils and eligible state government agencies and entities. Applications close on 21 November 2022.

### **Places to Play – Railway Land Revitalisation**

The Places to Play program builds on the commitment that Everyone Can Play. Play projects funded under this program will be expanded to promote adventure play (such as skate parks, pump tracks and mountain biking), water and nature-based play and will offer new outdoor recreation opportunities for all ages and abilities in NSW. These projects will create more and better places for the community to come together, enjoy the outdoors and play.

One of the projects identified in Councils Strategic Plan is the revitalisation of the Old Railway Land. This would see the construction of large bike riding track included associated amenities and gathering facilities. The theme of construction would incorporate an historic rail theme with pathways and green open spaces including grassed areas and trees throughout the area.

For 2021/22 grant applications, complete and submit your application in SmartyGrants by 4pm, 4 March 2021. Successful applications will be announced in April 2022.

### **Local Government Recovery Fund – Historic Lift Span Bridge Revitalisation & Emergency Response Works (Flooding)**

The Australian Government and NSW Government are supporting the recovery of communities impacted by NSW Severe Weather and Flooding events from 27 June 2022 onwards (AGRN 1025). Funding is available to Councils to support local economic and social recovery – including initiatives across economic, social, built and natural environments. All projects supported under the Local Government Recovery Grants will be jointly funded by the Australian and NSW Government and will contribute to the recovery of communities affected by disaster events.

The objective of the program is to deliver immediate flexible grants to local councils for projects which support economic and social recovery projects at a local level. Funding aims to support restoration and recovery activities that;

- Are eligible activities under Cat A and/or Cat B of the DRFA; and/or
- Are not otherwise eligible through existing support measures but can demonstrably strengthen community resilience and reduce the impact future natural disasters will have on communities.

In recognition that the impact of these storm and flood events have been diverse, councils can apply for funding for a range of activities that best meet their local community's needs. The program will encourage community and local economic recovery in the short, medium and long-term. Councils will be responsible for working with the NSW Government administering agencies to ensure funding complements (rather than duplicates) any other forms of recovery assistance being delivered.

With the recovery response ongoing will need a fund that is responsible for both the recovery and response effort including the cleaning, upgrade or replacement of public infrastructure including parks and open spaces like the 4 Mile and Boat Ramp Reserves which will be severely affected. In order to do this, it is recommended that \$300k be set aside for the clean-up and recovery effort.

The second projects is one that has gone under the radar for many years due to the difficulty in attracting funding to fund such a unique project. This is the revitalisation of the Old Historic Lift Span Bridge. The project would focus on the lifting components of the bridge to make it fully operational. This would make it a major regional tourist attraction and also lend itself to the development of private tourism business opportunities for river boat traffic including tours to the Old Mission by boat.

Although the costings have not been finalised, it is recommended that Council take this opportunity to allocate \$700k to initiate the project as we have until 2024 to spend it. This is the prime opportunity to fund a project that would struggle to get funded in the coming years. Other Lift Span Bridge owners have been trying for 20 years to gain funding for similar projects and have been unsuccessful.

### **CONCLUSION:**

That Council consider resolve to approve the activities listed for grant opportunities.

---

David Kirby  
General Manager

**ATTACHMENTS:**

Mr David Kirby  
General Manager  
Brewarrina Shire Council  
PO Box 125  
BREWARRINA NSW 2839

Clr Vivian Slack-Smith  
Mayor  
Brewarrina Shire Council

Via email: [breshire@brewarrina.nsw.gov.au](mailto:breshire@brewarrina.nsw.gov.au)

Dear Mr Kirby and Clr Slack-Smith

Storms and floods have had an increasingly distressing and widespread impact across NSW in recent months. I know how devastating these recent events have been to your council area. I understand that most of the responsibility for co-ordinating emergency and recovery efforts will fall to your local council, and this will be a costly exercise.

To support impacted communities, the NSW Government, in partnership with the Australian Government, has announced significant recovery funding to assist disaster declared councils such as yours. This funding is provided under the *Disaster Recovery Funding Arrangements (DRFA) – Category D*.

The Local Government Recovery Grants program is providing an upfront payment of \$1 million to your council. Three documents are enclosed with this letter:

1. the NSW Council Support Payments (Category D) Local Government Recovery Grants Program Guidelines which provides detailed requirements of the grant, including project criteria, eligible and ineligible projects, and administrative arrangements (with key dates). Further confirmation of reporting requirements with associated templates will be provided when finalised; and
2. the NSW Council Support Payments (Category D) Local Government Recovery Grants Eligible Expenditure Guidelines; and
3. A Grant Acknowledgment Schedule to be signed and returned to the Office of Local Government (OLG) at [grants@olg.nsw.gov.au](mailto:grants@olg.nsw.gov.au) within 21 days of receipt of the funds.

Further, I have instructed the Office of Local Government to activate the Local Government Emergency Recovery Support Group (LGERSG). The LGERSG facilitates peer to peer resource sharing for councils affected by crises to lean on unaffected councils that are able to assist. I would encourage you to contact the LGERSG when you are in a position to assess the support you will need at [recovery@olg.nsw.gov.au](mailto:recovery@olg.nsw.gov.au).

Thank you for the leadership you and your council colleagues are providing to your community. Your efforts in responding to multiple crises have not gone unnoticed. I know the road to recovery from this latest disaster will not be an easy one, and I can assure you that the NSW Government will be with you every step of the way.

Yours sincerely



**The Hon. Wendy Tuckerman MP**  
Minister for Local Government

11 OCT 2022

**Encl.** NSW Council Support Payments (Category D) Local Government Recovery Grants Program Guidelines; NSW Council Support Payments (Category D) Local Government Recovery Grants Eligible Expenditure Guidelines; Grant Acknowledgment Schedule

***REPORTS FOR INFORMATION***

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## BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>REPORTS FOR INFORMATION</b>	<b>DOC REF:</b> Item: a
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<b>REPORT BY:</b>	David Kirby <b>GENERAL MANAGER</b>	<b>DATE:</b> 15 <sup>th</sup> October 2022
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**IP&R REFERENCE:**

**Objective 5.2: A Council that provides quality service to ratepayers and residents and delivers cost-effective services to these customers**

**PURPOSE:**

The purpose of this report is for Councillors to receive the Status Report, Councils Information Reports as well as the items for Correspondence.

**RECOMMENDATION:**

**That the Status Report, Information Reports, which are listed from a-m, and the Items for Correspondence be received as information.**

**CONTENT:**

This report will cover the July Status Report, the Information Reports for each department that was compiled during the reporting period and Correspondence for Information. (All reports attached)

The reports will be received in the following order;

- **Status Report**
- **Information Report**
  - a. General Manager / Mayor
  - b. Roads
  - c. Plant
  - g. Library
  - h. Human Services
  - k. CDC
  - m. Human Resources
- **Items for Correspondence:**
  1. Circular 22-27 - Discussion Paper - Senior Staff employment
  2. Circular 22-28 - Annual Report and Annual Performance Statement Checklists

**GOVERNANCE IMPLICATIONS: NA**

**CONCLUSION:**

To inform Council of the monthly activities undertaken by the various departments within the Council.



**ATTACHMENTS:**

- **Status Report**

- Information Report**

- a. General Manager / Mayor
  - b. Roads
  - c. Plant
  - g. Library
  - h. Human Services
  - k. CDC
  - m. Human Resources

- **Items for Correspondence:**

- 1. Circular 22-27 - Discussion Paper - Senior Staff employment
  - 2. 2. Circular 22-28 - Annual Report and Annual Performance Statement Checklists

**Status Report: Council Resolutions and Tasks to be Finalised.**

27th July 2018 - Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
134/18	GM	<p><b>RESOLVED on MOTION by Councillor Pippos Seconded by Councillor Chapman;</b></p> <p><b>That Council accept the grant from the Office of Local Government and note the requirement to utilise the funding for the purposes of developing compliant plans under the Crown lands Management Act for crown reserves.</b></p>	<p><b>12/10/2022 – Plans referred to Crown lands for comment – No change</b></p> <p>17/02/2022 – No Change.</p> <p>11/10/2021 – In progress – still waiting on approval.</p> <p>14/09/2021 – Sought approval for Draft Management Plans from Crown Lands – proceeding.</p> <p>16/08/2021 – No Change.</p> <p>12/07/2021 – No Change.</p> <p>15/06/2021 – Land Categorisation awaiting response from Crown Lands</p> <p>11/05/2021 – Referred Categorisation to Crown Lands – advertising not required.</p> <p>13/04/2021 – Report to Council this month.</p> <p>15/03/2021 – Draft report received for review.</p> <p>15/02/2021 – Had site visits, awaiting draft reports</p> <p>16/11/2020 General Manager had follow up meeting with Dubbo Regional Council and a new consultant has been appointed.</p> <p>12/10/2020 No Change waiting consultant.</p> <p>15/09/2020 No Change waiting consultant.</p> <p>16/03/2020 – 17/08/2020 No Change waiting consultant.</p> <p>10/02/2020 Anticipating consultant undertaking project in March.</p> <p>17/07/2019 – Dubbo Regional Council are drawing up the plans and they are progressing.</p> <p>14/06/2019 – Meeting with Crown Lands and discussed Councils view</p> <p>13/05/2019 – Engaged Contractor with the assistance Dubbo Regional Council to prepare plans.</p> <p>7/3/2019 GM discussed with GM of Dubbo Regional City regards joint project to produce plans.</p> <p>12/02/2019 – General Manager to meet with Dubbo City Council to pursue joint project.</p> <p>30/11/2018 Funding Received</p> <p>16/10/2018 – In Progress</p> <p>13/08/2018 – Awaiting action plan.</p>

**Status Report: Council Resolutions and Tasks to be Finalised.**

24th July 2020 - Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
98/20	GM	<p><b>RESOLVED on MOTION by Councillor Wheatley, Seconded by Councillor Slack-Smith;</b></p> <p><b>That Council endorse the proposal for the Council to utilise funding from the Local Roads and Community Infrastructure Fund for the following identified projects:</b></p> <ol style="list-style-type: none"> <li><b>1. Goodooga Road Rest Stop Budget \$100k</b></li> <li><b>2. Weilmoringle Tennis Courts \$100k</b></li> <li><b>3. Culgoa Tennis Courts \$80k</b></li> <li><b>4. Tourism Signage – with proposals to be discussed and referred to Council \$80k</b></li> <li><b>5. Fish Traps interpretative Signage, new seating revamp of the carpark &amp; viewing platform etc. \$160k.</b></li> <li><b>6. Balance of funds approx. \$260 to be allocated on dollar for dollar basis with R2R funds for road repair up North.</b></li> </ol>	<p><b>12/10/2022 – Finalising Tourism Signage – No change</b></p> <p><del>11/11/2021—</del></p> <p><del>1. Completed.</del></p> <p><del>2. Completed.</del></p> <p><del>3. Completed.</del> } Waiting on tennis net post + nets.</p> <p><del>4. Nearing completion</del></p> <p><del>5. Nearing completion.</del></p> <p><del>6. Completed.</del></p> <p><del>14/09/2021—</del></p> <p><del>1. Completed.</del></p> <p><del>2. Completed.</del></p> <p><del>3. Synthetic grass to be laid.</del></p> <p><del>4. Still waiting on available staff to install huts.</del></p> <p><del>5. Nearing completion.</del></p> <p><del>16/08/2021—</del></p> <p><del>1. Completed.</del></p> <p><del>2. Completed.</del></p> <p><del>3. In Progress.</del></p> <p><del>4. Panels going to print— waiting on staff to get huts in.</del></p> <p><del>5. Nearing completion.</del></p> <p><del>12/07/2021— In progress.</del></p> <p><del>15/06/2021— In progress</del></p> <p><del>11/05/2021—</del></p> <ul style="list-style-type: none"> <li><del>• Frames for tourism signage have been delivered</del></li> <li><del>— some require re-welding; otherwise are ready to be put up.</del></li> </ul> <p><del>14/03/2021—</del></p> <ol style="list-style-type: none"> <li><del>1. Goodooga Rest Stop Completed.</del></li> <li><del>2. Tennis Courts upgrade have been put on hold due to wet weather.</del></li> <li><del>3. Frames for tourism signage are to be delivered in May.</del></li> <li><del>4. Land Scaping at Barbwire Park has been put on hold due to rising water.</del></li> <li><del>5. Re-sheeting Completed.</del></li> </ol> <p><del>15/03/2021—</del></p> <ol style="list-style-type: none"> <li><del>1. Goodooga rest stop completed, to final inspection.</del></li> <li><del>2. Weilmoringle and Culgoa Tennis Court contracts awards.</del></li> <li><del>3. Frames for tourism signage to be transported to Brewarrina next week.</del></li> </ol>

**Status Report: Council Resolutions and Tasks to be Finalised.**

			<p>4. Landscapers to start in April at Barbwire Park.</p> <p>5. Re-sheeting completed, minor item outstanding.</p> <p>15/02/2021-</p> <ul style="list-style-type: none"> <li>Goodooga Rest Stop – Concrete Slab completed, awaiting on plumbing and shower heads,</li> <li>Weilmoringle and Culgoa Tennis Court – Works Commence March 2021.</li> <li>Landscape designer to come and inspect the park at the fish traps on 18<sup>th</sup> Feb.</li> </ul> <p>16/11/2020-</p> <ul style="list-style-type: none"> <li>Goodooga Road Rest Stop Budget \$100k- AWARDED.</li> <li>Weilmoringle and Culgoa Tennis Courts – TENDERS RECALLED.</li> </ul> <p>12/10/2020 In progress  15/09/2020 In progress  17/08/2020 In progress, submissions /proposals to council – See report to Council.</p>
<b>27th November 2020 – Ordinary Council Meeting</b>			
<b>Resolution Number</b>	<b>Officer Action</b>	<b>Information:</b>	<b>Action Taken:</b>
<b>159/20</b>	<b>GM</b>	<p><b>RESOLVED on MOTION by Councillor Stanton, Seconded by Councillor Loughnan;</b></p> <p><b>That Council endorse the proposal with the following amendments for the Council to utilise funding from the Local Roads and Community Infrastructure Fund Extension for the continuing replacement of road safety ramps and other programs as follows;</b></p> <ul style="list-style-type: none"> <li><b>Road Safety Grid Program allocation of \$200,000.00</b></li> <li><b>Goodooga Skate Park allocation of \$100,000.00</b></li> <li><b>Brewarrina Memorial Park Picnic Areas allocation of \$100,000.00</b></li> <li><b>Brewarrina Memorial Pool – Toddlers Pool allocation of \$190,000.00</b></li> </ul>	<p><b>12/10/2022 – In progress – Tender specifications to be organised to go out in June – In Progress – No Change</b></p> <p>17/02/2022 – No Change.</p> <p>11/11/2021 –</p> <ul style="list-style-type: none"> <li>Not started.</li> <li>Update from Council decision to be actioned.</li> <li>Ongoing</li> <li>Ongoing.</li> </ul> <p>14/09/2021 – Ongoing.</p> <p>16/08/2021 – Ongoing.</p> <p>12/07/2021 – Ongoing.</p> <p>15/06/2021 – Road safety grid program queried awaiting final approval.</p> <p>11/05/2021 – Local Roads and Community Infrastructure Program Phase 2 Work Schedule – Project Nomination completed and submitted – awaiting confirmation that work can proceed.</p>

**Status Report: Council Resolutions and Tasks to be Finalised.**

		18th December 2020 - Ordinary Council Meeting					
Resolution Number	Officer Action	Information:			Action Taken:		
<b>185/20</b>	<b>TM</b>	<b>RESOLVED on MOTION by Councillor Pippos Sec onded by Councillor Stanton;</b> <b>That Council approves including the following contractors on the panel for fencing installation on the Brewarrina - Goodooga – Hebel Rd.</b>			<b>12/10/2022 – No change</b> 06/09//2022 – No change 17/02/2022 – Nearing Completion. 11/10/2021 – Ongoing. 14/09/2021 – No Change. 16/08/2021 – No Change. 12/07/2021 – Ongoing. 15/06/2021 – Ongoing. 11/05/2021 – No Change. 13/04/2021 – Ongoing. 15/03/2021 – Ongoing 15/02/2021 – New Contractor on site MKD fencing.		
				<b>Unit Rate \$ + GST</b>			
		<b>Description</b>	<b>Unit</b>	MKD Fencing Pty Ltd Forest Grove - NSW		Red Dog Rural Contracting Duramana - NSW	GG & SG Halls Hebel - QLD
		Installing a 7 line 900 m Hinge Joint Roll	m	\$0.90		\$1.26	\$1.40
		Installing Steel Strainer	Each	\$20		\$20	\$50
		Installing end assemblies type “H”	Each	\$110		\$100	\$120
		Installing 14 foot Gate	Each	\$25		\$30	\$30
Installation Rate \$ per m		\$1.16	\$1.50	\$1.74			

**Status Report: Council Resolutions and Tasks to be Finalised.**

25th June 2021 - Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
75/21	TM	<p><b>RESOLVED on MOTION by Councillor Jeffries, Seconded by Councillor Wheatley; that:</b></p> <p>1. Council seeks community and relevant agency views on the proposed renaming of:</p> <ul style="list-style-type: none"> <li>- 'Jobs Gate Road' to 'Murrawarri Way'</li> <li>- 'East Culgoa Road' to 'Gandagari Drive'</li> <li>'West Culgoa Road' to 'Mundagutta Dreaming Track'</li> </ul>	<p><b>12/10/2022 – Letter to GMAC sent – No Change</b></p> <p>10/08/2022 – Draft Letter will be done and sent to GMAC as time has lapsed on this proposal</p> <p>17/02/2022 – No Change.</p> <p>11/10/2021 – Written to GMAC seeking further clarification regarding names – awaiting response.</p> <p>14/09/2021 – Report to Council this month.</p> <p>16/08/2021 – In Progress – mixed reviews.</p> <p>12/07/2021 – In progress.</p>
82/21	GM / CHB	<p><b>RESOLVED on MOTION by Councillor Stanton, Seconded by Councillor Loughnan; that Council note that the General Manager is authorised to approve the issue of a Stop Work Order concerning construction work being undertaken at Branglebar, provided he is satisfied that this is warranted, and that any submissions received from the owners (within the time given to respond) by Council in terms of the validity (or otherwise) of Development Consent 12-2001 have been reviewed and given due consideration.</b></p>	<p><b>12/10/2022 – Council awaiting response on issue of non-compliance with approval – No change</b></p> <p>17/02/2022 – Report to Council in Closed Session.</p> <p>11/10/2021 – Hearing set for 10 December – Council currently represented by Barristers and a Solicitor.</p> <p>14/09/2021 – Hearing set for 10 December – Council currently represented by Barristers and a Solicitor.</p> <p>16/08/2021 – Subject to Appeal from Land and Environment Court.</p> <p>12/07/2021 – Stop Work Order issued.</p>
23rd July 2021 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
97/21	GM	<p><b>RESOLVED on MOTION by Councillor Pippas, Seconded by Councillor Slack-Smith; that Council offer to sell blocks of land, Lots No. 35 to 45, excluding 40, between Cato and Culgoa Street for the purposes of establishing workshop and storage facilities for Lukas Building and Excavation and authorise the General Manager to offer a price of \$2,000 per block - \$22,000 total including GST, and execute the necessary documents.</b></p>	<p><b>12/10/2022 – No change</b></p> <p>17/02/2022 – No Change.</p> <p>11/10/2021 – Waiting on response.</p> <p>14/09/2021 – No Change.</p> <p>16/08/2021 – Lukas Building advised – awaiting response.</p>

**Status Report: Council Resolutions and Tasks to be Finalised.**

24th September 2021 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
118/21	UM	RESOLVED on MOTION by Councillor Pippos, Seconded by Councillor Slack-Smith; that Council approve the conceptual design of the proposed Brewarrina Aboriginal Fishtraps Viewing Platform.	12/10/2022 – EIS in progress – No change 17/03/2022 – No change 17/02/2022 – Development Application Process Initiated. 11/10/2021 – For public consultation – November edition of Bre News.
24th February 2022 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
11/22	GM	RESOLVED on MOTION by Councillor Pippos, Seconded by Councillor Stanton; that Council note the report and approve the General Manager to continue to examine options to enable Council to comply with ARIC guidelines once the review is completed.	12/10/2022 – No change
13/22	GM/EA	RESOLVED on MOTION by Councillor Pippos, Seconded by Councillor Jeffries; that Council seek community and relevant agency views on the proposed renaming of Goodooga Road to the “Ron Mason Highway” in honour of Mr. Ron Mason of Goodooga.	12/10/2022 – Report going to October Council 10/08/2022 – Community Consultation feedback and Survey will be closing this week – Report going to Council next month 06/07/2022 – Community consultation form and Survey have been done & sent out to Brewarrina’s LGA’s – No change
23/22	GM	RESOLVED on MOTION by Councillor Jeffries, Seconded by Councillor Sheridan; that Brewarrina Shire Council work with the NSW Office of Local Government to enlist the services of an independent assessor to conduct a 360 review of all Management positions on Council. This motion is to be acted upon without delay.	12/10/2022 – Report going to October Council 10/08/2022 – Referred to OLG email in agenda. Awaiting response from LGNSW.
25 <sup>th</sup> March 2022 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
35/22	GM	RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor FRAIL; That; Council’s defer consideration of this matter until an independent building inspection report can be carried out on the Memorial Hall.	12/10/2022 – No Change 06/07/2022 – Letter sent to IBA to consider RED! occupying the hall

**Status Report: Council Resolutions and Tasks to be Finalised.**

36/22	GM/ CHB	<p><b>RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor FRAIL;</b>  <b>That Council;</b>  <b>1. Advise that amendments (Standard Instrument LEP Agritourism Amendment Order) to the LEP be agreed to subject to the use requiring Development Consent from Council.</b>  <b>2. That Council’s Consultant Planner commence a review of the clauses of the LEP in relation to:</b>  <b>a) Concessional lots and all old villages in the Shire to see if extending the RU5 zones to existing lots and possible future expansions of the RU5 and /or R5 (Large Lot Residential) in and around the existing villages.</b>  <b>b) The minimum lot size for Community Title Schemes.</b></p>	12/10/2022 – Report going to October Council
		22 <sup>nd</sup> April 2022 – Ordinary Council Meeting	
Resolution Number	Officer Action	Information:	Action Taken:
57/22	GM	<p><b>RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor PIPPOS;</b>  <b>That;</b>  <b>1. Council accept the proposal to build a new facility</b>  <b>2. RFS to reconsider the location due to being a residential area and ongoing contamination issues</b>  <b>3. A further detailed proposal be provided to Council before a final decision is made</b></p>	<p>12/10/2022 – No Change  10/08/2022 – Report going to Council this month</p>
96/22	GM/EA	<p><b>RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor PIPPOS;</b>  <b>That Council;</b>  <b>1. Council form a subcommittee for Stronger Country Communities Round 5 funding and prioritize works projects moving forward &amp; delegate the committee to authorise the prioritize list to be submitted under the funding.</b>   <b>2. That the Council Subcommittee meet on Thursday 11<sup>th</sup> August 2022 at 10am to discuss the latest proposals for SCCF Round 5.</b></p>	<p>12/10/2022 – No change  06/09/2022 – Application has been submitted  10/08/2022 – No change  29/08/2022 – Council to form subcommittee for SCCF R5 &amp; meet to discuss priority list</p>



**Status Report: Council Resolutions and Tasks to be Finalised.**

26 <sup>th</sup> August 2022 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
110/22	GM	RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor FRAIL; That; Council receive this report as information and consider implementing the buy local program for free camping at the Goodooga Bore Baths and the Brewarrina 4 Mile Camping Reserve and investigate appropriate signage.	12/10/2022 – No Change
114/22	GM	RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor SHERIDAN; That; Council receive this report and consider the future options relating to the development of the Visitor Information Centre Auditorium after implantation of the Brewarrina town street Master plan.	12/10/2022 – No Change

## BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Wednesday 21<sup>st</sup> September 2022

<b>TITLE:</b>	<b>GENERAL MANAGER - DIARY</b>	<b>DOC REF:</b> Item: a
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<b>REPORT BY:</b>	David Kirby <b>General Manager</b>	<b>DATE:</b> 20 <sup>th</sup> October 2022
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**IPR / MANAGEMENT PLAN REFERENCE:**

Theme 4: A community with integrated leadership Governance.

**PURPOSE:**

The purpose of this report is to provide Council with a summary of meetings and functions attended during the reporting period.

**GENERAL MANAGER ACTIVITY:**

- 21/09/2022 - Town Water Risk Reduction Panel Meeting (GM Panel Member as local water utility).
- 21/09/2022 - Monthly RMMCC meeting with TfNSW contract manager and surveillance officer.
- 26/09/2022 - Finance Administration Manager Interviews (Role accepted by Angus Chan from Yass Valley Council and commencing 17/10/2022).
- 28/09/2022 - StateWide Mutual CIP Self-Assessment with Paul Hennock for Garbage and Waste Facilities.
- 28/09/2022 - Appointment with Cindy Garrahy from Arc Blue Re: Procurement Framework and streamlining Council purchasing and procurement processes to avoid probity matters. Follow up meeting required for proposal.
- 30/09/2022 - EMPLAN Disaster Risk Assessment Workshop with Regional Emergency Management Controller. All EMPLANs due for review.
- 4/10/2022 - SES Briefing - Adverse Weather w/c 4 October with Resilience NSW with State MP's and Ministers from all regions.
- 4/10/2022 - Extraordinary Far West REMC Meeting - Weather Brief Regional Emergency Management Officer regarding recent heavy rain event first week of October.
- 5/10/2022 - BoM & SES Briefing - Adverse Weather Briefing Follow Up
- 7/10/2022 - Traffic Committee Meeting with TfNSW

- 7/10/2022 - Darling River Run Monthly Meeting – Allow GM to be introduced to other panel members.
- 6/10/2022 - Bush to Beach cancelled due to severe weather event and safety issues. GM and Jack Cannon made decision jointly from the Narrabeen Surf Life Saving Club.
- 6/10/2022 - Regional NSW Monthly Meeting RE: Grant Funding and Updates with Krystal Bock and Daine Cox.
- 11/10/2022 - Meeting with Mark Coulton
- 12/10/2022 - Council staff briefing - draft Far West Regional Plan 2041.
- 12/10/2022 - Murray Darling Economic Development Fund - Project Update Meeting - Brewarrina Outback Technology Hub and Museum/Brewarrina Aboriginal Fishtraps Lookout & River Walk Projects.
- 13/10/2022 - Non-urban water metering update Information Session.

### INFORMATION DISTRIBUTED TO COUNCILLORS

19/09/2022	EA	Council Circular 22-27 – Discussion paper – Senior Staff employment
27/09/2022	EA	Council Circular 22-28 – Annual Report and Annual performance statement checklists
4/10/2022	EA	2021/2022 Annual Report – Local Government NSW
4/10/2022	GM	Email regarding New Finance and Administration Manager
5/10/2022	GM	Email regarding the Kamilaroi Hwy closure from Brewarrina to Walgett
6/10/2022	GM	Notice - Natural Disaster Declaration - AGRN 1034 - NSW Flooding from 14 September 2022 onwards
8/10/2022	GM	Email regarding the Kamilaroi Hwy closure from Brewarrina to Bourke
14/10/2022	GM	Weekly wrap up
19/10/2022	GM	Email regarding the Coolabah Road – Change in condition

#### **CONSULTATION:**

Various Staff, Councillors & Agencies.

#### **GOVERNANCE IMPLICATIONS:**

For Information.

**CONCLUSION:**

For Council Information.

**RECOMMENDATION:**

That Council receive the General Manager Diary Report as information.

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David Kirby  
General Manager

**ATTACHMENTS:** Nil

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>MAYOR - DIARY</b>	<b>DOC REF:</b> Item: a2
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<b>REPORT BY:</b>	David Kirby <b>General Manager</b>	<b>DATE:</b> 20 <sup>th</sup> October 2022
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**IPR / MANAGEMENT PLAN REFERENCE:**

**Theme 4:** A community with integrated leadership Governance.

**PURPOSE:**

The purpose of this report is to provide Council with a summary of meetings and functions attended during the reporting period.

**MAYOR ACTIVITY:**

- Regular Meetings with General Manager.
- 4/10/2022 – SES Briefing - Adverse Weather w/c 4 October with Resilience NSW with State MP's and Ministers from all regions.
- 11/10/2022 – Meeting with Mark Coulton.
- 14/10/2022 – Phone meeting with Local Lands Service re: Disaster Funding for landholders.
- 14/10/2022 – Phone meeting with Miranda Fry – Roy Butler's Cobar Office re: Bank Closure.
- 19/10/2022 – Meet and Greet with Bre Central school Principal Shaun Graham.

**CONSULTATION:**

*Various Staff, Councillors & Agencies.*

**GOVERNANCE IMPLICATIONS:**

For Information.

**CONCLUSION:**

For Council Information.

**RECOMMENDATION:**

**That Council receive the Mayors Diary Report as Information.**

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David Kirby  
General Manager

**ATTACHMENTS:**

Nil

# BREWARRINA SHIRE COUNCIL

## Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>ROADS INFORMATION REPORT</b>	<b>DOC REF:</b> Item: b
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<b>REPORT BY:</b>	Tim Williams <b>Transport Manager</b>	<b>DATE:</b> 17 <sup>th</sup> October 2022
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### IP&R REFERENCE:

#### Theme 1: A Growing Economy

- E2.10 Set priorities to improve local roads

#### Theme 2: A Healthy Natural Environment

- H1.2.6.15 Provide services to manage and maintain rural roads.

#### Theme 3: A Caring Community

- C5.4.1 Support local residents ability to access Services available in regional centres

### PURPOSE:

The purpose of this report is to update Council on various road maintenance and construction activities completed in the previous month and provide a work program for the coming period.

### CONTENT:

#### Maintenance Works:

Maintenance works are progressing well around the shire, crews have been conducting patching works, guide posting and signage works were required. Crews are being hindered by wet weather but are still progressing well. The past month has been considerably wet on the whole network, including flooding on some roads which make them impassable.

Maintenance Grading works were conducted on the following roads:

Road Name	KMs Completed
Twin Rivers Road	25kms
Gongolgon – Byrock Road	15kms
Wilby Wilby Road	10kms
Bourke Street	2kms

#### Road Maintenance Council Contract (RMCC)

Works have been coming along well with the RMCC crews. The crews have been conducting inspections, patching works, signage works and vegetation works. This month there has been a lot of works conducted on Arthur Hall Way as there is a lot of water across the road which has led to the road failing in different sections. Crews have been working to try and counteract these failures by putting 14mm stone in the

potholes. The Kamilaroi Hwy has been closed in both directions from Brewarrina due to flooding.

## **Capital Works**

### **Jobs Gate Rd – Stage 02 & 03**

Works on the Jobs Gate road during September were hindered slightly due to wet weather. The crew has been working on earthworks with another 2kms completed ready for base material.

## **Flood Damage works**

### **AGRN 987**

A consultant has been engaged to help sort the current data and information needed to complete this claim. We are currently waiting for the road network to dry so a survey of the roads can be conducted. This will then be entered into the Recover data base and matched to each outstanding claim.

### **AGRN 1034**

During September the Brewarrina Shire Council was declared as being in a natural disaster area. This entitles council to claim funding through the federal government in helping clean up and get our assets back to a good standard. Currently as crews can gain access to each road a inspection is conducted where photos and evidence will be collected. Once the evidence is collected a grader will conduct maintenance works on the road to bring it back to a good standard.

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David Kirby  
General Manager

**ATTACHMENTS:** Nil.

# BREWARRINA SHIRE COUNCIL

## Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>PLANT REPORT</b>	<b>DOC REF:</b> Item: c
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<b>REPORT BY:</b>	Jake Boney <b>Workshop Supervisor</b>	<b>DATE:</b> 17 <sup>th</sup> October 2022
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<b>IP&amp;R REFERENCE:</b> Theme 2: A Healthy Natural Environment - H.1.2.6 Council Assets
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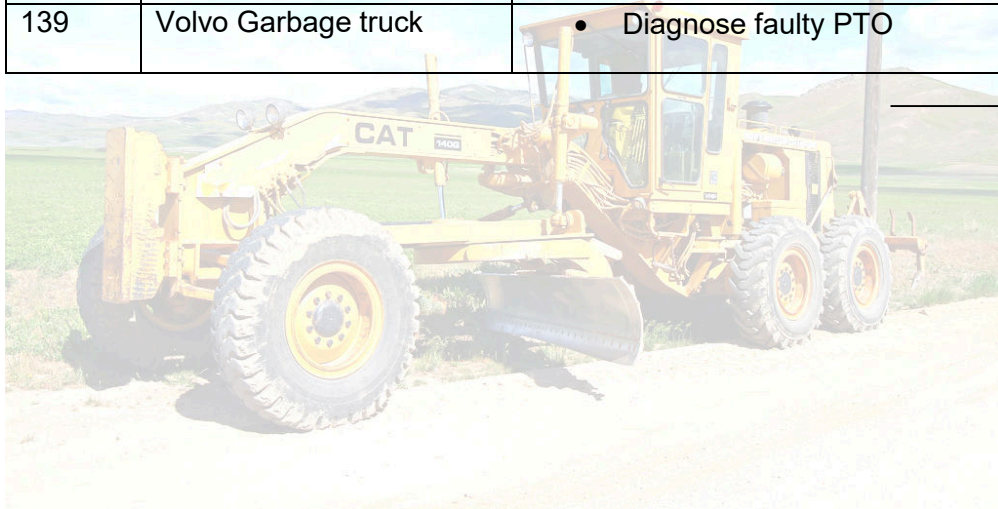
<b>PURPOSE:</b> The purpose of this report is to update Council on the status on the 2022 Fleet Performance for the period ending 17/10/ 2022. This is a monthly plant report showing the current position of Council's Fleet.
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Plant No	Plant Number Description	Work Performed
861 + 862	Kahmoo camp gensets	<ul style="list-style-type: none"> <li>• Carry out engine services every 10 days</li> <li>• Service and valve adjustments</li> </ul>
103	Western Star – Prime Mover	<ul style="list-style-type: none"> <li>• Carryout service</li> <li>• Inspect air compressor and differentials</li> <li>• Diagnose faulty A/C compressor</li> <li>• New A/C compressor ordered</li> </ul>
070	D-Max Ute	<ul style="list-style-type: none"> <li>• Repair POS 1 tyre</li> </ul>
646	Skid Steer	<ul style="list-style-type: none"> <li>• Repair POS 1 tyre</li> </ul>
214	Grader - John Deere 670G	<ul style="list-style-type: none"> <li>• Install rack for spare tyre</li> </ul>
063	Hilux	<ul style="list-style-type: none"> <li>• Diagnose DPF fault</li> <li>• Force DPF burn</li> <li>• Remove, clean and install DPF fuel injector</li> </ul>
655	John Deere zero turn	<ul style="list-style-type: none"> <li>• Replace bearings on guide wheel</li> <li>• Replace guard</li> </ul>
201	John Deere 770GP Grader	<ul style="list-style-type: none"> <li>• Replace batteries</li> <li>• Install belly guards</li> <li>• Fill hydraulic, transmission and coolant</li> <li>• Test drive – all gears and blade operations fully functioning, nil leaks</li> </ul>



123	Jet patcher	<ul style="list-style-type: none"> <li>• Diagnose faulty sprays</li> <li>• Install new valve</li> <li>• Unblock and clean emulsion pipes / hoses</li> </ul>
109	Mack Prime mover	<ul style="list-style-type: none"> <li>• Replace accelerator pedal and wiring</li> <li>• Replace starter motor</li> </ul>
662	Slasher	<ul style="list-style-type: none"> <li>• Replace cutter bar</li> <li>• Replace blades</li> <li>• Replace slasher edges</li> </ul>
041	Hilux Ute	<ul style="list-style-type: none"> <li>• Carryout service</li> </ul>
064	Hilux Ute	<ul style="list-style-type: none"> <li>• Carryout service</li> </ul>
333	Komatsu Loader	<ul style="list-style-type: none"> <li>• Replace teeth / plates on bucket</li> <li>• Fill auto greaser</li> </ul>
Yetta	JCB Backhoe	<ul style="list-style-type: none"> <li>• Carryout service</li> <li>• Grease entire machine</li> <li>• Top up transmission oil</li> </ul>
200	John Deere 770GP Grader	<ul style="list-style-type: none"> <li>• Replace hydraulic steer hoses</li> </ul>
548	Ammann – Multi tyre roller	<ul style="list-style-type: none"> <li>• Repair bonnet latch</li> <li>• Replace wiper blades</li> <li>• Repair tail lights</li> <li>• Replace windows R/H and L/H</li> <li>• Repair AC</li> </ul>
202	CAT 150 Grader	<ul style="list-style-type: none"> <li>• Replace air flow sensor</li> <li>• Repair tyre</li> <li>• Replace tyre</li> </ul>
	Water pump - Weilmoringle	<ul style="list-style-type: none"> <li>• General check over</li> <li>• Replace ignition</li> <li>• Test pump</li> </ul>
107385	Conplant hired roller	<ul style="list-style-type: none"> <li>• Inspect starting systems</li> <li>• Diagnose</li> </ul>
139	Volvo garbage truck	<ul style="list-style-type: none"> <li>• Replace all tyres</li> <li>• Replace Hub meter</li> </ul>
055	Hilux Ute	<ul style="list-style-type: none"> <li>• Repair front tray mounts</li> </ul>
654	Toro zero turn	<ul style="list-style-type: none"> <li>• Replace blade on middle spindle</li> </ul>

214	Grader John Deere 670G	<ul style="list-style-type: none"> <li>• Repair coolant leak</li> </ul>
082	Hilux Ute	<ul style="list-style-type: none"> <li>• Carryout service</li> </ul>
014	Fortune SUV	<ul style="list-style-type: none"> <li>• Carryout service</li> <li>• Replace all tyres</li> </ul>
055	Hilux Ute	<ul style="list-style-type: none"> <li>• Carryout service</li> </ul>
Rob Yetta	Hilux Ute	<ul style="list-style-type: none"> <li>• Carryout service</li> </ul>
103	Western Star	<ul style="list-style-type: none"> <li>• Repair headlight/ taillight wiring</li> </ul>
078	D-max	<ul style="list-style-type: none"> <li>• Repair passenger door lock</li> </ul>
104	Kenworth	<ul style="list-style-type: none"> <li>• Replace turbo hoses</li> <li>• Replace radiator cap</li> <li>• Replace driving lights</li> </ul>
333	Komatsu Loader	<ul style="list-style-type: none"> <li>• Carry out service</li> </ul>
139	Volvo Garbage truck	<ul style="list-style-type: none"> <li>• Diagnose faulty PTO</li> </ul>



David Kirby  
General Manager

# BREWARRINA SHIRE COUNCIL

## Information Report for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>BREWARRINA LIBRARY</b>	<b>DOC REF:</b> Item: g
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<b>REPORT BY:</b>	Carol Norton <b>LIBRARY OFFICER</b>	<b>DATE</b> 6 <sup>th</sup> October 2022
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**IPR REFERENCE:**  
**Theme 3 – A Caring Community – C5.4.1.5**

**PURPOSE:**  
To inform Council on the activities of the Brewarrina Shire Council Library. For December 2021-January 2022.

**CONTENT:**

Brewarrina Shire Council is affiliated with North West Slopes and Plains Regional Library. This partnership includes Moree, Walgett, Lightning Ridge, Mungindi and Brewarrina. Brewarrina contributes to the regional partnership by way of a subscription each year which enables Brewarrina to have access to the regional Library Management system for management of books and also regular book exchanges. The reasonable small amount this does cost the council out weighs the cost of council buying new books ourselves and managing and maintaining a Library Management system.

**Saturday Morning Program**

NSW State library increased funding which has given Council the opportunity to increase service delivery for community to access and utilise the wonderfully new renovated library space and technologies. At present in recess owing to Covid restrictions.

**Book Club**

Saturday Morning Book Club Program commenced on the 28<sup>th</sup> May 2022. On Saturday 24<sup>th</sup> September met at Muddy Waters Café and reviewed “The Giver of Stars” by Jo Jo Moyes. 4 people attended with 3 Apologies. Mixed feelings about the book some enjoyed it others not so keen. We enjoyed the morning get together with other discussion as well.

Our next Book Club book will be “Nora Webster” by COLM T’OIB’IN as I didn’t have the Book Kit on the 24<sup>th</sup> September will be given out from now on. I will organize a date for our next meeting.

**Local History Project** will be starting to catalogue local history objects and documents.

On Thursday 18<sup>th</sup> August 2022 from 1pm -2pm The Library hosted A Service NSW Information Session we had 13 people attended. They found out about Rebates and Saving options for people over 70 years of age living in NSW.

## **Professional Development**

Spydus 10.5 upgrade went live on the 11<sup>th</sup> November 2020.

## **Big Sky Library (BSL) Strategic Planning**

BSL has contracted a consultant to review, gather and interpret all necessary information from stakeholders during this month using online platforms. This information will be collated to form the new BSL strategic plan for the next 3-5 years. A copy will be attached when it is complete.

## **Monthly Activity Statistics:**

<b>ACTIVITY</b>	<b>CUSTOMER VOLUME-per month</b>
Number of books renewed	57
Number of books returned	67
Number of books requested from other libraries	0
Library Computer Bookings	24
Library books through kiosk	0
Library visits	91
Number of new members signed up or re-registered	4

<b>Library Use</b>	<b>Total</b>
Borrowing	57
Public PC	24
iPad table	22
WiFi	10
Play	12
Reading (eg. newspapers)	0
Reading (eg. books)	3
VR	0
Relaxing	26
Other:	13
Membership	511

# BREWARRINA SHIRE COUNCIL

## Information Report for Ordinary Meeting held Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>BREWARRINA SERVICES AUSTRALIA</b>	<b>DOC REF:</b> Item: h
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<b>REPORT BY:</b>	Carol Norton <b>SERVICES AUSTRALIA</b>	<b>DATE:</b> 6 <sup>th</sup> October 2022
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**IPR REFERENCE:**

**Theme 3 – A Caring Community – C5.4.1.2 and C5.4.1.1 Provision SERVICES AUSTRALIA, Services**

**PURPOSE:**

To inform Council on the activities of the Brewarrina Shire Council Services Australia Agent. For December 2021-January 2022.

**CONTENT:**

Brewarrina Shire Council has entered into an Agreement with Services Australia for the provision of services to Brewarrina. This agreement provides council with payment to cover 25 hours per week.

With the changes with Centrelink we now provide all Federal Government services on the Centrelink computers such as:

• Centrelink	• Medicare	• Child Support
• Australian tax Office		

**Monthly Activity Statistics:**

Below is the breakdown of the monthly statistics that we send to Centrelink:

Centrelink	94
Medicare	1
Child Support	0
OTHER ATO	10
Australian Hearing	0
Lodge Form/Document	0
Assist with POI	3
Assist with Forms Completion	0
Provide Form/Publication	7
Refer to DHS Smart (Call) Centre	25
Refer to other	0
Register Customer for self service	8
Assist customer with self service	44
Assist with use of DHS equipment	56
Interpret/Translate	

Respond to General Enquiry	84
Less than 5 minutes	57
5 to 15 minutes	37
15 to 30 minutes	9
Over 30 minutes	17

As part of the Centrelink response to Coronavirus, Brewarrina Agency has been asking clients to sign in, and for those from out of town, to provide contact details, in the advent of an outbreak, which would be passed to health authorities to assist with tracing.

Counts of service	Residency
78	Brewarrina

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David Kirby  
General Manager

## BREWARRINA SHIRE COUNCIL

### Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>Youth and Community</b>	<b>DOC REF:</b> Item: k
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<b>REPORT BY:</b>	Claire Priestley <b>COMMUNITY DEVELOPMENT COORDINATOR</b>	<b>DATE:</b> 1 <sup>st</sup> October 2022
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#### **IP&R REFERENCE:**

- 1.1 Improve social well-being to offer a competitive lifestyle to attract and retain working families
- 1.1.2 Maintain high levels of community cohesion and community spirit
- 1.1.3 Provide leadership and coordination of service providers in the Brewarrina Shire
- 1.1.6 Co-ordinate and support community groups to promote events and activities within the local community
- 1.2 Support young people and encourage their development
- 1.2.1 Provide leadership and coordination of the Brewarrina Youth Centre to coordinate actions to assist all youth

#### **PURPOSE:**

To inform Councillors about Child, Youth & Families and Community programs and events.

#### **RECOMMENDATION:**

**That Council accepts the Youth and Community report for September 2022 as information**

#### **CONTENT**

##### **Youth and Community Development**

Council holds a five year Targeted Earlier Intervention (TEI) contract with the Department of Communities and Justice which guides the delivery of flexible supports to children, young people, families and community members who may be experiencing or at risk of vulnerability. Council delivers activities under the following categories;

**Community Connections** have several different categories in which activities and supports are provided:

- **Community Sector Coordination**; undertaken to support coordination and collaboration; strengthen organisational capacity of other local TEI organisations i.e. Mission Australia and Catholic Care via Leading the interagency and coordinating new services.
- **Information/Advice/Referral**; which is a provision of standard advice/guidance or information for individuals or families in relation to a specific topic. This is primarily delivered but not limited to the Centrelink/library space where the Community Development Coordinator works from. This also includes the development and distribution of specific resources that inform and build capacity in families, community and agency prospective.
- **Social Participation**; which means initiate or facilitate community activities that are in line with TEI outcomes this is done via Youth Week, Seniors Week, Community Movies, Carers Week, NAIDOC Week, Disability Week, Child Protection etc.

*The information below is both quantitative and qualitative of how council is providing such activities.*

### **Community Sector Coordination**

The new Community Development Coordinator continues to focus on re-engaging with community and services and navigating the required program reporting tools. Training for the Data Exchange to meet the DCJ target requirements is ongoing.

#### **Nyngan Interagency Meeting | TUESDAY 6 SEPTEMBER 2022**

The Community Development Coordinator joined the Nyngan Interagency via a Teams meeting to re-engage with the wider community services.

#### **Interagency Meeting**

This will be the first interagency meeting for the new Community Development Coordinator and new Economic Development Manager set to commence this role in mid, October, 2022. Meeting will then be scheduled.

#### **National Rural and Remote Suicide Prevention Program meeting | TUESDAY 27 SEPTEMBER 2022**

The Community Development Coordinator met with Rural and Remote Medical Services to learn about the program that will sponsor 4-6 community members, in each town to undertake a 2-3 day workshop in Mental Health First Aid and Applied Suicide Intervention Skills Training (ASIST). Participants will become Accidental Counsellors trained to safely and effectively support friends, family, colleagues and strangers who are in distress or experiencing a crisis. The Community Development Coordinator will assist with promoting this training opportunity.

#### **Bush to Beach Program | October 2022**

The Community Development Coordinator continued to liaise with community, and the organisers in Sydney and obtain consent forms. The program was fortunate to be able to include the "Cutter and Coota" children's play written by Bruce Pascoe presented by Mooghalin Performing Arts and Sydney Living Museums. Council to assist with the ticket fees for the play.

### **Information/Advice/Referral**

The Community Development Coordinator works with the Centrelink Agent and Library Officer to assist community members who seek advice and require support from other agencies. In comparison to August 2022, face-to-face advice/referrals and information packs were significantly lower in September, as NSW information workshops assisted many community members.

- Referrals: 7 (Legal Aid: 2 Service NSW: 1 Health Services: 2 Community transport: 2)

In order, to maximise, the delivery of information to community, Council has promoted events in face-to-face settings in both community and the Centrelink agency, posters/flyers and Facebook.

- Facebook posts on Brewarrina News reached 11,322.

### **Social Participation**

#### **Child Protection Week | MONDAY 5 SEPTEMBER – FRIDAY 9 SEPTEMBER 2022**

The Child Protection week was commenced with an opening ceremony and activities in the Memorial Park on Monday the 5<sup>th</sup> of September. Mayoress Slack-Smith opened the ceremony with Sargent Chris



Wood from the Brewarrina Police. Events for the children included banner painting and games. Attendees included children from Brewarrina Central School, St Patricks Catholic Primary School, Gainmara Birrilee School. Services that supported the event were Mission Australia, Brewarrina Aboriginal Health Service, Catholic Care, Brewarrina Local Aboriginal Land Council, Clontarf foundation, Brewarrina Yadhamayi Men's Group, Brewarrina Aboriginal Child & Family Centre, Maranguka.

### **Community centres:**

Provides children, youth, families and community an opportunity to connect with others at the youth centre, community hall, informal location, or online. Including providing a meeting space or hiring out rooms to functions or forums, parenting groups, youth groups, early childhood education, care or support, maternal and child health services, Aboriginal Elders, Men's and Women's Groups, Aboriginal enterprises; and/or providing access to internet and Wi-Fi; and/or equipment, such as toys, books and car seats. This focuses on social participation via but not limited to;

- School holiday Activities
- Drop in Centre

### **Targeted support:**

Encompasses several different categories for children, youth, families and community. This focuses on individual needs and goals via specific youth and community centre activities and workshops.

- Education and skills training that builds the knowledge and skills of people with known vulnerabilities. This is done through youth night in and parent support group
- Family capacity building is done during case management which involves undertaking activities within an individual's case plan i.e. support (legal, language or to access TIS), advocacy, counselling; mediation; referrals and skills development to help people achieve their goals.
- Information/advice/referral
- Intake and assessment

As the Youth Team Leader and Activities positions are still vacant, Council is currently only supporting three programs at the Youth Centre on Tuesdays, Wednesdays and Thursday. The Community Development Coordinator has been attending these programs where possible to assist and engage with the youth and other agencies such as the Police, to work on future programs. September programs were minimal due to school holidays and the Koori knockout.

- Girl's Afternoon Tea programs: 3
- Cultural program/dance programs: 1
- Women with a Purpose program: 2
- The "Stars on Ice" – Bre Blizzard set for the second week of the holidays was cancelled due to a predicted large incoming weather event.
- The Youth Centre was not open from 28<sup>th</sup> September 2022 as Maranguka did not have a Youth Worker available.

### **NSW Outback Division of General Practice Ltd | Larrikin Puppets | THURSDAY 1 SEPTEMBER 2022**

The Larrikin Puppets show was held at the Brewarrina Community Hall for the school children of Brewarrina, Goodooga and Weilmoringle.

### **Resin Workshop | Brewarrina Visitor Information Centre | 17 September 2022**

- 20 attendees

PCYC Bourke | Activities at Brewarrina Central School | THURSDAY 29 SEPTEMBER 2022

The Community Development Coordinator assisted PCYC Bourke staff with attendance promotion for this event and will work with PCYC on future programs on Mondays at the Brewarrina Youth Centre.

- 12 attendees

**Girls Afternoon Tea Program**

In September the girls have been supported by Council, Maranguka and the Local Aboriginal Lands Council.

Tuesday 6 September 2022

General activities at the Youth Centre. Supported by Council, LALC, and Maranguka

- 14 attended

Tuesday 13 September 2022

- Pool event, nil attendance.

Tuesday 20 September 2022

General activities at the Youth Centre. Supported by Council, LALC and Maranguka

- 12 attended

Tuesday 27 September 2022

School holidays. Painting banners. Supported by Council, LALC, and Maranguka.

- 8 attended

**Cultural Program.**

21 September 2022

Waroowagirri Dance program delivered only 1 session (due to unforeseen circumstances)

- 12 attended

**Women with a Purpose Program**

Catholic Care and Council program delivered 2 sessions with 4 attendees. The women have been painting canvas bags and working on a painting for the upcoming Brewarrina Art exhibition opening on 24 October 2022.

**Professional Development**

- Child Protection training (online October 2022)
- Mandatory First Aid Training | TUESDAY 12 SEPTEMBER 2022
- New Managers & Coordinators Workshop | TUESDAY 25 & WEDNESDAY 26 OCTOBER 2022
- DEX (Data Exchange)

**Funding Grants Written and Submitted**

2023 Communities and Justice Reducing Social Isolation Grant | \$50,000.00 | submitted 19 September 2022

The Community Development Coordinator submitted this grant application to support seniors with regular activities in Brewarrina, Goodooga and surrounding villages, with the vision of continuing self-sustaining programs and social connectivity.

**Up and Coming**

- Professional Development Community Services Sector Workshops: Trauma and Addictions Mental Health 10<sup>th</sup> & 11th October 2022, New Managers and Coordinators Workshop 25th & 26<sup>th</sup> October 2022, facilitated by the RTO Centre for Community Welfare Training (CCWT)
- Outback Arts and Signal Creative Contemporary Dance and Aerial Arts | 4 October 2022
- Bush to Beach | 6 -10 October 2022
- Brewarrina Art Exhibition | Connected Communities with Council, Central School, LALC & TAFE | 24 October 2022

**CONSULTATION:**

Consultation with community and service providers that work predominately with youth of the Brewarrina Shire.

**GOVERNANCE IMPLICATIONS:**

Nil – budget provided in annual budget

**CONCLUSION:**

This report provides Council with information and an update on the progress of the Brewarrina Youth and Community Services.

\_\_\_\_\_  
David Kirby  
General Manager

**ATTACHMENTS:**

- NIL

# BREWARRINA SHIRE COUNCIL

Agenda Submission for Ordinary Meeting held on Friday 28<sup>th</sup> October 2022

<b>TITLE:</b>	<b>HUMAN RESOURCES INFORMATION REPORT</b>	<b>DOC REF:</b> Item: m
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<b>REPORT BY:</b>	Olivia Hecksher <b>HUMAN RESOURCES MANAGER</b>	<b>DATE:</b> 19 <sup>th</sup> October 2022
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**IP&R REFERENCE:**

5.2: Council to be an employer of choice under the NSW Local Government Award.

**PURPOSE:**

The purpose of this report is to inform Council on Human Resources current position vacant and training that will be ongoing throughout 2022.

**CONTENT:**

The below table outlines training and conferences that have been attended and/or scheduled during the reporting period.

**TRAINING & CONFERENCES:**

DATE	TITLE	DESCRIPTION OF TRAINING / CONFERENCE
August 2022	Department of Planning & Environment Training	NSW Planning Portal – 12 x Sessions – Ongoing – Executive Assistant
August 2022	AUVIS Training	Dates TBA – Workshop Supervisor
September 2022	Traffic Control Training	Transport Outdoor Staff
September 2022	First Aid Training	12-13 September – Transport outdoor staff
September 2022	Civil Construction Cert4	Ongoing – Trainer visited
September 2022	RUOK Day	Mental Health awareness for indoor and outdoor staff
September 2022	State Wide Mutual Mock Trial Programme – Warren	21 September – HRM, HRO & Rural Roads Supervisor attended.
September 2022	Working With Children's Check	Workshop Staff
September 2022	Accidental Councillor Training	Organise by RARMs to take place 21 <sup>st</sup> November 2022 – HRO, HRM and CDO

**RECRUITMENT & ADVERTISING:**

Position	Reason	Filled or Readvertised
Utilities Manager	Promotion	Re-Advertised.
Finance and Administration Manager	Resignation	Filled
Economic Development Manager	Resignation	Filled
Environmental Health and Building Manager	Resignation	Advertised
Youth Centre Activities Supervisor	Support Staff	Readvertised
Youth Worker Team Leader	Support Staff	Readvertised
Part-Time Customer Service Officer – Tourism and Library	Support Staff	Readvertised.
Casual Labourer and Plant Operator	Support Staff	Filled

**EMPLOYEE STATISTICS:**

	Number	Percentage
Male	52	73.61%
Female	22	29.73%
Indoor	20	27.77%
Outdoor	54	72.97%
Indigenous	51	68.92%
Non-Indigenous	24	32.43%
Full-Time	44	59.72%
Part-Time	5	6.94%
Casual	18	24.32%
Term of Contract	7	11.11%
Manager	5	8.33%
Supervisor	3	4.16%
Brewarrina Based	61	76.38%
Goodooga Based	17	82.43%

<b>TOTAL EMPLOYEES</b>	<b>74</b>
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**APPOINTMENTS/RESIGNATIONS FOR REPORTING MONTH:****APPOINTMENTS:**

- 3 Casual Cleaners

**RESIGNATIONS:**

- 

**BUILDING REPAIR & MAINTENANCE UPDATE:**

- Maintenance on Council buildings are ongoing.
- Bathroom Shower leak fixed – 3 King Street.
- Pest control services on all Council properties – Booked for 6<sup>th</sup> November GT Pest Control

**INCIDENT REPORT UPDATE:**

- Nil for reporting period.

<b>Performance Reviews:</b>	<b>Month to Date</b>	<b>Year to Date</b>
	<b>0</b>	<b>24</b>

**FINANCIAL IMPLICATIONS:**

Budget variations to training, and health programs.

**CONCLUSION:**

To inform Council of the monthly activities.

**ATTACHMENTS:**

Nil

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David Kirby  
General Manager

***ITEMS FOR CORRESPONDENCE***

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<b>Circular Details</b>	Circular No 22-27 / 19 September 2022 / A830472
<b>Previous Circular</b>	N/A
<b>Who should read this</b>	Councillors / General Managers / All council staff
<b>Contact</b>	Council Governance Team / (02) 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Response to OLG

## Discussion paper – Senior staff employment

### What’s new or changing

- In response to the findings and recommendations of the Independent Commission Against Corruption arising from its investigation of the former Canterbury City Council (Operation Dasha), the parties to the *Local Government (State) Award* (the Award), have requested the Government to amend the *Local Government Act 1993* (the Act) to remove the ability for councils to determine positions in their organisation structure to be “senior staff positions”.
- The Office of Local Government (OLG) has issued a discussion paper to seek the views of the broader local government sector on the changes requested by the parties to the Award. This feedback will be used to inform the Government’s position on this issue.
- The discussion paper is available on OLG’s website [here](#).

### What this will mean for your council

- Councils are invited to make submissions indicating whether they would support the making of the legislative amendments requested by the parties to the Award set out in the discussion paper.
- Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled ‘senior staff employment’ and marked to the attention of OLG’s Council Governance Team.
- Submissions should be made by **COB 15 November 2022**.

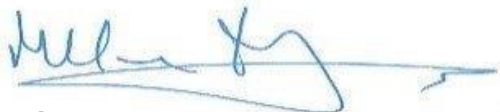
### Key points

- Under the current provisions of the Act, the holders of positions determined by councils to be “senior staff positions” must be employed using standard contracts of between 1–5 years duration.
- A council can only determine a position to be a senior staff position if the responsibilities, skills, and accountability of the position are generally equivalent to those applicable to the Executive Band of the Award (executive level employees) and the total remuneration package is equal to or greater than the minimum remuneration package payable with respect to senior executives whose positions are graded Band 1 under the *Government Sector Employment Act 2013*.

- Under the model proposed by the parties to the Award, only the general manager would be employed under a standard contract and all other council staff, including senior executives, would be employed under the Award.

**Where to go for further information**

- The discussion paper is available on OLG's website [here](#).
- For further information, please contact OLG's Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Melanie Hawyes**  
**Deputy Secretary, Crown Lands and Local Government**

<b>Circular Details</b>	Circular No 22-28 / 27 September 2022 / A832250
<b>Previous Circular</b>	21-16 Annual Report and Annual Performance Statement Checklists
<b>Who should read this</b>	Councillors / General Managers / All council staff / Joint Organisations/Executive Officers
<b>Contact</b>	Performance Team / (02) 44284100 <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council and Joint Organisations to Implement

## Annual Report and Annual Performance Statement Checklists

### What's new or changing

- The annual report checklist has been updated for councils.
- The annual performance statement checklist has been updated for Joint Organisations (JOs)

### What this will mean for your council

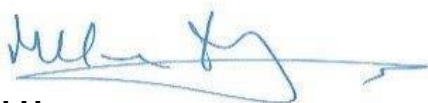
- Councils can use the annual report checklist and JOs can use the annual performance statement checklist to ensure that the information required under the *Local Government Act 1993* (Act), the *Local Government (General) Regulation 2005* and other relevant legislation and guidelines is included within their annual report and annual performance statement.

### Key points

- Under the Act, councils must prepare an annual report and JOs an annual performance statement within five months after the end of the financial year.
- Councils and JOs must upload a copy of the annual report to their website and provide a copy to the Minister for Local Government and such other persons and bodies as regulations require. Councils and JOs should notify the Minister by providing a URL link to the Office of Local Government (OLG) ([olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)).
- Councils should ensure they report performance against targets, outcomes, efficiency and cost effectiveness over time.
- JOs should ensure they report as to their progress in implementing strategies and plans for delivering strategic regional priorities.

### Where to go for further information

- The annual report and annual performance statement checklists are available on OLG's website at <https://www.olg.nsw.gov.au/councils/policy-and-legislation/guidelines-and-policy-information-resources-for-councils/council-annual-reporting-requirements/>



**Mel Hawyes**  
**Deputy Secretary**  
**Crownlands and Local Government**

Office of Local Government  
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***NOTICE OF MOTION***

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# BREWARRINA SHIRE COUNCIL



*All communications to be addressed to the General Manager*

SHIRE OFFICE  
57 Bathurst Street  
BREWARRINA NSW 2839  
PO Box 125  
BREWARRINA NSW 2839  
Telephone: (02) 6830 5100  
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## Notice of Motion to Council Meeting

### Local Government Act 1993

### Code of Meeting Practice

(Incorporating Local Government (Meetings) Regulations)

To: General Manager  
Brewarrina Shire Council

#### Item 9: MOTION FOR COUNCIL CONSIDERATION

I Councillor Trish Frail do hereby give notice of the following motions for consideration at the Council meeting on Friday 28<sup>th</sup> October 2022.

#### Motion for Council Meeting

1. Brewarrina Shire Council to protect and restore the natural habitats for all native animals in free camping areas.
2. Prevent Campers accessing free firewood
3. Penalise campers who take any firewood from the local ecosystem
4. Sell firewood to campers daily

#### Background

As a Ngemba woman I have become extremely concerned about the lack of eco system at all the free camping grounds. Native animals and their habitats have been at risk at all free camping areas within the Brewarrina Shire Council.

Campers have been using all the wood laying around, this wood is for the eco system for the spiders, lizards, goannas, birds, removing it also effects the topsoil of the area.

We have seven months to tighten this motion and so we can include it into our tourism campaign for 2023 I believe if we start this campaign other council's with free camping sites will also follow our lead.

## **General Manager Report**

In relation to Councillor Frail's motion, Council is well within its elected function under the Local Government Act 1993 and NSW Crown Lands Act to make an informative decision regarding recreation camp reserves as the Reserve Trust Manager.

### **Motion;**

- 1. That Brewarrina Shire Council protect and restore the natural habitats for all native animals in free camping areas.**
- 2. Prevent Campers accessing free firewood.**
- 3. Penalise campers who take any firewood from the local ecosystem.**
- 4. Sell firewood to campers daily.**

Brewarrina Shire Council is responsible for 3 main recreation camp areas and include the 4 Mile Camp Reserve, Brewarrina Boat Ramp and the Goodooga Bore Baths. Outside of these areas we also manage a number of rest areas.

Each of the 3 main camping grounds referred to, Council is the Reserve Trust Manager which means the land is owned by the Crown (NSW Government) and managed by Council. Under this arrangement Council is the key governing body with a number of powers of which include the restriction of certain activities relating to land use and tenure. Environmental aspects such as those listed in Councillor Frail's motion can be actioned under Council Authority without consent from the Crown.

Without any Environmental Impact Study or Statement (EIS) for any of the listed reserves, its hard to ascertain exactly what damage or harm is currently occurring in these areas from camping or caravanning activities. What we do know from discussion with Council staff who maintain these areas is that there has become less and less accessible firewood in the areas due to the high volume of campers that visit.

One of the key aspect observed by staff is the fact that a lot of caravan and campers bring their own firewood when they visit. This is the result of campers conditioned to the issue of a lack of firewood I other camping areas visited similar to ours. Another notable observation is staff haven't seen anyone cutting down dead trees on these reserves which is a positive from a habitat perspective for small creatures such as those listed.

The issue around issuing infringement notices would require Councils regulatory officer would have to undergo further training in order to undertake such activities. Once in place, Council would then have to create a budget line item which would ensure campers are observing the enforced rules of the reserve. Early estimates would see the required level of service at about \$25k annually to roll out.

Similar to the infringement matter, Council would need to budget for staff to cut firewood and then find a place suitable in order to undertake this activity. Keeping in mind, at some stage we would also be cutting fire wood from another habitat not located on the camping reserves. This would also be a costly exercise and couldn't be performed on a cost recovery basis by Council. A local supplier may be a better option if it were considered.

The demographic of tourist that visit and utilise these areas are predominantly older travellers with conservative views and may be deterred from visiting the Brewarrina Local Government Area. This could potentially have a negative impact on local business.