

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON
FRIDAY 22ND APRIL 2022

Meeting commenced at 8.01am

1: PRESENT:

Councillors	Vivian SLACK-SMITH Angelo PIPPOS Noel SHERIDAN Thomas STANTON via Telephone link Mark BROWN Donna JEFFRIES Douglas GORDON Isaac GORDON
Acting General Manager	David KIRBY
Executive Assistant	Laura GORDON
Human Resources Manager	Olivia HECKSHER

2: APOLOGIES

48/22

RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor D GORDON; that Council grant the leave of absences for Councillor FRAIL for the Friday 22nd April 2022 Ordinary Business Meeting.

The MOTION upon being PUT to the MEETING was declared CARRIED.

3. DECLARATION OF PECUNIARY OR NON-PECUNIARY CONFLICT OF INTEREST:

- Councillor Donna JEFFRIES declared a Non-Pecuniary Interest to Item 7.4 – Community Local Infrastructure Recovery.

4: CONFIRMATION OF MINUTES:

Confirmation of the Minutes of the Ordinary Meeting of Friday 25th March 2022

49/22

RESOLVED on MOTION by Councillor PIPPOS; Seconded by Councillor I.GORDON; that the Minutes of the Ordinary Meeting of Friday 25th March 2022 covered by resolutions 28/22 to 40/22 action request be adopted.

The MOTION upon being PUT to the MEETING was declared CARRIED.

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Confirmation of the Minutes of the Extraordinary Meeting of Wednesday 13th April 2022

50/22

RESOLVED on MOTION by Councillor JEFFIRES; Seconded by Councillor SHERIDAN; that the Minutes of the Extraordinary Meeting of Wednesday 13th April 2022 covered by resolutions 44/22 to 47/22 action request be adopted.

5: MAYORAL MINUTE:

- Confidential Mayoral Minute – Quotation consultancy recruitment of General Manager

6: REPORTS OF COMMITTEES:

Minutes of Western Area Alliance Committee March

51/22

RESOLVED on MOTION by Councillor PIPPOS seconded by Councillor SHERIDAN; That Council accepts that the 30th March 2022 Western Area Alliance Committee Minutes and adopts the recommendations.

The MOTION upon being PUT to the MEETING was declared CARRIED

7: REPORTS FOR ACTION TO COUNCIL:

ITEM 1: CODE OF MEETING PRACTICE

PURPOSE:

The purpose of this report is to adopt an amended Code of Meeting Practice that incorporates the mandatory provisions of the Model Code of Meeting Practice released by the Office of Local Government in October 2021 - Circular 21-35.

RECOMMENDATION:

That;

1. That Council having exhibited the Proposed Code of Meeting Practice for Brewarrina Shire Council, based on the Model Code of Practice as prescribed for 28 days and allowing 42 day for public comment and;
2. Having reviewed any comments received in relation to the proposed Code of Meeting Practice, herby resolves to adopt of the Proposed Code of Meeting Practice.

52/22

**RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor PIPPOS; That;
Council defer consideration of item 1 – Code of Meeting practice and prepare a report for May Council meeting.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

Councillor STANTON returned to meeting via Telephone link 8:10am

ITEM 2: HERITAGE FUNDING 2021 - 2022

PURPOSE:

The purpose of this report is to approve the allocation of funds from the 2021/22 Brewarrina Local Heritage Places Grant Fund.

RECOMMENDATION:

That;

1. Approve of the application for funding of electrical upgrade to the historical society building Bathurst Street, Brewarrina in the amount of \$4,500 from the allocation for heritage grant this financial year.

53/22

RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor SHERIDAN;

That Council;

1. Approve of the application for funding of electrical upgrade to the historical society building in the amount of \$4,500 from the allocation for heritage grant this financial year.

The MOTION on being PUT to the MEETING was declared CARRIED.

Councillor STANTON returned to meeting via Telephone link 8:16am

ITEM 3: PROCUREMENT POLICY

PURPOSE:

The purpose of this report is to consider and revise the current policy GOV4/15 Procurement Policy to ensure the procurement policy provides directions to staff that the legislative obligations of Council are met.

RECOMMENDATION:

That:

Council adopt the amended Gov4/15 Procurement Policy as a replacement policy.

54/22

RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor SHERIDAN;

That;

1. Further amendments including automated correspondence advising local contractors and suppliers of advertised contracts be made to Gov4/15 Procurement Policy and reported to May Council Meeting for adoption.

The MOTION on being PUT to the MEETING was declared CARRIED.

Councillor JEFFRIES excused herself from the chambers at 8:22am

ITEM 4: COMMUNITY LOCAL INFRASTRUCTURE RECOVERY

PURPOSE:

Objective 5.2.2 - Timely and accurate reporting for efficient management and accountability

RECOMMENDATION:

That;

Council endorse the proposal for the Council to utilise funding from the Community Local Infrastructure Recovery Program for the upgrade of the Billabong flood Levee.

55/22

RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor I.GORDON;

That;

Council endorse the proposal for the Council to utilise funding from the Community Local Infrastructure Recovery Program for the upgrade of the Billabong flood Levee.

The MOTION on being PUT to the MEETING was declared CARRIED.

ITEM 5: BANK RECONCILIATION & INVESTMENTS

PURPOSE:

The purpose of this report is to present the reconciliation of Councils cashbook and bank statement as at 31st March 2022.

RECOMMENDATION:

That;

1. The bank reconciliation report is received as information
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dates 28th April 2017 be received and noted.

56/22

RESOLVED on MOTION by Councillor D.GORDON, Seconded by Councillor PIPPOS;

That;

1. The bank reconciliation report is received as information
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dates 28th April 2017 be received and noted.

The MOTION on being PUT to the MEETING was declared CARRIED.

Councillor JEFFRIES returned to chambers at 8:28am

ITEM 6: NEW RFS BUILDING BREWARRINA

PURPOSE:

The purpose of this report is to consider Council's position on a proposal from the RFS to construct a new emergency operations centre in Brewarrina.

RECOMMENDATION:

That;

Council advise the RFS on its support or otherwise for the building of a new emergency operations centre in Brewarrina, the preferred location proposed plans for such building and if the facility should also be a shared facility with SES operations.

57/22

RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor PIPPOS;

That;

- 1. Council accept the proposal to build a new facility**
- 2. RFS to reconsider the location due to being a residential area and ongoing contamination issues**
- 3. A further detailed proposal be provided to Council before a final decision is made**

The MOTION on being PUT to the MEETING was declared CARRIED.

REPORTS FOR INFORMATION:

The purpose of this report is for Councillors to receive the Status Report, Councils Information Reports as well as the items for Correspondence.

RECOMMENDATION:

That the Status Report, Information Reports, which are listed from a-n, and the Items for Correspondence be received as information.

8: REPORTS FOR INFORMATION

- Status Report, General Manager and Mayors Diary
- Roads
- Plant
- Utilities
- CHB
- CSM
- Human Services

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- i) Tourism/ Newspaper
- k) Brewarrina Youth Centre
- m) Human Resources
- n) FAM

58/22

RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor JEFFRIES;

That;

Council accept to move the status report, Information Reports and Items of Correspondence with the amendment of:

- 1. Plant - item c. – Regular risk analysis reports be conducted for council**
- 2. Environment, Health and Building – item e. – Draft procedure to assist Council with Development Application be prepared by Acting General Manager/ Environment Health and Building Consultant and brought to May meeting to be amended if necessary**

The MOTION on being PUT to the MEETING was declared CARRIED.

Councillors agreed to an adjournment of the Meeting at 9:00am

Council Meeting resumed at 9:13am

9: NOTICE OF MOTION/ QUESTIONS WITHOUT NOTICE

- Nil.

10: CLOSED SESSION

59/22

RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor PIPPOS; that Council move to close the Meeting to the public as per section of the Local Government Act 1993:

Section 10B (2) (a) of the Local Government Act 1993, the discussion of personnel matters concerning particular individuals (other than Councillors)

The MOTION on being PUT to the MEETING was declared CARRIED.

Meeting moved into closed session at 9:23am

Councillor BROWN excused himself from the chambers at 9:36am

Councillor BROWN returned to the chambers at 9:46am

62/22

**RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor PIPPOS:
That Council move into open session.**

Meeting resumed open session at 9:47am

11: OPEN SESSION

- The Acting General Manager reported to the OPEN session of the Council meeting that the following resolutions were moved in CLOSED session:

- **CONDF 1 – MAYORAL MINUTE – QUOTATION CONSULTANCY RECRUITMENT OF GENERAL MANAGER**

- Council accept the quotation from Local Government Management Solutions to undertake the consultancy for the recruitment of the new General Manager

- **CONDF 1 – GENERAL MANAGER RECRUITMENT**

- That Council resolve to appoint Local Government Management Solutions to assist the Council with the recruitment of the New General Manager and delegate authority to the Mayor to ensure:
 - The selection panel is established which consists of the Mayor SLACK-SMITH, Deputy Mayor PIPPOS, Councillor JEFFRIES, Councillor SHERIDAN and Councillor BROWN
 - The whole of council is invited to the initial consultation meeting and the final decision.
 - The general manager position description is current and evaluated in terms of salary to reflect the responsibilities of the position
 - The proposed salary range reflects the responsibilities and duties of the position.
 - The position is advertised according to the requirements of the Act.
 - Information packages are prepared.
 - Applicants selected for interview are notified.

Meeting concluded at 9:49am