

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF  
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON  
FRIDAY 28TH APRIL 2023**

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Meeting commenced at 10.00am

**1: PRESENT:**

**Councillors**

**Vivian Slack-Smith  
Angelo PIPPOS  
Noel SHERIDAN  
Douglas GORDON  
Isaac GORDON  
Thomas STANTON  
Mark BROWN  
Donna JEFFRIES  
Trish FRAIL via Teleconference**

**General Manager**

**David KIRBY**

**Executive Assistant**

**Laura GORDON**

**2: APOLOGIES**

- **NIL**

**3: TELEPHONE CONFERENCE**

42/23

**RESOLVED on MOTION by Councillor JEFFRIES; Seconded by Councillor BROWN; that Council grant for Councillor FRAIL to attend via Teleconference for the Friday 28<sup>th</sup> April Ordinary Business Meeting.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**4. DECLARATION OF PECUNIARY OR NON-PECUNIARY CONFLICT OF INTEREST:**

- Councillor Donna Jeffries declared a Non-Pecuniary Interest to Item: 7.1 – Relocation of the Cenotaph.
- Councillor Angelo Pippas declared a Pecuniary Interest to Item: 10.1 – Lease of Yetta Dhinnakkal.

**5: CONFIRMATION OF MINUTES:**

Confirmation of the Minutes of the Ordinary Meeting of Friday 31<sup>st</sup> March 2023

43/23

**RESOLVED on MOTION by Councillor PIPPOS ; Seconded by Councillor STANTON; that the Minutes of the Ordinary Meeting of Friday 31<sup>st</sup> March 2023 covered by resolutions 21/23 to 41/23 action request be adopted.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**6: MAYORAL MINUTE:**

- NIL

**7: REPORTS OF COMMITTEES:**

- NIL

**8: REPORTS FOR ACTION TO COUNCIL:**

D Jeffries excused herself from the Chambers at 10:04am

**ITEM 1: BREWARRINA WAR MEMORIAL CENOTAPH**

**PURPOSE:**

The purpose of this report is to provide Council with a request from the Brewarrina RSL Club or the relocation of the Cenotaph from the Brewarrina Visitor Information Centre.

**RECOMMENDATION:**

**That Council;**

**Resolve to relocate the Brewarrina War Memorial Cenotaph from the Brewarrina Visitor Information Centre to the Brewarrina RSL Club at the RSL Clubs expense.**

44/23

**RESOLVED on MOTION by Councillor BROWN, Seconded by Councillor PIPPOS;  
That Council;**

**Resolved to defer the decision for 12 months to consider the relocation of the Cenotaph and for the Brewarrina RSL to provide further details of the new proposed location.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

D Jeffries returned to the Chambers at 10:10am

**ITEM 2: BREWARRINA PROVISIONAL HOUSING STUDY (ORANA RDA)**

**PURPOSE:**

The purpose of this report is to update Council on the final housing provision report completed by Regional Development Australia (RDA) Orana Region.

**RECOMMENDATION:**

**That;**

**Council receive this report as information.**

45/23

**RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor I GORDON;**

**That;**

**Council receive this report as information.**

The MOTION on being PUT to the MEETING was declared CARRIED.

**ITEM 3: QUARTERLY BUDGET REVIEW STATEMENT 3<sup>RD</sup> QUARTER 2022/2023**

**PURPOSE:**

The purpose of this report is to submit to Council a report detailing the variances to the Budget for the 2022/2023 financial year as presented in the Quarterly Budget Review Statement for the quarter ended 31 March 2023.

**RECOMMENDATION:**

That;

The Quarterly Budget Review Statement for the quarter ended 31 March 2023 be receive and accepted and authorisation be given for the adjustments indicated therein.

46/23

**RESOLVED on MOTION by Councillor BROWN, Seconded by Councillor SHERIDAN;**

That;

The Quarterly Budget Review Statement for the quarter ended 31 March 2023 be receive and accepted and authorisation be given for the adjustments indicated therein.

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 4: TIMEFRAMES FOR 2023/24 BUDGET**

**PURPOSE:**

The purpose of this report is to highlight the key assumptions and plans for 2023/24 budget.

**RECOMMENDATION:**

That;

Council receive this report as information.

47/23

**RESOLVED on MOTION by Councillor BROWN, Seconded by Councillor D GORDON;**

That;

Council receive this report as information.

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 5: BANK RECONCILIATION & INVESTMENTS**

**PURPOSE:**

The purpose of this report is to present the reconciliation of Council's cashbook and Bank Statement as at 31<sup>st</sup> March 2023.

**RECOMMENDATION:**

That;

1. The bank reconciliation report is received as information.

2. The certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.

48/23

**RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor JEFFRIES;  
That;**

1. The bank reconciliation report is received as information.
2. The certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.

The MOTION on being PUT to the MEETING was declared CARRIED.

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<b>ITEM 6: NINE (9) DAY FORTNIGHT</b>
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**PURPOSE:**

To provide Council with this report to consider moving to a nine (9) day fortnight with its indoor and outdoor crews.

**RECOMMENDATION:**

**That Council;**

1. Resolve to spread ordinary working hours for both indoor and outdoor staff to reflect a nine (9) day working fortnight as per table 1.1;

	Indoor Staff	Outdoor Staff
<b>Start</b>	<b>8am</b>	<b>6:50am</b>
<b>Lunch</b>	<b>12-1pm</b>	<b>12-12:30pm</b>
<b>Finish</b>	<b>5pm</b>	<b>4pm</b>

49/23

**RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor FRAIL;**

**That Council;**

1. Resolve to spread ordinary working hours for both indoor and outdoor staff to reflect a nine (9) day working fortnight as per table 1.1;

	Indoor Staff	Outdoor Staff
<b>Start</b>	<b>8am</b>	<b>6:50am</b>
<b>Lunch</b>	<b>12-1pm</b>	<b>12-12:30pm</b>
<b>Finish</b>	<b>5pm</b>	<b>4pm</b>

The MOTION on being PUT to the MEETING was declared CARRIED.

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<b>ITEM 7: CORPORATE CREDIT CARDS POLICY</b>
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**PURPOSE:**

The purpose of this report is to review and update the Council's Corporate Credit Cards Policy to ensure that it complies with current requirements and maintains proper stewardship over the management of financial resources while procuring.

**RECOMMENDATION:**

That;

Council receive this report and adopt the revised Corporate Credit Cards Policy.

50/23

**RESOLVED** on MOTION by Councillor STANTON, Seconded by Councillor BROWN;

That;

Council receive this report and adopt the revised Corporate Credit Cards Policy.

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 8: RISK MANAGEMENT POLICY**

**PURPOSE:**

The purpose of this report is for Council to Review and adopt a Risk Management Policy and Risk Management Plan.

**RECOMMENDATION:**

That;

Council adopt the updates Risk Management Policy and Risk Management Plan documents presented to Council.

51/23

**RESOLVED** on MOTION by Councillor JEFFRIES, Seconded by Councillor D GORDON;

That;

Council adopt the updates Risk Management Policy and Risk Management Plan documents presented to Council.

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 9: OPERATIONAL PLAN 2023/2024**

**PURPOSE:**

The purpose of this report is for Council to approve and adopt 2022/2023 draft Operational Plan for publication.

**RECOMMENDATION:**

That Council;

1. Approve the DRAFT operational plan for public exhibition.

52/23

**RESOLVED** on MOTION by Councillor STANTON, Seconded by Councillor PIPPOS;

That Council;

1. Approve the DRAFT operational plan for public exhibition.

The MOTION on being PUT to the MEETING was declared CARRIED.

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**REPORTS FOR INFORMATION:**

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The purpose of this report is for Councillors to receive the Status Report, Councils Information Reports as well as the items for Correspondence.

**RECOMMENDATION:**

That the Status Report, Information Reports, which are listed from a-n, and the Items for Correspondence be received as information.

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**9: REPORTS FOR INFORMATION**

- a) Status Report, General Manager and Mayors Diary
- b) Roads
- c) Plant
- g) Library
- h) Human Services
- m) Human Resources

53/23

**RESOLVED on MOTION by Councillor PIPPOS; Seconded by Councillor FRAIL;  
That;  
The status Report, Information Reports and Items of Correspondence be received  
and noted.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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**10: NOTICE OF MOTION/ QUESTIONS WITHOUT NOTICE:**

**PARKS & OPEN SPACE ASSETS**

**PURPOSE:**

The purpose of this report is to table the Notice of Motion for discussion from Councillor Jeffries regarding the level of service provision in our Open spaces and its assets.

**RECOMMENDATION:**

**That Council;  
Receive this report and consider the motion for the prioritisation of works and  
level of service in parks and open space areas.**

54/23

**RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor D  
GORDON;  
That Council;  
Receive this report and consider the motion for the prioritisation of works and  
level of service in parks and open space areas.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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**11: CLOSED SESSION**

- 55/23 **RESOLVED on MOTION by Councillor BROWN, Seconded by Councillor I GORDON;**  
that Council move to close the Meeting to the public as per section of the Local  
Government Act 1993:  
Section 10B (2) (a) of the Local Government Act 1993, the discussion of personnel  
matters concerning particular individuals (other than Councillors)

The MOTION on being PUT to the MEETING was declared CARRIED.

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**Meeting moved into closed session at 11.04am**

A PIPPOS excused himself from the Chambers at 11:04am

A PIPPOS returned to the Chambers at 11:31am

- 57/23 **RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor FRAIL;**

**That Council move into open session.**

**Council resumed open session at 11:32am**

**12: OPEN SESSION**

- The General Manager reported to the OPEN session of the Council meeting that the following resolutions were moved in CLOSED session:

CONFD 1 – LEASE OF YETTA DHINNAKKAL (GLENELG)

- Authorise the General Manager to advertise for an Expression of Interest for the following two weeks; From Friday 28th April 2023 until Friday 12th of May 2023 for the lease of Yetta Dhinnakkal Farmland (Glenelg).
- Authorise the General Manager to finalise the lease agreement upon the acceptance of an expression of interest.

**Meeting concluded at 11:33am**