

**MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF  
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON  
FRIDAY 27TH MAY 2022**

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Meeting commenced at 10.00am

**1: PRESENT:**

**Councillors**

**Vivian SLACK-SMITH  
Angelo PIPPOS  
Noel SHERIDAN  
Mark BROWN  
Patricia FRAIL  
Isaac GORDON  
Douglas GORDON**

**Acting General Manager**

**David KIRBY**

**Executive Assistant**

**Laura GORDON**

**2: APOLOGIES**

63/22

**RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor D GORDON; that Council grant the leave of absences for Councillor JEFFRIES & Councillor STANTON for the Friday 27<sup>th</sup> May Ordinary Business Meeting.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

**3. DECLARATION OF PECUNIARY OR NON-PECUNIARY CONFLICT OF INTEREST:**

- Nil.

**4: CONFIRMATION OF MINUTES:**

Confirmation of the Minutes of the Ordinary Meeting of Friday 22<sup>nd</sup> April 2022

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**RESOLVED on MOTION by Councillor SHERIDAN; Seconded by Councillor D GORDON; that the Minutes of the Ordinary Meeting of Friday 22<sup>nd</sup> April 2022 covered by resolutions 48/22 to 62/22 action request be adopted.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

**5: MAYORAL MINUTE:**

Nil.

**6: REPORTS OF COMMITTEES:**

Minutes of Mid Term Conference Western Division Councils NSW May 2022

**Council receives the minutes from the Mid Term Conference Western Division Council NSW as information.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**7: REPORTS FOR ACTION TO COUNCIL:**

**ITEM 1: CODE OF MEETING PRACTICE**

**PURPOSE:**

The purpose of this report is to adopt an amended Code of Meeting Practice that incorporates the mandatory provisions of the Model Code of Meeting Practice released by the Office of Local Government in October 2021 – Circular 21-35.

**RECOMMENDATION:**

That;

1. Council having exhibited the Proposed Code of Meeting Practice for Brewarrina Shire Council, based on the Model Code of Practice as prescribed for 28 days.
2. Council resolve to purchase 9 Tablet devices for each individual Councillor for use of official Council business only.

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**RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor FRAIL;**

That;

1. Council having exhibited the Proposed Code of Meeting Practice for Brewarrina Shire Council, based on the Model Code of Practice as prescribed for 28 days.
2. Council resolve to purchase 9 Tablet devices for each individual Councillor for use of official Council business only.

The MOTION upon being PUT to the MEETING was declared CARRIED.

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**ITEM 2: COUNCILLOR PAYMENT AND REIMBURSEMENT OF EXPENSES POLICY**

**PURPOSE:**

The purpose of this report is that the Local Government Act sets out the annual policy review and adoption processes that must be followed.

**RECOMMENDATION:**

That Council;

1. Having placed the draft policy for Councillors Payment and Re-imbusement of Expenses on exhibition for 28 days and Inviting public submissions and
2. Having considered any submissions received with respect of the Policy for

Councillor Payments and Re-imbusement of Expenses, hereby formally adopts the revised Policy for Councillor Payment and Re-imbusement.

- 66/22 RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor I GORDON;  
That Council;
1. Having placed the draft policy for Councillors Payment and Re-imbusement of Expenses on exhibition for 28 days and Inviting public submissions and
  2. Having considered any submissions received with respect of the Policy for Councillor Payments and Re-imbusement of Expenses, hereby formally adopts the revised Policy for Councillor Payment and Re-imbusement.

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 3: PROCURMENT POLICY**

**PURPOSE:**

The purpose of this report is to consider and revise the current policy GO/V Procurement Policy to ensure the Procurement Policy provides directions to staff that the legislative obligations of Council are met.

**RECOMMENDATION:**

That Council;

1. Adopt the amended GO4/15V Procurement Policy as a replacement policy.

- 67/22 RESOLVED on MOTION by Councillor FRAIL, by Councillor SHERIDAN;  
That:
1. Adopt the amended GO/V Procurement Policy as a replacement policy

The MOTION on being PUT to the MEETING was declared CARRIED.

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Acting General Manager excused himself from the chambers at 10:09am

Acting General Manager returned to chambers along with Finance Manager at 10:10am

**ITEM 4: QUARTERLY BUDGET REVIEW STATEMENT 3<sup>rd</sup> QUARTER 2021/2022**

**PURPOSE:**

The purpose of this report is to submit to Council a report detailing the variances to the budget for the 2021/2022 financial year as presented in the Quarterly budget Review Statement for the quarter ended 31 March 2022.

**RECOMMENDATION:**

That;

1. The Quarterly Budget Review Statement for the Quarter ended 31 March 2022 be received and accepted and authorization be given for the adjustments indicated therein.

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**RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor PIPPOS;**

**That;**

- 1. The Quarterly Budget Review Statement for the Quarter ended 31 March 2022 be received and accepted and authorization be given for the adjustments indicated therein.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 5: BANK RECONCILIATION & INVESTMENTS**

**PURPOSE:**

The purpose of this report is to present the reconciliation of Councils cashbook and bank statement as at 30<sup>th</sup> April 2022.

**RECOMMENDATION:**

**That;**

- 1. The bank reconciliation report is received as information**
- 2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28<sup>th</sup> April 2017 be received and noted.**

69/22

**RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor SHERIDAN;**

**That;**

- 1. The bank reconciliation report is received as information**
- 2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28<sup>th</sup> April 2017 be received and noted.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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**ITEM 6: INTEGRATED PLANNING & REPORTING BUDGET 2022/23**

**PURPOSE:**

The purpose of the report is for Council to approve and adopt the Draft 2022/23 Budget – Fees and Charges, Budget, Capital Works Program.

**RECOMMENDATION:**

**That Council;**

- 1. Approve and adopt the Draft 2022/23 Budget and Revenue Policy – including Fees and Charges, Budget, Capital Works Program.**
- 2. Place the 2022/23 Budget and Revenue Policy on public exhibition for 28 days from Monday 27<sup>th</sup> May 2022 to Thursday 23<sup>rd</sup> June 2022 and accept submissions from the Public during this period.**

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**RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor PIPPOS;**

**That Council;**

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3. Approve and adopt the Draft 2022/23 Budget and Revenue Policy – including Fees and Charges, Budget, Capital Works Program.
4. Place the 2022/23 Budget and Revenue Policy on public exhibition for 28 days from Monday 27<sup>th</sup> May 2022 to Thursday 23<sup>rd</sup> June 2022 and accept submissions from the Public during this period.

The MOTION on being PUT to the MEETING was declared CARRIED.

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<b>ITEM 7: BREWARRINA TOWN MASTERPLAN REDEVELOPMENT</b>
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**PURPOSE:**

The purpose of this report is to advise Council of its current status regarding the redevelopment of the Brewarrina Town Masterplan.

**RECOMMENDATION:**

That Council resolve;

- Allocate \$40,000 in the 2022/23 Financial Budget to undertake the redevelopment of the Brewarrina Town Masterplan.

71/22

**RESOLVED on MOTION by Councillor FRIAL, Seconded by Councillor BROWN;**  
That Council resolve;

- Allocate \$40,000 in the 2022/23 Financial Budget to undertake the redevelopment of the Brewarrina Town Masterplan.

The MOTION on being PUT to the MEETING was declared CARRIED.

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Finance Manager excused himself from the chambers at 10:41am
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<b>ITEM 8: GOODOOGA COMMUNITY HALL</b>
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**PURPOSE:**

The purpose of this report is to table the results of preliminary inspection on the Goodooga Community Hall undertaken on the 5<sup>th</sup> May 2022.

**RECOMMENDATION:**

That Council;

Receive this report as information and consider the proposal from Indigenous Business Australia to purchase the property for \$1.00

72/22

**RESOLVED on MOTION by Councillor FRAIL, Seconded by Councillor BROWN;**  
That Council;

Receive this report as information and defer the Agenda item until the June Council meeting.

The MOTION on being PUT to the MEETING was declared CARRIED.

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Councillor D GORDON excused himself from the chambers at 10:51am

Councillor D GORDON returned to the chambers at 10:52am

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**REPORTS FOR INFORMATION:**

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The purpose of this report is for Councillors to receive the Status Report, Councils Information Reports as well as the items for Correspondence.

**RECOMMENDATION:**

That the Status Report, Information Reports, which are listed from a-n, and the Items for Correspondence be received as information.

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**8: REPORTS FOR INFORMATION**

- a) Status Report, General Manager and Mayors Diary
- b) Roads
- c) Plant
- d) Utilities
- e) CHB
- f) CSM
- h) Human Services
- i) Tourism/ Newspaper
- m) Human Resources
- n) FAM

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**RESOLVED on MOTION by Councillor FRAIL, Seconded by Councillor  
D GORDON;**

**That; the status Report, Information Reports and Items of Correspondence be  
received and noted.**

The MOTION on being PUT to the MEETING was declared CARRIED.

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**9: NOTICE OF MOTION/ QUESTIONS WITHOUT NOTICE**

- Brewarrina Shire Council Independent Audit – CONFD 2

**10: CLOSED SESSION**

- 74/22 **RESOLVED on MOTION by Councillor BROWN, Seconded by Councillor PIPPOS;**  
that Council move to close the Meeting to the public as per section of the Local  
Government Act 1993:  
Section 10B (2) (a) of the Local Government Act 1993, the discussion of personnel  
matters concerning particular individuals (other than Councillors)

The MOTION on being PUT to the MEETING was declared CARRIED.

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Meeting moved into closed session at 11.03am.

- 77/22 **RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor FRAIL;**  
**That Council move into open session.**

Council resumed open session at 11.24am.

**11: OPEN SESSION**

- The Acting General Manager reported to the OPEN session of the Council meeting that the following resolutions were moved in CLOSED session:

CONFID 1. – DESIGN AND CONSTRUCTION OF GEOFF NEW OVAL SPORTING FIELD  
LIGHTNING TENDER – 2022-02

- Council resolved to award the Contract Design and Construction Sporting Field Lighting 2022-02 for Geoff New Oval to O'Brien Electrical.

CONFID 2 – BREWARRINA SHIRE COUNCIL INDEPENDENT AUDIT

- Councillor Brown upon consideration of the matter withdraw his notice of motion

Meeting concluded at 11.25am.