

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF
BREWARRINA HELD AT THE BREWARRINA SHIRE COUNCIL CHAMBERS ON FRIDAY
15TH SEPTEMBER 2023

Meeting commenced at 10:00 am

1: PRESENT:

Councillors

Vivian SLACK-SMITH
Noel SHERIDAN
Thomas STANTON
Donna JEFFRIES
Angelo PIPPOS
Patricia FRAIL *via Teleconference*
Douglas GORDON
Isaac GORDON
Mark BROWN

General Manager

David KIRBY

Executive Assistant

Arianne TAN

2: APOLOGIES

- NIL

Councillors agreed on a 10 minute adjournment of the meeting at 10:10am

Council meeting resumed at 10:24am

3: TELEPHONE CONFERENCE

117/23

RESOLVED on MOTION by Councillor STANTON; Seconded by Councillor D GORDON; that Council grant for Councillor FRAIL to attend via Teleconference for the Friday 15th SEPTEMBER 2023 Ordinary Business Meeting.

The MOTION upon being PUT to the MEETING was declared CARRIED.

4. DECLARATION OF PECUNIARY OR NON-PECUNIARY CONFLICT OF INTEREST:

- NIL

5: CONFIRMATION OF MINUTES:

Confirmation of the Minutes of the Ordinary Meeting of Friday 25th August 2023

118/23

RESOLVED on MOTION by Councillor PIPPOS; Seconded by Councillor JEFFRIES;

that the Minutes of the Ordinary Meeting of Friday 25TH August 2023 covered by resolutions 106/23 to 116/23 action request be adopted.

The MOTION upon being PUT to the MEETING was declared CARRIED.

6: MAYORAL MINUTE:

NIL

7: REPORTS OF COMMITTEES

NIL

8: REPORTS FOR ACTION TO COUNCIL:

ITEM 2a: ELECTION OF MAYOR

PURPOSE:

The purpose of this report is to inform Council on the process for electing a Mayor.

RECOMMENDATION:

That:

1. If there is more than one Mayoral candidate, the Council resolves whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting;
2. That a Mayor is elected in accordance with the legislated process for a term of one year;
3. That the General Manager in his capacity as Returning Officer notifies the result of the election to the *Director-General of the Department of Local Government* and to the *Secretary of the Local Government New South Wales*; and;
4. All ballot papers are to be destroyed following the election.

119/23

RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor I GORDON; that

1. **As there was more than one candidate that the election is to proceed by preferential ballot.**
2. **That the Mayor is elected in accordance with the legislated process for a term of one year;**
3. **That the General Manager in his capacity as Returning Officer notifies the result of the election to the *Director-General of the Department of Local Government* and to the *Secretary of the Local Government New South Wales*; and;**
4. **All ballot papers are to be destroyed following the election.**

The MOTION upon being PUT to the MEETING was declared CARRIED.

The General Manager as Returning Officer conducted the election for the position of Mayor and declared that Councillor Vivian Slack-Smith had been elected to the position of Mayor.

The Mayor Cllr Slack-Smith Assumed the Chair and thanked the Councillors for their confidence and support in the role of Mayor.

ITEM 2b: ELECTION OF DEPUTY MAYOR

PURPOSE:

The purpose of this report inform Council on the process for electing a Deputy Mayor.

RECOMMENDATION:

That:

1. The Council determines whether it will elect a Deputy Mayor; and
2. If the Council determines to elect a Deputy Mayor,
 - (a) That an election is held;
 - (b) That the General Manager in his capacity as Returning Officer advises the election result to the *Director-General of the Department of Local Government* and to the *Secretary of the Local Government and Shires Associations of New South Wales*; and;
 - (c) That the term of the Deputy Mayor be the same as for the Mayor (one year)
3. All ballot papers are to be destroyed following the election.

120/23

RESOLVED on MOTION by Councillor D GORDON, Seconded by Councillor FRAIL; that Council will elect a Deputy Mayor and that the term of the Deputy Mayor be the same as for the Mayor.

The General Manager, serving as the Returning Officer, advised the Council that only one Councillor was nominated for Deputy Mayor. Accordingly, he declared that Councillor Angelo Pippas had been elected to the position of Deputy Mayor.

The Deputy Mayor Cllr Angelo Pippas thanked the Mayor and Councillors for their confidence and support in the role of Deputy Mayor.

ITEM 3: STANDING AND OTHER COMMITTEES AND ELECTION OF DELEGATES

PURPOSE:

The purpose of this report is for Council to determine its committee membership and elects it delegates.

RECOMMENDATION:

That Council determines its committee membership and elects its delegates.

121/23

RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor D GORDON; that Council accept the attached table of committee membership and delegates.

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Committee	Name of Councillors (Mayor – member all committees)	Council Officers	Councillor Delegate 23/24
Aged Care	Mayor and one Councillor	GM or delegate	Councillor Pippos Councillor Brown
Brewarrina General Cemetery Committee	Two Councillors	Utilities Manager	Councillor D Gordon Councillor Brown Councillor Frail
Plant Committee	All Councillors	General Manager & Transport Manager	All Councillors
Tourism and Cultural Committee	Two Councillors	General Manager, Community Services Manager & Tourism Officer	All Councillors
Traffic Committee	One Councillor (Council only has one vote)	Transport Manager	Councillor Pippos
Roads and Maritime Services Regional Consultative Committee	Transport Manager	Two Councillors	Councillor Jeffries and Councillor D Gordon
Murray Darling Association	General Manager	Mayor and One Alternate	Councillor Frail
Big Sky Library	General Manager or delegate	Councillor or Alternate	Councillor Pippos
Local Emergency Management Committee	General Manager or delegate	GM is LEMC Chair	Councillor Jeffries

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15TH SEPTEMBER 2023**

Western Regional Weeds Committee	General Manager & delegate	One Councillor	Councillor Sheridan
Water Users Various Committees	General Manager	Mayor and one Alternate	Councillor Sheridan Councillor Pippos
Heritage Committee	General Manager	One Councillor	Councillor Brown Councillor Frail

The MOTION on being PUT to the MEETING was declared CARRIED.

ITEM 4: ANNUAL COUNCIL MEETING SCHEDULE

PURPOSE:

The purpose of this report is to determine the dates of the Council meetings from October 2023 to September 2024.

RECOMMENDATION:

That Council:

1. Approve the attached Meeting Schedule Calendar of proposed Ordinary Council Meeting Dates.
2. Approve the meeting start time for Ordinary Council Meetings dates as 10am, and;
3. Determine to publically advertise Council's meeting schedule dates with locations for the period October 2023 – September 2024 in the following manner;
 - a. Website
 - b. Newspaper
 - c. Main Council Office

122/23

RESOLVED on MOTION by Councillor JEFFRIES, seconded by Councillor I GORDON; that the Council's December meeting be changed to December 8th and that all other future Council meeting dates in the calendar be approved.

The MOTION on being PUT to the MEETING was declared CARRIED.

ITEM 5: LEAVE POLICY

PURPOSE:

The purpose of this report is to inform Council on changes to the Leave Policy and ensure compliance with Award obligation.

123/23

RECOMMENDATION:

That Council re-adopts the Leave Policy with in line with Award amendments and updates.

RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor STANTON; that the Council re-adopt the updated Leave Policy consistent with Award amendments and updates.

ITEM 6: INTERNALLY RESTRICTED ASSETS

PURPOSE:

The purpose of this report is to present to the Council the list of internally restricted assets as of 30 June 2023 for formal adoption.

124/23

RECOMMENDATION:

That Council formally adopts its internally restricted assets as at 30 June 2023 as per the list provided.

RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor PIPPOS; that the Council formally adopts the internally restricted assets listed, effective as of 30 June 2023.

The MOTION upon being PUT to the MEETING was declared CARRIED.

ITEM 7: BANK RECONCILIATION & INVESTMENTS

PURPOSE:

The purpose of this report is to present the reconciliation of Council's cashbook and bank statement as at 31st August 2023. The presentation of this information is not a requirement of any Act, however it has been provided historically for the information of Councillors.

RECOMMENDATION:

That Council;

125/23

1. The bank reconciliation report is received as information.
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 31 August 2023 be received and noted.

RESOLVED on MOTION by Councillor SHERIDAN, Seconded by Councillor PIPPOS; That;

1. The bank reconciliation report is received as information.
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 31 August 2023 be received and noted.
3. The Council acknowledges and commends the Finance Manager for their

exemplary work and contribution.

The MOTION upon being PUT to the MEETING was declared CARRIED.

ITEM 8: UNION PICNIC DAY 2023

PURPOSE:

The purpose of this report is to inform Council of the request to hold the Union Picnic Day on Thursday 28th September 2023.

RECOMMENDATION:

That;
Council resolve that the Union Picnic Day be held on Thursday 28th September 2023.

126/23

**RESOLVED on MOTION by Councillor FRAIL, Seconded by Councillor JEFFRIES;
That the Council resolves to hold the Union Picnic Day on Thursday 28th
September 2023.**

The MOTION on being PUT to the MEETING was declared CARRIED.

**ITEM 9: ENVIRONMENT, PLANNING, HEALTH AND BUILDING
INFORMATION REPORT**

PURPOSE:

The purpose of this report is to request delegation to the General Manager to sign two development applications for quarry activities on land owned or controlled by Council, being the (1) Charlton Road Site; and the (2) Rocks Quarry, off Aerodrome Rd.

RECOMMENDATION:

That Council; note the report contents and authorise the General Manager to sign the two Development Applications proposed by Mr T Lukas so he can extract materials from the identified sites.

127/23

**RESOLVED on MOTION by Councillor FRAIL, Seconded by Councillor JEFFRIES;
That; the Council noted the contents of the report and authorised the General
Manager to sign the two Development Applications proposed by Mr T Lukas for the
Extraction of materials from the (1) Charlton Road Site and the (2) Rocks Quarry, off
Aerodrome Rd.**

The MOTION on being PUT to the MEETING was declared CARRIED.

ITEM 10: INAUGURAL GOODOOGA OUTBACK SHEARS

PURPOSE:

To inform Council of the request to hold the Inaugural Goodooga Outback Shears competition over the Easter long Weekend 2024.

RECOMMENDATION:

1. That Council resolve that Council provide in-kind support for the Inaugural Goodooga Outback Shears deemed appropriate by the General Manager.
2. That Council consider ongoing support and partnership options with Regional Enterprise Development Institute (REDI) for a Shearing School program utilising facilities at Old Correctional Facility.

128/23

RESOLVED on MOTION by Councillor BROWN, Seconded by Councillor JEFFRIES;

1. **That the Council provides in-kind support for the Inaugural Goodooga Outback Shears as deemed appropriate by the General Manager.**
2. **That the Council considers ongoing support and partnership options with the Regional Enterprise Development Institute (REDI) for a Shearing School program utilizing the facilities at the Old Correctional Facility.**

The MOTION on being PUT to the MEETING was declared CARRIED.

REPORTS FOR INFORMATION:

The purpose of this report is for Councillors to receive the Status Report, Councils Information Reports as well as the items for Correspondence.

RECOMMENDATION:

That the Status Report, Information Reports, which are listed from a-n, and the Items for Correspondence be received as information.

9: REPORTS FOR INFORMATION

- a) Status Report, General Manager and Mayors Diary
- b) Transport Manager
- c) Plant
- d) Utilities
- e) Consultant – Health & Building Officer
- f) Economic Development
- g) Human Resources
- h) Correspondence

129/23

RESOLVED on MOTION by Councillor SHERIDAN; Seconded by Councillor D GORDON;

That;

The status Report, Information Reports and Items of Correspondence be received and noted.

The MOTION on being PUT to the MEETING was declared CARRIED.

10: NOTICE OF MOTION/ QUESTIONS WITHOUT NOTICE:

- NIL

11: CONFIDENTIAL MATTERS

- NIL

Meeting concluded at 11:29am