



Date: Tuesday, 28 May 2024

Time: 9:00 AM

Location: Brewarrina Shire Council

57 Bathurst Street

Brewarrina NSW 2839

AGENDA

Ordinary Council Meeting

28 May 2024

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NOTICE OF ORDINARY MEETING

NOTICE is hereby given that an ORDINARY MEETING of the Council of Brewarrina will be held on **Tuesday 28th May 2024** at the **Brewarrina Shire Council, 57 Bathurst Street, Brewarrina NSW 2839 commencing** at 9:00 AM for the transaction of the following business.

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The Council of the
SHIRE OF BREWARRINA



All the communications to be addressed to the General Manager

SHIRE OFFICE
57 Bathurst Street
BREWARRINA NSW 2839 PO Box 125
BREWARRINA NSW Telephone: (02) 6830 5100
Fax:(02) 6839 2100
Email: breshire@brewarrina.nsw.gov.au

DISCLOSURE OF INTEREST AT ORDINARY COUNCIL MEETING

Meeting Date:

Item Number:

Subject:

.....
.....

I,.....declare the following interest:

Pecuniary:

Must leave Chamber; take no part in the discussion and voting.

Non-Pecuniary – Significant Conflict:

Recommended that affected person leaves Chamber, takes no part in discussion and voting.

Non-Pecuniary – Insignificant Conflict:

Affected person may choose to remain in Chamber and participate in discussion and voting.

For the reason that:

.....
.....

Signed: Date:

(Definitions are provided on the next page)

Definitions

(Local Government Act and Code of Conduct)

Pecuniary - An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated.

(Local Government Act, 1993 Sections 442 and 443).

A Councillor or other member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or other member must not take part in the consideration or discussion on the matter and must not vote on any question relating to that matter.

(Section 451)

Non-Pecuniary - A private or personal interest the council official has that does not amount to a pecuniary interest as defined in the Act (for example; a friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

If you have declared a non-pecuniary conflict of interest you have a broad range of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature of your interest and the significance of the issue being dealt with. You must deal with a non-pecuniary conflict of interest in at least one of these ways.

- It may be appropriate that no action is taken where the potential for conflict is minimal. However, Council officials should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (for example, participate in discussion but not in decision making or vice-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in Section 451(2) of the Act apply (particularly if you have a significant non-pecuniary conflict of interest).

- 1 OPENING PRAYER & ACKNOWLEDGEMENT OF COUNTRY**
- 2 APOLOGIES/LEAVE OF ABSENCE**
- 3 DECLARATION OF INTEREST**
- 4 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 19 April 2024



Date: Friday, 19 April 2024

Time: 10:00 AM

**Location: Brewarrina Shire Council
57 Bathurst Street
Brewarrina NSW 2839**

MINUTES

Ordinary Council Meeting

19 April 2024

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**MINUTES OF BREWARRINA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE BREWARRINA SHIRE COUNCIL, 57 BATHURST STREET, BREWARRINA NSW
2839
ON FRIDAY, 19 APRIL 2024 AT 10:00 AM**

PRESENT: Cr Vivian Slack-Smith (Mayor), Cr Angelo Pippas (Deputy Mayor), Cr Mark Brown, Cr Trish Frail, Cr Noel Sheridan, Cr Tommy Stanton

IN ATTENDANCE: David Kirby (General Manager), Olivia Hecksher (Economic Development Coordinator)

5 OPENING PRAYER & ACKNOWLEDGEMENT OF COUNTRY

6 APOLOGIES/LEAVE OF ABSENCE

RESOLVED 034/24

Moved: Cr Tommy Stanton

Seconded: Cr Angelo Pippas

That the apology received from Cr Douglas Gordon, Cr Isaac Gordon and Cr Donna Jeffries be accepted and leave of absence granted.

The MOTION upon being PUT to the MEETING was declared CARRIED

7 DECLARATION OF INTEREST

NIL.

8 CONFIRMATION OF MINUTES

RESOLVED 035/24

Moved: Cr Trish Frail

Seconded: Cr Tommy Stanton

That the Minutes of the Ordinary Meeting of Friday 22nd March 2024 covered by resolutions 022/24 to 033/24 action request be adopted.

The MOTION upon being PUT to the MEETING was declared CARRIED

9 MAYORAL MINUTE

5.1 MAYORAL MINUTE -

PURPOSE

To advise Councillors of the meeting restraint's placed on Council at a regional networking level due to Friday Council Meetings clashing with Western Alliance and Country Mayors meetings among other activities that fall on Fridays.

Council should consider moving Friday Ordinary Council Meetings to the 4th Thursday of each month at 9am instead of 10am. Council can still hold pre meeting workshops at 8am and start the Ordinary meeting at 9am to ensure the meeting is finished before or around lunch.

If Councillors would like to consider other days or have any other suggestions based on availability, please raise these concerns for discussion. Friday Council meetings have historically been held on Fridays due to the needs of past Councillors and doesn't necessarily reflect the needs of the current Council.

With the 2024 Council elections in September this year, it is proposed the following dates be accepted and changed up until September this year only. Proposed dates include;

1. 23rd May 2024
2. 27th June 2024
3. 25th July 2024
4. 22nd August 2024
5. 26th September 2024

RECOMMENDATION

That Council

1. Change the monthly Ordinary Meeting of Council from every fourth Friday of the month to every fourth Thursday at 9am.
2. That Council accept the new dates and advertise on Councils Website, media pages and Western Herald.

RESOLVED 036/24

Moved: Cr Noel Sheridan
Seconded: Cr Angelo Pippas

That Council

1. **Change the monthly Ordinary Meeting of Council from every fourth Friday of the month to every fourth Tuesday at 9am.**
2. **That Council accept the new dates and advertise on Councils Website, media pages and Western Herald.**

The MOTION upon being PUT to the MEETING was declared CARRIED

10 REPORTS OF COMMITTEES

NIL.

11 REPORTS TO COUNCIL FOR ACTION**7.1 ALCOHOL AND OTHER DRUGS POLICY****PURPOSE**

The purpose of this report is to inform the Council about the updates to the Alcohol and Other Drugs Policy to ensure compliance with legislative obligations and best practice.

RESOLVED 037/24

Moved: Cr Mark Brown

Seconded: Cr Noel Sheridan

That Council adopts the Alcohol and Other Drugs Policy with legislative amendments and updates.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.2 GOODOOGA SEPTIC TANK CLEANING**RESOLVED 038/24**

Moved: Cr Mark Brown

Seconded: Cr Angelo Pippas

That Council receive this report as information as information and consider introducing a septic tank cleaning charge for Goodooga every 4 years.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.3 BREWARRINA HISTORICAL SOCIETY**PURPOSE**

To inform Council of the letter received by the Brewarrina Historical Society

RECOMMENDATION

That in response to the proposals received by the Brewarrina Historical Society, I recommend that the General Manager discuss and assess the feasibility and implications of each suggestion put forth by the Brewarrina Historical Society and finalise Council's contribution upon final costings. This may involve consultations with relevant departments, budgetary considerations, and the alignment of proposed projects with existing council initiatives.

Furthermore, I propose that in kind support be offered to assist with the operation and repairs to the Brewarrina Historical building.

It is imperative that we acknowledge the significance of preserving Brewarrina's history and recognise the valuable contribution of community organisations such as the Brewarrina

Historical Society. By working together collaboratively, we can ensure the successful realization of these important initiatives for the benefit of our community and future generations

RESOLVED 039/24

Moved: Cr Angelo Pippas
Seconded: Cr Trish Frail

That; in response to the proposals received by the Brewarrina Historical Society, I recommend that the General Manager discuss and assess the feasibility and implications of each suggestion put forth by the Brewarrina Historical Society and finalise Council's contribution upon final costings. This may involve consultations with relevant departments, budgetary considerations, and the alignment of proposed projects with existing council initiatives.

Furthermore, I propose that in kind support be offered to assist with the operation and repairs to the Brewarrina Historical building.

It is imperative that we acknowledge the significance of preserving Brewarrina's history and recognise the valuable contribution of community organisations such as the Brewarrina Historical Society. By working together collaboratively, we can ensure the successful realization of these important initiatives for the benefit of our community and future generations.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.4 BANK RECONCILIATION & INVESTMENT REPORT**RESOLVED 040/24**

Moved: Cr Angelo Pippas
Seconded: Cr Tommy Stanton

1. The bank reconciliation and Investment report are received as information.
2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.5 QUARTERLY BUDGET REVIEW MARCH 2024**PURPOSE**

To advise Council of the Quarterly Budget Review for March 2024

RESOLVED 041/24

Moved: Cr Angelo Pippas
Seconded: Cr Trish Frail

That Council resolve to approve the Quarterly Budget Review March 2024.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.6 DRAFT FY 2024-2025 OPERATING, CAPITAL BUDGET AND FEES & CHARGES

PURPOSE

The purpose of this report is to highlight the key assumptions, presenting draft operating budget, and Fees & Charges for financial year 2024/25

RESOLVED 042/24

Moved: Cr Trish Frail
Seconded: Cr Mark Brown

That Council:

1. Approve and adopt the Draft 2024/25 Budget and Revenue Policy - including Fees and Charges, Budget, Capital Works Program.
2. Place the 2023/24 Budget, Delivery Plan 2024/2025 and Revenue Policy on public exhibition for 28 days from Friday 19th April 2024 to Friday 24th May 2024 and accept submissions from the public during this period.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.7 POLICY - BUSINESS CONTINUITY MANAGEMENT PLAN

PURPOSE

To ensure that Council is able to continue to deliver its critical business activities following a SIGNIFICANT business interruption event. This plan aims to safeguard personnel, minimise damage to buildings and assets, and to restore services as quickly as possible. This plan also identifies the required action, facilities, technical infrastructure, key responsibilities, and processes that will be required to allow Council to effectively respond and recover from a business interruption event.

RESOLVED 043/24

Moved: Cr Trish Frail
Seconded: Cr Tommy Stanton

That Council to review and adopt the policy / plan

The MOTION upon being PUT to the MEETING was declared CARRIED

7.8 DRAFT DELIVERY PLAN & OPERATIONAL PLAN 2024/2025

PURPOSE

To provide Council of an update of the draft Delivery and Operational Plan 2024/2025 and to place the plans on exhibition for 28 days.

RESOLVED 044/24

Moved: Cr Noel Sheridan

Seconded: Cr Mark Brown

That Council resolve to place the Delivery Plan & Operational Plan 2024/2025 on exhibition for the mandatory 28 day exhibition period.

The MOTION upon being PUT to the MEETING was declared CARRIED

12 REPORTS FOR INFORMATION**8.1 UTILITIES REPORT****PURPOSE**

The purpose of this report is to update Council on the status as at 10 April 2024 of all works in the Utilities Section. This report is based on the 2023/2024 financial year.

8.2 HUMAN RESOURCES**PURPOSE**

The purpose of this report is to inform Council on Human Resources current positions vacant and training that will be ongoing throughout 2024.

8.3 MAYORS DIARY**PURPOSE**

To provide Council an update of activities and meetings attended by the Mayor during the month of March/April 2024

8.4 GENERAL MANAGER DIARY**PURPOSE**

To provide Council with an update of activities of the General Manager throughout the month March /April 2024

8.5 TRANSPORT - INFORMATION REPORT

PURPOSE

The purpose of this report is to update Council on various road maintenance and construction activities in the previous month and provide a work program for the coming period.

8.6 CORRESPONDENCE**PURPOSE**

To provide Council with correspondence of Council Business for the month of March/April 2024.

8.7 ECONOMIC DEVELOPMENT REPORT**PURPOSE**

To provide Council of an update of all activities in the Economic Development department for the month of March 2024.

RESOLVED 045/24

Moved: Cr Noel Sheridan

Seconded: Cr Trish Frail

That Councillors receive item 8.1 to 8.7 in the Reports for Information Section as information.

THE MOTION UPON BEING PUT TO THE MEETING WAS DECLARED CARRIED

13 NOTICE OF MOTION / QUESTIONS WITH NOTICE**9.1 QUESTIONS NEXT MEETING**

The following questions next meeting was received from Council at the March 2024 Ordinary Meeting of Council.

QUESTIONS

- 9.1: Cr Donna Jeffries – requested a status report/update on the current maintenance works on-going at the Bowling Shed at the Visitor Information Centre.
- 9.2: Cr Douglas Gordon – requested a shade sail for the skate park.
- 9.3: Cr Tommy Stanton – requested further information on possibility of a shade sail at the Goodooga Splash Park.
- 9.4: Cr Isaac Gordon – requested an update on the status of the Golf Club.
- 9.5: Cr Tommy Stanton – basketball courts in Goodooga.
- 9.6: Cr Tommy Stanton – cemetery in Goodooga – funding to put toilets, seating, etc.

RESPONSE*Question 9.1*

Concerned business owners and community members have raised concerns regarding the upgrade works to the old shed at the VIC being turned into a food preparation area.

This area is not for commercial purposes, this is an extension of the Food Training Van which will act as a training area for the kids when preparing food for the van. At no stage will this be a commercial premises, it's strictly a training facility where the van can be backed in, and kids can prepare and load the food. The use of the indoor kitchen for this purpose, would cause issues with functions within the exhibition centre area and would not be suitable for this purpose.

As Council is aware the food training van is aimed at addressing the skill shortage in the retail sector and targeted toward school kids gaining practical work skills, preparing them for work in community. By doing this we aim to support business and not take away from it.

The refurb is primarily being made up surplus material from the depot and other areas to help minimise the cost and will be carried out over the next 3 months whilst staff are between projects. Council's Consultant Health and Building Inspector is working closely with staff to ensure all food safety planning laws are adhered to and certification is given when completed.

All works are funded by capital line item in the 2023/2024 budget 'matching grant \$100k' which Council allocate yearly as a matching grant slush fund to utilise for small grants such as the one used to purchase the food van through Regional NSW.

Like all Council assets, this facility will be capitalised and improve the condition rating for the building increasing the value from nil replacement to an increased asset value. This increases Council's asset management replacement ratio as we continue to do across all council asset classes. It is best practise to improve the asset not decommission.

Question 9.2

Council have proposed a budget line item in the 2024/2025 financial year capital budget to include a shade sail over the Brewarrina Skate Park. This will consist of a shade sail type structure with the final design to be works shopped with Hassel Group Architects to ensure colour and design scheme is in line with all future streetscape upgrade in Memorial Park.

Question 9.3

A shade sail has now been included in the final works of the project. This will also include trees in the surrounding area of the park. Similar to the Brewarrina Skate Park, the design will consist of shade sails that can be removed during the cooler months to protect from damage.

Question 9.4

The Brewarrina Gold Club has stipulated to Council they are forming a new committee in May 2024 and have requested continued Council support to help them get re-established. At this stage this is only word of mouth with no formal correspondence received to date. Council is paying the Public Liability and Building Insurance for the Golf Club land to ensure there is some form of cover. If Council decide to take over the golf course at any stage, we will be prepared to do so.

Early estimates suggest that for Council to maintain the course, it would cost us **\$90,000** annually and include insurance and rates. This would be achieved through adding a works program to the Utilities section of Council.

Question 9.5

Basketball have now been reopened and will be checked daily by Council staff. Courts will be left open each day and staff will monitor for graffiti or damage if left open at night.

Question 9.6

Council have since included in Local Roads Community Infrastructure Grant and will include in the 2024/2025 budget. This will be added to the already planned works for the Brewarrina and Weilmoringle Cemeteries where shade structures will be built. If funding is available, Council staff will consider a shade structure for Goodooga as well, due to no facility currently available for funerals in Goodooga.

RESOLVED 046/24

Moved: Cr Tommy Stanton

Seconded: Cr Trish Frail

That the response to the questions next meeting be received and noted.

The MOTION upon being PUT to the MEETING was declared CARRIED

14 CONFIDENTIAL MATTERS

RESOLVED 047/24

Moved: Cr Trish Frail

Seconded: Cr Angelo Pippas

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

10.1 Environment, Planning, Health and Building Information Report

This matter is considered to be confidential under Section 10A(2) - a and b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel

matters concerning particular individuals (other than councillors) and discussion in relation to the personal hardship of a resident or ratepayer.

The MOTION upon being PUT to the MEETING was declared CARRIED

Meeting moved into closed session at 11:28am

RESOLVED 00148/24

Moved: Cr Noel Sheridan

Seconded: Cr Mark Brown

That Council moves into open session.

The MOTION upon being PUT to the MEETING was declared CARRIED

10 CONFIDENTIAL MATTERS

10.1 ENVIRONMENT, PLANNING, HEALTH AND BUILDING INFORMATION REPORT

PURPOSE

To keep Council aware of issued Demolition Orders in the Shire.

RESOLVED 049/24

Moved: Cr Tommy Stanton

Seconded: Cr Mark Brown

That Council receive and note the Environmental, Planning, Health and Building Report as Information.

The MOTION upon being PUT to the MEETING was declared CARRIED

Meeting resumed open session at 11:38am

15 OPEN SESSION

NIL.

16 CONCLUSION OF MEETING

Meeting concluded at 11:39am

17 MAYORAL MINUTE

Nil

18 REPORTS OF COMMITTEES

Nil

7 REPORTS TO COUNCIL FOR ACTION**7.1 BANK RECONCILIATION & INVESTMENT REPORT****DOC REF:****REPORT BY:** Angus Chan, Finance Manager**AUTHORISER:** David Kirby, General Manager**DATE:** 5th May 2024**IP&R REFERENCE:**

Objective 5.2.2 Timely and accurate reporting for efficient management and accountability

RECOMMENDATION

- 1. The bank reconciliation and Investment report are received as information.**
- 2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.**

CONTENT**1. BANK RECONCILIATION****PURPOSE:**

The purpose of this report is to present the reconciliation of Council's cashbook and bank statement as at 30th April 2024. The presentation of this information is not a requirement of any Act, however it has been provided historically for the information of Councillors.

Bank Reconciliation for 30 April 2024	
Cash book	
Opening Cashbook balance	2,440.55
Add: Receipts	1,323,632.92
Add: Recalled investments	1,327,339.00
Less: Payments	1,518,501.57
Less: Investments	-
Current Cashbook Balance	1,134,910.90
Council Operating Account	
Opening Statement Balance	2,440.52
Add: Receipts	1,297,327.88
Add: Recalled investment	1,327,339.00
Less: Payments	1,494,776.08
Less: Investments	-
Current Statement Balance	1,132,331.32
Add: Unpresented Receipts	2,579.58
Less: Unpresented Payments	-
Reconciliation Balance	1,134,910.90
Difference	-

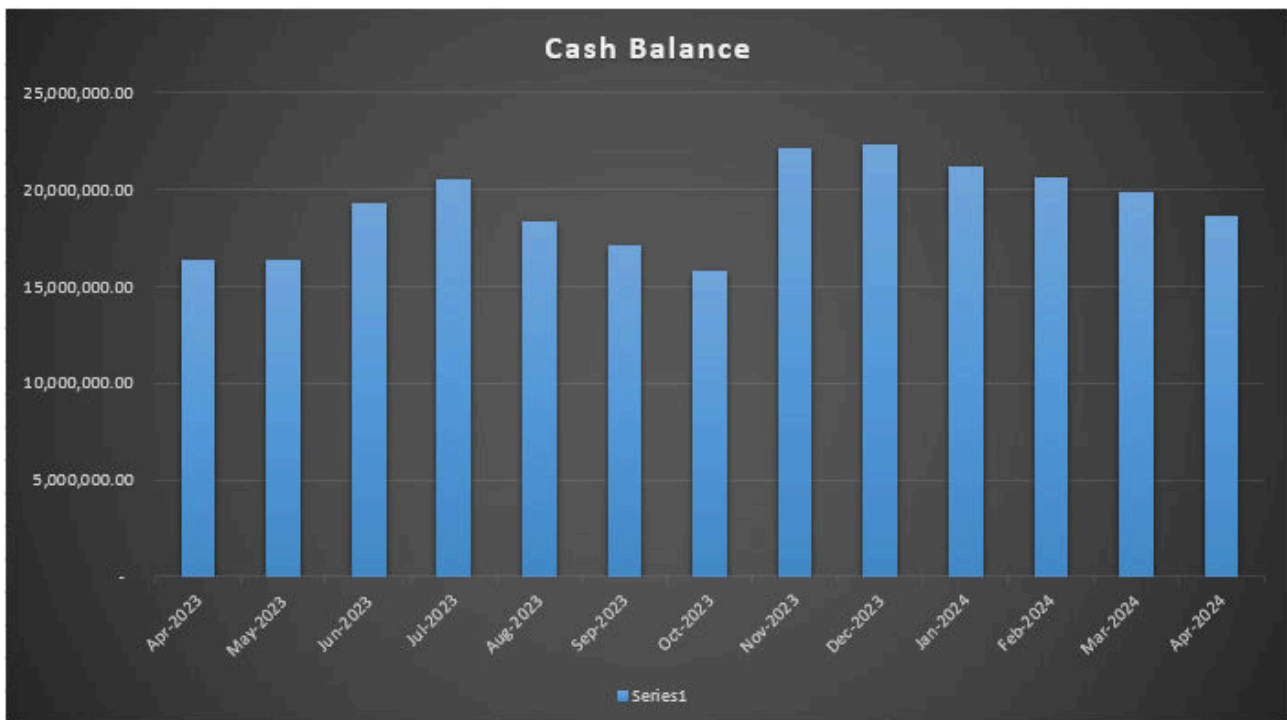
2. INVESTMENTS

PURPOSE

In accordance with Clause 212 of the Local Government (General) Regulation 2005, the responsible accounting officer must provide the Council with a written report (setting out details of all money that the council has invested under Section 625 of the Act) to be presented to the ordinary meeting each month.

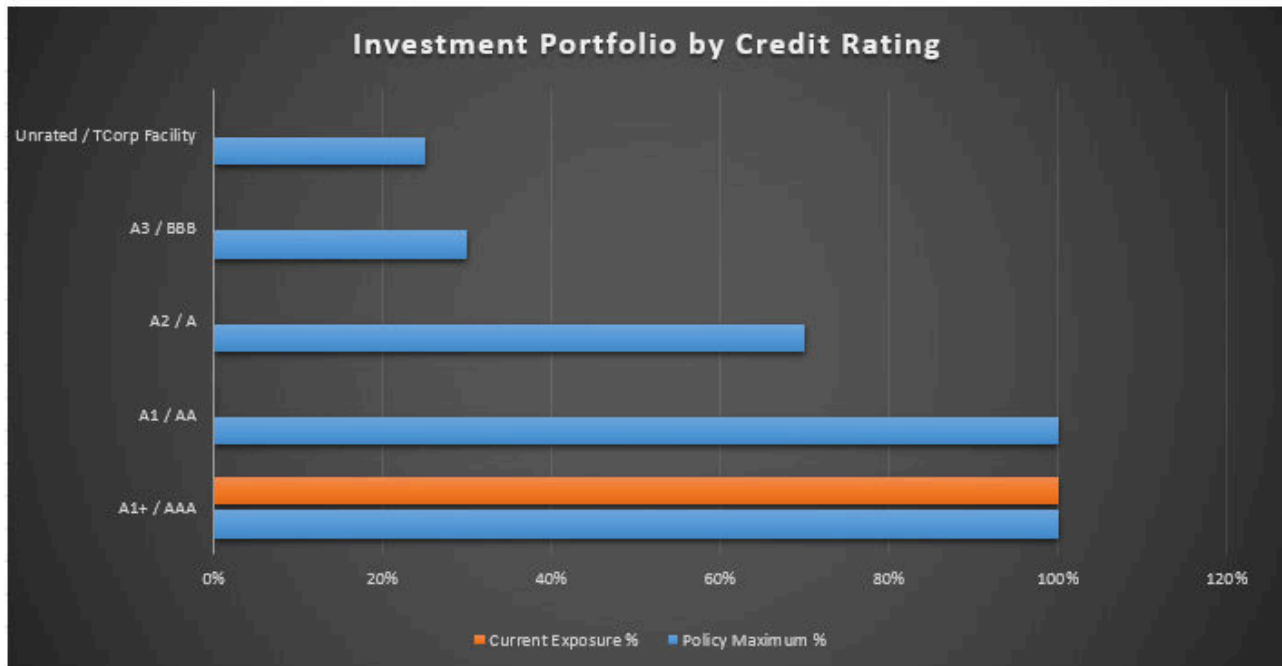
a) Council Investments as at 30 April 2024

	Cash Working A/C	Amount	Credit rating	Date Lodged	Maturity date	Term (Days)	Rate
	CBA Operating A/C	1,132,331	A1+ / AAA	n/a	n/a	at call	0.25%
	CBA BOS Account	530,000	A1+ / AAA	n/a	n/a	at call	4.35%
		1,662,331					
Ref	Term Deposits < 12 Months						
71	NAB	1,500,000	A1+ / AAA	20/03/24	8/05/2024	49	4.44%
72	NAB	1,000,000	A1+ / AAA	27/03/24	24/07/2024	119	5.05%
75	NAB	1,500,000	A1+ / AAA	10/04/24	9/10/2024	182	5.05%
81	NAB	3,000,000	A1+ / AAA	24/04/24	25/02/2025	307	5.05%
82	NAB	1,000,000	A1+ / AAA	17/04/24	16/10/2024	182	5.05%
90	NAB	1,000,000	A1+ / AAA	28/02/24	29/05/2024	91	5.05%
91	NAB	1,500,000	A1+ / AAA	21/02/24	21/08/2024	182	5.10%
108	CBA	2,000,000	A1+ / AAA	21/02/24	21/08/2024	182	4.92%
115	CBA	1,000,000	A1+ / AAA	05/03/24	5/06/2024	92	4.74%
116	CBA	3,500,000	A1+ / AAA	30/11/23	29/05/2024	181	5.19%
		17,000,000					
	Total Short Term	18,662,331					



b) Investment Exposure by Credit Rating Type

S&P Rating (or equivalent)	Policy Maximum %	Current Exposure %	Current Investment \$
A1+ / AAA	100%	100.00%	18,662,331
A1 / AA	100%	0.00%	-
A2 / A	70%	0.00%	-
A3 / BBB	30%	0.00%	-
Unrated / TCorp Facility	25%	0.00%	-
Total Cash			18,662,331



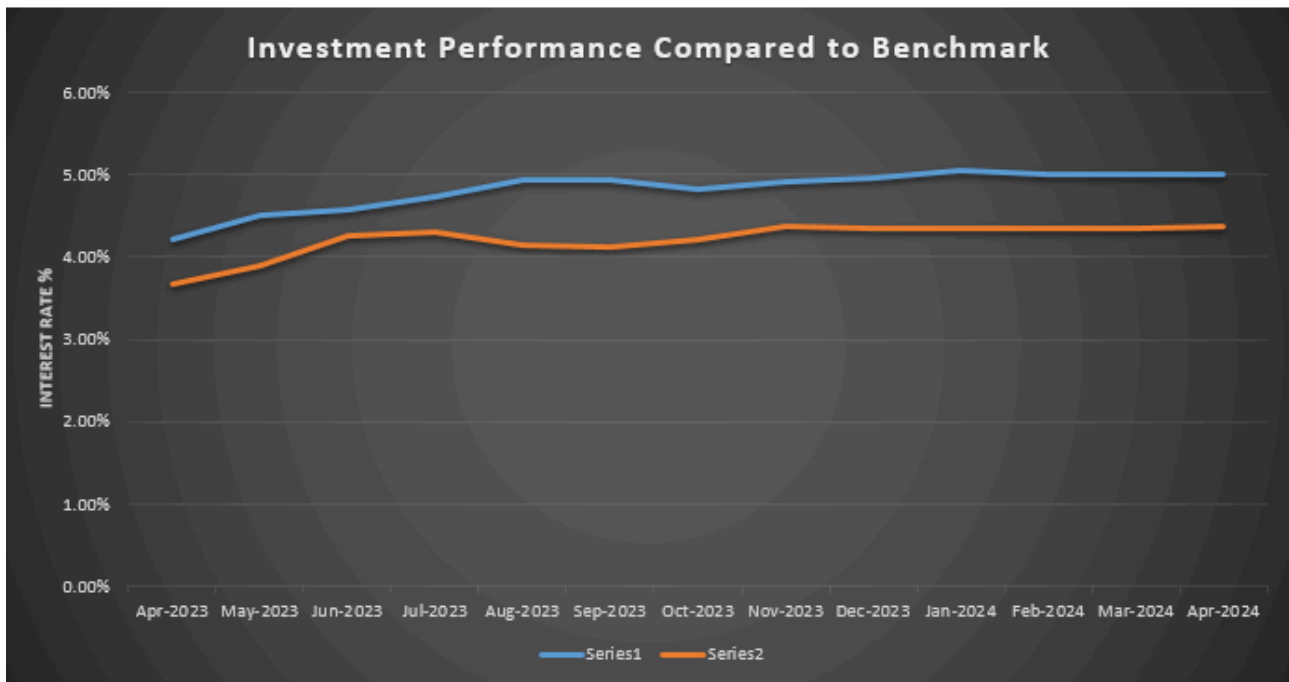
c) Exposure to a Single Institution

Institution	S&P Rating	Policy Maximum %	Current Exposure %	Current Investment \$
NAB	A1+ / AAA	100%	56.26%	10,500,000
CBA	A1+ / AAA	80%	43.74%	8,162,331
Macquarie	A1/A+	30%	0.00%	-
TCorp	unrated	25%	0.00%	-
Total Cash			100.00%	18,662,331

d) Investment Portfolio Performance

(Against RBA - Bank Accepted Bills/Negotiable Certificates of Deposit-3 months; monthly average)

	Investment Portfolio return (%pa)	Benchmark: BBSW 90 day Bank Bill Index (source RBA)
1 month average	5.00%	4.37%
3 month average	5.00%	4.35%
6 month average	4.99%	4.36%
12 month average	4.87%	4.26%



CERTIFICATION

I hereby certify that the investments listed above have been made in accordance with Section 625 of the Local Government 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy.

Angus Chan
Responsible Accounting Officer

GOVERNANCE IMPLICATIONS

Compliance with Local Government (General) Regulation 2005- Clause 212:

The responsible accounting officer of a council must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented;

- *If only one ordinary meeting of the council is held in a month, at a meeting , or*
- *If more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines.*

FINANCIAL IMPLICATIONS**Nil****ATTACHMENTS****Nil**

7.2 REVIEW OF PURCHASING POLICY - DELEGATION AUTHORITY**DOC REF:****REPORT BY:** Angus Chan, Finance Manager**AUTHORISER:** David Kirby, General Manager**DATE:** 5th May 2024**IP&R REFERENCE:**

Objective 5.2.2 Timely and accurate reporting for efficient management and accountability

PURPOSE

The purpose of this report is for Council to review and approve the delegation authority to ensure that it complies with current requirements and maintains proper stewardship over the management of Council's Procurement Policy.

RECOMMENDATION

That :

Council endorse the Schedule of Financial Delegations**CONTENT**

Pending a review of the organisational structure it is essential that the current purchasing authorities are updated to reflect changes to staffing and personnel in acting or in the capacity of this position.

Accordingly the following list of financial delegations is presented below to Council for endorsement with

Changes from the previous being:

- | | |
|--------------------------------------|------------------------------|
| · General Manager | - endorsed current authority |
| · Economic Development Manager | - endorsed current authority |
| · Finance and Administration Manager | - endorsed current authority |
| · Store Person | - new delegated amount |

Occupied by updates to include;

- | | |
|--|-------------------|
| o Team Leader – Customer Services (endorsed current authority) | |
| o Transport Manager | – Ajnesh Sharma |
| o Utilities Manager | – Position Vacant |
| o Executive Assistant | – Maternity Leave |
| o Technical Services Administration Officer | – Position Vacant |
| o Road Supervisor | – Position Vacant |

Financial Delegation Authority for Council Purchases / Electronic Bank Transfer

Position	Authorisation for any Goods or Services with value not exceeding	Occupied By or in Capacity as	Capital Expenditures (CAPEX) / Operating Expenditures (OPEX) / Payroll, Creditor and Investment Related Electronic Bank Transfer
General Manager	Unlimited * Unlimited **	David Kirby	CAPEX & OPEX Payroll, Creditor and Investment related Electronic Bank Transfer
Economic Development Manager	\$50,000 (CAPEX & OPEX) Unlimited **	Fran Carter	CAPEX & OPEX Payroll, Creditor and Investment related Electronic Bank Transfer
Finance & Administration Manager	\$50,000 (CAPEX & OPEX) Unlimited **	Angus Chan	CAPEX & OPEX Payroll, Creditor and Investment related Electronic Bank Transfer
Team Leader - Customer Services	Unlimited **	Hilary Hertslet	Only for Payroll, Creditor and Investment related Electronic Bank Transfer as a backup personnel
Transport Manager	\$80,000	Ajnesh Sharma	CAPEX & OPEX
Utilities Manager	\$50,000	Vacant	CAPEX & OPEX
Environment Health & Building Manager	\$10,000	Phil Denniston	CAPEX & OPEX
Human Resources Manager	\$10,000	(Acting) Tara Byrnes	CAPEX & OPEX
Executive Assistant	\$ 5,000	Laura Gordon (Maternity Leave)	OPEX Only
Workshop Supervisor	\$ 3,000	Jacob Boney	OPEX Only
Store Person	\$ 1,000	Patricia Light	OPEX Only
Project Engineer	\$ 1,000	Bikash Tripathi	OPEX Only
Technical Services Administration Officer	\$ 1,000	Vacant	OPEX Only
WH&S / Risk & Property Officer	\$ 1,000	Rob McAnally	OPEX Only
Community Development Officer	\$ 1,000	Vacant	OPEX Only
Road Supervisor	\$ 1,000	Vacant	OPEX Only
Town Supervisor	\$ 1,000	Fred Turner	OPEX Only

* Unlimited : For any purchase of goods or Services, or accumulation of individual purchases from a single supplier which exceeds \$250,000 tender is required.

The authorization is granted to General Manager after the approval or endorsement of the purchase of good & services in the Council Resolution.

** Unlimited : Only for Payroll, Creditor and Investment related electronic bank transfer.

This change will ensure fluid operation of Council's financial affairs in the processing of electronic payment to creditors and authorisation of the electronic payroll.

GOVERNANCE IMPLICATIONS

The updated Delegation Authority complies with the legislative framework and is in order for Council to adopt.

FINANCIAL IMPLICATIONS

Council is required to establish policy and procedure with respect to Council's Procurement Policy.

CONCLUSION

General Manager

ATTACHMENTS

Nil

7.3 MAKING AND LEVYING OF 2024/2025 RATES & CHARGES**DOC REF:****REPORT BY:** Angus Chan, Finance Manager**AUTHORISER:** David Kirby, General Manager**DATE:** 5th May 2024**IP&R REFERENCE:**

Objective 5.2.2 Timely and accurate reporting for efficient management and accountability

PURPOSE

The purpose of this report is to recommend to Council of the proposed rates and charges to be levied in 2024/25.

RECOMMENDATION

That

Whereas, following the due public notice of Council's intention to levy rates and charges through its Delivery Program 2021/2025 and Operational Plan 2024/25, the draft estimates of income and expenditure of the consolidated funds of the Council for the year 2024/2025 were adopted by the Council on the 19th of April 2024.

It followed the due public notice of Council's intention to levy rates and charges through its Delivery Program 2021/2025 and Operational Plan 2024/25 exhibited for a period of 28 days and, whereas the Council's consideration of submissions relating to the publicly displayed Delivery Program and Operational Plan.

it is hereby RESOLVED that, in accordance with Section 535 of the Local Government Act 1993, the Council does now make and levy the rates and charges for all ordinary rates, water charges, sewer charges, and waste charges for the financial year commencing on the first day of July, Two Thousand and Twenty Four as specified hereunder:

A. ORDINARY RATES

(i) Adopt the reduced rate-pegging of 3.50% increase in General rate income for the year 2024/25.

(ii) Residential - Brewarrina

Residential (Brewarrina) rate of 1.61874¢ in the dollar in terms of Section 516 and 529 of the Local Government Act 1993 calculated on the land value in respect of rateable land the dominant use of which is for residential purposes situated in the town of Brewarrina.

A minimum rate of \$147.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

(iii) Residential - Goodooga

Residential (Goodooga) rate of 7.01580¢ in the dollar in terms of Section 516 and 529 of the Local Government Act 1993 calculated on the land value in respect of rateable land the dominant use of which is for residential purposes situated in the village of Goodooga.

A minimum rate of \$116.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

(iv) Residential - Angledool

Residential (Angledool) rate of 0.54079¢ in the dollar terms of Section 516 and 529 of the Local Government Act 1993 calculated on the land value in respect of rateable land the dominant use of which is for residential purposes situated in the village of Angledool.

A minimum rate of \$89.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

(v) Residential - Gongolgon

Residential (Gongolgon) rate of 0.41472¢ in the dollar in terms of Section 516 and 529 of the Local Government Act 1993 calculated on the land value in respect of rateable land the dominant use of which is for residential purposes situated in the village of Gongolgon.

A minimum rate of \$89.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

(vi) Business - Brewarrina

Business (Brewarrina) rate of 1.68183¢ in the dollar calculated on the land value of all rateable land in the town of Brewarrina in terms of Section 518 and 529 of the Local Government Act 1993 excluding land defined as residential and farmland.

A minimum rate of \$147.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

(vii) Business - Goodooga

Business (Goodooga) rate of 7.76099¢ in the dollar calculated on the land value of all rateable land in the village of Goodooga in terms of Section 518 and 529 of the Local Government Act 1993 excluding land defined as residential and farmland.

A minimum rate of \$116.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply for this rate.

(viii) Farmland

A farmland rate of 0.20496¢ in the dollar calculated on the land value of all rateable land which qualifies as farmland as defined in Section 515 of the Local Government Act 1993.

A minimum rate of \$89.00 for each parcel of land as prescribed under Section 548 of the Local Government Act 1993 shall apply to this rate.

B. WATER CHARGES**(i) Filtered Water - Brewarrina**

A standard 20mm filtered water access charge for each assessment in the town of Brewarrina be \$544.00 except for those with a

- 25mm connection, the charge to be \$ 849.00,
- 32mm connection, the charge to be \$ 1,392.00,
- 40mm connection, the charge to be \$ 2,174.00,
- 50mm connection, the charge to be \$ 3,397.00,
- 80mm connection, the charge to be \$ 8,697.00,
- 100mm connection, the charge to be \$13,590.00

in accordance with the provisions of Section 552 of the Local Government Act 1993.

(ii) Raw Water – Brewarrina

A standard 20mm raw water access charge for each assessment in the town of Brewarrina be \$472.00, except for those with a

- 25mm connection, the charge to be \$ 737.00,
- 32mm connection, the charge to be \$ 1,207.00,
- 40mm connection, the charge to be \$ 1,886.00,
- 50mm connection, the charge to be \$ 2,947.00,
- 80mm connection, the charge to be \$ 7,545.00,
- 100mm connection, the charge to be \$11,789.00

in accordance with the provisions of Section 552 of the Local Government Act 1993.

(iii) Filtered Water - Goodooga

A standard 20mm filtered water access charge for each assessment in the village of Goodooga be \$410.00 except for those with a

- 25mm connection, the charge to be \$ 640.00,
- 32mm connection, the charge to be \$ 1,048.00,
- 40mm connection, the charge to be \$ 1,638.00,
- 50mm connection, the charge to be \$ 2,560.00,
- 80mm connection, the charge to be \$ 6,553.00,
- 100mm connection, the charge to be \$10,239.00

in accordance with the provisions of Section 552 of the Local Government Act 1993.

(iv) Raw Water - Goodooga

A standard 20mm raw water access charge for each assessment in the village of Goodooga be \$440.00 except for those with a

- 25mm connection, the charge to be \$ 688.00,
- 32mm connection, the charge to be \$ 1,127.00,
- 40mm connection, the charge to be \$ 1,761.00,
- 50mm connection, the charge to be \$ 2,752.00,
- 80mm connection, the charge to be \$ 7,047.00,
- 100mm connection, the charge to be \$11,007.00
-

in accordance with the provisions of Section 552 of the Local Government Act 1993.

(v) Bore Water - Angledool

A standard 20mm bore water access charge for each assessment connected in the village of Angledool be \$424.00, and

a standard water access charge for each assessment not connected in the village of Angledool be \$212.00 in accordance with the provisions of Section 552 of the Local Government Act 1993.

(vi) Filtered Water Usage Charge – Brewarrina and Goodooga

A filtered water usage charge of \$2.3391 per kilolitre in the town of Brewarrina and the village of Goodooga.

(vii) Raw Water Usage Charge

Brewarrina and Goodooga

A raw water usage charge of \$1.4387 per kilolitre in excess of 1,500 kilolitres per annum in the town of Brewarrina and the village of Goodooga on those assessments with a 40mm, 50mm, 80mm and 100mm connection.

Angledool

A bore water usage charge of \$1.4387 per kilolitre in excess of 1,000 kilolitres per annum in the village of Angledool.

C. SEWERAGE CHARGES

(i) An access charge for each assessment in Brewarrina be \$976.00 on connected occupied lands with each additional connection access charge to be \$489.00 with an access charge of \$489.00 on unoccupied lands in accordance with the provisions of Section 552 of the Local Government Act 1993.

(ii) An access charge for each assessment in Goodooga be \$423.00 on connected occupied lands with each additional connection access charge to be \$212.00 with an access charge of \$212.00 on unoccupied lands in accordance with the provisions of Section 552 of the Local Government Act 1993.

(iii) An access charge for each assessment includes up to 2 water closets per household.

(iv) Additional water closets more than two per household be charged at \$246.00 for each additional service up to five and \$83.00 for each additional service in excess of five, plus a charge of \$83.00 for each urinal installed.

D. WASTE MANAGEMENT CHARGES(i) Waste Management Charges - Brewarrina

A Domestic Waste Management charge of \$473.00 per service for a once weekly service rendered in the town of Brewarrina within the scavenging areas as defined in that town charged in accordance with the provisions of Section 496 of the Local Government Act 1993.

(ii) Waste Management Charges - Goodooga

A Domestic Waste Management charge of \$403.00 per service for a once weekly service rendered in the village of Goodooga within the scavenging areas as defined in that village charged in accordance with the provisions of Section 496 of the Local Government Act 1993.

iii) Waste Management Charges - Gongolgon

A Domestic Waste Management charge of \$346.00 per service for a once weekly service rendered in the village of Gongolgon within the scavenging areas as defined in that village charged in accordance with the provisions of Section 496 of the Local Government Act 1993.

(iv) A Waste Management charge of \$26.00 for vacant lots in the scavenging areas of the town of Brewarrina and the village of Goodooga. Such charges being levied in accordance with the provisions of Section 496 of the Local Government Act 1993.

(v) A Tip Access Charge of \$78.00 for occupied assessments in the town of Brewarrina outside the scavenging area as defined in that town. Such charge being levied in accordance with the provisions of Section 501 of the Local Government Act 1993.

(vi) A Tip Access Charge of \$91.00 for occupied assessments in the village of Angledool. Such charges being levied in accordance with the provisions of Section 501 of the Local Government Act 1993.

(vii) A Commercial Waste Management charge of \$555.00 per bin for a once weekly service rendered in the town of Brewarrina and the village of Goodooga for commercial properties. Such charges being levied in accordance with the provisions of Section 501 of the Local Government Act 1993.

(viii) A Rural Waste Management charge of \$11.50 per 240 litre service plus \$3.7 per km return, such charges being levied in accordance with the provisions of Section 502 of the Local Government Act 1993.

E. EXTRA CHARGE (INTEREST) ON OVERDUE RATES

In accordance with section 566(3) of the Act, Office of Local Government has determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2024 to 30 June 2025 (inclusive) will be 10.50% per annum.

F. RATES

Making and Levying 2024/2025 Service of Rate Notice

GOVERNANCE IMPLICATIONS

Under the Local Government Act 1993 Section 494 ordinary rates must be made and levied annually.

Legal: As required by the Local Government Act 1993

FINANCIAL IMPLICATIONS

To formally make the rates and charges for the year 2024/25 to enable the rates be levied and the notices served by the final date of 31 July 2024.

ATTACHMENTS

Nil

7.4 INTEGRATED PLANNING & OPERATIONAL PLAN 2024/25**DOC REF:****REPORT BY:** Angus Chan, Finance Manager**AUTHORISER:** David Kirby, General Manager**DATE:** 16th May 2024**IP&R REFERENCE:**

Objective 5.2.2 Timely and accurate reporting for efficient management and accountability

PURPOSE

For Council to approve and adopt the Delivery Program and Operational Plan that have been on Public Exhibition since 19th April 2024.

Note: in an attempt to save paper the Delivery Program, Operational Plan 2024/25, including Revenue Policy, Fees and Charges and Budget were provided at the April 2024 Council meeting. A new copy is available at Council's front counter, council's website www.brewarrina.nsw.gov.au or on request.

RECOMMENDATIONThat **Council:****Approve and adopt the Delivery Program and Operational Plan 2024/25, including the Revenue Policy, Fees and Charges, Making and Levying Rates & Charges.****CONTENT**

The Delivery Program and Operational Plan that have been on Public Exhibition since 19th April 2024 for 28 days. Any responses received during the exhibition period will be reported at the council meeting, however, there has been no public submission as of the writing of this report.

Highlights of the 2024/25 Budget include:

The consolidated draft budget shows as below

BREWARRINA SHIRE COUNCIL COMBINED FUNDS SUMMARY

INCOME	2024/25 Estimates	EXPENDITURE	2024/25 Estimates	(Surplus) / Deficit
General Purpose Revenues	(7,009,000)		-	(7,009,000)
Governance	(5,000)	Governance	1,081,000	1,076,000
Administration	(255,800)	Administration	3,426,000	3,170,200
Public Order & Safety	(68,500)	Public Order & Safety	477,000	408,500
Health	(53,000)	Health	163,500	110,500
Environment	(404,000)	Environment	407,000	3,000
Community Services & Education	(428,500)	Community Services & Education	599,000	170,500
Housing & Community Amenities	(150,600)	Housing & Community Amenities	649,000	498,400
Water	(1,156,000)	Water	1,640,000	484,000
Sewer	(541,000)	Sewer	695,500	154,500
Recreation & Culture	(95,000)	Recreation & Culture	1,248,000	1,153,000
Mining, Manufacturing & Construction	(1,500)	Mining, Manufacturing & Construction	217,500	216,000
Transport & Communication	(6,538,500)	Transport & Communication	7,666,500	1,128,000
Economic Affairs	(758,000)	Economic Affairs	1,774,000	1,016,000
Sub-Total	(17,464,400)	Sub-Total	20,044,000	2,579,600
Capital Income - General	(12,424,116)	Capital Expenditure - General	15,014,116	2,590,000
Capital Income - Water	-	Capital Expenditure - Water	300,000	300,000
Capital Income - Sewer	(1,000,000)	Capital Expenditure - Sewer	1,000,000	-
Sub-Total	(13,424,116)	Sub-Total	16,314,116	2,890,000
TOTAL INCOME	(30,888,516)	TOTAL EXPENDITURE	36,358,116	5,469,600
Combined Funds				
Operating Result	2,579,600			
Depreciation Add Back	5,951,000			5,951,000
Result before Depreciation	(3,371,466)			
Capital Income vs Expenditure	2,890,000			
Result for Year Excluding Depreciation	(481,400)			(481,400)

The following are the surpluses for each fund, as they were in the draft budget:

Draft Budget FY 24/25 Results

General Fund surplus of	(700,900)
Water Fund deficit of	272,500
Sewer Fund surplus of	(53,000)
Consolidated Results	(481,400)

GOVERNANCE IMPLICATIONS

Requirement under NSW Local Government Regulations.

FINANCIAL IMPLICATIONS

To maintain the financial sustainability of the Council.

CONCLUSION

Council will discuss the adoption of the Delivery Program and Operational Plan at the Council meeting on 28th May 2024.

ATTACHMENTS

1. **Budget FY 24-25 - Summary v2**
2. **Capital Income & Expenditure Budget FY 24-25 v2**
3. **Fees and Charges 2024-25 v2**

BREWARRINA SHIRE COUNCIL COMBINED FUNDS SUMMARY												
INCOME	FY 22/23 Full Year	Budget Review Mar 24	2024/25 Estimates	2025/26 Estimate	2026/27 Estimate	EXPENDITURE	Budget Review Mar 24	2024/25 Estimates	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	(Surplus) / Deficit
General Purpose Revenues	(6,860,924)	(7,287,500)	(7,009,000)	(7,360,000)	(7,728,000)			-				(7,009,000)
Governance	(740)	(5,200)	(5,000)	(5,500)	(6,000)	Governance	880,209	1,081,000	1,136,500	1,194,000	1,254,000	1,076,000
Administration	(718,784)	(334,300)	(255,800)	(271,500)	(287,000)	Administration	3,027,300	3,426,000	3,751,500	3,936,500	4,130,500	3,170,200
Public Order & Safety	(314,475)	(55,000)	(68,500)	(72,000)	(76,000)	Public Order & Safety	470,000	477,000	500,000	523,500	548,500	408,500
Health	(53,683)	(47,000)	(53,000)	(55,500)	(58,000)	Health	248,000	163,500	171,000	179,000	187,500	110,500
Environment	(355,494)	(329,000)	(404,000)	(423,500)	(444,000)	Environment	886,600	407,000	427,500	449,000	471,000	3,000
Community Services & Education	(534,013)	(294,791)	(428,500)	(451,000)	(474,000)	Community Services & Education	809,000	599,000	630,000	662,500	695,500	170,500
Housing & Community Amenities	(117,540)	(189,384)	(150,600)	(161,000)	(171,500)	Housing & Community Amenities	560,000	649,000	681,500	715,500	751,000	498,400
Water	(1,151,659)	(1,085,000)	(1,156,000)	(1,214,000)	(1,274,500)	Water	1,546,000	1,640,000	1,723,500	1,809,500	1,901,000	484,000
Sewer	(560,053)	(520,000)	(541,000)	(568,000)	(596,500)	Sewer	681,000	695,500	728,500	763,000	799,500	154,500
Recreation & Culture	(139,038)	(73,500)	(95,000)	(99,500)	(104,000)	Recreation & Culture	1,449,300	1,248,000	1,310,500	1,374,500	1,441,500	1,153,000
Mining, Manufacturing & Construction	(1,398)	(3,500)	(1,500)	(1,500)	(1,500)	Mining, Manufacturing & Construction	216,500	217,500	228,500	240,000	252,500	216,000
Transport & Communication	(14,970,177)	(9,672,056)	(6,538,500)	(6,865,500)	(7,209,000)	Transport & Communication	9,588,500	7,666,500	6,999,500	7,349,000	7,716,500	1,128,000
Economic Affairs	(319,400)	(136,500)	(758,000)	(796,000)	(836,000)	Economic Affairs	1,684,800	1,774,000	1,863,000	1,956,000	2,053,500	1,016,000
Sub-Total	(26,097,377)	(20,032,731)	(17,464,400)	(18,344,500)	(19,266,000)	Sub-Total	22,047,209	20,044,000	20,151,500	21,152,000	22,202,500	2,579,600
Capital Income - General	(4,529,000)	(3,539,481)	(12,424,116)	-	-	Capital Expenditure - General	925,830	15,014,116	-	-	-	2,590,000
Capital Income - Water	-	-	-	-	-	Capital Expenditure - Water	-	300,000	-	-	-	300,000
Capital Income - Sewer	-	-	(1,000,000)	-	-	Capital Expenditure - Sewer	-	1,000,000	-	-	-	-
Sub-Total	(4,529,000)	(3,539,481)	(13,424,116)	-	-	Sub-Total	925,830	16,314,116	-	-	-	2,890,000
TOTAL INCOME	(30,626,377)	(23,572,212)	(30,888,516)	(18,344,500)	(19,266,000)	TOTAL EXPENDITURE	22,973,039	36,358,116	20,151,500	21,152,000	22,202,500	5,469,600
Combined Funds												
Operating Result	(4,105,478)	2,014,478	2,579,600	1,807,000	1,807,000							
Depreciation Add Back	3,443,000	3,643,000	5,951,000									5,951,000
Operating Result before Depreciation	(7,548,478)	(1,628,522)	(3,371,400)	1,807,000	1,807,000							
Capital Income vs Expenditure	(984,849)	(2,613,651)	2,890,000	-	-							
Result for Year Excluding Depreciation	(8,533,328)	(4,242,173)	(481,400)	1,807,000	1,807,000							(481,400)

BREWARRINA SHIRE COUNCIL GENERAL FUND SUMMARY												
INCOME	FY 22/23 Full Year	Budget Review Mar 24	2024/25 Estimates	2025/26 Estimate	2026/27 Estimate	EXPENDITURE	Budget Review Mar 24	2024/25 Estimates	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	(Surplus) / Deficit
General Purpose Revenues	(6,860,924)	(7,287,500)	(7,009,000)	(7,360,000)	(7,728,000)			-				(7,009,000)
Governance	(740)	(5,200)	(5,000)	(5,500)	(6,000)	Governance	880,209	1,081,000	1,136,500	1,194,000	1,254,000	1,076,000
Administration	(718,784)	(334,300)	(255,800)	(271,500)	(287,000)	Administration	3,027,300	3,426,000	3,751,500	3,936,500	4,130,500	3,170,200
Public Order & Safety	(314,475)	(55,000)	(68,500)	(72,000)	(76,000)	Public Order & Safety	470,000	477,000	500,000	523,500	548,500	408,500
Health	(53,683)	(47,000)	(53,000)	(55,500)	(58,000)	Health	248,000	163,500	171,000	179,000	187,500	110,500
Environment	(355,494)	(329,000)	(404,000)	(423,500)	(444,000)	Environment	886,600	407,000	427,500	449,000	471,000	3,000
Community Services & Education	(534,013)	(294,791)	(428,500)	(451,000)	(474,000)	Community Services & Education	809,000	599,000	630,000	662,500	695,500	170,500
Housing & Community Amenities	(117,540)	(189,384)	(150,600)	(161,000)	(171,500)	Housing & Community Amenities	560,000	649,000	681,500	715,500	751,000	498,400
Recreation & Culture	(139,038)	(73,500)	(95,000)	(99,500)	(104,000)	Recreation & Culture	1,449,300	1,248,000	1,310,500	1,374,500	1,441,500	1,153,000
Mining, Manufacturing & Construction	(1,398)	(3,500)	(1,500)	(1,500)	(1,500)	Mining, Manufacturing & Construction	216,500	217,500	228,500	240,000	252,500	216,000
Transport & Communication	(14,970,177)	(9,672,056)	(6,538,500)	(6,865,500)	(7,209,000)	Transport & Communication	9,588,500	7,666,500	6,999,500	7,349,000	7,716,500	1,128,000
Economic Affairs	(319,400)	(136,500)	(758,000)	(796,000)	(836,000)	Economic Affairs	1,684,800	1,774,000	1,863,000	1,956,000	2,053,500	1,016,000
Sub-Total	(24,385,664)	(18,427,731)	(15,767,400)	(16,562,500)	(17,395,000)	Sub-Total	19,820,209	17,708,500	17,699,500	18,579,500	19,502,000	1,941,100
Capital Income	(4,529,000)	(3,539,481)	(12,424,116)			Capital Expenditure	1,181,975	15,014,116				2,590,000
TOTAL INCOME	(28,914,664)	(21,967,212)	(28,191,516)			TOTAL EXPENDITURE	21,002,184	32,722,616	17,699,500	18,579,500	19,502,000	4,531,100
General Fund												
Operating Result	(4,531,546)	1,392,478	1,941,100	1,137,000	1,184,500							
Depreciation Add Back	2,843,500	3,043,500	5,232,000	3,569,500	3,748,000							5,232,000
Sub-Total	(7,375,046)	(1,651,022)	(3,290,900)	(2,432,500)	(2,563,500)							
Capital Expenditure	(1,874,934)	(2,357,506)	2,590,000									
Result for Year Excluding Depreciation	(9,249,979)	(4,008,527)	(700,900)	(2,432,500)	(2,563,500)							(700,900)

BREWARRINA SHIRE COUNCIL WATER FUND SUMMARY												
INCOME	FY 22/23 Full Year	Budget Review Mar 24	2024/25	2025/26	2026/27	EXPENDITURE	Budget Review Mar 24	2024/25	2025/26	2026/27	2027/28	(Surplus)/ Deficit
			Estimates	Estimate	Estimate			Estimates	Estimate	Estimate	Estimate	
Operating Income	(1,151,659)	(1,085,000)	(1,156,000)	(1,214,000)	(1,274,500)	Operating Expenditure	1,546,000	1,640,000	1,723,500	1,809,500	1,901,000	484,000
Capital Income	-	-	-	-	-	Capital Expenditure	-	300,000	-	-	-	300,000
TOTAL INCOME	(1,151,659)	(1,085,000)	(1,156,000)	(1,214,000)	(1,274,500)	TOTAL EXPENDITURE	1,546,000	1,940,000	1,723,500	1,809,500	1,901,000	784,000
Water Fund												
Operating Result	299,943	461,000	484,000	509,500	535,000							
Depreciation Add Back	431,000	431,000	511,500	538,000	565,500							511,500
sub-total	(131,057)	30,000	(27,500)	(28,500)	(30,500)							
Capital Result	-	-	300,000	-	-							
Result for Year Excluding Depreciation	(131,057)	30,000	272,500	(28,500)	(30,500)							272,500

BREWARRINA SHIRE COUNCIL SEWER FUND SUMMARY												
INCOME	FY 22/23 Full Year	Budget Review Mar 24	2024/25 Estimates	2025/26 Estimate	2026/27 Estimate	EXPENDITURE	Budget Review Mar 24	2024/25 Estimates	2025/26 Estimate	2026/27 Estimate	2027/28 Estimate	(Surplus)/ Deficit
Operating Income	(560,053)	(520,000)	(541,000)	(568,000)	(596,500)	Operating Expenditure	681,000	695,500	728,500	763,000	799,500	154,500
Capital Income	-	-	(1,000,000)	-	-	Capital Expenditure	-	1,000,000	-	-	-	0
TOTAL INCOME	(560,053)	(520,000)	(1,541,000)	(568,000)	(596,500)	TOTAL EXPENDITURE	681,000	1,695,500	728,500	763,000	799,500	154,500
Sewer Fund												
Operating Result	126,124	161,000	154,500	160,500	166,500							
Depreciation Add Back	168,500	168,500	207,500	435,000	456,000							207,500
sub-total	(42,376)	(7,500)	(53,000)	(274,500)	(289,500)							(207,500)
Capital Result	890,084	-	-	-	-							-
Result for Year Excluding Depreciation	847,709	(7,500)	(53,000)	(274,500)	(289,500)							(207,500)

BREWARRINA SHIRE COUNCIL		
CAPITAL INCOME	Grants	Comments
Economic Development		
Stronger Country Communities (SCCF - R5), total \$863,000 Received \$690,400 Mar 23		
- Old Mission Upgrade	(500,000)	
- Cemetery Upgrade	(363,000)	
- Goodooga publice toilet	(50,000)	
Local Road & Community Infrastructure LRCI R3, total \$1,641,116 received \$820,558 - 8 Jun 22		
- Goodoga Splash Park	(709,000)	
- Share path South of Bourke St	(327,366)	
- Goodooga Skate Park	(345,500)	
- Bre Skate Park - safe structure	(259,251)	
Local Road & Community Infrastructure LRCI R4, total \$820,580 Nothing Receive		
- Golf Club	(270,000)	
- Weilmoringle Cemetry	(100,000)	
- Unallocated Fund	(450,000)	
Brewarrina Town Master Plan Received \$1,488,935 FY 23/24	(3,000,000)	
Barwon Riverside Reserve Activation (boat ramp)	(1,400,000)	
LRIRP - Revee Bank (unbudegted)	(1,100,000)	
Yetta - Water filtration plant & eqyipment & outfits	(350,000)	
Economic Development Total	(9,224,116)	
TRANSPORT & COMMUNICATION		
Fixed Local Road - Jobs Gate Road - Sealing - Stage 3	-	
Fixed local road - Jobs Gate Road - Weilmoringle - stage 4	(2,100,000)	
Roads to Recovery FY 23/24	(1,100,000)	

BREWARRINA SHIRE COUNCIL		
CAPITAL INCOME	Grants	Comments
TRANSPORT & COMMUNICATION TOTAL	(3,200,000)	
GENERAL FUND TOTAL	(12,424,116)	
SEWER		
Sewerage Treatment Plant upgrade / relocation FY 23/24 \$1m; FY 24/25 \$2m	(1,000,000)	
SEWER FUND TOTAL	(1,000,000)	
GRAND TOTAL	(13,424,116)	

BREWARRINA SHIRE					
CAPITAL EXPENDITURE	New Assets	Asset Renewals	Tfr to R/Asset	Loan Repayment	Original Total Budget
ADMINISTRATION					
Computers / Laptop / Hardware		100,000			100,000
Transfer to Reserve - Infrastructure					-
ELMO Human Resources Management Software	40,000				40,000
PLANT ACQUISITIONS					
Vehicle Replacements		1,500,000			1,500,000
Minor Plant	50,000				50,000
Major Plant					-
ADMINISTRATION TOTAL	90,000	1,600,000	-	-	1,690,000
HOUSING & COMMUNITY SERVICES					
Brewarrina Housing	1,000,000				1,000,000
Refurbishment Senior Citizens and Art Room	200,000				200,000
HOUSING & COMMUNITY SERVICES TOTAL	1,200,000	-	-	-	1,200,000
RECREATION & CULTURE					
Parces & Open Spaces Special Projects (lighting, seats, plant,...etc)	150,000	-			150,000
RECREATION & CULTURE TOTAL	150,000	-	-	-	150,000
Brewarrina Town Master Plan Received \$1,488,935 FY 23/24	3,000,000				3,000,000
Barwon Riverside Reserve Activation (boat ramp)	1,000,000				1,000,000
Yetta - Water filtration plant & equipment & outfits	350,000				350,000
Local Road & Community Infrastructure LRCI R3, total \$1,641,116 received \$820,558 - 8 Jun 22					
LRCI - R3 : Goodoga Splash Park	709,000				709,000
LRCI - R3 : Share path South of Bourke Street	327,366				327,366
LRCI - R3 : Goodoga Skate Park	345,500				345,500
LRCI - R3 : Bre Skate Park - safe structure	259,250				259,250
Local Road & Community Infrastructure LRCI R4, total \$820,580 Nothing Receive					
LRCI - R4 : Golf Club	270,000				270,000
LRCI - R4 : Weilmoringle Cemetery	100,000				100,000
LRCI - Unallocated fund	450,000				450,000
Stronger Country Communities (SCCF - R5), total \$863,000 Received \$690,400 Mar 23					
SCCF - R5 : Old Mission Upgrade	500,000				500,000
SCCF - R5 : Cemetery Upgrade	363,000				363,000

BREWARRINA SHIRE					
CAPITAL EXPENDITURE	New Assets	Asset Renewals	Tfr to R/Asset	Loan Repayment	Original Total Budget
SCCF - R5 : Goodooga publice toilet	50,000				50,000
LRIRP - Revee Bank (Received \$600k FY23/24)	1,100,000				1,100,000
Economic Development	8,824,116	-	-	-	8,824,116
Matching grant exp	150,000				150,000
Economic Development atotal	8,974,116	-	-	-	8,974,116
TRANSPORT & COMMUNICATION					
Roads					
Fixed local road - Jobs Gate Road - Weilmoringle - stage 4	2,100,000				2,100,000
Brewarrina Tip Redevelopment	200,000				200,000
Goodooga Streetscape Projects	500,000				500,000
Goodooga Kerb and Guttering	200,000				200,000
					-
TRANSPORT & COMMUNICATION TOTAL	3,000,000	-	-	-	3,000,000
GENERAL FUND TOTAL	13,414,116	1,600,000	-	-	15,014,116
WATER					
Smart Water Meter Replacement	150,000				150,000
Mains replacement/ re-lining Water Plant	150,000			-	150,000
WATER FUND TOTAL	300,000	-	-	-	300,000
SEWER					
Sewerage Treatment Plant upgrade / relocation FY 23/24 \$1m; FY 24/25 \$2m Main sewer re-lining Sewer pump station upgrades	1,000,000				1,000,000
SEWER FUND TOTAL	1,000,000	-	-	-	1,000,000
GRAND TOTAL - Grant Funded	14,714,116	1,600,000	-	-	16,314,116

FEES AND CHARGES		2023/24	2024/25	PRICING POLICY	GST (Y/N)
Administration					
General Office Services					
LAMINATING (Council Office, Library & VIC)					
A4 per sheet		\$4.50	\$4.50	E	Y
A3 per sheet		\$9.00	\$9.00	E	Y
A2 per sheet		\$13.00	\$13.00	E	Y
A1 per sheet		\$20.00	\$20.00	E	Y
A0 per sheet		\$25.00	\$25.00	E	Y
PHOTOCOPIING – per copy (Council Office, Library & VIC)					
A4 (Black & White)		\$0.70	\$0.70	E	Y
A3 (Black & White)		\$1.00	\$1.00	E	Y
A4 (Colour)		\$1.50	\$1.50	E	Y
A3 (Colour)		\$4.00	\$4.00	E	Y
A4 Printing – (B&W Double-Sided)		\$1.50	\$1.50	E	Y
A4 Printing – (Colour Double-Sided)		\$2.50	\$2.50	E	Y
PRINTING – per copy (Council Office, Library & VIC)					
A4 (Black & White)		\$0.70	\$0.70	E	Y
A3 (Black & White)		\$1.00	\$1.00	E	Y
A4 (Colour)		\$1.50	\$1.50	E	Y
A3 (Colour)		\$4.00	\$4.00	E	Y
MAPS - EACH					
Shire Property Map (A3)		\$6.00	\$6.00	E	Y
Shire Property Map Laminated (A3)		\$10.00	\$10.00	E	Y
Shire Map (A3)		\$6.00	\$6.00	E	Y
Shire Map Laminated (A3)		\$10.00	\$10.00	E	Y
Shire Map (A1)		\$10.00	\$10.00	E	Y
Shire Map Laminated (A1)		\$30.00	\$30.00	E	Y
FAXING AND SCANNING					
Faxing per page – Local & STD Calls (including cover sheet)		\$1.50	\$1.50	E	Y
Incoming Faxes per page		\$1.50	\$1.50	E	Y
Scanning Documents A4		\$0.70	\$0.70	E	Y
Scanning Documents A3		\$1.00	\$1.00	E	Y
COPY OF COUNCIL DOCUMENTS - Under Section 12B of the Local Government Act 1993: Fees to take a copy of documents away					
Management Plan (per part)		\$31.00	\$31.00	E	Y
Business Paper – other than statutory requirements		\$21.00	\$21.00	E	Y
Other Documents – per page		\$1.00	\$1.00	E	Y
Financial Services					
DISHONoured FEE					
Cheques, Electronic Transactions, Australia Post etc.		\$40.00	\$40.00	E	Y
Interest Charges					
Interest on overdue Rates & Charges - as determined by Office of Local Government		9.00%	9.00%	A	N
Property Information					
Section 603 Certificate - (Outstanding Rates & Charges)		\$95.00	\$95.00	A	N
Urgent fee for certification (48 Hours)		\$155.00	\$155.00	A	N
Other Charge					
Rating Officer - Professional Service per hour		\$159.00	\$160.00	E	Y
Government Information (Public Access) Act 2009					
Application Fee		\$30.00	\$30.00	A	N
Processing Fee after first hour per hour		\$30.00	\$30.00	A	N
GIPA - Internal review fee (s. 85 GIPA Act) - new FY 24/25				A	N
SUBPOENAS (allow a minimum of 14 days for Council to act)					
Officer Fees - Professional Service per hour		\$163.00	\$165.00	E	Y
Research - Professional Service per hour		\$163.00	\$165.00	E	Y
Summons - Professional Service per hour		\$163.00	\$165.00	E	Y
Copy of Payee Search and Summary		\$28.00	\$30.00	E	Y
CEMETERY					
Funeral & Hall Hire					
Funeral Packages on application		Actual	Actual	E	Y
Community Centre Hall Hire including kitchen facilities, tables and chairs for funeral		\$241.00	\$265.00	E	Y
Community Centre - Quiet Room		\$60.00	\$66.00	E	Y
Purchase of Plot					
Purchase of Full Plot		\$545.00	\$600.00	E	Y
Purchase of Baby Plot (less than 1.1m long)		\$363.00	\$400.00	E	Y
Purchase of Columbarium niche		\$332.00	\$365.00	E	Y
Purchase of Memorial wall (without niche)		\$206.00	\$230.00	E	Y
Grave					
Opening & closing of grave		\$677.00	\$745.00	E	Y
Travel from Brewarrina to Goodooga and Weilmorlinge		(Actual cost +20%)	(Actual cost +20%)	E	Y
Weekend Surcharge for funerals		\$606.00	\$667.00	E	Y
Council Representative (per hour)		\$60.00	\$66.00	E	Y
Development Control					
Development Applications Related Fees (Indexed annually in accordance with the provisions of Schedule 4 of the EP&A Regulation 2021)					
Erection of a building, the carrying out of work or the demolition of a building with an estimated costs of works					
Less than \$5,000		\$129.00	\$129.00	A	N
\$5,001 - \$50,000		\$198, plus an additional \$3 for each \$1000 (or part of \$1000) of estimated cost.	\$198, plus an additional \$3 for each \$1000 (or part of \$1000) of estimated cost.	A	N

FEES AND CHARGES		2023/24	2024/25	PRICING POLICY	GST (Y/N)
\$50,001 - \$250,000	\$412, plus an additional \$3.64 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$50,000.	\$412, plus an additional \$3.64 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$50,000.	\$412, plus an additional \$3.64 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$50,000.	A	N
\$250,001 - \$500,000	\$1,356, plus an additional \$2.34 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$250,000.	\$1,356, plus an additional \$2.34 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$250,000.	\$1,356, plus an additional \$2.34 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$250,000.	A	N
\$500,001 - \$1,000,000	\$2,041, plus an additional \$1.64 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$500,000.	\$2,041, plus an additional \$1.64 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$500,000.	\$2,041, plus an additional \$1.64 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$500,000.	A	N
\$1,000,001 - \$10,000,000	\$3,058, plus an additional \$1.44 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$1,000,000.	\$3,058, plus an additional \$1.44 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$1,000,000.	\$3,058, plus an additional \$1.44 for each \$1,000 (or part of \$1000) by which the estimated cost exceeds \$1,000,000.	A	N
More than \$10,000,000	\$18,565, plus an additional \$1.19 for each \$1000 (or part of \$1000) by which the estimated cost exceeds \$10,000,000.	\$18,565, plus an additional \$1.19 for each \$1000 (or part of \$1000) by which the estimated cost exceeds \$10,000,000.	\$18,565, plus an additional \$1.19 for each \$1000 (or part of \$1000) by which the estimated cost exceeds \$10,000,000.	A	N
Development Involving Erection of a Building					
Development involving the erection of a dwelling-house with an estimated construction cost of \$100,000 or less		\$532.00	\$532.00	A	N
Development Not Involving Erection of a Building					
Development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work i.e. (change of use)		\$333.00	\$333.00	A	N
Development Requiring Advertising (Indexed annually in accordance with the provisions of Schedule 4 of the EP&A Regulation 2021)					
Development involving the erection of advertising signs		\$333.00 +\$93.00 for each addition advertisement	\$333.00 +\$93.00 for each addition advertisement	E	N
Advertised Development		\$1,292.00 per ad	\$1,292.00 per ad	A	N
Designated Development		\$2,596.00 per ad	\$2,596.00 per ad	A	N
Prohibited Development		\$1,292.00 per ad	\$1,292.00 per ad	A	N
Designated Development					
Designated development in addition to any other fees payable under Schedule 4, EPA Reg 2021		Normal DA Fee plus \$1,076	Normal DA Fee plus \$1,076	A	N
Integrated Development					
Integrated Development – approval by gov. authority		Normal DA Fee plus \$164 and \$374 for each approval body	Normal DA Fee plus \$164 and \$374 for each approval body	A	N
Review Development Consent					
Review of Determinations (EPA Reg 2021) - in the case of a request with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building		50% of the fee for the original development application	50% of the fee for the original development application	A	N
Review of Determinations (EPA Reg 2021) - in the case of a request with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less		\$222.00	\$222.00	A	N
Review of Determinations (EPA Reg 2021) - in the case of a request with respect to any other development application.		Please refer to Schedule 4, Part 7, 7.3 to 7.7 of EP&A Regulations 2021	Please refer to Schedule 4, Part 7, 7.3 to 7.7 of EP&A Regulations 2021	A	N
Modification of Development Consent					
Minor Modification of a consent under S4.55(1)		\$83.00	\$83.00	A	N
Modification application - Under section 4.55(1A), or under section 4.56(1) that involves, in the consent authority's opinion, minimal environmental impact		Lesser of - (a) \$754 or (b) 50% of the fee for the original application	Lesser of - (a) \$754 or (b) 50% of the fee for the original application	A	N
Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the original development application was --- (a) less than 1 fee unit (\$100), or (b) 1 fee unit (\$100) or more and the original development application did not involve the erection of a building, the carrying out of a work or the demolition of a work or building		50 per cent of that fee	50 per cent of that fee	A	N
Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if --- (a) the fee for the original development application was 1 fee unit (\$100) or more, and (b) the original development application involved the erection of a dwelling house with an estimated cost of \$100,000 or less		\$222.00	\$222.00	A	N
In the case of a request with respect to any other development applications		Please refer to Schedule 4, Part 4, 4.5-4.9 of EP&A Regulations 2021	Please refer to Schedule 4, Part 4, 4.5-4.9 of EP&A Regulations 2021	A	N
Complying Development Certificates (per certificate)					
Cost of works up to \$25,000		\$638.00	\$638.00	E	Y
Between \$25,001 and \$300,000		\$638.00 (incl GST) plus 0.5% of the cost of work in excess of \$25,000	\$638.00 (incl GST) plus 0.5% of the cost of work in excess of \$25,000	E	Y
\$300,001 and \$500,000		\$2,552 (incl. GST) plus 0.4% of the cost of work in excess of \$300,000	\$2,552 (incl. GST) plus 0.4% of the cost of work in excess of \$300,000	E	Y
\$500,001 or greater		\$3,564 (incl. GST) plus 0.5% of the cost of work in excess of \$500,000	\$3,564 (incl. GST) plus 0.5% of the cost of work in excess of \$500,000	E	Y
Construction Certificates (per certificate)					

FEES AND CHARGES	2023/24	2024/25	PRICING POLICY	GST (Y/N)
Cost of works up to \$25,000	\$638.00	\$638.00	E	Y
Between \$25,001 and \$300,000	\$638.00 (incl GST) plus 0.5% of the cost of work in excess of \$25,000	\$638.00 (incl GST) plus 0.5% of the cost of work in excess of \$25,000	E	Y
\$300,001 and \$500,000	\$2,552 (incl. GST) plus 0.4% of the cost of work in excess of \$300,000	\$2,552 (incl. GST) plus 0.4% of the cost of work in excess of \$300,000	E	Y
\$500,001 or greater	\$3,564 (incl. GST) plus 0.5% of the cost of work in excess of \$500,000	\$3,564 (incl. GST) plus 0.5% of the cost of work in excess of \$500,000	E	Y
Other Certificates (per certificate)				
Fee for Registration of an Occupation certificate, Construction Certificate, CDC or subdivision with Council, issued by a Private Certifier (per certificate)	\$36.00	\$36.00	A	Y
Kerb and Gutter Damage Deposit				
Development Applications up to including \$3,000	\$600.00	\$600.00	E	N
Development Applications over \$3,000	\$900.00	\$900.00	E	N
Commercial / Industrial Development Applications	\$1,800.00	\$1,800.00	E	N
Building Work Inspection Fee (Council is PCA) (As required for development under the Environment Planning and Assessment Act 1979, Local Government Act 1993 and Plumbing and Drainage Act 2011)				
Class 1 (up to 8 Building Inspections)	\$500.00	\$500.00	E	N
Class 2 to 9 (per inspection)	\$200.00	\$200.00	E	N
Class 10 (up to 4 inspections)	\$360.00	\$360.00	E	N
Class 10 (up to 6 inspections)	\$450.00	\$450.00	E	N
Re-inspection fees for failed critical stage inspections (Note: Inspections outside a 50km radius of the Brewarrina township subject to additional fees)	\$120.00	\$120.00	E	N
Development Contribution Environmental Planning and Assessments Act 1979				
\$0 top \$100,000	0%	0%	A	-
\$100,000 to \$200,000	0.50%	0.50%	A	N
\$200,000 and above	1%	1%	A	N
Exempt Development	Nil%	Nil%	A	-
Subdivision Certification				
Involving the opening of a public road	\$777 plus \$65 for each additional lot created by the subdivision	\$777 plus \$65 for each additional lot created by the subdivision	A	N
Not involving the opening of a public road	\$386 plus \$53 for each additional lot created by the subdivision	\$386 plus \$53 for each additional lot created by the subdivision	A	N
Strata subdivision	\$386 plus \$65 for each additional lot created by the subdivision	\$386 plus \$65 for each additional lot created by the subdivision	A	N
Application for Subdivision Certificate Fee	\$185.00	\$193.00	E	N
Planning Certificates				
Section 10.7(2) "Zoning"	\$62.00	\$62.00	A	N
Section 10.7(5) "Land restrictions"	\$94.00	\$94.00	A	N
Request for a Drainage Diagram - (please note this fee is non-refundable, if there is no drainage diagram on Council record, Council will instead provide a letter indicating information on sewer connections to the allocated land)	\$62.00	\$62.00	A	N
Urgent Certificate Provision - additional cost for certificates that are required with under 48 hours-notice	\$65.00	\$68.00	E	N
Outstanding notice - Section 735A (Loc. Gov. Act)	\$80.00	\$80.00	A	N
Outstanding notices Section 121ZP (E.P. & A Act)	\$80.00	\$80.00	A	N
Building Certificate for all other buildings: not exceeding 200 sqm	\$250.00	\$250.00	A	N
Exceeding 200 sqm but not 2000 sqm	\$250, plus 0.50 cents per sqm over 200	\$250, plus 0.50 cents per sqm over 200	A	N
Exceeding 2000 sqm	\$1,165, plus 0.075 cents per sqm over 2000	\$1,165, plus 0.075 cents per sqm over 2000	A	N
Additional fee for certificates required with 24 hours-notice	\$175.00	\$183.00	E	N
Cancellation of any certificate applications (% retained to cover administration costs)	10% of application fee	10% of application fee	E	N
Planning & Building Documentation - Note Free to download				
Local Environmental Plan (or available on Councils website for free www.brewarrina.nsw.gov.au)	\$39.00	\$41.00	E	N
Section 68 Approvals of Local Government Act				
S68 Part(A1) - Installation of Transportable Dwelling				
Section 68 Fee - Installation of Transportable Dwelling (Part A (1))	Same as Construction Certificate Fee	Same as Construction Certificate Fee	E	Y
S68 Part F2 - Operating a caravan park or Camping Ground				
Local Government Act Sec 68 (F2 Activity Approval)	\$200.00	\$209.00	E	N
S68 Part D - Others				
Local Government Act Sec 68(D) Approval	\$100.00	\$105.00	E	N
Manufactured Home Estates, Caravan Parks and Camping Grounds Under Section 68 of the Local Government Act 1993				
Lodgement of application to install a manufactured home on a residential property (new FY 24/25)			E	N
Inspection fee for site Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Movable Dwellings) Regulation 2005 - REG 174	\$300.00	\$314.00	E	N
Inspection of relocatable dwellings				
Outside of Shire boundaries	\$150 + \$2.00 per km	\$200 + \$2.00 per km	E	N
Within Shire boundaries	\$150 + \$1.20 per km	\$200 + \$1.20 per km	E	N
SEPTIC TANKS				
New Installation Section 68 LGA Part C (6)	\$486.00	\$508.00	E	N

FEES AND CHARGES		2023/24	2024/25	PRICING POLICY	GST (Y/N)
Amended / Installation Section 68 LGA		\$174.00	\$182.00	E	N
Environmental Planning & Assessment Act					
Section 150 Certificates (Certified copies of documents Plans or maps relating to an Env. Planning Instrument) (CI 262)		\$53.00	\$53.00	A	N
Environmental Impact Assessment (EIS)					
Copies of EIS Documents		\$25.00	\$25.00	A	N
Inspection					
SEWERAGE FEES					
Sewerage inspection / renewal fee		\$174.00	\$191.00	E	N
SWIMMING POOLS – Swimming Pool Regs 2008					
Privately Owned Swimming Pools - Section 22D certificate (includes compliance inspection) (CI18a)		\$173.00	\$173.00	A	Y
Reinspections (per inspection) (CI18a)		\$100.00	\$105.00	E	N
Registration of Pool on NSW register on behalf of owner (CI 18d)		\$10.00	\$10.00	A	N
Environmental Management					
Biosecurity (weeds)					
Noxious Weed Spraying					
Inside 25km radius of Brewarrina per hour		\$341.00	\$356.00	E	Y
Outside 25km radius of Brewarrina per hour		\$341.00	\$356.00	E	Y
Public Health & Enforcement - Inspection					
Food shops, Hairdressers and Barbers, Beauty Salons, Boarding Houses, Mortuary		\$216.00	\$226.00	E	N
Subsequent inspections		\$70.00	\$73.00	E	N
Food Shop Prohibition Orders/Improvement Notices - per notice (Food Act CI 66AA)		\$330.00	\$330.00	A	N
Mobile Food Vans / Temporary Food/ Itinerant vendors		\$90.00 per inspection (includes approval)	\$100.00 per inspection (includes approval)	E	N
Amusement Ride Inspections - Large		\$20.00 (includes approval)	\$50.00 (includes approval)	E	N
Amusement Ride Inspections - small		\$10.00 (includes approval)	\$20.00 (includes approval)	E	N
Animal Management					
Companion Animals - Registration Category					
Microchipping of Cat and Dog		\$75.00	\$78.00	E	Y
Life-time Registration for rescued pets		Free	Free	A	N
Dog - Desexed (by relevant age)		\$75.00	\$75.00	A	N
Dog - Desexed (by relevant age eligible pensioner)		\$32.00	\$32.00	A	N
Dog - Desexed (sold by pound/shelter)		Nil	Nil	A	N
Dog - Not Desexed or Desexed (after relevant age)		\$252.00	\$252.00	A	N
Dog - Not Desexed (not recommended)		\$75.00	\$75.00	A	N
Dog - Not Desexed (by relevant age eligible pensioner)		\$32.00	\$32.00	A	N
Dog - Not Desexed (recognised breeder)		\$75.00	\$75.00	A	N
Dog - Working		Nil	Nil	A	N
Dog - Service of the State		Nil	Nil	A	N
Assistance Animal		Nil	Nil	A	N
Cat - Desexed or Not Desexed		\$65.00	\$65.00	A	N
Cat - Desexed (Eligible Pensioner)		\$32.00	\$32.00	A	N
Cat - Desexed (sold by pound/shelter)		Nil	Nil	A	N
Cat - Not Desexed (not recommended)		\$65.00	\$65.00	A	N
Cat - Not Desexed (Eligible Pensioner)		\$32.00	\$32.00	A	N
Cat - Not Desexed (recognised breeder)		\$65.00	\$65.00	A	N
Registration late fee		\$21.00	\$21.00	A	N
Annual permit category					
Cat not desexed by four months of age		\$92.00	\$92.00	A	N
Dangerous dog		\$221.00	\$221.00	A	N
Restricted dog		\$221.00	\$221.00	A	N
Permit late fee		\$21.00	\$21.00	A	N
All costs associated with holding companion animals will be passed onto the owner (i.e. advertising, veterinary fees)		Actual cost + 30%	Actual cost + 30%	E	N
Ranger call out fee per hour - min 4 hours		\$200.00	\$209.00	E	N
Surrender of Cat and Dog		Actual	Actual	A	N
Impound Fees					
Impound Fee - Dog, Cat and Stock					
Release of cat (registered)		\$25.00	\$26.00	E	N
Release of dog (registered) - 1st impounding		\$200.00	\$209.00	E	N
Release of dog (registered) - 2nd & subsequent impoundings		\$300.00	\$314.00	E	N
Release of cat (unregistered)		\$70.00	\$73.00	E	N
Release of dog (unregistered)		\$300.00	\$314.00	E	N
Maintenance / sustenance charge for cat or dog - per day (week day)		\$20.00 per day	\$21.00 per day	E	N
Maintenance / sustenance charge for cat or dog - per day (weekend)		\$50.00 per day	\$52.00 per day	E	N
Stock - per day		\$80.00 Base + actual cost to transport to holding facility + sustenance	\$84.00 Base + actual cost to transport to holding facility + sustenance	E	N
Release Fee Other animals NEI		\$100.00	\$105.00	E	N
Impound Fee - Vehicle and Others					
Impounding of motor vehicle		\$365.00	\$381.00	E	N
Disposal of motor vehicle		Actual + 30%	Actual + 30%	E	N
Release of vehicle		\$80.00	\$84.00	E	N
Storage of impounded vehicle		\$55.00	\$57.00	E	N
Economic & Development					
Library					
Penalties and Fines - Lost/Damaged Items		Cost of item + \$5.00	Cost of item + \$5.00	D	Y
Overdue Fees - cents per item/per day(max. \$5.00 per item)		\$0.20	\$0.50	D	Y

FEES AND CHARGES	2023/24	2024/25	PRICING POLICY	GST (Y/N)
Membership Cards - New Member	Free	Free	D	-
Membership Cards - Replacement Card	\$3.00	\$5.00	D	Y
Penalties and Fines	Determined by Big Sky Library + \$5.00 processing fee	Determined by Big Sky Library + \$5.00 processing fee	D	Y
Inter Library Loan Request	Determined by Big Sky Library + \$5.00 processing fee	Determined by Big Sky Library + \$5.00 processing fee	D	Y
Facilities Hire				
Community Centre				
Community Centre - Rental per hour (weekday 9am - 5pm), plus 50% on top, after 5pm, weekend or public holiday	\$75.00	\$83.00	C	Y
Community Centre - Daily Rental (weekday 9am - 5pm) plus 50% on top, after 5pm, weekend or public holiday	\$500.00	\$550.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. It must be returned in the state it was given, only then bond will be refunded. NO ALCOHOL.	\$250.00	\$275.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. It must be returned in the state it was given, only then bond will be refunded. WITH ALCOHOL.	\$1,000.00	\$1,000.00	C	Y
Senior Citizens Room / Commercial Centre Resource Room				
Per Hour	\$30.00	\$33.00	C	Y
Full Day (8 hours)	\$176.00	\$194.00	C	Y
Full Day (8 hours) after hours and weekends	\$341.00	\$375.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. It must be returned in the state it was given, only then bond will be refunded. NO ALCOHOL.	\$250.00	\$250.00	C	Y
Visitor Information Centre				
Auditorium Hire - includes, kitchen, chairs and tables (Weekday 09am to 5pm)	\$250.00	\$275.00	C	Y
Auditorium Hire - Open & Close outside of hours weekdays plus 50% on top, after 5pm, weekend or public holiday	\$60.00	\$66.00	C	Y
Auditorium Hire - includes, kitchen, chairs and tables (after hours and weekends)	\$500.00	\$550.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. It must be returned in the state it was given, only then bond will be refunded. NO ALCOHOL.	\$250.00	\$275.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. It must be returned in the state it was given, only then bond will be refunded. WITH ALCOHOL.	\$1,000.00	\$1,000.00	C	Y
Park & Sport Facilities Hire				
Brewarrina Racecourse				
Hiring of grounds/ facilities - per half day	\$204.00	\$224.00	C	Y
Hiring of grounds/ facilities - per day	\$408.00	\$449.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. It must be returned in the state it was given, only then bond will be refunded. NO ALCOHOL.	\$1,000.00	\$1,000.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. It must be returned in the state it was given, only then bond will be refunded. WITH ALCOHOL.	\$3,000.00	\$3,000.00	C	Y
Cool room hire - per day (not to be taken off bitumen roads)	\$129.00	\$142.00	C	Y
Geoff New Oval Brewarrina / Magpie Oval Goodooga				
Day Hire of Geoff New Oval / Magpie Oval	\$176.00	\$194.00	C	Y
Cricket Completion - per season	\$1,328.00	\$1,461.00	C	Y
Football Competition each code, each field - per season (includes training sessions and access to lights)	\$1,328.00	\$1,461.00	C	Y
Sporting Groups; no training days, no lights (i.e. Little A's)	\$420.00	\$462.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. The facility must be returned in the state it was given, only then bond will be refunded after a season or an event. NO ALCOHOL.	\$1,000.00	\$1,100.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. The facility must be returned in the state it was given, only then bond will be refunded after a season or an event. WITH ALCOHOL.	\$3,000.00	\$3,300.00	C	Y
Cricket Field Marking (1.5hrs hours labour and equipment)	\$150.00	\$165.00	C	Y
Football and athletics (6 hours labour and equipment) Council encourages schools to work together to plan athletics events and share the cost of line marking	\$500.00	\$550.00	C	Y
Memorial Park				
Hire Charge per day	\$139.00	\$153.00	C	Y
Electricity and Utilities Charge per day	\$36.00	\$40.00	C	Y
Damages and Cleaning Bond. The venue is to be left clean and tidy. It must be returned in the state it was given, only then bond will be refunded. NO ALCOHOL.	\$288.00	\$317.00	C	Y
Tennis Courts Brewarrina				
Tennis Courts (Tennis nets are to be organised with staff at the Visitor Information Centre)	NO CHARGE	NO CHARGE	C	Y
Tennis Court Lights - per hour	\$33.00	\$33.00	C	Y
Community Exercise Room - Limited keys allocated				
Individual membership and use per year - mandatory induction	\$50.00	\$55.00	E	Y
Youth Group membership and use per year - mandatory induction	\$250.00	\$275.00	E	Y
Adult Group membership and use per year - mandatory induction	\$500.00	\$550.00	E	Y
Council Property Rental				
Dental Clinic				
1 Day Rental (Per Day)	\$380.00	\$380.00	C	Y
2 Days Rental	\$502.00	\$502.00	C	Y
3 Days Rental	\$586.00	\$586.00	C	Y
4 Days Rental	\$665.00	\$665.00	C	Y
5 Days Rental	\$762.00	\$762.00	C	Y

F E E S A N D C H A R G E S	2023/24	2024/25	PRICING POLICY	GST (Y/N)
Commercial Rental				
Doctor's House (3 King St.) per week (GST Included)	\$396.00	\$396.00	C	Y
Doctor's Surgery (4 Sandon St.) per week (GST included)	\$495.00	\$495.00	C	Y
Aged Care Units (Inclusive of Lawn maintenance charge)				
Single Bedroom Unit per fortnight	\$280.00	\$280.00	C	Y
Double Bedroom Unit per fortnight	\$390.00	\$390.00	C	Y
Accommodation - Other				
Hairdressing Salon per day	\$100.00	\$110.00	C	Y
Engineering Services				
Authorised Motor Vehicle Inspection				
Authorised Safety Check Inspection Scheme (Pink Slip)				
Safety Check - Light Vehicle	46.00	\$46.00	A	Y
Safety Check - Motorcycle	26.00	\$26.00	A	Y
Safety Check - Trailer without brakes	24.00	\$24.00	A	Y
Safety Check - Trailer with brakes	36.00	\$36.00	A	Y
Defect Clearance - partial inspection #	26.00	\$26.00	A	Y
Defect Clearance - full inspection #	49.00	\$49.00	A	Y
Gas Inspection	18.00	\$18.00	A	Y
Authorised Unregistered Vehicle Inspection Scheme (Blue Slip)				
Safety Check, Identity Check - Light Vehicle	\$73.00	\$73.00	A	Y
Safety Check, Identity Check - Motorcycle	\$45.00	\$45.00	A	Y
Safety Check, Identity Check - Trailer without brakes	\$37.00	\$37.00	A	Y
Safety Check, Identity Check - Trailer with brakes	\$53.00	\$53.00	A	Y
Written-off Vehicle - declared by customer	\$20.00	\$20.00	A	Y
Written-off Vehicle - referreby registry	\$42.00	\$42.00	A	Y
Design Check - without Compliance Certificate	\$34.00	\$34.00	A	Y
Design Check - with Compliance Certificate	\$52.00	\$52.00	A	Y
Adjustment of Records	\$34.00	\$34.00	A	Y
Imported light vehicles - Low volumn, Personal and Registered Automotive Workshop Scheme	\$171.00	\$171.00	A	Y
Imported motorcycles - Low volumn, Personal and Registered Workshop Scheme	\$88.00	\$88.00	A	Y
Police Referral - country area outside Vehicle Identification Inspection Unit areas	\$33.00	\$33.00	A	Y
Defect Clearance - partial inspection #	\$26.00	\$26.00	A	Y
Defect Clearance - full inspection (safety check) #	\$49.00	\$49.00	A	Y
Defect Clearance - full inspection (Safety Check, Design Check) #	\$73.00	\$73.00	A	Y
Gas Inspection	\$18.00	\$18.00	A	Y
Engineering Works				
Double grid replacement	\$24,211.00	\$26,632.00	E	Y
Single grid replacement	\$12,106.00	\$13,317.00	E	Y
Install standard 3.0m layback	\$2,568.00	\$2,825.00	E	Y
Road Openings - permit	\$78.00	\$86.00	E	Y
Hiring (Price Include Machine and Operator) Minium 1 hour. After first hour, charge at half an hour interval)				
Earthmoving Equipment				
Graders - Cat 16G per hour	\$351.00	\$386.00	E	Y
Graders - Cat 12M or similar per hour	\$282.00	\$310.00	E	Y
Front End Loader- per hour	\$282.00	\$310.00	E	Y
Large Trucks				
Prime Mover & Low Loader per hour	\$267.00	\$294.00	E	Y
Prime Mover and Tipping Trailer per hour	\$267.00	\$294.00	E	Y
Prime Mover and Water Tanker per hour	\$267.00	\$294.00	E	Y
Additional Trailer per hour	\$115.00	\$127.00	E	Y
Medium Trucks				
Rigid Truck- Isuzu (with Hi- Ab) one man crew per hour	\$222.00	\$244.00	E	Y
Rigid Truck- Isuzu (tar truck) one man crew, materials extra per hour	\$413.00	\$454.00	E	Y
Small Trucks				
Rigid Trucks- 2 Tonne Tipper- One Man Crew per hour	\$151.00	\$166.00	E	Y
Rollers				
Multi Tyre Roller per hour	\$189.00	\$208.00	E	Y
Pad Foot Multipac per hour	\$189.00	\$208.00	E	Y
Vibrating Smooth Drum per hour	\$189.00	\$208.00	E	Y
Grid Roller- Hyster Drawn per hour	\$89.00	\$98.00	E	Y
Backhose & Tractors				
Backhoe per hour	\$222.00	\$244.00	E	Y
Skid Steer Loader per hour	\$161.00	\$177.00	E	Y
Additional implement for skid steer per hour	\$53.00	\$58.00	E	Y
Tractor - Ford New Holland 660 with Slasher per hour	\$167.00	\$184.00	E	Y
Tractor - 200 HP	\$177.00	\$195.00	E	Y
John Deere - Zero Turn Ride-on Mower	\$133.00	\$146.00	E	Y
Hiring of Plant				
4" Pump (Dry Hire) - Per Day	\$402.00	\$442.00	E	Y
6" Pump (Dry Hire) - Per Day	\$518.00	\$570.00	E	Y
Excavator 3.5 Tonne (Wet Hire) - Per Hour	\$207.00	\$228.00	E	Y
Fork Lift (Wet Hire) - Per Hour	\$126.00	\$139.00	E	Y
Ride on Mower (Wet Hire) - Per Hour	\$148.00	\$163.00	E	Y
Whacker Packer (Dry Hire Contractors Only) - Per Day	\$230.00	\$253.00	E	Y
Labour				
Tradesman with tools - Plumber, mechanic, carpenter per hour	\$147.00	\$162.00	E	Y
Basic Sewer Chokes (min-1per hour Charge) as per Council policy No.2/2.10/7 per hour	\$388.00	\$427.00	E	Y
Overtime rates apply - Weekends, After hours and Public Holidays (All staff) per hour	Actual + 30%	Actual + 30%	E	Y
Other Staff				
Overtime rates apply-weekends, after per hours, and Public holidays per hour	Actual + 30%	Actual + 30%	E	Y

FEES AND CHARGES		2023/24	2024/25	PRICING POLICY	GST (Y/N)
Private Works					
Workshop Charges					
Minimum Charge all private works		\$96.00	\$106.00	E	Y
Cost Per Hour Mechanical works		\$176.00	\$194.00	E	Y
Consumables Charge rags , cleaning cloths, waste disposal fee		\$28.00	\$31.00	E	Y
Minimum Charge remove and refit Truck/Tractor Tyre		\$227.00	\$250.00	E	Y
Oil Change and Spare parts		Actual Cost + 40%	Actual Cost + 40%	E	Y
Quarry					
Materials (Quantities greater than 100m³ quoted separately)					
Gravel/ uncrushed m ³		\$52.00	\$57.00	E	Y
Granite, uncrushed m ³		\$52.00	\$57.00	E	Y
5mm and 7mm Aggregate, crushed m ³		\$183.00	\$201.00	E	Y
10mm and 14mm Aggregate, crushed m ³		\$183.00	\$201.00	E	Y
Aggregate / sand mix for Concrete m ³		\$246.00	\$271.00	E	Y
Crusher Dust m ³		\$107.00	\$118.00	E	Y
Coomamble Sand m ³		\$178.00	\$196.00	E	Y
Carramar sand (free for footpaths only) m ³		\$92.00	\$101.00	E	Y
Non-Potable Water (35,000 Lt)		\$129.00	\$142.00	E	Y
Delivery of Materials					
These prices are ex-depot delivered within 2km radius of depot, (<2m ³) per load		\$23.00	\$25.00	E	Y
These prices are ex-depot delivered within 2km radius of depot, (>2m ³) per load		\$45.00	\$50.00	E	Y
These prices are ex-depot delivered outside 2km radius of depot, (<2m ³) per Km		\$4.30	\$5.00	E	Y
These prices are ex-depot delivered outside 2km radius of depot, (>2m ³) per Km		\$6.50	\$7.00	E	Y
WATER					
Filtered Water Annual Access Charge					
Brewarrina Filtered Water Annual Access Charge					
Brewarrina Filtered Water Access Charge 20 mm (Also applied to unconnected properties)		\$525.20	\$543.60	E	N
Brewarrina Filtered Water Access Charge 25 mm		\$820.60	\$849.40	E	N
Brewarrina Filtered Water Access Charge 32 mm		\$1,344.50	\$1,391.60	E	N
Brewarrina Filtered Water Access Charge 40 mm		\$2,100.80	\$2,174.40	E	N
Brewarrina Filtered Water Access Charge 50 mm		\$3,282.50	\$3,397.50	E	N
Brewarrina Filtered Water Access Charge 80 mm		\$8,403.20	\$8,697.60	E	N
Brewarrina Filtered Water Access Charge 100 mm		\$13,130.00	\$13,590.00	E	N
Goodooga Filtered Water Annual Access Charge					
Goodooga Filtered Water Access Charge 20 mm(also applies to un-connected properties)		\$395.70	\$409.50	E	N
Goodooga Filtered Water Access Charge 25 mm		\$618.30	\$639.80	E	N
Goodooga Filtered Water Access Charge 32 mm		\$1,013.00	\$1,048.30	E	N
Goodooga Filtered Water Access Charge 40 mm		\$1,582.80	\$1,638.00	E	N
Goodooga Filtered Water Access Charge 50 mm		\$2,473.10	\$2,559.40	E	N
Goodooga Filtered Water Access Charge 80 mm		\$6,331.20	\$6,552.00	E	N
Goodooga Filtered Water Access Charge 100 mm		\$9,892.50	\$10,237.50	E	N
Filtered Water Usage Charge (Brewarrina and Goodooga)					
Filtered water usage charge – per Kl.		\$2.26	\$2.34	E	N
Raw Water Annual Access Charge					
Brewarrina Raw Water Annual Access Charge					
Brewarrina Raw Water Access Charge 20 mm(also applies to un-connected properties)		\$455.60	\$471.50	E	N
Brewarrina Raw Water Access Charge 25 mm		\$711.90	\$736.70	E	N
Brewarrina Raw Water Access Charge 32 mm		\$1,166.30	\$1,207.00	E	N
Brewarrina Raw Water Access Charge 40 mm		\$1,822.40	\$1,886.00	E	N
Brewarrina Raw Water Access Charge 50 mm		\$2,847.50	\$2,946.90	E	N
Brewarrina Raw Water Access Charge 80 mm		\$7,289.60	\$7,544.00	E	N
Brewarrina Raw Water Access Charge 100 mm		\$11,390.00	\$11,787.50	E	N
Goodooga Raw Water Annual Access Charge					
Goodooga Raw Water Access Charge 20 mm (also applies to un-connected properties)		\$425.40	\$440.30	E	N
Goodooga Raw Water Access Charge 25 mm		\$664.70	\$688.00	E	N
Goodooga Raw Water Access Charge 32 mm		\$1,089.00	\$1,127.20	E	N
Goodooga Raw Water Access Charge 40 mm		\$1,701.60	\$1,761.20	E	N
Goodooga Raw Water Access Charge 50 mm		\$2,658.80	\$2,751.90	E	N
Goodooga Raw Water Access Charge 80 mm		\$6,806.40	\$7,044.80	E	N
Goodooga Raw Water Access Charge 100 mm		\$10,635.00	\$11,007.50	E	N
Angledool Bore Water Annual Access Charge					
Connection Fee 20mm		Actual Labour costs + 30%	Actual Labour costs + 30%	E	N
Bore Water Access Charge 20mm (connected)		\$409.80	\$424.10	E	N
Bore Water Access Charge 20mm (un-connected)		\$204.90	\$212.10	E	N
Bore Water Usage in excess of 1,000Kl/pa		\$1.39	1.44	E	N
Raw Water Usage Charge (Brewarrina and Goodooga)					
50mm or Greater Raw Water Usage in excess of 1,500kl/pa – non-residential per kl		1.39	1.44	E	N
Water Connection (Filtered and Raw Water)					
Brewarrina and Goodooga Water Connection Fees (Raw and Filtered Water)					
Standard 20mm		\$785.70	\$813.20	E	N
Standard 25mm		\$1,227.70	\$1,270.60	E	N
Standard 32mm		\$2,011.40	\$2,081.80	E	N
Standard 38mm		\$2,836.40	\$2,935.70	E	N
Standard 50mm		Actual + 30%	Actual + 30%	E	N
Standard 100mm		Actual + 30%	Actual + 30%	E	N
Water Disconnection and Reconnection Fee (Raw and Filtered Water)					
Disconnection Fee		\$113.00	\$124.00	E	N

FEES AND CHARGES		2023/24	2024/25	PRICING POLICY	GST (Y/N)
	Reconnection Fee	\$113.00	\$124.00	E	N
Water Meter Reading					
	Interim Metre Read	\$48.00	\$53.00	E	N
	Test Metre Read	\$115.00	\$127.00	E	N
	Replacement - 20mm	\$246.00	\$271.00	E	N
	Replacement - other sizes	Actual + 30%	Actual + 30%	E	N
	Fire Flow Investigation	\$409.00	\$450.00	E	N
	Maximum / Minimum Pressure Enquiries	\$246.00	\$271.00	E	N
SEWER					
Sewer Annual Access Charge					
Brewarrina Sewer Annual Access Charge					
	Brewarrina Sewer Access Charge (connected)	\$943.00	\$976.00	E	N
	Brewarrina Sewer Access Charge multi (connected)	\$472.00	\$488.50	E	N
	Brewarrina Sewer Access Charge (un-connected)	\$472.00	\$488.50	E	N
	Brewarrina Urinals	\$80.00	\$82.80	E	N
	Brewarrina Water Per Closet (3 - 5)	\$238.00	\$246.30	E	N
	Brewarrina Water Per Closet (over 5)	\$80.00	\$82.80	E	N
Goodooga Sewer Annual Access Charge					
	Goodooga Sewer Access Charge (connected)	\$409.00	\$423.30	E	N
	Goodooga Sewer Access Charge multi (connected)	\$205.00	\$212.20	E	N
	Goodooga Sewer Access Charge (un-connected)	\$205.00	\$212.20	E	N
	Goodooga Urinals	\$80.00	\$82.80	E	N
	Goodooga Water Per Closet (3 - 5)	\$238.00	\$246.30	E	N
	Goodooga Water Per Closet (over 5)	\$80.00	\$82.80	E	N
Sewer Connection Fees					
Sewer Connection Fees (Brewarrina and Goodooga)					
	New connection to Council sewer system	\$1,124.00	\$1,236.00	E	N
	Re-Connection to Council sewer system	\$766.00	\$843.00	E	N
	Sewer head works charge	Actual + 30%	Actual + 30%	E	N
WASTE MANAGEMENT					
Waste Annual Access Charge					
Brewarrina Waste Annual Access Charge					
	Brewarrina Domestic Waste	\$457.00	\$473.00	E	N
	Brewarrina Commercial Waste	\$536.00	\$554.80	E	N
	Brewarrina Vacant Land	\$25.50	\$26.40	E	N
	Brewarrina Waste - Non-Collected	\$75.00	\$77.60	E	N
Goodooga Waste Annual Access Charge					
	Goodooga Domestic Waste	\$389.00	\$402.60	E	N
	Goodooga Commercial Waste	\$536.00	\$554.80	E	N
	Goodooga Vacant Land	\$25.50	\$26.40	E	N
	Goodooga Waste - Non-Collected	\$75.00	\$77.60	E	N
Gongolgon Waste Annual Access Charge					
	Gongolgon Domestic Waste	\$334.00	\$345.70	E	N
Tip Fee					
Angledool Tip Fee					
	Angledool Tip Maintenance Fee	\$88.00	\$97.00	E	N
Rural Waste Management					
	Collection of 240L bin outside the defined scavenging areas	\$11.10	\$12.20	E	N
	Travel to and from	\$3.60	\$4.00	E	N
Non Residential Waste					
	Tip fee Commercial and Builders non-asbestos waste - per m ³	\$37.00	\$41.00	E	Y
	Friable/Bonded Asbestos - per 1/2m ³	\$110.00	\$121.00	E	Y
	Friable/Bonded Asbestos - per m ³	\$222.00	\$244.00	E	Y
	Asbestos contaminated waste - where building has been damaged or destroyed by fire, volumes greater than 25m ³ and up to 100m ³	\$5,105.00	\$5,616.00	E	Y
	Asbestos contaminated waste - where building has been damaged or destroyed by fire, volumes > 100m ³ \$4,150.00 base fee plus \$130.00 per m ³	\$5,105.00	\$5,616.00	E	Y
	Inert Solid contamination, Biosolids per m ³	\$98.00	\$108.00	E	Y
	Non asbestos contaminated waste - where building has been damaged or destroyed by fire, volumes greater than 25m ³ and up to 100m ³	\$5,105.00	\$5,616.00	E	Y
	Non Asbestos contaminated waste - where building has been damaged or destroyed by fire, volumes > 100m ³ \$4150.00 base fee plus \$130.00 per m ³	\$5,105.00	\$5,616.00	E	Y
Tyre Disposal fee					
	Small Tyre (wheelbarrow / motor bike / push bike or the like)	\$6.00	\$7.00	E	Y
	Passenger Vehicle Tyre	\$6.00	\$7.00	E	Y
	Light Truck	\$29.00	\$32.00	E	Y
	Truck	\$33.00	\$36.00	E	Y
	Tractor Small (1.5m diameter)	\$61.00	\$67.00	E	Y
	Tractor Large (over 1.5m diameter)	\$61.00	\$67.00	E	Y
	Truck Super Singles	\$40.00	\$44.00	E	Y
	Grader	\$72.00	\$79.00	E	Y
	Earth Mover	\$140.00	\$154.00	E	Y
Liquid Trade Waste					
	Liquid Trade Waste Disposal	Actual + 30%	Actual + 30%	E	N

7.5 POLICY REVIEW - RELATED PARTY DISCLOSURE POLICY (REVOKE CURRENT POLICY AND ADOPT RE-WRITTEN POLICY)**DOC REF:****REPORT BY:** Angus Chan, Finance Manager**AUTHORISER:** David Kirby, General Manager**DATE:** 16th May 2024**IP&R REFERENCE:**

Objective 5.2.2 Timely and accurate reporting for efficient management and accountability

PURPOSE

This Policy is to provide guidance to Brewarrina Shire Council and Key Management Personnel (KMP) to ensure Council's Compliance with Australian Accounting Standards Board AASB124 Related Party Disclosures, the Information Privacy Act 2009 and the Right to Information Act 2009. The guideline will provide a systematic approach to discern related parties, approved related party transactions and proper identification, recording and reporting of such transactions.

RECOMMENDATION

That Council to review and adopt the re-written policy

Or

That Council to review and adopt the current policy

EXECUTIVE SUMMARY

The current Related Party Disclosures Policy was adopted since 2016 and has not been reviewed. The re-written policy is presented in a more easy way to follow and reflect the current practice.

CONTENT

Refer attached Current and Re-written policy.

GOVERNANCE IMPLICATIONS

To ensure Council's compliance with the Australian Accounting Standards and fulfil legal requirements.

FINANCIAL IMPLICATIONS

NIL

ATTACHMENTS

1. **Related Party Disclosures Policy-2024**
2. **Related-Party-Disclosures-Policy-2016 (current)**

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POLICY NUMBER: BCM/TBA



RELATED PARTY DISCLOSURES POLICY

VERSION: TBA : 12 MAY 2024

Purpose

This Policy is to provide guidance to Brewarrina Shire Council and Key Management Personnel (KMP) to ensure Council's Compliance with Australian Accounting Standards Board AASB124 Related Party Disclosures, the Information Privacy Act 2009 and the Right to Information Act 2009. The guideline will provide a systematic approach to discern related parties, approved related party transactions and proper identification, recording and reporting of such transactions.

This Guideline will be applied in:

- Identifying KMP;
- Identifying related party relationships and transactions;
- Identifying Outstanding balances, including commitments, between Council and its related parties;
- Identifying the circumstances in which disclosure is required; and
- Determining the specific disclosures to be made.

Scope

This policy applies to related party transactions which occur between Council, Key Management Personnel and related parties.

Definitions

ARM'S LENGTH TRANSACTION	MEANS A TRANSACTION BETWEEN TWO RELATED PARTIES THAT IS CONDUCTED AS IF THEY WERE UNRELATED, SO THAT THERE IS NO QUESTION OF CONFLICT OF INTEREST.
CLOSE FAMILY MEMBERS	ARE PEOPLE WHO CAN BE EXPECTED TO INFLUENCE OR BE INFLUENCED BY KEY MANAGEMENT PERSONNEL. THIS INCLUDES BUT IS NOT LIMITED TO THE SPOUSE OR PARTNER, CHILDREN AND DEPENDENTS AND CHILDREN AND DEPENDENTS OF THE SPOUSE OR PARTNER. OTHER FAMILY MEMBERS THAT WOULD EXPECT TO INFLUENCE OR BE ONFLUENCED BY KEY MANAGEMENT PERSONNEL NEED TO BE INCLUDED AS CLOSE FAMILY MEMBERS.
ENTITY	CAN INCLUDE A BODY CORPORATE, A PARTNERSHIP OR A TRUST, INCORPORATED ASSOCIATION, OR UNINCORPORATED GROUP OR BODY.
KEY MANAGEMENT PERSONNEL (KMP)	ARE DEFINED IN <i>THE LOCAL GOVERNMENT REGULATION 2012</i> TO INCLUDE COUNCILLORS, THE GM AND SENIOR MANAGEMENT EMPLOYEES. FURTHER DEFINED IN AASB 124 - RELATED PARTY DISCLOSURES AS "THOSE PERSONS HAVING AUTHORITY AND RESPONSIBILITY FOR PLANNING, DIRECTING AND CONTROLLING THE ACTIVITIES OF THE ENTITY, DIRECTLY OR INDIRECTLY, INCLUDING ANY DIRECTOR (WHETHER EXECUTIVE OR OTHERWISE) OF THAT "ENITY". FOR THE PURPOSE OF THIS POLICY, KEY MANAGEMENT PERSONNEL WILL BE ALIGNED WITH THE DEFINITION WITHIN <i>THE LOCAL GOVERNMENT REGULATION 2012</i> .

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<p>KMP COMPENSATION</p>	<p>INCLUDES ALL FORMS OF CONSIDERATION PAID, PAYABLE OR PROVIDED BY BREWARRINA SHIRE COUNCIL IN EXCHANGE FOR SERVICES PROVIDED, AND INCLUDES:</p> <ol style="list-style-type: none"> 1. SHORT-TERM EMPLOYEE BENEFITS, SUCH AS WAGES, SALARIES AND SOCIAL SECURITY CONTRIBUTIONS, PAID ANNUAL LEAVE AND PAID SICK LEAVE, PROFIT SHARING AND BONUSES (IF PAYABLE WITHIN TWELVE MONTHS OF THE END OF PERIOD) AND NON MONMETARY BENEFITS (SUCH AS MEDICAL CARE, HOUSING, CARS AND FREE AND SUBSIDISED GOODS OR SERVICES) FOR CURRENT EMPLOYEES; 2. POST –EMPLOYMENT BENEFITS SUCH AS PENSIONS, OTHER RETIREMENT BENEFITS, POST-EMPLOYMENT LIFE INSURANCE AND POST-EMPLOYMENT MEDICAL CARE; 3. OTHER LONG-TERM EMPLOYEE BENEFITS, INLCUDING LONG-SERVICE LEAVE OR SABBATICAL LEAVE, JUBILEE OR OTHER LONG-SERVICE BENEFITS, LONG-TERM DISABILITY BENEFITS AND, IF THEY ARE NOT PAYABLE WHOLLY WITHIN TWELVE MONTHS AFTER THE END OF THE PERIOD, PROFIT SHARING, BONUSES AND DEFERRED COMPENSATION; 4. TERMINATION BENEFITS; AND 5. SHARE-BASED PAYMENT.
<p>MATERIAL (MATERILAITY)</p>	<p>MEANS THE ASSESSMENT OF WHETHER THE TRANSACTION, EITHER INDIVIDUALLY OR IN AGGREGATE WITH OTHER TRANSACTIONS, BY OMITTING IT OR MISSTATING IT COULD INFLUENCE DCISIONS THAT USERS MAKE ON THE BASIS AN ENTITY’S FINACNCIAL STATEMENTS. FOR THE PURPOSE OF THIS POLICY, IT IS NOT CONSIDERED APPROPRIATE TO SET EITHER A DOLLAR VALUE OR A PERCENTAGE VALUE TO DETERMINE MATERIALITY.</p>
<p>NORMAL TERMS AND CONDITIONS</p>	<p>ARE THE STANDARD RULES GOVERNMENT TRANSACTIONS BETWEEN COUNCIL AND ALL EXTERNAL BODIES. THESE CAN BE GOVERNED BY POLICIES, LEGISLATION OR ACCEPTED BUSINESS PRACTICES.</p>
<p>RELATED PARTY</p>	<p>IS AN AFFILIATE; AN EMPLOYEE; MEMBERS OF THE IMMEDIATE FAMILY OF AN EMPLOYEE; AND PERSONS HAVING A CONTROLLING INFLUENCE ON CONTROLLED ENTITIES.</p>
<p>RELATED PARTY TRANSACTION</p>	<p>IS A TRANSFER OF RESOURCES, SERVICES OR OBLIGATIONS BETWEEN A REPORTING ENTITY AND A RELATED PARTY, REGARDLESS OF WHETHER A PRICE IS CHARGED.</p>
<p>SIGNIFICANT (SIGNIFICANCE)</p>	<p>MEANS LIKELY TO INFLUENCE THE DECISIONS THAT USERS OF THE COUNCIL’S FINANCILA STATEMENTS MAKE HAVING REGARD TO BOTH THE EXTENT (VALUE AND FREQUENCY) OF THE TRANSACTIONS, AND THAT THE TRANSACTIONS HAVE OCCURRED BETWEEN THE COUNCIL AND RELATED PARTY OUTSIDE A PUBLIC SERVICE PROVIDER / TAXPAYER RELATIONSHIP.</p>

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RELATED PARTY DISCLOSURES POLICY

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POLICY

1. Background

From July 2016 local government (Councils) must disclose related party relationships, transactions and outstanding balances, including commitments, in the annual financial statements.

Related parties include Key Management Personal (KMP), their close family members and any entities that they control or jointly control. Any transactions with these parties whether monetary or not, will need to be identified and may need to be disclosed.

Local Governments must identify and disclose in their annual financial statement any transactions between council and the related parties. A related party includes Mayor, Councillors General Manage, Managers, their close family members and any entities that they control or jointly control.

2. Policy Objectives

The objectives of this policy are:

- to meet the requirements of the legislation;
- to ensure appropriate disclosures of related party relationship, transactions and outstanding balances, including commitments are properly identified, recorded in Council's systems and disclosed in Council's general purposed financial statements.

3. Entities Related to Council

These are entities that are controlled by Council, jointly controlled by Council or over which Council has significant influence. Payments to these entities will be identified through Council's accounts payable system, with non-monetary transactions reviewed through Council's document, management system.

4. Identification of Key Management Personnel

KMP are defined in AASB 124 as those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any Manager of that entity.

In the context of Brewarrina Shire Council, KMP are considered to include:

- The Mayor and Councillors

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- General Manager
- Finance & Administration Manager
- Economic Development Manager
- Transport Manager
- Utilities Manager
- Environment Health & Building Manager
- Human Resources Manager

Transactions with related parties will be identified through Council's accounts payable, accounts receivable, applications, and payroll and document management systems.

5. Identification of Related Parties

Having regard to the definitions contained in the AASB 124, a **related party** is a person or entity that is related to Brewarrina Shire Council as outlined below.

5.1 Persons considered to be related to Brewarrina Shire Council

A person or a close member of that person's family is related to Brewarrina Shire Council if that person:

- i. Has control or joint control of Brewarrina Shire Council
- ii. Has significant influence over Brewarrina Shire Council; or
- iii. Is a member of the KMP of Brewarrina Shire Council

5.2 Close Family Members of KMP

Close Family member of Key Management Personnel, are those family members who may be expected to influence, or be influenced by, that relevant person in their dealings with Brewarrina Shire Council and include:

- i. That person's children and spouse or domestic partner;
- ii. Children of that person's spouse or domestic partner; and
- iii. Dependants of that person or that person's spouse or domestic partner.
- iv. Other family members of that person, which may include parents, grandparents, grandchildren, brothers and sisters.

Transactions with those applicable close family members will be identified through Council's accounts payable, accounts receivable, applications, payroll and document management systems.

5.3 Entities considered to be related to Brewarrina Shire Council

An entity is considered related to Brewarrina Shire Council if any of the following conditions applies:

- The entity and Brewarrina Shire Council are members of the same corporate group (which means that each parent, subsidiary and fellow subsidiary is related to the others).

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- One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
- Both entities are joint ventures of the same third party.
- One entity is a joint venture of a third entity and the other entity is an associate of the third entity.
- The entity is a post-employment benefit plan for the benefit of employees of either Brewarrina Shire Council or an entity related to Brewarrina Shire Council.
- The entity is controlled or jointly controlled by a person related to Brewarrina Shire Council (outlined above).
- A person who has control or joint control of Brewarrina Shire Council has significant influence over the relevant entity or is a member of the KMP of the entity.
- The entity, or any member of the group of which it is a part, provides KMP services to Brewarrina Shire Council.

6. Required Disclosures

AASB 124 provides that Brewarrina Shire Council must disclose the following financial information in the financial statements for each financial year period:

6.1 Disclosure of relationship between Brewarrina Shire Council and its subsidiaries

Brewarrina Shire Council must disclose in the annual financial statements its relationship with any subsidiaries (where applicable), whether or not there have been transactions with the relevant reporting period.

6.2 KMP Compensation Disclosures

Brewarrina Shire Council must disclose in the annual financial statements KMP compensation (as defined in definitions) in total and for each of the following categories:

- Short-term employee benefits;
- Post-employment benefits;
- Other long-term benefits; and
- Termination benefits.

6.3 Related Parted Transactions Disclosures

A **related party transaction** is a transfer of resources, services or obligations between Council and a **related party**, regardless of whether a price is charged. Such transactions may include:

- Purchase or sales of goods;
- Purchase or sale of property and other assets;
- Rendering or receiving services;
- Leases;

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- Quotations and / or tenders;
- Commitments; and
- Settlements of liabilities on behalf of Brewarrina Shire Council or by Brewarrina Shire Council on behalf of the related party.

Brewarrina Shire Council must disclose all **material** and **significant** related party transactions in annual financial statements and include the following detail:

- i. The nature of the related party relationship; and
- ii. Relevant information about the transaction including:
 - a) The amount of the transaction;
 - b) The amount of outstanding balances, including commitments, and:
- iii. Their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in the settlement; and
- iv. Details of any guarantee given or receive;
 - a) Provision for doubtful debts related to the amount of outstanding balances; and
 - b) The expense recognised during the period in respect of bad or doubtful debts due from related parties.

6.4 Materiality

The following matters must be considered in determining the materiality and significance of any related party transactions:

- i. Significance of transaction in terms of size;
- ii. Whether the transaction was carried out on non-market terms;
- iii. Whether the transaction is outside normal day-to-day business operations, such as the purchase and sale of assets;
- iv. Whether the transaction is disclosed to regulatory or supervisory authorities;
- v. Whether the transaction has been reported to senior management; and
- vi. Whether the transaction was subject to Council approval.

Regard must also be given for transactions that are collectively, but not individually significant.

Disclosures that related party transactions were made on terms equivalent to those that prevail in arm's length transactions can only be made if such terms can be substantiated.

All non-exempt transactions involving related parties will be captured and reviewed to determine materiality or otherwise of such transactions, and to determine the significance of such transactions.

7. Required Disclosures

Ordinary citizen transactions are those transactions that an ordinary citizen would undertake with Council. These transactions are generally not considered material because of their nature.

Examples of ordinary citizen transactions include but are not limited to:

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Paying rate and utility charges

Using Council's public facilities after paying the corresponding fees

Only ordinary citizen transactions with related parties that are assessed to be material in nature (both quantitative and qualitative) will be disclosed in Council's financial statements. The materiality assessment will be undertaken prior to disclosure in the financial statements.

8. Exempt related Party Transaction Disclosure

Related party transactions are not required to be disclosed in situations where a similar transaction would be applicable to the community generally and on similar terms. For example, the payment of rates by a KMP.

9. System to Capture and Record Related Party Transactions

Transactions will be captured via Council's Practical Accounting System. Known related party transactions not captured via the Practical system will be recorded and assessed for materiality prior to disclosure in the financial statements.

Declaration of key management personnel as stipulated in Section 6.10 of the policy will be the basis for capturing transactions between Council and Key Management Personnel, their close family members and entities that are controlled/jointly controlled by the Key Management Personnel.

10. Declaration by Key Management Personnel

Key Management Personnel will complete a declaration (appendix A) indicating the followings:

- Name and position of the Key Management Personnel
- Name of known close family members
- Name of entities that are controlled/jointly controlled by the key Management Personnel
- Name of entities that are controlled/jointly controlled by the close family members of the Key Management Personnel

The Key Management Personnel are required to notify Council and update their Related Party Declaration when there is a change in related party status. The information is classified as confidential, and is not available for inspection by or disclosure to the public, including through a "right to Information" application:

- Information (including personal information) provided by a key management person in a Key Management Personnel Declaration; and
- Personal information contained in the declaration of related party transactions.

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The Key Management Personnel are required to notify Council and update their Related Party Declaration when there is a change in related party status. The Related Party Declaration shall be reviewed and updated at least once every twelve (12 months) by the respective Key Management Personnel.

11. Right to information Status

The following documents are not open to or available for inspection by the public:

- Key Management Personnel Declaration
- The related party transactions

Under the "Right to Information Act", Council will consider an application for seeking the access to and release of transaction information and documentation related to the subject of Related Party Disclosure.

12. Key Responsibilities

Position	Responsibilities
Mayor	To lead councillors in their understanding of, and compliance with, this policy.
Councillors	To understand and comply, where relevant, with this policy.
GM	To lead staff (either directly or through delegated authority) in their understanding of, and compliance with, this policy.
Managers and Supervisors	To implement this policy and related procedures.
All Council Staff	To comply with this policy and consider its implications for related projects and programs.

13. Review of the Policy

This Policy will be reviewed every 3 years or as required in the event of legislative changes. Any amendment to the Policy must be by way of a Council Resolution or the approval of the General Manager.

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POLICY AMENDMENTS

Policy Amendments

VERSION	DATE APPROVED	RESOLUTION NO	DESCRIPTION OF CHANGES
2			

RELATED PARTY DISCLOSURES POLICY

Policy, procedure protocol	Policy
Document version	1
Policy number	RDP01
Obsolete Number	
Keyword classification	
Adoption date	16 December 2016
Resolution	278/16
Review due date	This policy will be reviewed at the time of any relevant legislative changes, or may be reviewed at a minimum, every three years.
Date revoked	
Documents superseded	New Policy
Related Documents	Code of Conduct / Disclosures Policy / Information Privacy Policy / Local Government Act 2009 and Local Government Regulation 2012 / Accounting Standard AASB 124 Related Party Disclosures / Information Privacy Act 2009 / Right to Information Act 2009
Relevant delegations	Councillors, GM, DCCS, DTS, delegated officers of Council with delegation to purchase more than \$10,000
Responsible Directorate	Corporate and Community Services
Responsible officer	Corporate and Community Services



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POLICY STATEMENT

The Related Party Disclosure Policy aims to assist Council in complying with disclosure requirements concerning key management personnel, their close family members and entities controlled or jointly controlled by any of them stipulated under the *Australian Accounting Standard AASB 124 Related Party Disclosures and the Australian implementation guidance for not-for-profit public sector entities (AASB 124)*.

SCOPE

This policy is to be applied in:

- (1) identifying related party relationships; related party transactions, and ordinary citizen transactions concerning key management personnel, their close family members and entities controlled or jointly controlled by any of them; and
- (2) identifying information about the related party transactions for disclosure;
- (3) establishing systems to capture and record the related party transactions and information about those transactions;
- (4) identifying the circumstances in which disclosure of the items in subparagraphs (1) and (2) are required;
- (5) determining the disclosures to be made about those items in the general purpose financial statements for the purpose of complying with the AASB 124.

POLICY OBJECTIVES

The objective of the policy is to ensure that the existence of certain related party relationships and related party transactions concerning key management personnel, their close family members and entities controlled or jointly controlled by any of them, and information about the transactions, necessary for users to understand the potential effects on the financial statements are properly identified, recorded in Council's systems, and disclosed in Council's general purpose financial statements in compliance with the AASB 124, the *Information Privacy Act 2009* and the *Right to Information Act 2009*.

BACKGROUND AND/OR PRINCIPLES

Local Government Regulation 2012, section 177, requires Council to prepare its general purpose financial statements in compliance with, relevantly, Australian Accounting Standards and, relevantly for the purpose of this policy, the AASB 124.

AASB 124 DISCLOSURE REQUIREMENTS

- (1) (**Disclosures**) Relevant to this policy, to comply with the AASB 124, for annual periods beginning on or after 1 July 2016, Council will disclose in its general purpose financial statements the information specified in section 1(2) for related party transactions with, amongst others¹, the following persons during the periods covered by the financial statement:²
 - (a) Council's key management personnel;

¹ For example, the AASB 124 also requires disclosure of related party transactions with Council subsidiaries, entities who are associates of Council or of a Council subsidiary, and joint ventures in which Council or a Council subsidiary is a joint venturer.

² See the AASB 124, paragraphs 18 to 24.



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- (b) other related parties, comprising:
 - (i) a close family member of a key management person of Council;
 - (ii) entities controlled or jointly controlled by a key management person of Council;
 - (iii) entities controlled or jointly controlled by a close family member of a key management person of Council,

- (2) (**Disclosed Information**) For each category of related party transactions specified in section 1(1), Council will disclose the following information in Councils' general purpose financial statements:
 - (a) the nature of the related party relationship;
 - (b) the amount of the transactions;
 - (c) the amount of outstanding balances, including commitments, and:
 - (i) their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in settlement; and
 - (ii) details of any guarantees given or received;
 - (d) provisions for doubtful debts related to the amount of outstanding balances; and
 - (e) the expense recognised during the period in respect of bad or doubtful debts due from related parties.

- (3) (**In Aggregate or Separate**) For each related party category specified in section 1(1), Council will disclose information specified in section 1(2) for related party transactions of a similar nature in aggregate except when separate disclosure is necessary for an understanding of the effects of related party transactions on the financial statements of Council, having regard to the following criteria:
 - (a) the nature of the related party relationship;
 - (b) the significance of the transaction (individually or collectively) in terms of size or value (including where the materiality arises due to the fact that no consideration for the transaction is given or received by Council);
 - (c) whether the transaction is carried out on non-arm's length terms;
 - (d) whether the nature of the transaction is outside normal day-to-day business operations, based on the factors and thresholds determined by the Finance Manager, Director Corporate and Community Services in consultation with the General Manager.

IDENTIFYING RELATED PARTY TRANSACTIONS WITH KMPs AND THEIR CLOSE FAMILY MEMBERS

- 1) (**RPT Notifications**) Key management personnel (**KMP**) must provide a Related Party Transactions Notification (**RPT Notification**), in the form set out in Attachment A, notifying any existing or potential related party transactions between Council and either themselves, their close family members or entities controlled or jointly controlled by them or any of their close family members, subject to section 6), to the General Manager by no later than the following periods during a financial year (**specified notification period**):
 - a) 30 days after the commencement of the application of this policy;
 - b) 30 days after a KMP commences their term or employment with Council;
 - c) 30 November;
 - d) 30 June



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- 2) **(RPT Notification Form)** At least 30 days before a specified notification period, the Director of Corporate and Community Services will provide KMPs with a RPT Notification form and a Privacy Collection Notice as set out in Attachment B.
- 3) **(Additional RPT Notifications)** Also, during a financial year, if a KMP knows of:
 - a) any new or potential related party transaction that is required or likely to be required to be disclosed in Council's financial statements; or
 - b) any change to a previously notified related party transaction (including a change to a related party relationship), the KMP must provide additional RPT Notifications notifying of the new or potential related party transactions or changes, by no later than 30 days after the KMP knows of the transaction or change.
- 4) **(Suspected Related Party Transaction)** If a KMP suspects that a transaction may constitute a related party transaction, the KMP should provide a RPT Notification to the General Manager for consideration and determination.
- 5) **(Other Notifications)** The notification requirements in this section 0 are in addition to the notifications a KMP must make to comply with:
 - a) for councillors, sections 172 and 173 of the *Local Government Act* in relation to material personal interests and conflicts of interest; and
 - b) for the General Manager and other senior executive officers who are KMPs, the Employee Code of Conduct; and
 - c) the recording of interests in a register of interests kept under the *Local Government Regulation 2012*.
- 6) **(Exclusions)** The notification requirements in this section 0 do not apply to:
 - a) related party transactions that are ordinary citizen transactions not assessed as being material as determined under section 8); and
 - b) for councillors, expenses incurred and facilities provided to a councillor during the financial year, under Council's Councillors Expenses Reimbursement Policy, the particulars of which are contained in Council's annual report pursuant to the *Local Government Regulation*, section 186.
- 7) **(Digital Extraction)** The Finance Manager will digitally identify and extract information specified in section 1(2) against each notified related party transaction in Council's computerised business systems for the purpose of recording the related party transactions and associated information in the register of related party transactions.
- 8) **(Other Sources of Information)** To ensure all related party transactions are captured and recorded, the Finance Manager may review other sources of information held by Council including, without limitation:
 - a) a register of interests of a KMP and of persons related to the KMP;
 - b) minutes of Council and committee meetings.
- 9) **(Manual Investigation and Recording of Information)** For notified related party transactions that are not captured by Council's computerised business systems, the Finance Manager will manually review the transactional documentation and record the



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information specified in section 1(2) for the subject transaction in the register of related party transactions.

ORDINARY CITIZEN TRANSACTIONS

- (1) (**Non-material in Nature**) A KMP is not required to notify in a RPT Notification, and Council will not disclose in its financial statements, related party transactions that are ordinary citizen transactions assessed to be not material in nature.
- (2) (**Material in Nature**) A KMP is required to notify in a RPT Notification, and Council will disclose in its financial statements in accordance with section 0, related party transactions that are ordinary citizen transactions assessed to be material in nature.
- (3) (**Materiality Assessment**) The Director of Corporate and Community Services will review and assess the materiality of related party transactions that are ordinary citizen transactions to determine whether the disclosure of such transactions are necessary for an understanding of the effects of the related party transactions on the financial statements, having regard to the criteria specified in section 1(3).
- (4) (**Digital Extraction**) The Finance Manager will digitally identify and extract information specified in section 1(2) against each notified related party transaction that is an ordinary citizen transaction assessed as being material in nature in Council's computerised business systems for the purpose of recording the related party transactions and associated information in a register of related party transactions.

REGISTER OF RELATED PARTY TRANSACTIONS

- (1) (**Maintain a Register**) The Finance Manager must maintain and keep up to date a register of related party transactions that captures and records the information specified in section 1(2) for each existing or potential related party transaction³ (including ordinary citizen transaction assessed as being material in nature) during a financial year.
- (2) (**Contents of Register**) The contents of the register of related party transactions must detail for each related party transaction:
 - (a) the description of the related party transaction;
 - (b) the name of the related party;
 - (c) the nature of the related party's relationship with Council;
 - (d) whether the notified related party transaction is existing or potential;
 - (e) a description of the transactional documents the subject of the related party transaction;
 - (f) the information specified in section 1(2).
- (3) The Finance Manager is responsible for ensuring that the information specified in section 1(2) is disclosed in Council's financial statements to the extent, and in the manner, stipulated by the AASB 124, subject to section 1(3).

³ See footnote 6



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INFORMATION PRIVACY

- (1) (**Confidential**) The following information is classified as confidential, and is not available for inspection by or disclosure to the public, including through a *Right to Information (RTI)* application:
 - (a) information (including personal information) provided by a key management person in a RPT Notification; and
 - (b) personal information contained in a register of related party transactions.
- (4) (**When Consent Required**) Except as specified in this policy, Council and other permitted recipients will not use or disclose personal information provided in a RPT Notification by a KMP or contained in a register of related party transactions, for any other purpose or to any other person except with the prior written consent of the subject KMP.
- (5) (**Permitted Recipients**) The following persons are permitted to access, use and disclose the information (including personal information) provided in a RPT Notification or contained in a register of related party transactions for the purposes specified in section 1(6):
 - (a) a councillor;
 - (b) the General Manager;
 - (c) the Director Corporate and Community Services and Director Technical Services
 - (d) financial officers within Council's unit of administration responsible for the preparation of financial reporting authorised by Director Corporate and Community Services;
 - (e) Any Member of Staff that has a delegation from the General Manager to purchase goods and services of \$10,000 or more;
 - (f) an auditor of Council.
- (6) (**Permitted Purposes**) A person specified in section 1(5) may access, use and disclose information (including personal information) in a RPT Notification or contained in a register of related party transactions for the following purposes:
 - (a) to assess and verify a notified related party transaction;
 - (b) to reconcile identified related party transactions against those notified in a RPT Notification or contained in a register of related party transactions;
 - (c) to comply with the disclosure requirements of the AASB 124;
 - (d) to verify compliance with the disclosure requirements of the AASB 124.
- (7) An individual may access their personal information provided by a KMP in a RPT Notification or contained in a register of related party transactions in accordance with Council's Information Privacy Policy.

RIGHT TO INFORMATION STATUS

- 1) (**No Public Inspection**) The following documents are not open to or available for inspection by the public:
 - a) RPT Notifications provided by a KMP; and
 - b) a register of related party transactions.



Council Policy Manual

- 2) (**Not RTI-accessible**) A RTI application seeking access to or release of:
 - a) a document or information (including personal information) provided by a KMP in a RPT Notification; or
 - b) personal information contained in a register of related party transactions;
 - c) will be refused on the grounds the document or information comprises information the disclosure of which would, on balance, be contrary to the public interest under sections 48 and 49 of the *Right to Information Act*, item 8 of schedule 3 and items 2, 3 and 16 of part 3, schedule 4.

- 3) (**Transactional Documentation**) A RTI application seeking access to and release of transactional information and documentation the subject of a related party transaction with Council will be considered, assessed and decided in accordance with Council's usual procedures regarding applications made under the *Right to Information Act*.



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DEFINITIONS

Each of the following expressions in bold to the left bears the meaning shown opposite:

arm's length terms	Terms between parties that are reasonable in the circumstances of the transaction that would result from: <ol style="list-style-type: none"> (a) neither party bearing the other any special duty or obligation; and (b) the parties being unrelated and uninfluenced by the other; and (c) each party having acted in its own interest.
associate	In relation to an entity (the first entity), an entity over which the first entity has significant influence.
close family members or close members of the family⁴	<p>In relation to a key management person, family members who may be expected to influence, or be influenced by, that key management person in their dealings with Council and include:</p> <ol style="list-style-type: none"> (a) that person's children and spouse or domestic partner; (b) children of that person's spouse or domestic partner; and (c) dependants of that person or that person's spouse or domestic partner. <p>For the purpose of the AASB 124, close family members could include extended members of a family (such as, without limitation, parents, siblings, grandparents, uncles/aunts or cousins) <i>if</i> they could be expected to influence, or be influenced by, the key management person in their dealings with Council.</p>
control	<p>Control of an entity is present when there is:</p> <ol style="list-style-type: none"> (a) power over the entity; and (b) exposure or rights to variable returns from involvement with the entity; and (c) the ability to use power over the entity to affect the amount of returns received, <p>as determined in accordance with AASB 10 <i>Consolidated Financial Statements, paragraphs 5 to 18, and Appendices A (Defined Terms) and B (Application Guidance)</i>.</p>
joint control	The contractually agreed sharing of control of an arrangement, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

⁴ The definition of "close members of the family of a person" as contained in the AASB 124 is broader than the definition of "related" in relation to a person for the purpose of a register of interests under the *Local Government Regulation*.



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joint venture	An arrangement of which 2 or more parties have joint control and have right to the net assets of the arrangement.
joint venturer	A party to a joint venture that has joint control of that joint venture.
key management personnel or key management person or KMP	<p>Person(s) having authority and responsibility for planning, directing and controlling the activities of Council.</p> <p>Specifically, key management personnel of Council are:</p> <ul style="list-style-type: none"> (a) the mayor; (b) councillors; (c) the General Manager; (d) the directors of each department; (e) Council employees with a delegated authority to purchase goods and services of \$10,000 or more.
Ordinary citizen transactions	<p>Transactions that an ordinary citizen would undertake with Council, which is undertaken on arm's length terms and in the ordinary course of carrying out Council's functions and activities.</p> <p><i>Examples</i> of ordinary citizen transactions assessed to be not material in nature are:</p> <ul style="list-style-type: none"> (a) paying rates and utility charges; (b) using Council's public facilities after paying the corresponding fees.
related party	<p>A person or entity that is related to Council pursuant to the definition contained in the AASB 124, paragraph 9.</p> <p>Examples of related parties of Council are:</p> <ul style="list-style-type: none"> (a) Council subsidiaries; (b) key management personnel; (c) close family members of key management personnel; (d) entities that are controlled or jointly controlled by key management personnel or their close family members.



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related party transaction

A transfer of resources, services or obligations between the Council and a related party, regardless of whether a price is charged.

Examples of related party transactions are:

- (a) purchases or sales of goods;
- (b) purchases or sales of property and other assets;
- (c) rendering or receiving of services;
- (d) rendering or receiving of goods;
- (e) leases;
- (f) transfers under licence agreements;
- (g) transfers under finance arrangements (example, loans);

Note: Financial arrangements are subject to the Statutory Bodies Financial Arrangements Act 1982

- (h) provision of guarantees (given or received);

Note: Guarantees are financial arrangements that are subject to the Statutory Bodies Financial Arrangements Act 1982.

- (i) commitments to do something if a particular event occurs or does not occur in the future;
- (j) settlement of liabilities on behalf of Council or by Council on behalf of that related party.

related party transactions notification or RPT Notification

A document entitled *Related Party Transactions Notification* provided by Key Management Personnel in the form set out in Attachment A.

significant influence

The power to participate in the financial and operating policy decisions of another entity but is not control or joint control of those policies, as determined in accordance with Australian Accounting Standard AASB 128 *Investments in Associates and Joint Ventures, paragraphs 3, 5 and 6.*

Attachment A - Related Party Transactions Notification

[Note: This document is confidential and is not RTI-accessible. See Council's Related Party Disclosure Policy]

Name of Key Management Person:

Position of Key Management Person:

Please read the Privacy Collection Notice provided with this notification, which explains what is a related party transaction and the purposes for which Council is collecting, and will use and disclose, the related party information provided by you in this notification. Please complete the table below for each related party transaction with Council that you, or a close member of your family, or an entity related to you or a close member of your family:

- (a) *has previously entered into and which will continue in the 2016/2017 financial year; or*
- (b) *has entered into, or is reasonably likely to enter into, in the 2016/2017 financial year.*

Description of Related Party Transaction	Is transaction existing / potential?	Related Party's Name (Individual's or entity's name)	Related Party's Relationship/ Reasons why related	Description of Transaction Documents or Changes to the Related Party Relationship

Description of Related Party Transaction	Is transaction existing / potential?	Related Party's Name (Individual's or entity's name)	Related Party's Relationship/ Reasons why related	Description of Transaction Documents or Changes to the Related Party Relationship

Notification

I _____, _____ notify that, to the best of my knowledge,
(Full name) *(Position)*

information and belief, as at the date of this notification, the above list includes all existing and potential related party transactions with Council involving myself, close members of my family, or entities controlled or jointly controlled by me or close members of my family, relevant to the 2016/2017 financial year.

I make this notification after reading the Privacy Collection Notice provided by the Brewarrina Shire Council, which details the meaning of the words "related party", "related party transaction", "close members of the family of a person" and, in relation to an entity, "control" or "joint control", and the purposes for which this information will be used and disclosed.

I permit the Director of Corporate and Community Services Officer and the other permitted recipients specified in Council's Related Party Disclosure Policy to access the register of interests of me and persons related to me and to use the information for the purposes specified in that policy.

Signature of named Key Management Person: _____

Dated: _____

Attachment B - Privacy Collection Notice**RELATED PARTY TRANSACTIONS DISCLOSURES
BY KEY MANAGEMENT PERSONNEL****Purpose of Collection, Use and Disclosure**

Effective for annual periods beginning on or after 1 July 2016, Council must disclose certain related party relationships and related party transactions together with information associated with those transactions in its general purpose financial statements, in order to comply with *Australian Accounting Standard AASB 124 Related Party Disclosures*.

Related parties include Council's key management personnel, their close family members, and any entities that they or any of their close family members control or jointly control.

A related party transaction is any transaction (whether a transfer of resources, services or obligations) between the reporting local government and any of the related parties, whether monetary or not.

If there is a related party transaction with Council applicable to a reporting financial year, the AASB 124 requires Council to disclose in the financial statements the nature of the related party relationship and information about the transaction, including outstanding balances and commitments associated with the transaction. Disclosure in the financial statements may be in the aggregate and/or made separately, depending on the materiality of the transaction.

Information about Council's disclosure requirements under the AASB 124, please refer to Council's Related Party Disclosure Policy, which can be found at www.breshire.com.au

Notifications by Key Management Personnel

In order to comply with the AASB 124, Council has adopted a policy that requires all members of its key management personnel (*KMPs*) to periodically provide notifications to the General Manager (GM) of any existing or potential related party transactions between Council and any of their related parties during a financial year, and any changes to previously notified related party relationships and transactions relevant to the subject financial year.

To this end, each key management person (*a KMP*) must provide a Related Party Transactions Notification, in the approved form, notifying any existing or potential related party transactions between Council and any related parties of the KMP, to the General Manager by no later than the following periods during a financial year:

- 30 days after the commencement of the application of this policy;
- 30 days after a KMP commences their term or employment with Council;
- 30 November; and
- 30 June.

Also, during a financial year, a KMP must proactively notify of any new or potential related party transactions that the person knows of, or any changes to previously notified related party relationships or transactions, relevant to the subject financial year by providing to the General Manager, additional Related Party Transactions Notifications by no later than 30 days after the person knows of the transaction or change.

Note, these related party transaction notification requirements are in addition to the notifications KMPs are required to make to comply with:

- for councillors and KMP's, the material personal interests and conflicts of interest obligations in the NSW *Local Government Act 1993* and *Model Code of conduct for Local Councils in NSW – March 2013* (<https://www.olg.nsw.gov.au/strengthening-local-government/conduct-and-governance/model-code-of-conduct>) and
- and The *Local Government Act 1993* (the Act) provides for the management of pecuniary interests under Councils Pecuniary Interest Policy.

The NSW Office of Local Government may audit related party information as part of the annual external audit.

For privacy and right to information status of this information, please refer to Council's Related Party Disclosure Policy.

Who are KMPs?

KMPs are persons having authority and responsibility for planning, directing and controlling the activities of Council, directly or indirectly.

For Council, KMPs include:

- the Mayor
- Councillors
- the General Manager
- Department Directors
- Council employees with a delegated authority to purchase goods and services of \$10,000 or more

Who are close family members of a KMP Person?

Close family members, or close members of the family, of a KMP are family members who may be expected to influence, or be influenced by, that person in their dealings with Council and include:

- (a) that person's children and spouse or domestic partner;
- (b) children of that person's spouse or domestic partner; and
- (c) dependants of that person or that person's spouse or domestic partner.

The definition of close members of the family of a person for the purpose of the AASB 124 is broader than the definition of "related" in relation to a person for the purpose of a register of interests under the *Local Government Regulation*. For the AASB 124, close family members could include extended members of a family (such as, without limitation, a parent, grandparent, siblings, etc) *if* they could be expected to influence, or be influenced by, the KMP in their dealings with Council.

For a related party transaction, unlike a register of interests, the related party and relationship must be disclosed for both the KMP and their close family member even if the same related party entity is held jointly or in common by them.

The following table may assist you in identifying your close family members:

Definitely a close family member	Maybe a close family member
Your spouse/domestic partner	Your brothers and sisters, if they could be expected to influence, or be influenced by, you in their dealings with Council
Your children	Your aunts, uncles and cousins, if they could be expected to influence, or be influenced by, you in their dealings with Council
Your dependants	Your parents and grandparents, if they could be expected to influence, or be influenced by, you in their dealings with Council
Children of your spouse/domestic partner	Your nieces and nephews, if they could be expected to influence, or be influenced by, you in their dealings with Council
Dependants of your spouse/domestic partner	Any other member of your family if they could be expected to influence, or be influenced, by you in their dealings with Council

What is an entity that I, or my close family member, control or jointly control?

Entities include companies, trusts, incorporated and unincorporated associations such as clubs and charities, joint ventures and partnerships.

Control

You control an entity if you have:

- (a) power over the entity;
- (b) exposure, or rights, to variable returns from your involvement with the entity; and
- (c) the ability to use your power over the entity to affect the amount of your returns.

Example of control

Fred is the Mayor of Sunny Shire Council and owns 100% of the ordinary shares in Sunny Development Company Pty Ltd (the company). The ordinary shares are the only shares in the company that have voting rights.

Fred controls the company because he has the power to affect the company's decisions and the return that he will get from the company.

Fred will need to include the company on his related party transaction notification.

Joint control

To jointly control an entity there must be contractually agreed sharing of control of the entity, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.⁵

Example of joint control

Fred is the Mayor of Sunny Shire Council and owns 50% of the ordinary shares in Sunny Development Company Pty Ltd (the company). Fred's brother Stan owns the other 50% of the ordinary shares. Fred and Stan are the only Directors of the

⁵ AASB 128 *Investments in Associates and Joint Ventures*, paragraph 3 (Definitions).

company and have equal voting rights on the board.

Fred and Stan have joint control of the company because any decisions require the unanimous consent of them both.

Fred will need to include the company on his related party transaction notification and the entity's related party relationship with Fred and Stan.

In some cases it will be obvious that you or a family member control or have joint control over an entity. In other cases it will be less clear.

If you are unsure whether you, or a close family member has control or joint control of an entity then you should contact the General Manager for a confidential discussion.

8 REPORTS FOR INFORMATION

8.1 STATUS REPORT

DOC REF:

REPORT BY: David Kirby, General Manager

AUTHORISER:

DATE: 14th May 2024

IP&R REFERENCE:

Objective 1.1.2 Maintain high levels of community cohesion and community spirit

PURPOSE

To provide Council with monthly update of Status Report.

ATTACHMENTS

- 1. Status Report**

Status Report: Council Resolutions and Tasks to be Finalised.

27th July 2018 - Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
134/18	GM	<p>RESOLVED on MOTION by Councillor Pippas Seconded by Councillor Chapman;</p> <p>That Council accept the grant from the Office of Local Government and note the requirement to utilise the funding for the purposes of developing compliant plans under the Crown lands Management Act for crown reserves.</p>	<p>14/05/2024 – Consultants finalising plans in August 2024</p> <p>4/12/2023 – No Change 7/11/2023 – No Change 5/09/2023 – Awaiting final approval from NSW Crown Lands. 15/08/2023 – No Change</p>
27th November 2020 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
159/20	GM	<p>RESOLVED on MOTION by Councillor Stanton, Seconded by Councillor Loughnan;</p> <p>That Council endorse the proposal with the following amendments for the Council to utilise funding from the Local Roads and Community Infrastructure Fund Extension for the continuing replacement of road safety ramps and other programs as follows;</p> <ul style="list-style-type: none"> • Road Safety Grid Program allocation of \$200,000.00 • Goodooga Skate Park allocation of \$100,000.00 • Brewarrina Memorial Park Picnic Areas allocation of \$100,000.00 • Brewarrina Memorial Pool – Toddlers Pool allocation of \$190,000.00 	<p>14/05/2024 – Quotations called.</p> <p>4/12/2023 – Finalising design, construction to commence early 2024 7/11/2023 – Finalising design, construction to commence early 2024 5/09/2023 – No change</p>
24th September 2021 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
118/21	UM / CHB	<p>RESOLVED on MOTION by Councillor Pippas, Seconded by Councillor Slack-Smith; that Council approve the conceptual design of the proposed Brewarrina Aboriginal Fishtraps Viewing Platform.</p>	<p>14/05/2024 – Project Completed.</p> <p>4/12/2023 – Going to tender December 2023 7/11/2023 – Footpath going to tender November 2023 5/09/2023 – The final design is pending the main street master plan. 15/08/2023 – No Change</p>

Status Report: Council Resolutions and Tasks to be Finalised.

			<p>11/07/2023 – No Change 14/06/2023 – No Change 17/05/2023 – In final design phase 21/04/2023 – No change 21/03/2023 – Project to be combined with master plan redevelopment 8/02/2023 – No Change 11/10/2021 – For public consultation – November edition of Bre News.</p>
24th February 2022 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
11/22	GM / FAM	<p>RESOLVED on MOTION by Councillor Pippos, Seconded by Councillor Stanton; that Council note the report and approve the General Manager to continue to examine options to enable Council to comply with ARIC guidelines once the review is completed.</p>	<p>14/05/2024 – Quotations requested for independent chair services. 4/12/2023 – No change 7/11/2023 – No change 5/09/2023 – Consultant has been engaged to finalise the committee.</p>
23/22	GM / HR	<p>RESOLVED on MOTION by Councillor Jeffries, Seconded by Councillor Sheridan; that Brewarrina Shire Council work with the NSW Office of Local Government to enlist the services of an independent assessor to conduct a 360 review of all Management positions on Council. This motion is to be acted upon without delay.</p>	<p>14/05/2024 – Project commenced. 4/12/2023 – Engaged consultant LG NSW, awaiting available facilitation date. 7/11/2023 – No change 5/09/2023 – The HR manager is coordinating with LG NSW. 15/08/2023 – Still awaiting for a response</p>
22nd April 2022 – Ordinary Council Meeting			
57/22	CHB	<p>RESOLVED on MOTION by Councillor JEFFRIES, Seconded by Councillor PIPPOS; That; 1. Council accept the proposal to build a new facility 2. RFS to reconsider the location due to being a residential area and ongoing contamination issues 3. A further detailed proposal be provided to Council before a final decision is made</p>	<p>14/05/2024 – Soil analysis completed for foundation design completion. 4/12/2023 – Awaiting on RFS to complete design 7/11/2023 – Detailed design phase 5/09/2023 – The topographical survey has been completed; awaiting the final design from RFS. 15/08/2023 – Awaiting letter of consent 11/07/2023 – Awaiting response from RFS 14/06/2023 – No Change</p>

Status Report: Council Resolutions and Tasks to be Finalised.

25 th November 2022 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
158/22	CHB	<p>RESOLVED on MOTION by Councillor PIPPOS, Seconded by Councillor FRAIL; That Council;</p> <ol style="list-style-type: none"> 1. Council endorse community consultation process to commence on the re-establishment of existing Alcohol Free Zones in Brewarrina and Goodooga for the period up until 30 June 2025. 	<p>14/05/2024 – No change 4/12/2023 – No Change 7/11/2023 – Waiting feedback from local area commander 5/09/2023 – Awaiting feedback from the local area commander. 15/08/2023 – No Change 11/07/2023 – No Change 14/06/2023 – No Change</p>
24 th March 2023 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:
38/23	UM / EA	<p>RESOLVED on MOTION by Councillor FRAIL, Seconded by Councillor BROWN;</p> <ol style="list-style-type: none"> 1. That Council accept the proposal from Nucleus 3 and Telstra for the supply and installation of 500 Smart Water Meters for total \$224,970 Ex GST. 2. The Council allocate \$240,000 from water reserves to complete this project 	<p>14/05/2024- Water Meter Installation Commenced. 4/12/2023 – Smart Meters in manufacturing process 7/11/2023 – Smart Meters in manufacturing process 5/09/2023 – Just finalising installation confirmation 15/08/2023 – In final stages 11/07/2023 – No Change 14/06/2023 – No Change 17/05/2023 – Finalising Designs & System 21/04/2023 – No Change 24/03/2023 – Successful Letter sent and meters ordered.</p>
24 th November 2023 – Ordinary Council Meeting			
Resolution Number	Officer Action	Information:	Action Taken:

Status Report: Council Resolutions and Tasks to be Finalised.

156/23	GM	RESOLVED on MOTION by Councillor PIPPOS; Seconded by Councillor D GORDON; That Council: Authorise the General Manager to advertise expression of Interest for other vacant residential land in Goodooga and to execute the sale of any such land in conjunction with fair market value.	14/05/2024 – Report to be tabled at July Council Meeting. 4/12/2023 – GM conducting review
		23rd February 2024 – Ordinary Council Meeting	
Resolution Number	Officer Action	Information:	Action Taken:
002/24	GM	RESOLVED 001/24 Moved: Cr Trish Frail Seconded: Cr Douglas Gordon That Councillors; <ol style="list-style-type: none"> 1. Support the proposal for installing security cameras at key locations around Brewarrina, including all town entry and exit points and along the main street as a matter of urgency. 2. Delegate the General Manager to work in consultation with local police to identify critical areas for camera installation, ensuring the initiative aligns with overarching community safety goals. 3. Authorise the allocation of necessary funds from the current budget for the project's preliminary phase, with a comprehensive plan and budget details to be presented at the subsequent council meeting. 4. Form a steering committee, comprising council representatives and local police, to guide the project's execution, guaranteeing transparency, accountability, and active community involvement. 	Designs and Quotations Received Simtec (liaising with police)
002/24	EDM	RESOLVED Moved: Cr Douglas Gordon	Costings and Options investigations commenced

Status Report: Council Resolutions and Tasks to be Finalised.

		<p>Seconded: Cr Angelo Pippas</p> <p>That</p> <ol style="list-style-type: none"> 1. Council resolve to prepare further costing report in regards to caravan park based on emergency accommodation. 2. Further costing report to be tabled to council. 3. Prepare costing on Brewarrina Showground carpark with installation of electricity, and a bituminous surface car park. 	
		<p>22nd March 2024 – Ordinary Council Meeting</p>	
Resolution Number	Officer Action	Information:	Action Taken:
028/24	GM/ FAM/ EA	<p>RESOLVED</p> <p>Moved: Cr Mark Brown</p> <p>Seconded: Cr Isaac Gordon</p> <p>That;</p> <ol style="list-style-type: none"> 1. The April Ordinary Council Meeting & Councillor Workshop for Preliminary Draft Budget be moved from the 26th of April 2024 to the 19th of April 2024. 2. Council adopt the timetable and timeframe, reflecting change of Council Meeting and Workshop date, as our plan to deliver and adopt Operation Budget 2024/25. 	<p>07/05/2024 - Budget to be approved in June Ordinary Meeting of Council.</p>
032/24	GM	<p>RESOLVED</p> <p>Moved: Cr Donna Jeffries</p>	<p>07/05/2024 – Trespass Notice Served. Court Order Pending</p>

Status Report: Council Resolutions and Tasks to be Finalised.

		<p>Seconded: Cr Douglas Gordon</p> <p>1. That upon receiving formal advice from Crown Lands, Council resolves to formally advise the General Manager further instruction via email to resolve the matter.</p>	
		<p>19th April 2024 – Ordinary Council Meeting</p>	
Resolution Number	Officer Action	Information:	Action Taken:
036/24	GM/EA	<p>RESOLVED</p> <p>Moved: Cr Noel Sheridan</p> <p>Seconded: Cr Angelo Pippas</p> <p>That Council</p> <p>1. Change the monthly Ordinary Meeting of Council from every fourth Friday of the month to every fourth Tuesday at 9am.</p> <p>2. That Council accept the new dates and advertise on Councils Website, media pages and Western Herald.</p>	07/05/2024 – Meeting have been advertised.
038/24	GM/UM	<p>RESOLVED</p> <p>Moved: Cr Mark Brown</p> <p>Seconded: Cr Angelo Pippas</p> <p>That Council receive this report as information and consider introducing a septic tank cleaning charge for Goodooga every 4 years.</p>	07/05/2024 – Investigation ongoing. (Completed)
039/24	GM/EDM	<p>RESOLVED</p> <p>Moved: Cr Angelo Pippas</p>	07/05/2024 – Council consulting with Historical Society with assistance required.

Status Report: Council Resolutions and Tasks to be Finalised.

		<p>Seconded: Cr Trish Frail</p> <p>That; in response to the proposals received by the Brewarrina Historical Society, I recommend that the General Manager discuss and assess the feasibility and implications of each suggestion put forth by the Brewarrina Historical Society and finalise Council's contribution upon final costings. This may involve consultations with relevant departments, budgetary considerations, and the alignment of proposed projects with existing council initiatives.</p> <p>Furthermore, I propose that in kind support be offered to assist with the operation and repairs to the Brewarrina Historical building.</p> <p>It is imperative that we acknowledge the significance of preserving Brewarrina's history and recognise the valuable contribution of community organisations such as the Brewarrina Historical Society. By working together collaboratively, we can ensure the successful realization of these important initiatives for the benefit of our community and future generations.</p>	
<p>042/24</p>	<p>GM/ FAM</p>	<p>RESOLVED</p> <p>Moved: Cr Trish Frail</p> <p>Seconded: Cr Mark Brown</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve and adopt the Draft 2024/25 Budget and Revenue Policy - including Fees and Charges, Budget, Capital Works Program. 2. Place the 2023/24 Budget, Delivery Plan 2024/2025 and Revenue Policy on public exhibition for 28 days from Friday 19th April 2024 to Friday 24th May 2024 and accept submissions from the public during this period. 	<p>07/05/2024 - To be approved at June Ordinary meeting of Council.</p>

8.2 GENERAL MANAGER DIARY MAY 2024**DOC REF:****REPORT BY:** David Kirby, General Manager**AUTHORISER:****DATE:** 14th May 2024**IP&R REFERENCE:**

Objective 1.1: Improve social well-being to offer a competitive lifestyle to attract and retain working families

PURPOSE

The purpose of this report is to provide Council with an update of activities from the General Managers office.

CONTENT

The month of May provided much opportunity with Local Government NSW requesting the General Managers services to speak at the Rural and Regional Summit. The General Manager presented to 200 delegates from across the state, the unique opportunities and experience here at Brewarrina Shire Council. This was a great opportunity to showcase the important work we do here in Brewarrina, and how it is much different to other Councils. The presentation was well received, with Council being requested to present at the annual Human Resources conference in October this year.

It's also important to point out the Minister for Local Government, the Honourable Ron Hoenig once again use Brewarrina Shire Council as an example in his opening speech to the Rural and Regional Summit. The Minister heaped praise on Brewarrina Shire for not shirking our responsibilities and conducting ourselves through community based decision making. Was good feedback once again for Council.

Meetings:

- Roundtable with Councils for Regional Drought Preparedness Consultation
- Resilience NSW Briefing: Central West Flood Recovery
- Livable Neighborhoods – Meeting with Place making Software
- Brewarrina Dental Student – Meeting with Students and Staff regarding safety. (Issue resolved)
- Brewarrina Shire Council - Monthly Meeting with Department Regional NSW
- ANZAC Day Dawn and Day Service
- Meeting with landowners on Goodooga Road regarding completion of fencing. Works commencing end of May 2024
- Goodooga Community Works Party Meeting with Councillor Stanton
- Projence - Brewarrina Main Place Options Presentation
- Hassell / Brewarrina Council Catchup regarding Mainstreet upgrade project.
- Local Emergency Management Committee Meeting

- Presentation Rural and Regional Summit Sydney LGNSW
- Country Mayors Meeting Sydney
- Meeting Regional Transport Minister Jenny Atchison

GOVERNANCE IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

ATTACHMENTS

Nil

8.3 HUMAN RESOURCES**DOC REF:****REPORT BY:** Tara Byrnes, Human Resources**AUTHORISER:** David Kirby, General Manager**DATE:** 15th May 2024**IP&R REFERENCE:**

Objective 1.1: Improve social well-being to offer a competitive lifestyle to attract and retain working families

PURPOSE

The purpose of this report is to inform Council on Human Resources current positions vacant and training that will be ongoing throughout 2024.

CONTENT

The below table outlines training and conferences that have been attended and/or scheduled during the reporting period.

Training and Conferences:

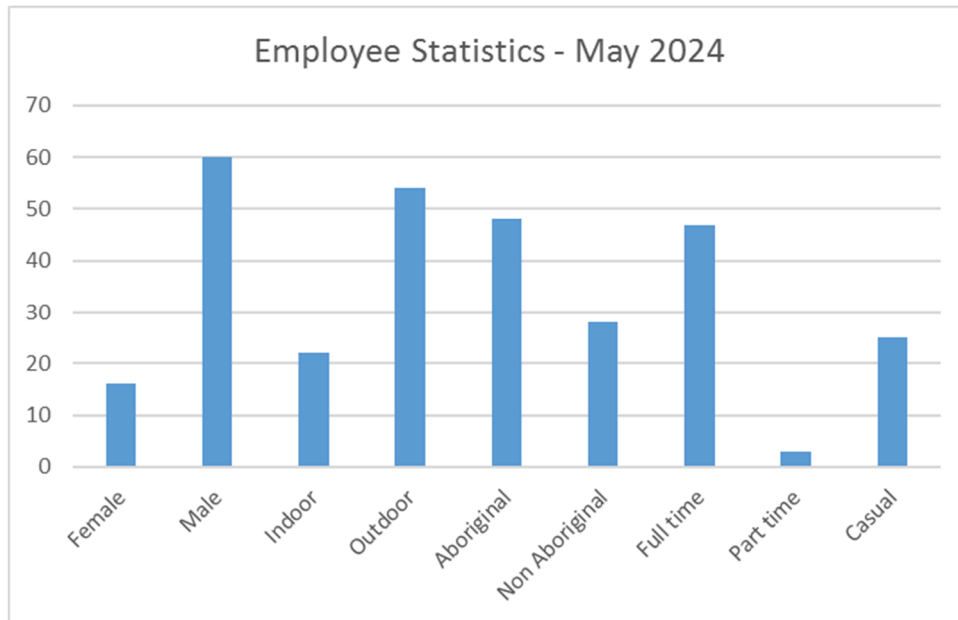
Date	Title	Description of training
2.5.24	Employment Law Seminar	1x HR (Sydney)
20-24.5.24	TAFE Block training	1x Mechanical Trades staff (Dubbo)
6-10.5.24		1x Plumbing Trades staff (Tamworth)
13.5.24 to 15.5.24	Driver Training	1x Utilities (Dubbo)
16.5.24	Working at Heights	10x Utilities / Maintenance (Brewarrina)
16.5.24	Confined Spaces	10x Utilities / Maintenance (Brewarrina)
TBA	First Aid Certificate	Transport, Utilities, Office, Depot staff (Brewarrina)

Recruitment and Advertising:

Position	Reason	Filled or Readvertised
Executive Assistant	Maternity	Advertising and interviewing continue.
Technical Services Admin Officer	Resignation	Casual Appointment. F/T Position Advertising continues
Works Coordinator (Roads)	Full Time Opportunity	Advertising and interviewing continue. Consultant support

Utilities Manager	Resignation	Advertising underway. Consultant appointment.
Community Engagement Coordinator	Resignation	Advertising underway

Employee Statistics:



Appointments:

- TSAO (1x Casual)
- Building Certifier (1x Casual)

Resignations:

- Nil

Building Repair and Maintenance Update:

- VIC building rectifications works ongoing.
- Repairs at Caravan Park.
- Jeff New Oval has improved security measures including; heavier locks, Crim-Safe and security doors installed
- Installation of emergency Telstra pit temporary cover – due to high traffic flow area.
- Doyle Street Goodooga commercial practice repair assessment.
- Repair work on Admin Flag Poles
- Shut down toilets at Walgett Corner for repairs to Sewer, after it was damaged by fire
- Repair leaking window replacement at Depot Rest Rooms
- Replacement of Council admin door
- Works in preparation for the Bald Archie Art Exhibition: painting, wall repair, remove Hologram display and infrastructure and install picture rails

Incident Report Monthly Update:

<u>IR#</u>	<u>Date + Details</u>	<u>Action</u>	<u>Responsible</u>	<u>Status</u>
24-18	2024-04-10 Aggression	Staff member experienced aggressive behaviour. (Public)	Utilities	Reported to Police
24-19	2024-04-08 Vehicle damage	Reversing slight damage to other vehicle	Human Resources	No parking signs placed at rear of Admin building where vehicles reverse out
24-20	2024-04-08 Animal Collision	Kangaroo strike	Roads	Toolbox talk on safe driving roadsides slashed
20-21	2024-04-08 Vehicle Damage	Tractor window broken while slashing	Roads	Slasher set too low for rough ground have experienced driver on tractor
24-22	2024-04-11 Operator Error	Damage to water tanker	Roads	Operator error Verbal warning Further training

CONCLUSION

To inform Council of Monthly HR & WHS Activities.

GOVERNANCE IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

ATTACHMENTS

Nil

8.4 TRANSPORT REPORT

DOC REF:

REPORT BY: Transport Manager, Transport Manager

AUTHORISER: David Kirby, General Manager

DATE: 16th May 2024

IP&R REFERENCE:
Objective 1.1.7 Promote the Development of Goodooga.

PURPOSE

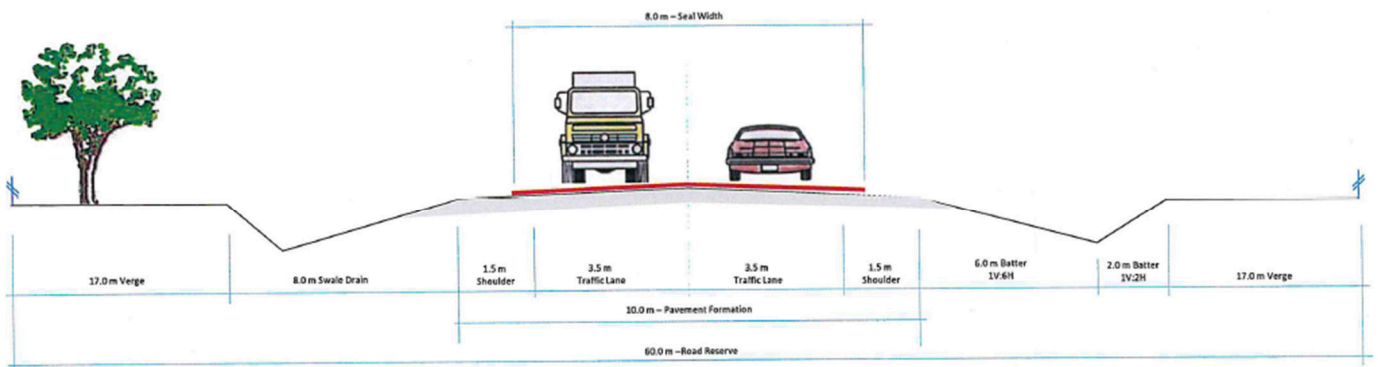
The purpose of this report is to inform Council on recently acquired grant from State Government (Roads to Recovery) and proposal to perform works on Goodooga Road. This report is based on the 2023/2024 financial year.

CONTENT

PROPOSAL:

- Widening 1.6km from Twin River Road intersection towards Goodooga.
- Length of shoulder widening, 2.5km on northbound and southbound carriageways.
- During construction, lanes to be open to traffic at lower speed with all safety implementation in place
- Methodology, to box out (excavate) 1m of dirt / shoulder from edge of seal, compact with imported suitable material, stabilise and seal.
- New seal to extend onto the old carriageway, avoiding of tyre tracks, to maintain continuity and hide joints

PROPOSED CROSS SECTION:



The proposed cross-section includes the following:

- 3.5 m traffic lane;
- 0.5 m Sealed Shoulder
- 1.5 m Unsealed Shoulder
- 8.0 m seal width;
- 10.0 m pavement formation;
- 60.0 m road reserve
- 3% Pavement cross-fall
- 6.0 m front batter 1V:6H
- 2.0m back batter 1V:2H

LOCATION:



ESTIMATED COST OF WORKS:

- Existing Road Width: 6m
- Proposed Road Width: 8m
- Shoulder widening on northbound and southbound carriageways 1m x 250mm deep
- Length of widening 2.5km
- Approximate Cost if carried out by Brewarrina Shire Council \$900K

ATTACHMENTS

Nil

8.5 ECONOMIC DEVELOPMENT MANAGER REPORT**DOC REF:****REPORT BY:** Fran Carter, Economic Development Manager**AUTHORISER:** David Kirby, General Manager**DATE:** 16th May 2024**IP&R REFERENCE:**

Objective 1.1: Improve social well-being to offer a competitive lifestyle to attract and retain working families

PURPOSE

The purpose of this report is to inform Councillors of the progression of the projects and programs.

CONTENT**Collaboration and Community Engagement:**

- Council website is progressing, although there is still a considerable amount of content that needs revision and updating. Over 230 irrelevant and outdated pages have been deleted. This process is estimated to continue over the next 3 months as each adjustment brings us closer to a more polished and user-friendly platform.
- The Youth Centre hosted an event for Youth Homelessness Day, featuring insightful discussions led by guest speakers Breanna Lee and Nathan Lyons, who shared their personal experiences and expertise.
- Comprehensive arrangements were made for Youth Week and April School Holiday Program which included a 2 week circus skills. The Council funded program also offered a training/chat session with football players. A lot of behind the scenes went into procuring and ensuring accommodation for the visiting groups, coordinating transportation logistics throughout these events, and overseeing catering services, among other essential tasks.
- Staff collaborated with the Brewarrina RSL club to execute ANZAC Day ceremonies at the Visitor Information Centre that involved a coordinated effort to honour and commemorate the sacrifices of Australian and New Zealand soldiers. This collaboration entailed staff responsibilities such as planning the ceremony, arranging logistics, organising speakers or performers, and ensuring that the event ran smoothly.
- 'Data Exchange Portal' training for Youth Centre staff to ensure consistent adherence to contractual requirements for statistical data entry.
- Attendance at Big Sky Library meeting to explore potential programs for the library's future and the prospect of acquiring new equipment for the space.
- Completed 'Enhanced Management 23/34' and 'Services Australia/Centrelink Host 23/24' training to maintain compliance within the Services Australia division of Council.

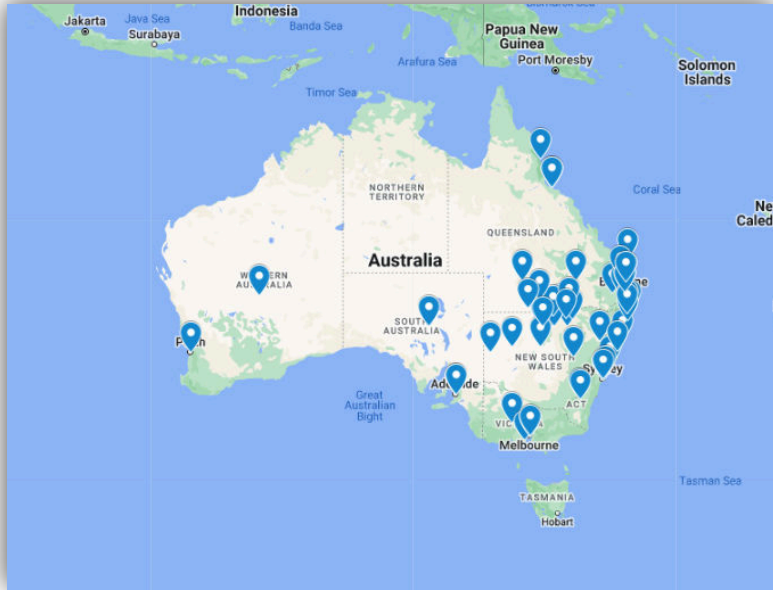
Tourism and Cultural Heritage:

- Council is extending valuable support to the Brewarrina Jockey Club in preparation for the upcoming Brewarrina races on May 18th. This assistance has included, providing machinery to aid in the maintenance and repair of the racetrack. Promoting the Brewarrina races through the funding and creation of an Imparja TV commercial and distributing promotional flyers.
- Visitor Centre staff are gearing up to host the Bald Archy Prize again at the Visitor Centre, running from May 15th to June 24th, with the opening night set for May 15th. Staff at the Visitor Information Centre are completing necessary preparations for the upcoming Bald Archy event.

Brewarrina Visitor Information Centre

- There were 361 Visitors throughout April.
- Turnover in April was up 68% from March, and 8% above par for the same month, last year.
- Enquiries via email/call have increased significantly from last month, recording 131 during April.
- Monthly Brochure distribution: x6 boxes (140ea).
- Renovations within the VIC grounds are ongoing.
- Staff progressing with accredited Visitor Information Centre review paperwork for the upcoming onsite review.
- Four events for the month of April, were held at the Visitor Centre function hall which hosted 230 participants.
- Conducting training for Information Centre staff within the Centrelink/Services Australia area. Similarly, training Youth Centre staff to support the Information Centre operations on weekends as we approach our busy visitor season.

Postcodes of Visitors:



NSW: 65%
QLD: 13%
VIC: 15.5%
WA: 2%
SA: 2%
ACT: 0.5%
TAS: 0%
International: 2%

Economic Growth and Investment:

- A strategic session was convened with Councillors and representatives from the Winmarra Foundation to discuss the avenues for future youth program initiatives. The session, provided a platform to explore collaborative opportunities between Council and Winmarra that will empower the youth within the community.

CONCLUSION

This report provides Council with information and an update on the progress of the Economic Development Managers programs and plans.

GOVERNANCE IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

ATTACHMENTS

Nil

8.6 MAYORS DIARY**DOC REF:****REPORT BY:** David Kirby, General Manager**AUTHORISER:****DATE:** 17th May 2024**IP&R REFERENCE:**

Objective 1.1.2 Maintain high levels of community cohesion and community spirit

PURPOSE

To provide Council with an update of Mayoral activities for the month of May 2024

CONTENT

- Meeting with Stephen Lawrence MLC regarding emerging issues in Brewarrina including housing, law and order. Stephen is our state duty MLC for Labor due to our local member being an independent.
- Weekly briefing meeting with General Manager.
- Regional Drought Resilience forum workshop – Long term priorities for the region.
- Local Emergency Management Meeting (LEMC)
- Phillip Nash Brewarrina Christian School

CONCLUSION

That council receive this report as information.

GOVERNANCE IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

NIL

ATTACHMENTS

Nil

9 NOTICE OF MOTION / QUESTIONS WITH NOTICE**9.1 NOTICE OF MOTION - WORLD HERITAGE APPLICATION (FISHTRAPS)****DOC REF:****DATE:** 14th May 2024

I, Councillor Trish Frail, give notice that at the next Ordinary Meeting of Council to be held on 24 May 2024, I intend to move the following motion:

MOTION

That;

1. We support the World Heritage Application by the establishment of an Ngemba Elders Advisory Board under Council Section 355 committee who will work with the GM and provide monthly reports to the Council.
2. Elders Advisory Board 355 Committee write a management plan for Baiame's Ngunnhu that deals with governance arrangements.
3. We explore whether there are funds available to bring in a mediator to advise on governance arrangements for the management plan.
4. Seek funding to commencing the research to address the selection criteria and a position to write the application.

RATIONALE

The Brewarrina Shire Council acknowledges the cultural significance and historical importance of the Brewarrina Aboriginal Fish Traps, one of the oldest man-made structures in the world and a testament to Indigenous knowledge and sustainable resource management. Recognising the need to protect and preserve this invaluable heritage site, this Notice of Motion explores the establishment of a 355 Committee dedicated to facilitating the World Heritage Application process for the Brewarrina Aboriginal Fish Traps.

Establishing a 355 Committee specifically focused on the World Heritage Application for the Brewarrina Aboriginal Fish Traps serves several important purposes

1. Expertise and Guidance - A dedicated committee can bring together experts in Indigenous heritage, environmental conservation, cultural tourism, and relevant legal frameworks to guide the World Heritage Application process effectively.
2. Community Engagement - The involvement of community representatives, including Indigenous elders and traditional owners, ensures that the World Heritage Application reflects the perspectives, aspirations, and priorities of the local community.
3. Resource Allocation - By allocating resources and support specifically to the World Heritage Application for the Brewarrina Aboriginal Fish Traps, the council demonstrates its commitment to preserving this cultural heritage for future generations.
4. Advocacy and Collaboration - The committee can serve as a platform for advocacy and collaboration with relevant stakeholders, including state and federal government agencies, Indigenous organisations, academic institutions, and heritage conservation bodies.

Proposed Structure and Responsibilities

The 355 Committee for the World Heritage Application of the Brewarrina Aboriginal Fish Traps will consist of representatives from the following groups:

- Ngemba Traditional Owners
- General Manager
- Heritage experts and academics
- Environmental and conservation professionals

The responsibilities of the committee will include:

- Developing and overseeing the World Heritage Application process
- Conducting research, documentation, and assessment of the cultural and environmental significance of the Brewarrina Aboriginal Fish Traps
- Engaging with the local community and seeking input and support for the application
- Liaising with relevant government agencies, Indigenous organisations, and other stakeholders
- Securing funding and resources to support the application process and ongoing management of the site

The establishment of a 355 Committee for the World Heritage Application of the Brewarrina Aboriginal Fish Traps is a crucial step towards ensuring the protection, preservation, and recognition of this unique cultural heritage site. By harnessing the expertise, resources, and community engagement facilitated by the committee, the Brewarrina Shire Council reaffirms its commitment to safeguarding Indigenous cultural heritage and promoting cultural diversity and understanding within the community.

I commend this Notice of Motion to Council.

ATTACHMENTS

1. **Notice of Motion - Baiame;s Ngunnghu**

BREWARRINA SHIRE COUNCIL



All communications to be addressed to the General Manager
SHIRE OFFICE
57 Bathurst Street
BREWARRINA NSW 2839
PO Box 125
BREWARRINA NSW 2839
Telephone: (02) 6830 5100
Fax: (02) 6839 2100
Email: breshire@brewarrina.nsw.gov.au

Notice of Motion to Council Meeting

Local Government Act 1993

Code of Meeting Practice

(Incorporating Local Government (Meetings) Regulations)

To: General Manager
Brewarrina Shire Council

Item 9: MOTION FOR COUNCIL CONSIDERATION

I Councillor Trish Frail do hereby give notice of the following motion for consideration at the Council meeting on (28 May 2024).

Motion for Council Meeting: The Baiames Ngunnhu to be registered as World Heritage by the Brewarrina Shire Council

As we know the Ngunnhu's are the oldest man made structure in the world however it is not registered as World Heritage. I brought this to the attention of the Council over four months ago, however times have changed and I had started working on setting up an Elders Council it was to be with the Land Council however with what is happening in the community I believe it would be safer to do it as part of the Council.

We need some way to mediate in the community, with the Crown Land and the Land Claim it might make it hard to put World Heritage application in.

Because it's a state and national heritage listed property we should have a management plan in place which is consistent with other heritage properties. The management plan deals with governance arrangements and formalises a role for an Elders Councils.

We will also need to identify the responsibilities of Council, Community and ongoing management of the site but we could only properly do that if we can bring in a good mediator.

We should see if there are any emergency heritage grants available for this.

I move that;

1. We support the World Heritage Application by the establishment of an Ngemba Elders Advisory Board under Council Section 355 committee who will work with the GM and provide monthly reports to the Council.
2. Elders Advisory Board 355 Committee write a management plan for Baiame's Ngunnhu that deals with governance arrangements.

3. We explore whether there are funds available to bring in a mediator to advise on governance arrangements for the management plan.
4. Seek funding to commencing the research to address the selection criteria and a position to write the application.

Thanking You
Trish Frail
Greens Councillor
Brewarrina Shire Council

9.2 NOTICE OF MOTION - GAZA STRIP**DOC REF:****DATE:** 14th May 2024

I, Councillor Trish Frail, give notice that at the next Ordinary Meeting of Council to be held on 24 May 2024, I intend to move the following motion:

MOTION

1. That the Brewarrina Shire Council acknowledges and mourns the tragic and horrific loss of civilian lives in the current conflict and condemns all attacks that target civilians;
2. That the Brewarrina Shire Council call on the Australian Government to:
 - a) Urge for a ceasefire and peace negotiations; and
 - b) Work with the international community to end the humanitarian disaster unfolding in Gaza and its nearly one million Palestinian children and to restore access to food, electricity, water, fuel and medicine for around 2 million Palestinian civilians living in Gaza.
 - c) Cease the selling or exporting of arms or weaponry components to the state of Israel
 - d) Work with the international community to ensure Palestinians living in Gaza are able to remain in Gaza, and are not forcibly removed outside of the territory;
 - e) Work with the international community to end the humanitarian disaster unfolding in Gaza and its nearly one million Palestinian children, to end the siege on Gaza and to restore access to food, electricity, water, fuel and medicine for Palestinian civilians living in Gaza; and
3. Write to Federal MP Mark Coulton MP, Foreign Affairs Minister, Penny Wong, and Prime Minister, Anthony Albanese, to notify them of this motion.

RATIONALE

Gaza, a small strip of land bordered by Israel and Egypt, has been a site of recurring conflict for decades. The current situation is characterized by longstanding tensions, periodic outbreaks of violence, and humanitarian crises. The recent escalation of violence in Gaza has resulted in loss of life, displacement, and profound suffering for civilians on all sides.

The ongoing conflict in Gaza has captured global attention, sparking discussions and debates on various platforms. As an organisation committed to promoting peace, understanding, and inclusivity, the Brewarrina Shire Council recognises the importance of acknowledging significant global events that impact communities worldwide.

Considerations:

- **Sensitivity** - The conflict in Gaza is a deeply sensitive and complex issue. Any acknowledgment by the Brewarrina Shire Council must be approached with sensitivity and respect for diverse perspectives within the community.
- **Relevance** - While the conflict in Gaza may seem distant geographically, its humanitarian impact resonates with many residents who have connections to conflict-affected regions or who are concerned about global issues.
- **Role of Local Government** - While international conflicts are typically outside the jurisdiction of local government, the Brewarrina Shire Council can play a role in fostering understanding, empathy, and dialogue within the community.

I commend this Notice of Motion to Council.

ATTACHMENTS

1. **Notice of Motion - Gaza Strip**

BREWARRINA SHIRE COUNCIL



All communications to be addressed to the General Manager
SHIRE OFFICE
57 Bathurst Street
BREWARRINA NSW 2839
PO Box 125
BREWARRINA NSW 2839
Telephone: (02) 6830 5100
Fax: (02) 6839 2100
Email: breshire@brewarrina.nsw.gov.au

Notice of Motion to Council Meeting

Local Government Act 1993

Code of Meeting Practice

(Incorporating Local Government (Meetings) Regulations)

To: General Manager
Brewarrina Shire Council

Item 9: MOTION FOR COUNCIL CONSIDERATION

I Councillor Trish Frail do hereby give notice of the following motion for consideration at the Council meeting on (24 May 2024).

Motion for Council Meeting: Gaza Strip

Background

All wars are heavy, I do not support any war and I am concerned that the Australian Government continues to sell or export weapons of destruction, and human rights are being violated in Gaza and I believe that we as Councillors need to join forces and lobby to our Ministers and our Prime Minister, although Brewarrina is a long way from a major city we cannot be ignorant and ignore what is happening overseas when people's rights are being violated.

Motion

1. That the Brewarrina Shire Council acknowledges and mourns the tragic and horrific loss of civilian lives in the current conflict and condemns all attacks that target civilians;
2. That the Brewarrina Shire Council call on the Australian Government to:
 - a) Urge for a ceasefire and peace negotiations; and
 - b) Work with the international community to end the humanitarian disaster unfolding in Gaza and its nearly one million Palestinian children and to restore access to food, electricity, water, fuel and medicine for around 2 million Palestinian civilians living in Gaza.
 - c) Cease the selling or exporting of arms or weaponry components to the state of Israel
 - d) Work with the international community to ensure Palestinians living in Gaza are able to remain in Gaza, and are not forcibly removed outside of the territory;
 - e) Work with the international community to end the humanitarian disaster unfolding in Gaza and its nearly one million Palestinian children, to end the siege on Gaza and to restore access to food, electricity, water, fuel and medicine for Palestinian civilians living in Gaza; and

3. Write to Federal MP Mark Coulton MP, Foreign Affairs Minister, Penny Wong, and Prime Minister, Anthony Albanese, to notify them of this motion.

Thanking You
Trish Frail
Greens Councillor
Brewarrina Shire Council

10 OPEN SESSION

11 CONCLUSION OF MEETING