



Date: Friday, 19 April 2024

Time: 10:00 AM

**Location: Brewarrina Shire Council
57 Bathurst Street
Brewarrina NSW 2839**

MINUTES

Ordinary Council Meeting

19 April 2024

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**MINUTES OF BREWARRINA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE BREWARRINA SHIRE COUNCIL, 57 BATHURST STREET, BREWARRINA NSW
2839
ON FRIDAY, 19 APRIL 2024 AT 10:00 AM**

PRESENT: Cr Vivian Slack-Smith (Mayor), Cr Angelo Pippas (Deputy Mayor), Cr Mark Brown, Cr Trish Frail, Cr Noel Sheridan, Cr Tommy Stanton

IN ATTENDANCE: David Kirby (General Manager), Olivia Hecksher (Economic Development Coordinator)

1 OPENING PRAYER & ACKNOWLEDGEMENT OF COUNTRY

2 APOLOGIES/LEAVE OF ABSENCE

RESOLVED 034/24
Moved: Cr Tommy Stanton
Seconded:Cr Angelo Pippas
That the apology received from Cr Douglas Gordon, Cr Isaac Gordon and Cr Donna Jeffries be accepted and leave of absence granted.
The MOTION upon being PUT to the MEETING was declared CARRIED

3 DECLARATION OF INTEREST

NIL.

4 CONFIRMATION OF MINUTES

RESOLVED 035/24
Moved: Cr Trish Frail
Seconded:Cr Tommy Stanton
That the Minutes of the Ordinary Meeting of Friday 22nd March 2024 covered by resolutions 022/24 to 033/24 action request be adopted.
The MOTION upon being PUT to the MEETING was declared CARRIED

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE -

PURPOSE

To advise Councillors of the meeting restraint's placed on Council at a regional networking level due to Friday Council Meetings clashing with Western Alliance and Country Mayors meetings among other activities that fall on Fridays.

Council should consider moving Friday Ordinary Council Meetings to the 4th Thursday of each month at 9am instead of 10am. Council can still hold pre meeting workshops at 8am and start the Ordinary meeting at 9am to ensure the meeting is finished before or around lunch.

If Councillors would like to consider other days or have any other suggestions based on availability, please raise these concerns for discussion. Friday Council meetings have historically been held on Fridays due to the needs of past Councillors and doesn't necessarily reflect the needs of the current Council.

With the 2024 Council elections in September this year, it is proposed the following dates be accepted and changed up until September this year only. Proposed dates include;

1. 23rd May 2024
2. 27th June 2024
3. 25th July 2024
4. 22nd August 2024
5. 26th September 2024

RECOMMENDATION

That Council

1. Change the monthly Ordinary Meeting of Council from every fourth Friday of the month to every fourth Thursday at 9am.
2. That Council accept the new dates and advertise on Councils Website, media pages and Western Herald.

RESOLVED 036/24

**Moved: Cr Noel Sheridan
Seconded: Cr Angelo Pippas**

That Council

1. **Change the monthly Ordinary Meeting of Council from every fourth Friday of the month to every fourth Tuesday at 9am.**
2. **That Council accept the new dates and advertise on Councils Website, media pages and Western Herald.**

The MOTION upon being PUT to the MEETING was declared CARRIED

6 REPORTS OF COMMITTEES

NIL.

7 REPORTS TO COUNCIL FOR ACTION

7.1 ALCOHOL AND OTHER DRUGS POLICY

PURPOSE

The purpose of this report is to inform the Council about the updates to the Alcohol and Other Drugs Policy to ensure compliance with legislative obligations and best practice.

RESOLVED 037/24

**Moved: Cr Mark Brown
Seconded: Cr Noel Sheridan**

That Council adopts the Alcohol and Other Drugs Policy with legislative amendments and updates.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.2 GOODOOGA SEPTIC TANK CLEANING

RESOLVED 038/24

**Moved: Cr Mark Brown
Seconded: Cr Angelo Pippas**

That Council receive this report as information as information and consider introducing a septic tank cleaning charge for Goodooga every 4 years.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.3 BREWARRINA HISTORICAL SOCIETY

PURPOSE

To inform Council of the letter received by the Brewarrina Historical Society

RECOMMENDATION

That in response to the proposals received by the Brewarrina Historical Society, I recommend that the General Manager discuss and assess the feasibility and implications of each suggestion put forth by the Brewarrina Historical Society and finalise Council’s contribution upon final costings. This may involve consultations with relevant departments, budgetary considerations, and the alignment of proposed projects with existing council initiatives.

Furthermore, I propose that in kind support be offered to assist with the operation and repairs to the Brewarrina Historical building.

It is imperative that we acknowledge the significance of preserving Brewarrina's history and recognise the valuable contribution of community organisations such as the Brewarrina Historical Society. By working together collaboratively, we can ensure the successful realization of these important initiatives for the benefit of our community and future generations

RESOLVED 039/24

**Moved: Cr Angelo Pippos
Seconded: Cr Trish Frail**

That; in response to the proposals received by the Brewarrina Historical Society, I recommend that the General Manager discuss and assess the feasibility and implications of each suggestion put forth by the Brewarrina Historical Society and finalise Council's contribution upon final costings. This may involve consultations with relevant departments, budgetary considerations, and the alignment of proposed projects with existing council initiatives.

Furthermore, I propose that in kind support be offered to assist with the operation and repairs to the Brewarrina Historical building.

It is imperative that we acknowledge the significance of preserving Brewarrina's history and recognise the valuable contribution of community organisations such as the Brewarrina Historical Society. By working together collaboratively, we can ensure the successful realization of these important initiatives for the benefit of our community and future generations.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.4 BANK RECONCILIATION & INVESTMENT REPORT

RESOLVED 040/24

**Moved: Cr Angelo Pippos
Seconded: Cr Tommy Stanton**

- 1. The bank reconciliation and Investment report are received as information.**
- 2. The Certification of the Responsible Accounting Officer for compliance with the Investment Policy and the Ministerial Investment Order dated 28 April 2017 be received and noted.**

The MOTION upon being PUT to the MEETING was declared CARRIED

7.5 QUARTERLY BUDGET REVIEW MARCH 2024

PURPOSE

To advise Council of the Quarterly Budget Review for March 2024

RESOLVED 041/24

Moved: Cr Angelo Pippas
Seconded:Cr Trish Frail

That Council resolve to approve the Quarterly Budget Review March 2024.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.6 DRAFT FY 2024-2025 OPERATING, CAPITAL BUDGET AND FEES & CHARGES

PURPOSE

The purpose of this report is to highlight the key assumptions, presenting draft operating budget, and Fees & Charges for financial year 2024/25

RESOLVED 042/24

Moved: Cr Trish Frail
Seconded:Cr Mark Brown

That Council:

- 1. Approve and adopt the Draft 2024/25 Budget and Revenue Policy - including Fees and Charges, Budget, Capital Works Program.
- 2. Place the 2023/24 Budget, Delivery Plan 2024/2025 and Revenue Policy on public exhibition for 28 days from Friday 19th April 2024 to Friday 24th May 2024 and accept submissions from the public during this period.

The MOTION upon being PUT to the MEETING was declared CARRIED

7.7 POLICY - BUSINESS CONTINUITY MANAGEMENT PLAN

PURPOSE

To ensure that Council is able to continue to deliver its critical business activities following a SIGNIFICANT business interruption event. This plan aims to safeguard personnel, minimise damage to buildings and assets, and to restore services as quickly as possible. This plan also identifies the required action, facilities, technical infrastructure, key responsibilities, and processes that will be required to allow Council to effectively respond and recover from a business interruption event.

RESOLVED 043/24

Moved: Cr Trish Frail
Seconded:Cr Tommy Stanton

That Council to review and adopt the policy / plan

The MOTION upon being PUT to the MEETING was declared CARRIED

7.8 DRAFT DELIVERY PLAN & OPERATIONAL PLAN 2024/2025

PURPOSE

To provide Council of an update of the draft Delivery and Operational Plan 2024/2025 and to place the plans on exhibition for 28 days.

RESOLVED 044/24
Moved: Cr Noel Sheridan
Seconded: Cr Mark Brown
That Council resolve to place the Delivery Plan & Operational Plan 2024/2025 on exhibition for the mandatory 28 day exhibition period.

The MOTION upon being PUT to the MEETING was declared CARRIED

8 REPORTS FOR INFORMATION

8.1 UTILITIES REPORT

PURPOSE

The purpose of this report is to update Council on the status as at 10 April 2024 of all works in the Utilities Section. This report is based on the 2023/2024 financial year.

8.2 HUMAN RESOURCES

PURPOSE

The purpose of this report is to inform Council on Human Resources current positions vacant and training that will be ongoing throughout 2024.

8.3 MAYORS DIARY

PURPOSE

To provide Council an update of activities and meetings attended by the Mayor during the month of March/April 2024

8.4 GENERAL MANAGER DIARY

PURPOSE

To provide Council with an update of activities of the General Manager throughout the month March /April 2024

8.5 TRANSPORT - INFORMATION REPORT

PURPOSE

The purpose of this report is to update Council on various road maintenance and construction activities in the previous month and provide a work program for the coming period.

8.6 CORRESPONDENCE

PURPOSE

To provide Council with correspondence of Council Business for the month of March/April 2024.

8.7 ECONOMIC DEVELOPMENT REPORT

PURPOSE

To provide Council of an update of all activities in the Economic Development department for the month of March 2024.

RESOLVED 045/24

Moved: Cr Noel Sheridan
Seconded:Cr Trish Frail

That Councillors receive item 8.1 to 8.7 in the Reports for Information Section as information.

THE MOTION UPON BEING PUT TO THE MEETING WAS DECLARED CARRIED

9 NOTICE OF MOTION / QUESTIONS WITH NOTICE

9.1 QUESTIONS NEXT MEETING

The following questions next meeting was received from Council at the March 2024 Ordinary Meeting of Council.

QUESTIONS

- 9.1: Cr Donna Jeffries – requested a status report/update on the current maintenance works on-going at the Bowling Shed at the Visitor Information Centre.
- 9.2: Cr Douglas Gordon – requested a shade sail for the skate park.
- 9.3: Cr Tommy Stanton – requested further information on possibility of a shade sail at the Goodooga Splash Park.
- 9.4: Cr Isaac Gordon – requested an update on the status of the Golf Club.
- 9.5: Cr Tommy Stanton – basketball courts in Goodooga.
- 9.6: Cr Tommy Stanton – cemetery in Goodooga – funding to put toilets, seating, etc.

RESPONSE

Question 9.1

Concerned business owners and community members have raised concerns regarding the upgrade works to the old shed at the VIC being turned into a food preparation area.

This area is not for commercial purposes, this is an extension of the Food Training Van which will act as a training area for the kids when preparing food for the van. At no stage will this be a commercial premises, it's strictly a training facility where the van can be backed in, and kids can prepare and load the food. The use of the indoor kitchen for this purpose, would cause issues with functions within the exhibition centre area and would not be suitable for this purpose.

As Council is aware the food training van is aimed at addressing the skill shortage in the retail sector and targeted toward school kids gaining practical work skills, preparing them for work in community. By doing this we aim to support business and not take away from it.

The refurb is primarily being made up surplus material from the depot and other areas to help minimise the cost and will carried out over the next 3 months whilst staff are between projects. Councils Consultant Health and Building Inspector is working closely with staff to ensure all food safety planning laws are adhered to and certification is given when completed.

All works are funded by capital line item in the 2023/2024 budget 'matching grant \$100k' which Council allocate yearly as a matching grant slush fund to utilise for small grants such as the one used to purchase the food van through Regional NSW.

Like all Council assets, this facility will be capitalised and improve the condition rating for the building increasing the value from nil replacement to an increased asset value. This increases Councils asset management replacement ratio as we continue to do across all council asset classes. It is best practise to improve the asset not decommission.

Question 9.2

Council have proposed a budget line item in the 2024/2025 financial year capital budget to include a shade sail over the Brewarrina Skate Park. This will consist of a shade sail type structure with the final design to be works shopped with Hassel Group Architects to ensure colour and design scheme is in line with all future streetscape upgrade in Memorial Park.

Question 9.3

A shade sail has now been included in the final works of the project. This will also include trees in the surrounding area of the park. Similar to the Brewarrina Skate Park, the design will consist of shade sails that can be removed during the cooler months to protect from damage.

Question 9.4

The Brewarrina Gold Club has stipulated to Council they are forming a new committee in May 2024 and have requested continued Council support to help them get re-established. At this stage this is only word of mouth with no formal correspondence received to date. Council is paying the Public Liability and Building Insurance for the Golf Club land to ensure there is some form of cover. If Council decide to take over the golf course at any stage, we will be prepared to do so.

Early estimates suggest that for Council to maintain the course, it would cost us **\$90,000** annually and include insurance and rates. This would be achieved through adding a works program to the Utilities section of Council.

Question 9.5

Basketball have now been reopened and will be checked daily by Council staff. Courts will be left open each day and staff will monitor for graffiti or damage if left open at night.

Question 9.6

Council have since included in Local Roads Community Infrastructure Grant and will include in the 2024/2025 budget. This will be added to the already planned works for the Brewarrina and Weilmoringle Cemeteries where shade structures will be built. If funding is available, Council staff will consider a shade structure for Goodooga as well, due to no facility currently available for funerals in Goodooga.

RESOLVED 046/24
Moved: Cr Tommy Stanton
Seconded: Cr Trish Frail
That the response to the questions next meeting be received and noted.

The MOTION upon being PUT to the MEETING was declared CARRIED

10 CONFIDENTIAL MATTERS

RESOLVED 047/24
Moved: Cr Trish Frail
Seconded: Cr Angelo Pippas
That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

10.1 Environment, Planning, Health and Building Information Report

This matter is considered to be confidential under Section 10A(2) - a and b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and discussion in relation to the personal hardship of a resident or ratepayer.

The MOTION upon being PUT to the MEETING was declared CARRIED

Meeting moved into closed session at 11:28am

RESOLVED 02248/24

Moved: Cr Noel Sheridan

Seconded:Cr Mark Brown

That Council moves into open session.

The MOTION upon being PUT to the MEETING was declared CARRIED

Meeting resumed open session at 11:38am

11 OPEN SESSION

NIL.

12 CONCLUSION OF MEETING

Meeting concluded at 11:39am