CONFINED SPACES POLICY

Policy, procedure protocol	Policy
Document version	1
Policy number	GOV5/5
Obsolete Number	
Keyword classification	
Adoption date	28/02/2014
Resolution	21/14
Review due date	This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required the policy will be reviewed at least once during a term of Council.
Date revoked	

Documents superseded	
Related Documents	Confined space entry procedure Confined spaces SWMS WHS act 2011 WHS regulations 2011
Relevant delegations	
Responsible Directorate	Technical Services
Responsible officer	Director of Technical Services

OBJECTIVE

1) To ensure the safety of all council employees that are required to perform duties in any confined space.
2) To have all of the necessary safety equipment and operating procedures for employees to adhere to.

ELIGIBILITY

This policy is applicable to all Staff and Councilors of the Brewarrina Shire Council.

POLICY STATEMENT

Brewarrina Shire Council is committed to achieving the highest performance in occupational health and safety with the aim of creating and maintaining a safe and healthy working environment throughout its worksites. This includes the elimination where practicable or redesign of the work activity to control any risks arising from working in confined spaces. Council seeks to ensure that all of its stakeholders required to work in a confined space will be provided with such systems, procedures and equipment to ensure that they are exposed to the lowest practicable level of risk while they are required to enter or work in a confined space.

Under the Work Health & Safety Act 2011–employees have a responsibility to take reasonable care for the health and safety of others and cooperate with employers in their efforts to provide a safe workplace. Under the Work Health & Safety Regulation 2011 employers are required to identify, assess and control workplaces risks, the regulation makes particular reference to specific control measures when working in confined spaces in Chapter 4 Part 4.3 Confined Spaces.

STANDARD FORMS & PROCEDURE

Confined Spaces Safe Work Method Statement
Confined Spaces Entry Permit

APPLICATION

This policy is applicable to Brewarrina Shire Council in all its operations and functions, including those situations where employees are required to work off site. It may be reviewed at any time but unless otherwise stated, at least annually.

REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required the policy will be reviewed at least once during a term of Council.